



Regular Meeting of the White Lake Library Board of Trustees

Held at White Lake Township Library, March 22, 2023

Call to Order - Meeting called to order by Jennifer Schulz at 6:46 pm.

Roll Call - President Jennifer Schulz, Vice President Richard McGlew, Treasurer Gwendolyn Newton, trustees Karen Wyns and Eric Shotwell present. Secretary Jake Dudek absent, excused. Director April Stevenson and Assistant Director Amy Rosen in attendance.

Approval of the Agenda - Motion to approve the agenda as presented made by Richard McGlew and seconded by Eric Shotwell. Motion carried. (4 yes votes)

Public Comments - None.

Approval of the Minutes - Motion to approve the February 28, 2023, regular meeting minutes as presented, made by Richard McGlew and seconded by Gwendolyn Newton. Motion carried. (4 yes votes)

Officer Reports

- President's Report - Friends of the Library book sale was a big success.
- Vice President's Report - None.
- Secretary's Report - None.
- Treasurer's Report -
 - Gwendolyn Newton presented the March 2023 financial statements and bills. Motion to accept the bills for payment as presented, made by Gwendolyn Newton and seconded by Karen Wyns. Motion carried. (4 yes votes)

Library Director's Report - April Stevenson presented her report.

Committee Reports

- Finance Committee -
 - Motion made by Gwendolyn Newton and seconded by Richard McGlew, to close the PNC checking account. Motion carried (4 yes votes)

- Motion made by Gwendolyn Newton and seconded by Eric Shotwell to open Chase government banking accounts with a \$4,000 deposit in savings, and the remainder of PNC balance in checking, including a purchase of checks. Motion carried (4 yes votes)
- Motion made by Gwendolyn Newton and seconded by Eric Shotwell, to make investment changes totalling \$500,000 to reduce FDIC underinsured risk at Flagstar savings and CDs. Motion carried (4 yes votes) The investments are as follows:
 - Invest \$50,000 from savings to open a one month \$50,000 Flagstar CDARS.
 - Close \$200,000 CD early (without penalty) along with \$25,000 from savings to invest in a 3 month \$225,000 Flagstar CDARS.
 - Invest \$150,000 expired Flagstar CD along with \$75,000 from savings to open a 3 month \$225,000 Chase CD.
- Strategic Planning Committee -
 - Invitations have been sent for the Steering Committee Kick-off.
 - Staff surveys are being finalized.
 - Focus Groups are being discussed.
 - Strategic Plan is expected to be presented to the board in July.
- Policy Committee -
 - Date for review of policies should be soon.
 - Table of Contents sent to committee members.

New Business

- None

Old Business

- Bathroom Tiling Update - Tiling should begin soon.

Adjournment - Motion to adjourn the meeting made by Gwendolyn Newton and seconded by Eric Shotwell. Motion carried. (4 yes votes) Meeting adjourned at 7:54 pm.

The next Regular Meeting of the White Lake Library Board of Trustees is scheduled for Wednesday, April 26, 2023 at 6:45pm at the White Lake Township Library Gathering Place.

Minutes prepared by Karen Wyns, Trustee