



## **Regular Meeting of the White Lake Library Board of Trustees**

Held at White Lake Township Library, May 24, 2023

Call to Order - Meeting called to order by Jennifer Schulz at 6:46 pm.

Pledge of Allegiance

Roll Call - President Jennifer Schulz, Vice President Richard McGlew, Treasurer Gwendolyn Newton, Secretary Jake Dudek, Trustees Karen Wyns and Eric Shotwell present. Director April Stevenson and Assistant Director Amy Rosen in attendance.

Approval of the Agenda - Motion to approve the agenda as presented made by Richard McGlew and seconded by Gwendolyn Newton. Motion carried. (5 yes votes)

Public Comments - None

Approval of the Minutes - Motion to approve the April 26, 2023, regular meeting minutes as presented, made by Karen Wyns and seconded by Eric Shotwell. Motion carried. (5 yes votes)

### Officer Reports

- President's Report -
  - Presented landscaping update
- Vice President's Report - None
- Secretary's Report - None
- Treasurer's Report -
  - Gwendolyn Newton presented the May 2023 financial statements and bills. Motion to accept the bills for payment as presented, made by Gwendolyn Newton and seconded by Eric Shotwell. Motion carried. (5 yes votes)

Library Director's Report - April Stevenson presented her report.

### Committee Reports

- Finance Committee -
  - Motion to use Flagstar CD of \$500,000.00 maturing on June 3, 2023, to open two Flagstar 6-month term CDARS accounts at \$200,000.00 each, with remaining \$100,000.00 moved to Flagstar Checking Account made by Gwendolyn Newton and seconded by Eric Shotwell. Motion carried (5 yes votes)
  - Motion to use Western Alliance Bank \$228,362.22 CD maturing on June 29, 2023 to open a 9-month CD at Flagstar of \$200,000.00, with remaining balance and interest moved to Flagstar Checking Account made by Gwendolyn Newton and seconded by Eric Shotwell. Motion carried (5 yes votes)
  - Motion to move Flagstar \$100,741.11 CD maturing on July 3, 2023 to Flagstar Checking Account made by Gwendolyn Newton and seconded by Eric Shotwell. Motion carried (5 yes votes)
  - Motion to use JP Morgan Chase CD of \$225,000.00 maturing on July 12, 2023 to renew principal into a 7-month CD at JP Morgan Chase, with interest moved to Flagstar Checking Account made by Gwendolyn Newton and seconded by Eric Shotwell. Motion carried (5 yes votes)
- Strategic Planning Committee -
  - Director April Stevenson provided update on strategic planning initiatives
- Policy Committee -
  - Director April Stevenson provided update on policy planning initiatives

### New Business

- None

### Old Business

- Bathroom Tiling Update
  - Progress update presented
- Drive-thru Window Update
  - Progress update presented, Director April Stevenson meeting with contractor

Adjournment - Motion to adjourn the meeting made by Karen Wyns and seconded by Eric Shotwell. Motion carried. (5 yes votes) Meeting adjourned at 7:52 pm.

**The next Regular Meeting of the White Lake Library Board of Trustees is scheduled for Wednesday, June 28, 2023 at 6:45pm at the White Lake Township Library Gathering Place.**

Minutes prepared by Jake Dudek, Secretary