

TOWN OF BRISTOL



ANNUAL REPORT 2022



ANNUAL REPORT FOR THE TOWN OF BRISTOL, NEW HAMPSHIRE

FISCAL YEAR ENDING DECEMBER 31, 2022



Population: 3,286 - (2021 Census)
Net Taxable Valuation: \$559,251,804
Town: \$8.87 per thousand
School District: \$9.02 per thousand
State Education: \$1.28 per thousand
County: \$1.82 per thousand
Total Tax Rate: \$20.99 per thousand

DEDICATION OF THE ANNUAL REPORT

TOWN REPORT DEDICATION BARBARA GREENWOOD

There are a variety of people that go into making a town into a community. Elected officials, law enforcement, educators, board members, all serving towards the best interest of the community. But some folks go above and beyond, spotting gaps and needs, working diligently to fill them; sometimes quietly, anonymously, behind the scenes. Other times standing tall and proud, speaking on behalf of a section of the community that might have otherwise been overlooked. Barbara Greenwood is all of that and more for the Town of Bristol.



Although not born in Bristol, Barbara Greenwood embodies the spirit that is Bristol, starting shortly after her family moved to the area from Massachusetts. In her first school year, she became the second ever Carnival Queen. This one step turned into a plunge to the heart of the activity and running of the town. Barbara is a special person indeed, not only because of all the good she has done and continues to do, but because of the way she brings out the good in those around her. The Select Board would like to dedicate this year's Town Report in honor of her.

From her first days in Bristol, Barb – as she likes to be called – has been involved with the Bristol Community Center, now known as the Tapply-Thompson Community Center (TTCC). She was voted as a lifetime member of the Bristol Recreation Advisory Council (BRAC), an honor that has only been bestowed on fewer than six people, including Barbara. A staunch advocate for education and historic preservation, Barb has been on the front line of initiatives to grow and preserve so much, involved in a myriad of projects all to the benefit of our town. She was a founding member of the Bristol Historical Society. Her efforts in and around town were recognized on the state level when she was awarded the Tufts Distinguished Citizens Award in 1994, through the New Hampshire Recreation and Park Association, often called the Wink Tapply Award.

Early on, Barb worked at the Bristol Elementary School as one of the first teachers aids in the district. The school needed a librarian, so she took courses to fill that role. Several generations have benefited from her devotions in both the library and the classroom. Barb was a Library Trustee

and worked persistently for the addition to the Minot-Sleeper Library, which took many years to achieve and from which we all still benefit. Barbara worked hard to instill in the youth of Bristol, and the surrounding towns, the importance of literacy.

There is not a piece or part of the town of Bristol that does not have at least Barb's fingerprints on it, either starting, restarting, or promoting. Barbara's contributions to the life of our community sets her apart. Her love for the children of Bristol and the surrounding towns is evident in all the efforts she makes on their behalf, especially around Christmas time. Santa's Village – a highlight for hundreds of children each year - has been a staple of the

town for decades and grown stronger with each year of Barb's assistance. She started the Concert in the Park series and worked tirelessly with the Community Events Committee to bring back Old Home Day, a tradition that had ceased to be until Barb and the Committee took on the challenge. A ballot clerk for over twenty years, she has moved on to providing lunch for the current clerks each election. She saw a need for a new Town Office building and helped find the perfect place for the right price. She helped promote to get it approved by the Town quickly, for which we all continue to benefit. She has been requested by name to sit on many Boards and Committees and is currently working on behalf of the new Public Safety Building. In the past, the Downtown Bristol Revitalization Board was a pet-project of hers. These are only a small number of Barbara's contributions to the Town of Bristol over her years.

There are many names that Barbara has answered to over her life: wife, mother, grandmother, friend. However, as we look back over Bristol's history, Barbara Greenwood is a prominent name all its own on that list. While she is commonly mentioned in daily conversation, there is no rarer stone found in the Granite State than Barbara Greenwood.

Please join the Select Board members in thanking Barbara Greenwood for her unforgettable contributions and service to the Town of Bristol.

Respectfully Submitted,
Melissa Schulte Leahigh
Michelle Greenwood Schulte
Matthew Greenwood

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APPOINTED STAFF/ELECTED OFFICIALS

APPOINTED STAFF

TOWN ADMINISTRATOR

Nicholas Coates-resigned
 Alfred (Butch) Burbank-Interim Town Administrator
 Christina Goodwin- Interim Deputy Town Administrator

EXECUTIVE/FINANCE ASSISTANT

Wendy Smith

ADMINISTRATIVE ASSISTANT

Deborah Clarke-Tivey

FINANCE OFFICER/HUMAN RESOURCES DIRECTOR

Robert Blanchette

MINUTE TAKER

Shannon Wharton

DEPUTY TOWN CLERK/DEPUTY TAX COLLECTOR

Christina Howe-resigned
 Cheryl Herbert

ASSESSOR

Commerford, Nieder & Perkins, LLC

LAND USE/ASSESSING MANAGER

Christina Goodwin-transferred
 Joanne Bailey

HEALTH OFFICERS

Christina Goodwin
 Peter Daniels, Deputy-retired

LIBRARY DIRECTOR

Jennifer Davis

HUMAN SERVICES (WELFARE)

Ingrid Heidenreich

LAND USE ADMINISTRATIVE ASSISTANT

Lindsay Thompson-resigned
 Michelle McCaleb-resigned

LAND USE ASSOCIATE

Janet Cote

LAND USE OFFICER

Peter Daniels-retired

SHARED ADMINISTRATIVE ASSISTANT

Cheryl Herbert-transferred
 Donna Sullivan

FIRE CHIEF

Ben LaRoche

FIRE DEPARTMENT ADMINISTRATIVE ASSISTANT

Ingrid Heidenreich

FOREST FIRE WARDENS

Ben LaRoche, Warden
 Chris Dolloff, Deputy
 Aaron Heath, Deputy

EMERGENCY MANAGEMENT

Ben LaRoche, Director
 James McIntire, Deputy

WATER AND SEWER SUPERINTENDENT

Jeffrey Chartier

WATER AND SEWER OFFICE MANAGER

Carrie Nyberg

HIGHWAY SUPERINTENDENT

Mark Bucklin

SHARED ADMINISTRATIVE ASSISTANT/HIGHWAY

Cheryl Herbert-transferred
 Donna Sullivan

POLICE CHIEF

James McIntire

POLICE DEPARTMENT ADMINISTRATIVE ASSISTANT

Kirsten Marsh

ELECTED OFFICIALS

SELECT BOARD

Don Milbrand	2023
Les Dion	2025
Carroll Brown, Jr.	2025
Anita Avery, Vice Chair	2023
Shaun Lagueux, Chair	2024

MODERATOR

Edward "Ned" Gordon	2024
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TOWN CLERK/TAX COLLECTOR

Raymah Simpson	2023
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TREASURER

Kathleen Haskell	2025
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ELECTED OFFICIALS (cont.)/OTHER BOARDS AND COMMITTEES

DEPUTY TREASURER

Susan Colby 2023

TRUSTEES OF THE TRUST FUND

Elizabeth Seeler 2024
 Beth Geiler-White 2023
 Patrick Allen 2023

SUPERVISORS OF THE CHECKLIST

Marilyn Bucklin 2022
 Gail Sarto 2024
 Martha Hulsman 2026

CEMETERY TRUSTEES

Richard LaFlamme, Chair 2024
 Cade Overton 2025
 Cheryl Cizewski 2023

BUDGET COMMITTEE

Charles Therriault 2024
 Rob Glassett 2023
 Walter Warring 2025
 Janet Cavanagh 2024
 Paul Regan, Chair 2025
 Susan Sodano 2023
 Carroll Brown, Jr., Select Board Rep.

