



Regular Meeting of the White Lake Library Board of Trustees

Held at White Lake Township Library, October 25, 2023

Call to Order - The October 25, 2023, regular meeting of the White Lake Township Library Board of Trustees was called to order by President Jennifer Schulz at 6:45 pm.

Pledge of Allegiance

Roll Call - President Jennifer Schulz, Vice President Richard McGlew, Treasurer Gwendolyn Newton, and trustee Karen Wyns present. Secretary Jake Dudek and trustee Eric Shotwell are absent excused. Director April Stevenson and Assistant Director Amy Rosen in attendance.

Approval of the Agenda - Motion to approve the agenda as presented, made by Gwendolyn Newton and seconded by Richard McGlew. Motion carried. (3 yes votes)

Public Comments - none

Presentations - none

Approval of the Minutes -

- Motion to approve the September 27, 2023, regular meeting minutes and the October 18, 2023, special meeting minutes as presented, made by Richard McGlew and seconded by Gwendolyn Newton. Motion carried. (3 yes votes)

Officer Reports

- President's Report - President Schulz expressed her thanks for all the hard work put in by Secretary Jake Dudek.
- Vice President's Report - Vice President McGlew added to the president's statement and wished Jake well in his upcoming pursuits.
- Secretary's Report - Secretary Dudek's responsibilities for this meeting will be provided by trustee Karen Wyns.
- Treasurer's Report - Treasurer Newton added that Jake has been extremely valuable to the board.

- Gwendolyn Newton presented the October 2023 financial statements and bills. Motion to accept the bills for payment as presented, made by Gwendolyn Newton and seconded by Karen Wyns. Motion carried. (3 yes votes)

Library Director's Report - The report was received and placed on file.

Committee Reports

- Finance Committee
 - Motion to transfer \$200,000 CDAR plus interest from Flagstar Bank that matures on 12/07/2023 to Flagstar Checking made by Gwendolyn Newton and seconded by Karen Wyns. Motion carried. (3 yes votes).
 - Motion to transfer the second \$200,000 CDAR plus interest from Flagstar Bank that matures on 12/07/2023 to a new 12-month Flagstar CD made by Gwendolyn Newton and seconded by Karen Wyns. Motion carried. (3 yes votes).
- Strategic Planning Committee -
 - Motion to adopt the Implementation Plan as presented, made by Richard McGlew and seconded by Gwendolyn Newton. Motion carried. (3 yes votes)
- Policy Committee - Update provided.

New Business

- 2024 Library Board Yearly Meeting Schedule. Motion to accept the 2024 Library Board schedule as presented made by Karen Wyns and seconded by Richard McGlew. Motion carried. (3 yes votes)
- 2024 Library Board Officers - Discussion to continue at the regular November 2023 meeting.
- New Committee - Building
 - Motion to establish a new building committee made by Gwendolyn Newton and seconded by Karen Wyns. Motion carried. (3 yes votes)
- 2024 Library Board Committee Assignments -
 - Finance
 - Policy
 - Building
 - Discussion of the above committees will continue at the regular November 2023 meeting.

Old Business

- Second Review of the Preliminary 2024 Budget - Discussion will continue at the regular November 2023 meeting.
- Corridor Improvement Authority TIF Update - The library's lawyer will be contacted for additional information.

Adjournment - Motion to adjourn the meeting made by Karen Wyns and seconded by Gwendolyn Newton. Motion carried. (3 yes votes) Meeting adjourned at 8:07 pm.

The next Regular Meeting of the White Lake Library Board of Trustees is scheduled for Wednesday, November 15, 2023, at 6:45 pm at the White Lake Township Library Gathering Place.

A handwritten signature in black ink that reads "Karen Wyns". The signature is written in a cursive style with a large, looping initial 'K'.

Minutes prepared by
Karen Wyns, trustee