



Regular Meeting of the White Lake Library Board of Trustees

Held at White Lake Township Library, June 28, 2023

Call to Order - Meeting called to order by Jennifer Schulz at 6:45 pm.

Pledge of Allegiance

Roll Call - President Jennifer Schulz, Vice President Richard McGlew, Treasurer Gwendolyn Newton, Secretary Jake Dudek, Trustee Karen Wyns present. Trustee Eric Shotwell absent, excused. Director April Stevenson and Assistant Director Amy Rosen in attendance.

Approval of the Agenda - Motion to approve the agenda as presented made by Richard McGlew and seconded by Gwendolyn Newton. Motion carried. (4 yes votes)

Presentations

- Staff Spotlight -
 - Head of Youth and Teen Services EmmaLee Herlocher and Youth Services Specialist Faith Mendham introduced
 - EmmaLee Herlocher presented update on Summer Reading Program

Public Comments -

- Gerry Herrington, 2240 Wiggen Lane, White Lake, MI 48386, shared their experience with the White Lake Library staff, and volunteering with the Friends of the Library
- Roger Herrington, 2240 Wiggen Lane, White Lake, MI 48386, shared their experience with local libraries including the White Lake library

Approval of the Minutes - Motion to approve the May 24, 2023, regular meeting minutes as modified made by Gwendolyn Newton and seconded by Karen Wyns. Motion carried. (4 yes votes)

Officer Reports

- President's Report -
 - Presented Strategic Planning update
- Vice President's Report - None

- Secretary's Report - Presented update on positive feedback received regarding Strategic Planning survey
- Treasurer's Report -
 - Gwendolyn Newton presented the June 2023 financial statements and bills. Motion to accept the bills for payment as presented, made by Gwendolyn Newton and seconded by Karen Wyns. Motion carried. (4 yes votes)

Library Director's Report - April Stevenson presented her report.

Committee Reports

- Finance Committee -
 - Gwendolyn Newton presented update on two expiring CDs which the board approved action upon in the May 2023 meeting
 - Motion to add BASIC FSA Admin as a new EFT/ACH vendor not to exceed \$100 monthly frequency made by Gwendolyn Newton and seconded by Karen Wyns. Motion carried. (4 yes votes)
- Strategic Planning Committee -
 - Director April Stevenson provided update on strategic planning initiatives
- Policy Committee -
 - Director April Stevenson provided update on policy planning initiatives

New Business

- Review of 2022 Audit

Old Business

- Bathroom Tiling Update
 - Director April Stevenson presented update on progress
- Drive-thru Window Update
 - Director April Stevenson presented an update on progress, installation scheduled for July 15, 2023. Library staff currently developing policy and protocol

Adjournment - Motion to adjourn the meeting made by Karen Wyns and seconded by Richard McGlew. Motion carried. (4 yes votes) Meeting adjourned at 7:48 pm.

The next Regular Meeting of the White Lake Library Board of Trustees is scheduled for Wednesday, July 26, 2023 at 6:45pm at the White Lake Township Library Gathering Place.



Minutes prepared by Jake Dudek, Secretary