TRUSTEES OF THE MINOT-SLEEPER LIBRARY

Nancy Dowey-Secretary 2024
 Karen Boyd 2024
 Travis Kelley-resigned 2023
 Nancy Spears 2023
 Rosemary D’Arcy-Chair 2023
 Kathleen Haskell-Treasurer 2025
 Lucille Keegan 2025
 Patricia Durgin 2025
 Susan Neiman 2024
 Martha Hulsman-resigned 2024

NEWFOUND AREA SCHOOL BOARD BRISTOL REPRESENTATIVE

Heidi Milbrand

OTHER BOARDS & COMMITTEES

PLANNING BOARD

Denice DeStefano, Chair 2024
 David Shirley 2023
 Elizabeth Seeler 2025
 Bruce Beaurivage, Alternate-resigned 2025
 John Miller, Alternate 2025
 Don Milbrand, Select Board Rep.
 Randall Kelly, Vice Chair 2024

ZONING BOARD

Alan DeStefano, Chair 2024
 Richard LaFlamme, Vice Chair 2025
 Larry Denton 2024
 Lorraine Bohmiller 2025
 Melody Mansur 2024
 Ashley Dolloff-Alternate 2023
 John Miller, Alternate 2023

ECONOMIC DEVELOPMENT COMMITTEE

Les Dion, Select Board Rep.
 Bill Dowey, Chair
 Bruce Dorner, Vice Chair
 Paul Bemis-resigned
 Carolyn Schulman
 Nancy Spears
 Hector Hsu

HISTORIC DISTRICT COMMISSION

Richard LaFlamme, Chair 2025
 Dorcas Gordon 2023
 Anita Avery, Select Board Rep.
 Kyle Sandler, Vice Chair 2024
 Steven Favorite 2024

CAPITAL IMPROVEMENTS PROGRAM COMMITTEE (CIP)

Steve Favorite
 Don Milbrand, Vice Chair
 John Bianchi
 Joe Lukeman
 Randall Kelley, Chair
 Bill Cote, resigned

OTHER BOARDS AND COMMITTEES (cont.)

CONSERVATION COMMISSION

Janet Cote	2024
Carroll Brown, Chair	2023
Richard Batchelder, Vice Chair	2023
Karen Bemis-resigned	2022
Jason Moore-resigned	2024
Elizabeth Miller	2025
William Haskell-Alternate	
Richard Metcalf	2025

ENERGY COMMITTEE

Paul Bemis, Chair
Daniel Kenney
Greg Wagner
Jeff Chartier

SUSTAINABILITY COMMITTEE

Nancy Dowey
Lauren Therriault
Herb D'Arcy
Janet Metcalf
Donna Worthen

COMMUNITY EVENTS COMMITTEE

Lucille Keegan, Chair
Les Dion
Hilda Bruno
Bryan Richardson
Sharyn Orvis
Claire Moorhead
Kristopher Bean
Kim Smith
Randall Kelley
Steve Thompson
Cheryl Cizewski
Annie Learned
Martha Hulsman
Kandance Tucker
Joanne Burwell
Benjamin LaRoche

KELLEY PARK COMMITTEE

Les Dion
Scott Doucette
Dorcas Gordon
Victor Greenwood
Dan MacLean
Kerry Mattson
Alex Sobolov-resigned
Jacob Tivey
Jack Doucette

JOINT LOSS MANAGEMENT COMMITTEE

Mark Bucklin
Trevor Robie
Jeff Chartier
Ben LaRoche
James McIntire
Christina Howe-resigned
Lyndsay Thompson-resigned
Matthew O'Neill- Chair
Cheryl Herbert
Justin Merwin
Eli Schaffner
Martha Hulsman

DOWNTOWN DECORATING COMMITTEE

Jan Metcalf
Richard Metcalf
Sue Nieman
Bill Nieman
Sue Peterson
Jim Collins
Hilda Bruno
Mary Gebhart
Laura Ulwick
Char Deuso
Julaine Gelderman
Donna Worthen
Suzy Vessirs
Martha Hulsman
Tom Keegan
Lucile Keegan

FIREWORKS COMMITTEE

Kristopher Bean
Jamie Moulton
Les Dion
Chief LaRoche

SELECT BOARD & TOWN ADMINISTRATOR'S REPORT

Over the last year, the Select Board has been busy with a multitude of projects, policy discussions, and the general overseeing of operations of the Town. There is quite a long list of projects and work that happens throughout the year and we do our best to publicize meetings. During 2022, the Media Manager, Cade Overton was able to transition most Select Board and Budget Committee meetings to "live streaming", which allows the public to watch meetings live or as recorded at their leisure. This information can be found on the Town's website for Facebook pages. The entire Board wishes to thank all the residents and voters of Bristol who have guided us in our work. Your support, input and criticism are invaluable in helping us, as a Board, make decisions.

In 2022, the Board welcomed new member Carroll Brown, Jr. who has hit the ground running and is excited to provide service to the Town of Bristol. We also thanked JP Morrison for his many years of service as a Board member. In 2023, there are two (2) positions to be determined and we are excited to see what the year will bring and the enthusiasm of members as a new year begins.

While we have had some challenges with keeping the operations fully staffed, it has led to some exciting future possibilities. Shortly after last year's Town meeting, we found out that we would be searching for a new Town Administrator. The Board thanks Nicholas Coates for his years of service and wishes him well with his future endeavors. The search for the new Town Administrator felt like a daunting task, but a very steady Interim Town Administrator, Alfred "Butch" Burbank, helped the Board through a time of uncertainty. His consistent and experienced leadership helped the Board to come out of the search process promoting current Town employee Christina Goodwin, who has worked for Bristol for fifteen years, to Town Administrator effective January 1, 2023. Congratulations to Christina!

Subsequently, the Board was faced with the resignation of Police Chief James McIntire. The Board thanked the Chief for his steady leadership over the last several years and began discussing how best to proceed with the Police Chief position. Discussions centered around whether to conduct a search for a new Chief or promote from within and it was anticipated that a final decision would be made in the beginning of 2023.

After the vote to approve the funding and construction of a new Public Safety Building at last Town Meeting, the Board has been busy starting the process of getting this huge project off the drawing table. It has been challenging, but we steadily moved forward and beginning in February 2023, there will be activity happening at the old Town Office / Police Station building. This project will support residents and visitors to Bristol for decades to come.

