



Regular Meeting of the White Lake Library Board of Trustees

Held at White Lake Township Library, February 1, 2023

Call to Order - Meeting called to order by Jennifer Schulz at 6:50 pm.

Roll Call - President Jennifer Schulz, Vice President Richard McGlew, Secretary Jake Dudek, Treasurer Gwendolyn Newton, Trustees Karen Wyns and Eric Shotwell present. Director April Stevenson and Assistant Director Amy Rosen in attendance.

Approval of the Agenda - Motion to approve the agenda as presented made by Richard McGlew and seconded by Gwendolyn Newton. Motion carried. (5 yes votes)

Public Comments - None

Approval of the Minutes - Motion to approve the January 11th Special Meeting of the Library Board meeting minutes as presented, made by Gwendolyn Newton and seconded by Karen Wyns. Motion carried. (4 yes votes, 1 abstained)

Officer Reports

- President's Report - Presented updates on Donor Tree, Fireplace Clock, and Signage
- Vice President's Report - None
- Secretary's Report - None
- Treasurer's Report -
 - Gwendolyn Newton presented the January 2023 financial statements and bills. Motion to accept the bills for payment as presented, made by Karen Wyns and seconded by Richard McGlew. Motion carried. (5 yes votes)

Library Director's Report - April Stevenson presented her report.

Committee Reports

- Finance Committee -
 - Motion to open 2 new CDs, a 60-day CD at Flagstar for \$150k and a 120-day CD at Flagstar for \$500k, made by Gwendolyn Newton and seconded by Karen Wyns. Motion carried. (5 yes votes)
 - Motion to update Addendum 1 to Financial Policy: EFT/ACH Approved Vendors

List, to increase from \$2,000 to \$2,500 for MERS vendor, made by Gwendolyn Newton and seconded by Eric Shotwell. Motion carried. (5 yes votes)

- Motion to move checking account fraud detection from payee positive pay to standard positive pay, made by Gwendolyn Newton and seconded by Richard McGlew. Motion carried. (5 yes votes)
- Strategic Planning Committee -
 - Motion made by Richard McGlew and seconded by Karen Wyns to accept the strategic planning consulting services proposal from Library Strategies as presented. Motion carried. (5 yes votes).
- Policy Committee -
 - Motion made by Gwendolyn Newton and seconded by Jake Dudek to add Eric Shotwell to the Library Board Policy Committee. Motion carried. (5 yes votes).

New Business

- Welcome New Board Trustee - Eric Shotwell
- New Library Board Group email
 - Policy discussion to be continued at a future meeting.

Old Business -

- Updates to Orangeboy Marketing
 - Policy discussion to be continued at a future meeting after Strategic Planning is completed in September.
- Bathroom Tiling Quotes
 - Motion made to accept 'Company B's' bid for bathroom tiling of 5.5ft high, around the perimeter of each bathroom, made by Richard McGlew and seconded by Eric Shotwell. Motion carried. (5 yes votes).

Adjournment - Motion to adjourn the meeting made by Eric Shotwell and seconded by Karen Wyns. Motion carried. (5 yes votes) Meeting adjourned at 8:38 pm.

The next Regular Meeting of the White Lake Library Board of Trustees is scheduled for Wednesday, February 22, 2023 at 6:45pm at the White Lake Township Library Gathering Place.

Minutes prepared by Jake Dudek, Secretary