



Regular Meeting of the White Lake Library Board of Trustees

Held at White Lake Township Library, February 28, 2024

Call to Order - The February 28, 2024, regular meeting of the White Lake Township Library Board of Trustees was called to order by Vice President Richard McGlew at 6:50 pm.

Pledge of Allegiance

Roll Call - President Jennifer Schulz (6:55 pm arrival), Vice President Richard McGlew, Secretary Karen Wyns, Treasurer Gwendolyn Newton, trustees Eric Shotwell and Carie Francis present. Director April Stevenson and Assistant Director Amy Rosen in attendance.

Approval of the Agenda - Motion to approve the agenda as presented, made by Eric Shotwell and seconded by Carie Francis. Motion carried. (4 yes votes)

Public Comments - None

Presentations - None

Approval of the Minutes -

- Motion to approve the January 24, 2024, special meeting minutes as written, made by Gwendolyn Newton seconded by Carie Francis. Motion carried. (4 yes votes)

Officer Reports

- President's Report - None.
- Vice President's Report - None
- Secretary's Report - Request for excused absence for the September and October, 2024 meetings.
- Treasurer's Report -
 - Gwendolyn Newton presented the February 2024 financial statements and bills. Motion to accept the bills for payment as presented, made by Gwendolyn Newton and seconded by Richard McGlew. Motion carried. (5 yes votes)

Library Director's Report - The report was received and placed on file.

Committee Reports

- Finance Committee - Update provided.
- Strategic Planning Committee - Thank you letters sent to steering committee members.
- Policy Committee - Update provided.

- Building Committee - Meeting times TBD.

New Business

- Computer and Laptop Quote Review - Motion to approve the invoice from Micro Tech Systems for \$21,112.98 made by Jennifer Schulz and seconded by Eric Shotwell. Motion carried. (5 yes votes)

Old Business

- Friends Memorandum of Understanding Review - Motion made to approve the as presented made by Jennifer Schulz and seconded by Carie Francis. Motion carried. (5 yes votes)
- Door Access Control System (FOB) Quote Review - New proposals provided for board review. Building committee to follow up.

Adjournment - Motion to adjourn the meeting made by Eric Shotwell and seconded by Gwendolyn Newton. Motion carried. (5 yes votes) Meeting adjourned at 8:27 pm.

The next Regular Meeting of the White Lake Library Board of Trustees is scheduled for Wednesday, March 27, 2024, at 6:45 pm at the White Lake Township Library Gathering Place.



Minutes prepared by
Karen Wyns
Library Board Secretary