Although the Board cannot touch on all items completed during the year, there are some notable items which include:

- Expansion of the fiber network completing Phase 1 and Phase 2 (over 2021 and 2022), which provides 28 miles of coverage in town. In 2022, the network also added the school SAU building and began the next steps to complete the loop to Hebron. Additional Phases will begin in 2023.
- Planning of a sewer reliability and expansion project with the Central Street Pump Station upgrade and a proposed extension of the sewer line from the Millstream Park up to Riverdale Road. Planning continued through 2022 and the projects are slated to begin in spring 2023.
- Street lighting upgraded to LED lighting, including the start of a dimming project to save additional costs. The dimming project and an upgrade of the Town owned downtown lights to LED lighting will be completed in 2023.
- Presentation of the Centenarian Cane to Marilyn "Lynn" Passanisi who turned 100 and was presented with the cane by Board members on her birthday in October 2022.
- The creation of new committees: the Lake Water Quality Study Group, the Pemi-Path Sub-Committee, and the Technology Committee. Each of these volunteer committees have exciting roles in the upcoming year and will be providing the Town with valuable assistance.
- Installation of a solar array at the Wastewater Treatment

Facility with final testing completed in the summer of 2022 and a ribbon cutting ceremony held in August 2022. The solar array is owned, operated, and financed by Barrington Power and was designed to provide 90% of the energy required to operate the facility.

EXECUTIVE SUMMARY *(cont.)*

Every year, the Town is graced with many great volunteers. We would be remiss if we didn't touch on a few of the community members that helped throughout 2022 to enhance the Town. Thank you for your contributions: Michael Sharp, Dave Dyer, Matt Greenwood, Bill Dowey, Paul Bemis, Rob Glassett, the Pasquaney Garden Club, the Downtown Decorating Committee and the Public Safety Building sub-committee. In addition, the Town has some of the most hardworking knowledgeable employees and we are very thankful to all of our Departments. Keep up the great job!

In closing, the trying economic times are not lost on the Board. For this Town Meeting, the Select Board members were adamant about presenting only what we absolute-

ly feel we need and can support for the warrant. We will continue to be fiscally responsible in the face of inflationary pressures. As always, we welcome your input through emails, participation at meetings, phone messages, and at the local coffee shop.

Respectfully submitted,

Bristol Select Board – Shaun Lagueux, Anita Avery,
Don Milbrand, Leslie Dion, Carroll Brown, Jr.
Christina Goodwin – Town Administrator

**TOWN OF BRISTOL
ANNUAL TOWN MEETING WARRANT
2022**

BRISTOL, NEW HAMPSHIRE..... GRAFTON COUNTY

To the Inhabitants of the Town of Bristol in the County of Grafton in the State of New Hampshire qualified to vote in Town affairs. You are hereby notified to meet at the Historic Town Hall, 45 Summer Street, in said Bristol on Tuesday, the eighth day of March 2022 at 8:00 o'clock in the morning at which time the polls will be open for balloting on Article 1 through Article 9 and shall close no earlier than 7:00 o'clock in the evening; and you are further hereby notified to meet at the Gymnasium of the Newfound Regional High School in said Bristol on Saturday, the twelfth day of March 2021 at 9:00 o'clock in the morning at which time action will be taken upon the remaining articles in the warrant.

Article 1: To choose by written ballot all of the necessary Town Officers.

2 Select Board members for 3 years

1 Trustee of the Trust Funds for 3 years

1 Cemetery Trustee for 3 years

2 Budget Committee members for 3 years

1 Budget Committee member for 1 year

3 Library Trustees for 3 years

1 Town Moderator for 2 years

1 Supervisor of the Checklist for 6 years

Article 2: Are you in favor of the adoption of Amendment No. 1 as proposed by the Planning Board for the Bristol Zoning Ordinance as follows:

Amendment No. 1, if adopted, will amend Article III (3.2 District Regulations, F. Lake District b.); to allow a private, water-front, homeowner to grant an easement across their land for one other property or dwelling unit to gain access

to the body of water. As currently written, Article III, 3.2 is intended for large-scale developments sharing waterfront.

Yes

No

Article 3: Are you in favor of the adoption of Amendment No. 2 as proposed by the Planning Board for the Bristol Zoning Ordinance as follows:

Amendment No. 2, if adopted, will amend Article IV. (General Provisions) to add a new section (B) to (4.10 Recreational Vehicles) to regulate camping on undeveloped residential lots and to ensure they meet setback regulations, have an operational waste system, and have adequate off-street parking on the lot.

Yes

No

Article 4: Are you in favor of the adoption of Amendment No. 3 as proposed by the Planning Board for the Bristol Zoning Ordinance as follows:

Amendment No. 3, if adopted, will amend Article IV. (General Provisions, 4.11.J Temporary Signs) to remove the restriction that a temporary flag, banner, or balloon, etc. is allowed only during business hours and to prohibit such temporary flag, banner or balloon in the Historic District.

Yes

No

Article 5: Are you in favor of the adoption of Amendment No. 4 as proposed by the Planning Board for the Bristol Zoning Ordinance as follows:

Amendment No. 4, if adopted, will amend Article VII. (Miscellaneous Provisions, 7.2 Amendments) to allow the Planning Board to assign or modify section numbers within the Zoning Ordinance without having to put forth an amendment to the ballot to make numbering changes.

Yes

No

Article 6: Are you in favor of the adoption of Amendment No. 5 as proposed by the Planning Board for the Bristol Zoning Ordinance as follows:

Amendment No. 5, if adopted, will amend Article VIII. (Definitions) to add a definition for a temporary camping unit that would be allowed on an undeveloped, residential lot.

Yes

No

2022 TOWN MEETING MINUTES

Article 7: Are you in favor of the adoption of Amendment No. 6 as proposed by the Planning Board for the Bristol Zoning Ordinance as follows:

Amendment No. 6, if adopted, will amend Article XII. (Sexually Oriented Business) to greatly reduce the size and complexity of the existing ordinance governing sexually oriented businesses.

Yes No

Article 8: Are you in favor of the adoption of Amendment No. 7 as proposed by the Planning Board for the Bristol Zoning Ordinance as follows:

Amendment No. 7, if adopted, will add the following definition for short term rental: A dwelling unit where transient lodging is provided for compensation for stays of between one (1) and 30 consecutive nights, and where the dwelling unit would normally be considered a residential living unit not associated with regulated commercial activities such as a hotel, motel, rooming / boarding/lodging house, or bed-and-breakfast.

Yes No

Article 9: Are you in favor of the adoption of Amendment No. 8 as proposed by the Planning Board for the Bristol Zoning Ordinance as follows:

Amendment No. 8, if adopted, will permit short term rentals in the following districts: Corridor Commercial, Lake, Rural, and Village Commercial and will allow by Special Exception in the following districts: Downtown Commercial and Village Residential.

Yes No

TOWN MEETING MARCH 12, 2022

Ned Gordon opened the meeting stating that Bristol was incorporated in 1819 and this is the 203rd Town Meeting, we started off with Kevin MacCaffrie leading the Pledge of Allegiance. Ned asked everyone to remain standing as he would like to do a short invocation. He stated that he had read that a Town is interesting and insightful with different people and different backgrounds different political philosophies, we have had lengthy town meetings but we have always been respectful and value our right to vote, we ha-

ven't always gotten our way but we can always get along. The decisions we make today will inspire and hope for our future.

