



Regular Meeting of the White Lake Library Board of Trustees

Held at White Lake Township Library, February 28, 2023

Call to Order - Meeting called to order by Jennifer Schulz at 6:48 pm.

Roll Call - President Jennifer Schulz, Vice President Richard McGlew, Treasurer Gwendolyn Newton, trustees Karen Wyns and Eric Shotwell present. Secretary Jake Dudek absent, excused. Director April Stevenson and Assistant Director Amy Rosen in attendance.

Approval of the Agenda - Motion to approve the agenda as presented made by Richard McGlew and seconded by Eric Shotwell. Motion carried. (4 yes votes)

Public Comments -

- Patty Leonard, 10570 Estola Ave, White Lake, MI 48386 provided an update on current and upcoming Friends events. The Friends have formed an entertainment committee and are looking for fresh ideas to get more members involved. They have held a successful Bunco Tournament. The next Bunco Tournament is scheduled for April 1. The long awaited Friends Tea Party and Fashion Show will take place on May 7 in the Gathering Place. Tickets go on sale Mar 22, 2023.
- Linda Raye, 10001 Burgess Ct, White Lake, MI 48386, provided the Library Board with information about the Larry Ostrowski Memorial.
- Liz Smith, White Lake Township Board Trustee and Library Liaison was introduced to the Library Board Members. She informed the board members that they can utilize her for any township assistance. She also provided an update on the Civic Center.

Approval of the Minutes - Motion to approve the February 1, 2023, regular meeting minutes as presented, made by Eric Shotwell and seconded by Gwendolyn Newton. Motion carried. (4 yes votes)

Officer Reports

- President's Report -
 - President's report concerning the Friends Group and the Township Liaison Officer was provided during public comments
 - Additional information regarding the clock for over the fireplace was presented
- Vice President's Report - None.
- Secretary's Report - None.
- Treasurer's Report -
 - Gwendolyn Newton presented the February 2023 financial statements and bills. Motion to accept the bills for payment as presented, made by Karen Wyns and seconded by Richard McGlew. Motion carried. (4 yes votes)

Library Director's Report - April Stevenson presented her report.

Committee Reports

- Finance Committee -
 - Motion to invest \$225,000 in a Genisys CD for a term of 7 months made by Richard McGlew and seconded by Karen Wyns. Motion carried. (4 yes votes)
 - Motion made by Gwendolyn Newton and seconded by Eric Shotwell to approve the updated EFT/ACH Approved Vendors List with the following changes:
 - "Change Normal Amount Range" to "Maximum Amount"
 - Add: "In the case of an overage, a Board Trustee, granted signature authority, may approve an exception. If the EFT/ACH will continue to be more monies than listed in the 'approved vendor list', the board will review the increase in the subsequent board meeting." Motion carried. (4 yes votes)
- Strategic Planning Committee -
 - The Committee has hired Library Strategies as consultants to assist with our Strategic Plan. The Library Director has already sent the Data Analysis wish list to the consultants. Regular meetings have been scheduled.
- Policy Committee -
 - The Staff Policy Committee has begun meeting.
 - The Board Policy Committee is expected to start meeting in late March/early April.

New Business

- Nightlock Door Security Devices - Motion to support the purchase of Nightlock Lockdown devices made by Eric Shotwell and seconded by Richard McGlew. Motion carried. (4 yes votes)

Old Business

- Library Board Group Email - Individual board member emails are on the website, so the Library Board Group Email will not be used.
- Bathroom Tiling Update - The tile choice selected is no longer being produced. New tile options are being explored.

Adjournment - Motion to adjourn the meeting made by Eric Slotwell and seconded by Gwendolyn Newton. Motion carried. (4 yes votes) Meeting adjourned at 9:02 pm.

The next Regular Meeting of the White Lake Library Board of Trustees is scheduled for Wednesday, March 22, 2023 at 6:45pm at the White Lake Township Library Gathering Place.

Minutes prepared by Karen Wyns, Trustee