



Regular Meeting of the White Lake Library Board of Trustees

Held at White Lake Township Library, December 13, 2023

Call to Order - The December 13, 2023, regular meeting of the White Lake Township Library Board of Trustees was called to order by President Jennifer Schulz at 6:46 pm.

Pledge of Allegiance

Roll Call - President Jennifer Schulz, Treasurer Gwendolyn Newton, trustees Karen Wyns, Eric Shotwell, and Carie Francis present. Vice President Richard McGlew absent, excused. Director April Stevenson and Assistant Director Amy Rosen in attendance.

Approval of the Agenda - Motion to approve the agenda as presented, made by Eric Shotwell and seconded by Gwendolyn Newton. Motion carried. (4 yes votes)

Public Comments - Mary Irwin of Hidden Pines Subdivision provided her opinion on the CIA TIF Plan.

Presentations - CIA TIF Plan information presented by Richard Carlisle, Sean O'Neal, Liz Smith, Mike Roman, David Hieber, and Andrea Voorheis.

Approval of the Minutes -

- Motion to approve the November 15, 2023, regular meeting minutes as presented, made by Karen Wyns and seconded by Eric Shotwell. Motion carried. (4 yes votes)

Officer Reports

- President's Report - Happy Holidays. Welcome to the new board member, Carrie Francis.
- Vice President's Report - None.
- Secretary's Report - Thank you note sent to the Friends of the Library on behalf of the board.
- Treasurer's Report -
 - Gwendolyn Newton presented the November 2023 financial statements and bills. Motion to accept the bills for payment as presented, made by Gwendolyn Newton and seconded by Karen Wyns. Motion carried. (4 yes votes)
 - Motion to move value of Chase CD expiring February 26, 2024, plus earned interest, into a new Chase CD, at a term no less than 6 months and not to exceed 15 months, dependent on interest rate, made by Gwendolyn Newton and seconded by Eric Shotwell. Motion carried. (4 yes votes)

Library Director's Report - The report was received and placed on file.

Committee Reports

- Finance Committee - No report.
- Strategic Planning Committee -
 - Committee will take a final look and provide feedback to the director.
- Policy Committee - Information in New Business.

New Business

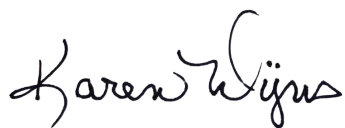
- New Policy: 2I Drive-up Window. Motion to approve the Drive-up Window Policy (2I) as modified, made by Gwendolyn Newton and seconded by Eric Shotwell. Motion carried. (4 yes votes)
- Policy Update: 1H Campaigning, Petitioning, Interviewing, and Similar Activities. Motion to approve the Campaigning, Petitioning, Interviewing, and Similar Activities Policy (1H) as presented made by Eric Shotwell and seconded by Gwendolyn Newton. Motion carried. (4 yes votes)
- 2023 Budget Amendments. Motion to accept the 2023 Budget Amendments as presented, made by Gwendolyn Newton and seconded by Carie Francis. Motion carried. (4 yes votes)

Old Business

- Corridor Improvement Authority TIF Discussion. Special meeting to be held on December 28 at 10:00 am at the White Lake Library Gathering Place.
- 2024 Library Board Officers Discussion
 - Election of Officers - Motion made by Gwendolyn Newton and seconded by Eric Shotwell to nominate the slate of officers as: Jennifer Schulz as president, Richard McGlew as vice president, Karen Wyns as secretary, and Gwendolyn Newton as treasurer. Motion carried. (4 yes votes)
- 2024 Library Board Committee Discussion to continue at the January 2024 meeting.

Adjournment - Motion to adjourn the meeting made by Carie Francis and seconded by Eric Shotwell. Motion carried. (4 yes votes) Meeting adjourned at 8:53 pm.

The next Regular Meeting of the White Lake Library Board of Trustees is scheduled for Wednesday, January 24, 2024, at 6:45 pm at the White Lake Township Library Gathering Place.



Minutes prepared by
Karen Wyns, trustee