When Ned has asked people what brought them to Bristol, he always hears the Lake, the community projects, recreation activities, etc. But he feels it is the people that make the community special, there is pride in this Town. Sadly, some of those people have left us this year, Harley Putnam smiling in his 1956 Black & Pink Chevy in the 4th of July parade, Walter Corbeil who ran a business in Bristol, the roller rink and was active in Town business, having been a Water/Sewer Commissioner. Bebe Wood, an Olympic type skier, always smiling. Melva Day who contributed so much to this Town through the Community Center and the Fire Department. Ned knows there are others who have contributed as well.

Ned also asked us to take a moment to think about Ukraine, we are fortunate that we live in America and New Hampshire which was voted as the freest state in the Union. People are dying in Ukraine because they want the basic needs and wants that we have. Consider two things, the terrible suffering and dying of the Ukraine people and to realize just how lucky we are to be where we are.

Ned asked everyone in the front to introduce themselves, Finance Director Bob Blanchett, Board of Selectmen JP Morrison, Anita Avery, Shaun Lagueux, Les Dion and Don Milbrand; Town Administrator Nik Coates, and Town Clerk/Tax Collector Raymah Simpson. Budget Committee, Charles Therriault, Paul Reagan, Susan Sodano and Walter Waring.

Don Milbrand then recognized JP Morrison for serving six years on the Board of Selectmen this time. Les Dion stated that she could say a lot of things about JP but she wants him to know he was appreciated. She also recognized Jan Laferriere who worked for the Town for 29 years, Stephen Hanser who has done so much for our community and Brittany Overton who has served as our Librarian and was a great asset to the Town.

The only people that can take an active part of the meeting are registered voters in Bristol. The one exception to this is that Department Heads and the Town Administrator are allowed to speak. All questions need to be directed to the Moderator. When you speak, you must come to the microphone and state your name and address. If any amends are

made, they need to be in writing and need to be seconded before you speak on it. No personal comments, the best speech is a short speech. We will vote by voice vote, if possible, if not it will be a show of hands, then if requested by 12 people a ballot vote will be taken. On Article 10 there will be a ballot vote, the polls will be open for an hour after the vote has started.

Article 10: Passage of this article will override the ten percent limitation imposed on this appropriation due to the non-recommendation of the Budget Committee. To see if the Town will vote to raise and appropriate Four Million Eight Hundred Seventy-Five Thousand Five Hundred Dollars (\$4,875,500) to pay for the final design and construction of a new Public Safety Building and to authorize the issuance of not more than Four Million Eight Hundred Seventy-Five Thousand Five Hundred Dollars (\$4,875,500) of bonds or notes, in accordance with the provisions of the Municipal Finance Act, (RSA 33) and to authorize the Selectmen to issue and negotiate such bonds or notes and to determine the rate of interest thereon. The first principal and interest payments will be included in the 2023 budget. (3/5 ballot vote required, polls open for one hour).

The Budget Committee Does Not Recommend this Article 2-3-0

The Select Board Recommends this Article 5-0-0

Motion by Shaun Lagueux, seconded by Anita Avery.

Shaun stated that he had really listened to the presentations made by the Police Chief and the Fire Chief, he also toured the buildings and that he agrees that the buildings need to be replaced and felt that this is the best plan with the construction cost as they are.

Shaun turned this over to the departments, Chief McIntire spoke first and stated that a lot of information has been put out including videos and both chiefs got together and stated why they need a new building. It will be located at 230 Lake St, alongside the Smith property. It is a sister building to the Public Safety building in Farmington. There was a map on the screen so that people could see how and where it will be situated. There are no stairs or ramps to get into the building for the Police. The fire department will be on the second floor, which is about 21,000 square feet. The price that is being given is inexpensive for the building including both fire and police. Even though no one wants to hear 5

million dollars. Ben Laroche, Fire Chief spoke and asked the Moderator if the architect could speak. Town granted, Fenton Groen spoke about the building, he first wanted people to know that he is here to explain the building not to influence anyone.

He is one of the principal owners of Groen Construction Inc., he was contacted by the Chiefs in 2019 about the building in Farmington he is here just for information, so he can talk about the building for saving funds over the next few years. The building is a little over 20,000 square feet. Insulated concrete forms, 6-8" construction of Styrofoam exterior walls, with core of concrete and rebar reinforcement. It is tremendously energy efficient, with heating and air conditioning all inside the building. Roof construction is very good for heating and air conditioning, is wood frame, very close insulation for that. Farmington was paying approximately \$10,000.00 in heating cost per year, as it was an old building. The first year their energy costs were down to \$5500.00 There is a jump in energy construction, but it will show that the costs will go down. Farmington has still seen savings since. The building is built into the hill in back, the building will be the retaining wall and will be waterproof. The function of the building, there is no wood, so it is very quiet and almost silent in many areas. The building is super energy efficient. In fifty years, the building will be just as good as day one. Construction will start in 2022, the chiefs asked them to study it one more time and come up with a price that is suitable for this Town with inflation included.

Shaun Lagueux wants to state that the cost is maybe 4.85 million, but it depends on what we spend and what is financed. A debt of \$160,000.00 will be taken off in June. Will not have a payment on this building until 2023. There are loan scenarios, it is going to be between .55-.62 cents on the rate for a 250,000.00 home it would cost \$105.00 – 155.00 dollars a year to support this building.

Any concerns about ledge or other expenses. Civil Engineers have looked at it and it is engineered; so that all of the back side of the building will be a retaining wall and waterproofed

The increase is building differences, Farmington had a sallyport on the backside of their building already. One thing that Farmington wishes they had done differently was to make a larger sallyport. The sallyport for this building comes on the left side of the building. This was a mill town, so it was

2022 TOWN MEETING MINUTES

designed to have a brick front of the building to go with the other building in Town. One major thing is parking, which is 11 feet higher than the front of the building on one side and 14' higher on the other side, also the site work that needs to be done is more expensive than what Farmington had. Over 2/3 of the increase is due to inflation.

A question was asked why the Budget Committee did not support the project. Charles Therriault, chair of the Budget Committee responded that it was because of the cost and that at that time the full sewer project was still going to be on the warrant and that seemed unacceptable, now the sewer project is somewhat off the table. Paul Reagan, Budget Committee member wants to know if there are any hidden fees in this project that we haven't heard about. Chief McIntire responded that we are getting the best of a deal and there are no hidden costs, however the Police Dept. will be looking for some place to conduct business.

Walter Waring, Budget Committee member feels that we need to think of the civil unrest that is happening, and consider and how the PD and FD take care of us, how people can get hurt at the Police Station. He was not for this in the past but with the cost of the library and fire truck, that will be paid off shortly. He strongly supports this project and hopes everyone votes for it.

What are plans for the current fire department if this passes? Donald Milbrand stated that it would be up to the Selectboard at the time the fire department moves. There are many options out there, make it a community center, sell it, put it back on the tax rolls. The Board at that time will need to make the decision then. If it sells will the town put improvements in place before it sells, and what about sewer do you have approval from the State to contact sewer to the new building. Chief Laroche, it is storm water, we can't increase the storm water going into the system. It is addressed in this plan, and it will be sub service water storage, similar to what Dollar General has. That is the only option on the site. What about moving the safety light down to the new area, they haven't used the safety light in years. Demolition for PD building is figured in the construction costs. We have drainage issues so there is cost in that, but it is included in the amount that is being asked.

