



Regular Meeting of the White Lake Library Board of Trustees

Held at White Lake Township Library, November 15, 2023

Call to Order - Meeting called to order by President Jennifer Schulz at 6:45 pm.

Pledge of Allegiance

Roll Call - President Jennifer Schulz, Vice President Richard McGlew, Treasurer Gwendolyn Newton, Secretary Jake Dudek, Trustees Karen Wyns and Eric Shotwell present. Director April Stevenson and Assistant Director Amy Rosen in attendance.

Approval of the Agenda - Motion to approve the agenda as presented made by Richard McGlew and seconded by Karen Wyns. Motion carried. (5 yes votes)

Public Comments - None.

Presentations - None.

Approval of the Minutes - Motion to approve the October 25, 2023, regular meeting minutes as presented made by Richard McGlew and seconded by Gwendolyn Newton. Motion carried. (5 yes votes)

Officer Reports

- President's Report - President Jennifer Schulz presented a recommendation to the board to select a candidate from the 2022 trustee candidate pool to fill the upcoming vacant board of trustee position effective December 1, 2023.
 - Motion to appoint Carie Francis to fulfill the vacant position left by Jake Dudek to the White Lake Township Library Board of Trustees, effective December 1, 2023 made by Eric Shotwell and seconded by Karen Wyns. Motion carried. (5 yes votes)
- Vice President's Report - None.
- Secretary's Report - Secretary Jake Dudek submitted a letter of resignation from the board effective November 30, 2023 and thanked the board for the last 3 years.
- Treasurer's Report -
 - Gwendolyn Newton presented the November 2023 financial statements and bills. Motion to accept the bills for payment as presented, made by Gwendolyn Newton and seconded by Richard McGlew. Motion carried. (5 yes votes)

Library Director's Report - Director April Stevenson presented her report.

Committee Reports

- Finance Committee - None.
- Strategic Planning Committee -
 - Director April Stevenson provided an update on Strategic Plan Marketing, board suggested formatting revisions.
 - Motion to approve the Strategic Plan Marketing as corrected made by Richard McGlew and seconded by Eric Shotwell. Motion carried. (5 yes votes)
- Policy Committee - None.

New Business

- Parliamentary Procedure Discussion
 - Trustee Karen Wyns presented details of the Parliamentary Procedure and the Open Meetings Act.

Old Business

- Third Review of the Preliminary 2024 Budget
 - Motion to approve the 2024 Budget for the Library as presented made by Richard McGlew and seconded by Gwendolyn Newton. Motion carried. (5 yes votes)
- Corridor Improvement Authority TIF Discussion
 - Director April Stevenson provided an update on Corridor Improvement Authority TIF. White Lake Township Board of Trustees meeting scheduled for November 28, 2023 at the Township Annex.

Adjournment - Motion to adjourn the meeting made by Eric Shotwell and seconded by Jake Dudek. Motion carried. (5 yes votes) Meeting adjourned at 7:58 pm.

The next Regular Meeting of the White Lake Library Board of Trustees is scheduled for Wednesday, December 13, 2023 at 6:45pm at the White Lake Township Library Gathering Place.



Minutes prepared by Jake Dudek, Secretary