



Regular Meeting of the White Lake Library Board of Trustees

Held at White Lake Township Library, August 23, 2023

Call to Order - Meeting called to order by Richard McGlew at 6:45 pm.

Pledge of Allegiance

Roll Call - Vice President Richard McGlew, Treasurer Gwendolyn Newton, Trustees Karen Wyns and Eric Shotwell present. President Jennifer Schulz and Secretary Jake Dudek excused absent. Director April Stevenson and Assistant Director Amy Rosen in attendance.

Approval of the Agenda - Motion to approve the agenda as presented made by Gwendolyn Newton and seconded by Eric Shotwell. Motion carried. (3 yes votes with Richard McGlew not voting)

Public Comments -

- None

Presentations

- Staff Spotlight
 - Mary Lou Klecha gave the board an overview of her role as Adult Services Librarian
 - Mallory Stevenson gave the board an overview of her role as Youth Services Librarian

Approval of the Minutes

- Motion to approve the July 26, 2023, regular meeting minutes as presented made by Gwendolyn Newton and seconded by Eric Shotwell. Motion carried. (3 yes votes with Vice President not voting)
- Motion to approve the August 8, 2023, special meeting minutes as presented made by Gwendolyn Newton and seconded by Eric Shotwell. Motion carried. (3 yes votes with Richard McGlew not voting)

Officer Reports

- President's Report - None
- Vice President's Report - None
- Secretary's Report - None

- Treasurer's Report -
 - Gwendolyn Newton presented the July 2023 financial statements and bills. Motion to accept the bills for payment as presented, made by Gwendolyn Newton and seconded by Karen Wyns. Motion carried. (3 yes votes with Richard McGlew not voting)

Library Director's Report - April Stevenson presented her report

Committee Reports

- Finance Committee -
 - Motion to move \$100,000.00 from the Lake Michigan Credit Union account to Flagstar Checking made by Gwendolyn Newton and seconded by Karen Wyns. Motion carried. (3 yes votes with Richard McGlew not voting)
 - Motion to move the value of the Genesys CD of \$225,000.00 plus earned interest to Flagstar Checking account upon maturity of the CD, made by Gwendolyn Newton and seconded by Eric Shotwell. Motion carried. (3 yes votes with Richard McGlew not voting)
- Strategic Planning Committee -
 - No update.
- Policy Committee -
 - No update

New Business

- 2024 Library Closure Calendar
 - Motion to accept the 2024 Closure Calendar, amended to move a staff in service day from November 11 2024 to May 6, 2024, made by Gwendolyn Newton and seconded by Karen Wyns. Motion carried. (3 yes votes with Richard McGlew not voting)

Old Business

- Strategic Plan
 - Motion to accept Strategic Plan draft 6.2 as presented. Motion carried. (3 yes votes with Richard McGlew not voting)
- Corridor Improvement Authority Tax Increment Funding Update
 - Director April Stevenson presented update
- Drive-thru Window Update
 - Director April Stevenson presented update on progress

Adjournment - Motion to adjourn the meeting made by Eric Shotwell and seconded by Karen Wyns. Motion carried. (3 yes votes with Richard McGlew not voting) Meeting adjourned at 7:27 pm.

The next Regular Meeting of the White Lake Library Board of Trustees is scheduled for Wednesday, September 27, 2023 at 6:45pm at the White Lake Township Library Gathering Place.

Minutes prepared by Richard McGlew, Vice President