There are quite a few parking spots why we need so many? The fire department needs them for employees and volunteer fire personnel. We have a few pieces of fire equipment

that is stored at the old fire department on High Street, a shed outside of the FD and some by the building. We are building a building that would be useful for 50 years, so we are looking ahead, in case more equipment is needed. Everything that is stored now, will be at the new building. It was stated that, the PD had been toured 10 years ago and it is a very unsafe building at that time, taking an unruly person down the stairs and through 2 doors is very unsafe for the officer. We need this building.

Have we tried to get grants for this project? Chief LaRoche stated that it is very hard for Fire and Police departments to get grants. Chief Laroche and Nik Coates, TA have worked a lot and gone to different committees investigating grants. If the building is approved then we may be able to get grants for the furniture and office equipment, there are some agencies that help pay for that.

This project for a new building has been in the works for the past 16-20 years, it is time that we have a new building for the Fire and Police.

It was noted that when the space committee met, the old chief was on the committee, and he felt that the building could be renovated to fit some of the needs of the PD. The committee decided that with the Town getting a new office building that maybe the old building would be renovated. Depending on the cost. It was stated that some of the desks, computers, and other office equipment that the PD has, and the FD has can be used in the new building.

Carroll Brown, stated that he had watched the videos, both chiefs took him on a tour of both buildings. The PD would need to have an Engineer to look at the building to see if the building is worth saving. The FD needs room for all the trucks and ambulances. Right now at the FD you can't work/ or walk between the trucks, just not enough space. Both buildings are in bad shape.

It was stated that one person has been a part of the Police and Fire Departments for years and knows the need of these buildings. Two years ago, it was estimated to be at 2 million dollars, we waited for debt service to fall off and now we need to spend another 1.8 million for the building. We need this before it keeps going higher and higher.

There is a lot of back and forth on the needs and the looks of the building, feeling it is needed but maybe not what is designed. It was mentioned that Bristol is 108 square miles

and we do give services to other towns, maybe we should look at the contracts with other Towns and adjust them accordingly.

Donald Milbrand, spoke to that stating that there will be changes in the new formula for the other towns. There are multiple proposals out there that need to be investigated and figured. This is the time to do this project. Both Chiefs have done their homework on proposing this building, they wanted to wait until some of the debt is off the books. No one knew the economy was going to do what it has. Inflation is way up, but interest rates are lower 2 -3% now. The design and the quality of the building will last for years and years. The Sewer to the Lake has been put on hold, they are just looking into replacing the oldest pump station and repairing another pump station. They are planning on looking into grants for that.

How many transports to the county if a sheriff isn't available to take someone, there is approximately 40-50 year.

Some people want to be sure that the 20 million project for sewer to the lake is off the books, before we vote for the building. John feels that the Board of Selectmen can still do the 20 million sewer project, and the Town can't afford both, and thinks that the sewer project needs to come off so that people are assured that it won't be done at the same time as the building. Is there anything that can be done so that the sewer project cannot go forth, there can't be changes now.

Susan Sodano, Budget Committee member stated that she looked into this very seriously for the sewer project the pump stations, and the new building she thought it would be overwhelming to the Town. There is one payment left on the library and that building needs repairs also, she felt that we couldn't afford it. The new building is energy efficient; we will save about \$40,000 for both buildings.

Les Dion, Selectboard member stated that the sewer project was an agonizing decision because both projects need to be done. The lake needs to be protected. At the 11th hour there were no grants for the sewer to the Lake project. We need to get grant money and get the sewer project done, but not until we have grant money. The Board of Selectmen wants to get the PD & FD building more than the sewer project. The Board of Selectmen guarantee they won't do the sewer project, but the Town needs the new

building, and it won't get any cheaper.

The sewer project has been scaled down, to repairing the old pump station, repair lines up to the Millstream Park, and new lines up to Riverdale. All of this would need to be done in the next 10 years. We have run out of time to apply for grants this year.

John Sellers made a motion to **amend article 10**: add the following words: ANY LOANS NEGOTIATED WILL BE 30 YEARS OR LONGER IN LENGTH.

Seconded by Carol Huber.

John would like a 30-year loan to keep the taxes down, and be sure the Selectmen do this.

Don Milbrand, Selectmen spoke on the amendment. If we take out loans for 30 years or more the interest rate goes a lot higher, you pass less if you take a short-term loan. This amendment would make your taxes go higher not lower.

William Nieman made a motion to close debate on the amendment, Chris Dolloff seconded Voice Vote on the amendment Defeated.

Jodie Favorite made a motion to close debate on Article 10. Seconded by Frank Dolloff. Motion passed to close discussion.

Article 10 is a ballot vote the ballots are blue in color and you need to mark yes or no, do not rip it in half. The polls opened at 11:23 AM, they will be open until 12:30 PM to give everyone a chance to vote. The polls were closed at 12:30 PM. The Supervisors of the Checklist, Marilyn Bucklin, Gail Sarto and Martha Hulsman counted the votes. This needs to pass by 3/5. **The total number of ballots cast was 159. Yes 103 No 56**

Article 11: To see if the Town will vote to raise and appropriate the Budget Committee's recommended sum of Seven Million Seven Hundred Forty-Five Thousand Two Hundred Thirty-Nine Dollars (\$7,745,239) for general municipal operations. The Select Board recommends Seven Million Seven Hundred Forty-Seven Thousand Five Hundred Fifty-Six Dollars (\$7,747,556). This article does not include appropriations contained in special or individual articles addressed separately. (Majority vote required)

2022 TOWN MEETING MINUTES

**The Budget Committee Recommends this Article 5-0-0
The Select Board Recommends/Does Not Recommend this Article 5-0-0**

**Motion made by Charles Therriault to move article 11 to after article 15, seconded by Margaret Hoyle.
Voice vote to move discussion of article passed.**

**Article 15 finished so Article 11 was brought up
Motion made by Charlie Therriault seconded by Jackie Thompson**

Charlie explained that the budget is up 10% from last year, he wants to explain the increases, such as staffing wages and benefits. Economic developments, cyber security, electric costs, keep out local businesses and hope to attract others. This budget would provide you reasonable and timely service. Also support future economic growth.

There was much discussion on the budget, some felt that we are over spending, some felt that we are doing quite well with the economy the way it is. Most of the increase this year is in economic development.

**Motion made by Scott Sanschargin to close debate, seconded by Richard Batchelder.
Motion passed by voice vote.
Article 15 passed by Voice Vote**

**Rob Glassett made a motion to restrict discussion on Article 10, Brittany Overton seconded.
Motion passed by voice vote.**

Article 12: To see if the Town will vote to establish a contingency fund for the current year for unanticipated expenses that may arise and further to raise and appropriate Twenty-Five Thousand Dollars (\$25,000) to put in the fund. This sum to come from unassigned fund balance. Any appropriation left in the fund at the end of the year will lapse to the general fund. (Majority vote required).

**The Budget Committee Recommends this Article 5-0-0
The Select Board Recommends this Article 5-0-0**

Motion made by JP Morrison, seconded by Bill Dowey.
JP Morrison stated we do this annually and it is a very important piece.
Motion to close debate by Dave Evans, seconded by Bruce Dorner.

