



Regular Meeting of the White Lake Library Board of Trustees

Held at White Lake Township Library, July 26, 2023

Call to Order - Meeting called to order by Jennifer Schulz at 6:45 pm.

Pledge of Allegiance

Roll Call - President Jennifer Schulz, Vice President Richard McGlew, Treasurer Gwendolyn Newton, Secretary Jake Dudek, Trustees Karen Wyns and Eric Shotwell present. Director April Stevenson and Assistant Director Amy Rosen in attendance.

Approval of the Agenda - Motion to approve the agenda as presented made by Gwendolyn Newton and seconded by Eric Shotwell. Motion carried. (5 yes votes)

Public Comments -

- None

Presentations

- 2022 Audit -
 - Greg Clum of Bredernitz, Wagner & Co., P.C. and Joe Strauss of JE Strauss Consulting/CPA presented 2022 Financial Report
- Library Strategies -
 - Alayne Hopkins and Catherine Alloway of Library Strategies presented Strategic Plan Report

Approval of the Minutes - Motion to approve the June 28, 2023, regular meeting minutes as presented made by Richard McGlew and seconded by Karen Wyns. Motion carried. (5 yes votes)

Officer Reports

- President's Report - None
- Vice President's Report - None
- Secretary's Report - None
- Treasurer's Report -

- Gwendolyn Newton presented the July 2023 financial statements and bills. Motion to accept the bills for payment as presented, made by Gwendolyn Newton and seconded by Karen Wyns. Motion carried. (5 yes votes)

Library Director's Report - April Stevenson presented her report

Committee Reports

- Finance Committee -
 - Motion to add to the EFT/ACH Approved Vendor List, effective immediately, MMRMA with Expenditure Description as Net Asset Distribution, Frequency Semi-Annual, Maximum Amount of \$1,500 made by Gwendolyn Newton and seconded by Karen Wyns. Motion carried. (5 yes votes)
- Strategic Planning Committee -
 - No update. Special Meeting of the Library Board scheduled for August 8, 2023
- Policy Committee -
 - No update

New Business

- Volunteer Policy Edit -
 - Motion to adjust the Administrative Policies, section 1S. Volunteers, a) Categories of Volunteers, 2. Teen Volunteers, to: "Students must be 14 years of age and up with interest in working with the Library." Motion made by Richard McGlew and seconded by Karen Wyns. Motion carried. (5 yes votes)

Old Business

- Bathroom Tiling Update
 - Director April Stevenson presented update on progress
- Drive-thru Window Update
 - Director April Stevenson presented update on progress

Adjournment - Motion to adjourn the meeting made by Richard McGlew and seconded by Karen Wyns. Motion carried. (5 yes votes) Meeting adjourned at 8:51 pm.

The next Regular Meeting of the White Lake Library Board of Trustees is scheduled for Wednesday, August 23, 2023 at 6:45pm at the White Lake Township Library Gathering Place.



Minutes prepared by Jake Dudek, Secretary