**Voice vote to close debate passed.
Article 12 passed by voice vote.**

Article 13: To see if the Town will vote to raise and appropriate the sum of Twelve Thousand Dollars (\$12,000) to be added to the Patriotic, Recreation and Special Events Expendable Trust Fund established in 2021. (Majority vote required)
The Budget Committee Recommends this Article 5-0-0
The Select Board Recommends this Article 5-0-0

Motion made by Les Dion, seconded by Wayne Anderson.
Les Dion stated we're in the second year of a three-year contract with the fireworks company.

Motion to close debate by Shaun Lagueux, seconded by Joe Caristi.

**Voice vote to close debate passed.
Article 13 passed by voice vote.**

Article 14: To see if the Town will vote to raise and appropriate the sum of Three Hundred Thirty-Two Thousand (\$332,000) to be added to the following Capital Reserve Funds previously established. (Majority vote required)

Assessment Reval Capital Reserve Fund (Established in 2015)	\$35,000
Fire Equipment Capital Reserve Fund (Established in 1972)	\$75,000
Highway Equipment Capital Reserve Fund (Established in 1968)	\$120,000
Police Vehicle Capital Reserve Fund (Established in 2017).....	\$52,000
Town Building Maintenance Capital Reserve Fund (Established in 2014)	\$50,000

**The Budget Committee Recommends this Article 5-0-0
The Select Board Recommends this Article 5-0-0**

Motion made by Don Milbrand, seconded by Richard Metcalf.

Don Milbrand stated it has been done for several years now and has to do with the Capital Improvement Program that has been developed. Rather than borrowing money, it's to save money ahead of time. When things wear out, the money will be there. It can extend life of something and not have to purchase in the year it's appropriated. It was asked how much is in each of these funds currently. It is in the Town Report, page 66 and 67. It was asked what town buildings are in the Town Building Maintenance fund. It is for all town buildings. It was stated that the amounts requested in this

article are higher than previously needed. The \$52,000 for the Police Fund relates to the cost for a cruiser. The Building Maintenance fund is for some projects coming up that are more expensive. Also a backstop if warrant article for the public safety building does not pass, there will be repairs that need to be done for town buildings.

Motion made by Ashley Dolloff to close debate, seconded by Susan Duncan

Voice Vote to close debate passed

Article 14 passed by Voice Vote

Article 15: To see if the Town will vote to raise and appropriate One Hundred Forty-One Thousand Dollars (\$141,000) to be added to the Accrued Wages Capital Reserve Fund (Established in 1998). Ninety-Six Thousand Dollars (\$96,000) to come from unassigned fund balance and Forty-Five Thousand Dollars (\$45,000) to be raised by general taxation.

The Budget Committee Recommends this Article 5-0-0

The Select Board Recommends this Article 5-0-0

Motion made by Anita Avery, seconded by Steven Favorite.

Anita Avery explained that this is to pay the obligation to employees that retire to make sure there is money flow. What is the current amount in the account, right now it is \$125,000. The policy is to fund it at 60% every year. Bonus time will be paid out to the employees, the program will end now saving the Town money. With this amount it will cover employees that retire or leave.

Motion to end discussion made by Barbara Greenwood, seconded by Robert Huber

Voice vote to close debate passed

Article 15 passed by Voice Vote

Article 16: To see if the Town will vote to discontinue the Fire Department Capital Reserve Fund created in 2000. Said funds, with accumulated interest to date of withdrawal, are to be transferred to the Town's general fund. (Majority vote required)

Motion made by Don Milbrand, seconded by John Miller.

It was stated that this fund would be closed, it is always referred to as the ambulance fund. There is \$300.00 in the fund, when it is closed that amount would go into the general fund.

Motion to close debate by Donna Worthen, seconded by Mark Heminway.

Voice vote passed to close discussion.

Article 16 passed by voice vote.

Article 17: To see if the Town will vote to lease a portion of the property at 5 School Street (Tax Map parcel 114-012) to Hub66 for a term of four years for utilizing the space for an office, training center and location for fiber optic network head end equipment and further to authorize the Board of Selectmen to execute all documents and take all other actions necessary to accomplish this purpose. (Majority vote required)

Motion made by J.P. Morrison, seconded by Lucille Keegan.

JP noted that Hub 66 has already spent quite a bit of money upstairs in the Town Office Building. He feels it is a good addition to the building and when they leave it would be ready for some other company to move in. There will be more than \$100,000. In renovations, they will pay some taxes.

Motion to close debate by Elizabeth Miller, seconded by Sue Waring.

Motion to close debate passed by voice vote

Article 17 Passed by voice vote

Article 18: To see if the Town will vote to reduce the membership of the Conservation Commission from seven (7) appointed members to five (5) appointed members. The change will become effective at the close of the 2022 Annual Meeting. All then-current terms shall expire, and the Select Board shall appoint members to fill five (5) appointed positions for terms staggered so that no more than two (2) of them expire in any one year. (Majority vote required)

Motion made by Anita Avery, seconded by Rosanna Anderson.

Anita explained that these committees need a quorum, and it is very hard to get people enough people at the meeting to have a quorum, right now there are 7 members and most of the meetings at least 2 can't show up. The meeting then has to be cancelled. Would like it to be 5 so there would be a quorum.

Carroll Brown, Jr. stated that he has been a member since 1992, during covid they could vote by remote but that is no longer allowed so the number of members need to be reduced so that votes can be taken when needed. It was

2022 TOWN MEETING MINUTES

stated that it is a shame that we can't get more people on all of the committees.

Burt Williams made a motion to close debate, seconded by Bill Haskell.

Motion to close debate passed by voice vote.

Article 18 passed by voice vote.

Article 19: To transact any other business that may legally come before this meeting.

Paul Fraser wants to thank J.P. Morrison for all of the work he has done for the Town.

Moderator Ned Gordon closed the meeting at 1:02 PM

Respectfully submitted,

Raymah W. Simpson
Town Clerk

Given under our hand and seal this 10th day of February in the year of our Lord two thousand twenty-two.

**2023
PROPOSED
BUDGET**



New Hampshire
Department of
Revenue Administration

2023
MS-737

Proposed Budget

Bristol

For the period beginning January 1, 2023 and ending December 31, 2023

Form Due Date: 20 Days after the Annual Meeting

This form was posted with the warrant on: 3/10/23

BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
Carroll Brown, Jr	Select Board Representative	<i>Carroll Brown</i>
PAUL REGAN	Budget Committee, chair	<i>Paul Regan</i>
SUSAN SODANO	Budget Committee	<i>Susan Sodano</i>
Robert Glassett	Budget Committee	<i>Robert Glassett</i>
Walter Waring	Budget Committee	<i>Walter Waring</i>

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:
<https://www.proptax.org/>

For assistance please contact:
NH DRA Municipal and Property Division
(603) 230-5090
<http://www.revenue.nh.gov/mun-prop/>

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Account	Purpose	Article	Actual Expenditures for period ending 12/31/2022	Appropriations for period ending 12/31/2022	Selectmen's Appropriations for period ending 12/31/2023 (Recommended)	Selectmen's Appropriations for period ending 12/31/2023 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2023 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2023 (Not Recommended)	
General Government									
4130-4139	Executive	11	\$268,061	\$242,743	\$255,226	\$0	\$235,226	\$20,000	
4140-4149	Election, Registration, and Vital Statistics	11	\$161,287	\$173,461	\$178,058	\$0	\$178,058	\$0	
4150-4151	Financial Administration	11	\$105,209	\$105,184	\$108,838	\$0	\$108,546	\$292	
4152	Revaluation of Property	11	\$124,735	\$144,615	\$148,791	\$0	\$148,791	\$0	
4153	Legal Expense	11	\$87,794	\$100,000	\$100,000	\$0	\$100,000	\$0	
4155-4159	Personnel Administration	11	\$608,650	\$665,420	\$751,407	\$0	\$751,407	\$0	
4191-4193	Planning and Zoning	11	\$17,538	\$19,102	\$19,650	\$0	\$19,650	\$0	
4194	General Government Buildings	11	\$325,113	\$319,012	\$428,430	\$0	\$418,430	\$10,000	
4195	Cemeteries	11	\$896	\$1,200	\$1,200	\$0	\$1,200	\$0	
4196	Insurance	11	\$47,447	\$59,954	\$59,879	\$0	\$59,879	\$0	
4197	Advertising and Regional Association	11	\$10,959	\$10,984	\$11,520	\$0	\$11,520	\$0	
4199	Other General Government		\$0	\$25,000	\$0	\$0	\$0	\$0	
General Government Subtotal					\$1,757,689	\$1,866,675	\$2,062,999	\$0	\$2,032,707
Public Safety									
4210-4214	Police	11	\$1,185,753	\$1,220,508	\$1,250,695	\$0	\$1,238,945	\$11,750	
4215-4219	Ambulance		\$0	\$0	\$0	\$0	\$0	\$0	
4220-4229	Fire	11	\$1,177,852	\$1,172,608	\$1,257,709	\$0	\$1,256,462	\$1,247	
4240-4249	Building Inspection		\$0	\$0	\$0	\$0	\$0	\$0	
4290-4298	Emergency Management	11	\$665	\$1,002	\$1,002	\$0	\$1,002	\$0	
4299	Other (Including Communications)	11	\$10,000	\$10,000	\$10,000	\$0	\$10,000	\$0	
Public Safety Subtotal					\$2,374,270	\$2,404,118	\$2,519,406	\$0	\$2,506,409
Airport/Aviation Center									
4301-4309	Airport Operations		\$0	\$0	\$0	\$0	\$0	\$0	
Airport/Aviation Center Subtotal					\$0	\$0	\$0	\$0	\$0



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Account	Purpose	Article	Actual Expenditures for period ending 12/31/2022	Appropriations for period ending 12/31/2022	Selectmen's Appropriations for period ending 12/31/2023 (Recommended)	Selectmen's Appropriations for period ending 12/31/2023 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2023 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2023 (Not Recommended)
Highways and Streets								
4311	Administration	11	\$616,940	\$643,059	\$714,138	\$0	\$713,139	\$999
4312	Highways and Streets	11	\$486,891	\$417,501	\$360,000	\$0	\$360,000	\$0
4313	Bridges	11	\$0	\$0	\$500	\$0	\$500	\$0
4316	Street Lighting	11	\$29,967	\$35,500	\$35,000	\$0	\$35,000	\$0
4319	Other		\$0	\$0	\$0	\$0	\$0	\$0
			\$1,133,798	\$1,096,060	\$1,109,638	\$0	\$1,108,639	\$999
Highways and Streets Subtotal								
Sanitation								
4321	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4323	Solid Waste Collection		\$0	\$0	\$0	\$0	\$0	\$0
4324	Solid Waste Disposal	11	\$356,167	\$325,150	\$379,453	\$0	\$379,453	\$0
4325	Solid Waste Cleanup		\$0	\$0	\$0	\$0	\$0	\$0
4326-4328	Sewage Collection and Disposal		\$0	\$0	\$0	\$0	\$0	\$0
4329	Other Sanitation		\$0	\$0	\$0	\$0	\$0	\$0
			\$356,167	\$325,150	\$379,453	\$0	\$379,453	\$0
Sanitation Subtotal								
Water Distribution and Treatment								
4331	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4332	Water Services		\$0	\$0	\$0	\$0	\$0	\$0
4335-4339	Water Treatment, Conservation and Other		\$0	\$0	\$0	\$0	\$0	\$0
			\$0	\$0	\$0	\$0	\$0	\$0
Water Distribution and Treatment Subtotal								
Electric								
4351-4352	Administration and Generation		\$0	\$0	\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0	\$0	\$0	\$0
			\$0	\$0	\$0	\$0	\$0	\$0
Electric Subtotal								

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Health								
4411	Administration	11	\$83,673	\$109,396	\$121,834	\$0	\$121,834	\$0
4414	Pest Control	11	\$0	\$400	\$400	\$0	\$200	\$200
4415-4419	Health Agencies, Hospitals, and Other	11	\$33,400	\$33,400	\$36,900	\$0	\$20,200	\$16,700
	Health Subtotal		\$117,073	\$143,196	\$159,134	\$0	\$142,234	\$16,900
Welfare								
4441-4442	Administration and Direct Assistance	11	\$11,880	\$11,547	\$11,983	\$0	\$11,983	\$0
4444	Intergovernmental Welfare Payments		\$0	\$0	\$0	\$0	\$0	\$0
4445-4449	Vendor Payments and Other	11	\$750	\$28,900	\$28,900	\$0	\$28,900	\$0
	Welfare Subtotal		\$12,630	\$40,447	\$40,883	\$0	\$40,883	\$0
Culture and Recreation								
4520-4529	Parks and Recreation	11	\$164,033	\$168,386	\$184,194	\$0	\$184,194	\$0
4550-4559	Library	11	\$218,044	\$219,119	\$236,324	\$0	\$235,924	\$2,400
4583	Patriotic Purposes	11	\$25,608	\$28,100	\$28,100	\$0	\$29,600	\$0
4589	Other Culture and Recreation		\$0	\$0	\$0	\$0	\$0	\$0
	Culture and Recreation Subtotal		\$407,685	\$415,605	\$450,618	\$0	\$449,718	\$2,400
Conservation and Development								
4611-4612	Administration and Purchasing of Natural Resources	11	\$931	\$2,800	\$3,650	\$0	\$2,650	\$1,000
4619	Other Conservation		\$0	\$0	\$0	\$0	\$0	\$0
4631-4632	Redevelopment and Housing		\$0	\$0	\$0	\$0	\$0	\$0
4651-4659	Economic Development	11	\$28,760	\$32,801	\$36,589	\$0	\$36,589	\$2,000
	Conservation and Development Subtotal		\$29,691	\$35,601	\$42,239	\$0	\$39,239	\$3,000



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Debt Service								
4711	Long Term Bonds and Notes - Principal	11	\$230,521	\$230,521	\$324,683	\$0	\$324,683	\$0
4721	Long Term Bonds and Notes - Interest	11	\$38,699	\$38,829	\$180,449	\$0	\$180,449	\$0
4723	Tax Anticipation Notes - Interest	11	\$0	\$3,001	\$1,500	\$0	\$1,500	\$0
4790-4799	Other Debt Service		\$0	\$0	\$0	\$0	\$0	\$0
			\$269,220	\$272,351	\$506,632	\$0	\$506,632	\$0
Capital Outlay								
4901	Land		\$0	\$0	\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment		\$0	\$0	\$0	\$0	\$0	\$0
4903	Buildings		\$91,128	\$4,875,500	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings		\$0	\$0	\$0	\$0	\$0	\$0
			\$91,128	\$4,875,500	\$0	\$0	\$0	\$0
Operating Transfers Out								
4912	To Special Revenue Fund		\$0	\$0	\$0	\$0	\$0	\$0
4913	To Capital Projects Fund		\$0	\$0	\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport		\$0	\$0	\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric		\$0	\$0	\$0	\$0	\$0	\$0
4914O	To Proprietary Fund - Other		\$0	\$0	\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer	11	\$525,240	\$591,392	\$600,454	\$0	\$600,454	\$0
4914W	To Proprietary Fund - Water	11	\$509,726	\$579,644	\$551,284	\$0	\$551,284	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0	\$0	\$0
4919	To Fiduciary Funds		\$0	\$0	\$0	\$0	\$0	\$0
			\$1,034,966	\$1,171,036	\$1,151,738	\$0	\$1,151,738	\$0
Total Operating Budget Appropriations								
				\$8,422,740	\$0	\$8,357,652		\$66,588

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Special Warrant Articles

Account	Purpose	Article	Selectmen's Appropriations for period ending 12/31/2023 (Recommended)	Selectmen's Appropriations for period ending 12/31/2023 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2023 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2023 (Not Recommended)	
4915	To Capital Reserve Fund		\$0	\$0	\$0	\$0	
4916	To Expendable Trust Fund		\$0	\$0	\$0	\$0	
4917	To Health Maintenance Trust Funds		\$0	\$0	\$0	\$0	
4903	Buildings	17	\$107,000	\$0	\$107,000	\$0	
<i>Purpose: Public Safety Building</i>							
4915	To Capital Reserve Fund	14	\$379,000	\$0	\$379,000	\$0	
<i>Purpose: Appropriate to CRF's</i>							
4915	To Capital Reserve Fund	16	\$50,000	\$0	\$0	\$50,000	
<i>Purpose: Establish CRF to fund Highway Projects</i>							
4916	To Expendable Trusts/Fiduciary Funds	13	\$10,000	\$0	\$10,000	\$0	
<i>Purpose: Appropriate to Patriotic, Recreation and Special E</i>							
Total Proposed Special Articles			\$546,000	\$0	\$496,000	\$50,000	

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Individual Warrant Articles

Account	Purpose	Article	Selectmen's Appropriations for period ending 12/31/2023 (Recommended)	Selectmen's Appropriations for period ending 12/31/2023 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2023 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2023 (Not Recommended)	
4199	Other General Government	12	\$25,000	\$0	\$25,000	\$0	
<i>Purpose: Establish Contingency Fund</i>							
Total Proposed Individual Articles			\$25,000	\$0	\$25,000	\$0	

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Revenues

Account	Source	Article	Actual Revenues for period ending 12/31/2022	Selectmen's Estimated Revenues for period ending 12/31/2023	Budget Committee's Estimated Revenues for period ending 12/31/2023
Taxes					
3120	Land Use Change Tax - General Fund		\$0	\$0	\$0
3180	Resident Tax		\$0	\$0	\$0
3185	Yield Tax	11	\$0	\$7,500	\$7,500
3186	Payment in Lieu of Taxes	11	\$0	\$18,500	\$18,500
3187	Excavation Tax		\$0	\$0	\$0
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes	11	\$0	\$34,000	\$34,000
9991	Inventory Penalties		\$0	\$0	\$0
	Taxes Subtotal		\$0	\$60,000	\$60,000
Licenses, Permits, and Fees					
3210	Business Licenses and Permits	11	\$0	\$65,650	\$65,650
3220	Motor Vehicle Permit Fees	11	\$0	\$700,000	\$700,000
3230	Building Permits	11	\$0	\$8,000	\$8,000
3290	Other Licenses, Permits, and Fees	11	\$0	\$57,750	\$57,750
3311-3319	From Federal Government		\$0	\$0	\$0
	Licenses, Permits, and Fees Subtotal		\$0	\$831,400	\$831,400
State Sources					
3351	Municipal Aid/Shared Revenues		\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution	11	\$0	\$285,530	\$285,530
3353	Highway Block Grant	11	\$0	\$92,863	\$92,863
3354	Water Pollution Grant		\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement	11	\$0	\$45	\$45
3357	Flood Control Reimbursement	11	\$0	\$14,684	\$14,684
3359	Other (Including Railroad Tax)		\$0	\$0	\$0
3379	From Other Governments		\$0	\$0	\$0
	State Sources Subtotal		\$0	\$393,122	\$393,122



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Revenues

Account	Source	Article	Actual Revenues for period ending 12/31/2022	Selectmen's Estimated Revenues for period ending 12/31/2023	Budget Committee's Estimated Revenues for period ending 12/31/2023
Charges for Services					
3401-3406	Income from Departments	11	\$0	\$712,494	\$712,494
3409	Other Charges		\$0	\$0	\$0
Charges for Services Subtotal			\$0	\$712,494	\$712,494
Miscellaneous Revenues					
3501	Sale of Municipal Property		\$0	\$0	\$0
3502	Interest on Investments	11	\$0	\$2,500	\$2,500
3503-3509	Other	11	\$0	\$27,500	\$27,500
Miscellaneous Revenues Subtotal			\$0	\$30,000	\$30,000
Interfund Operating Transfers In					
3912	From Special Revenue Funds		\$0	\$0	\$0
3913	From Capital Projects Funds		\$0	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)		\$0	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)		\$0	\$0	\$0
3914O	From Enterprise Funds: Other (Offset)		\$0	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)	11	\$0	\$600,454	\$600,454
3914W	From Enterprise Funds: Water (Offset)	11	\$0	\$551,284	\$551,284
3915	From Capital Reserve Funds		\$0	\$0	\$0
3916	From Trust and Fiduciary Funds		\$0	\$0	\$0
3917	From Conservation Funds		\$0	\$0	\$0
Interfund Operating Transfers In Subtotal			\$0	\$1,151,738	\$1,151,738
Other Financing Sources					
3934	Proceeds from Long Term Bonds and Notes		\$0	\$0	\$0
9998	Amount Voted from Fund Balance	12, 17, 16	\$0	\$182,000	\$132,000
9999	Fund Balance to Reduce Taxes		\$0	\$0	\$0
Other Financing Sources Subtotal			\$0	\$182,000	\$132,000
Total Estimated Revenues and Credits			\$0	\$3,360,754	\$3,310,754



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Budget Summary

Item	Selectmen's Period ending 12/31/2023 (Recommended)	Budget Committee's Period ending 12/31/2023 (Recommended)
Operating Budget Appropriations	\$8,422,740	\$8,357,652
Special Warrant Articles	\$546,000	\$496,000
Individual Warrant Articles	\$25,000	\$25,000
Total Appropriations	\$8,993,740	\$8,878,652
Less Amount of Estimated Revenues & Credits	\$3,360,754	\$3,310,754
Estimated Amount of Taxes to be Raised	\$5,632,986	\$5,567,898



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Supplemental Schedule

1. Total Recommended by Budget Committee	\$8,878,652
Less Exclusions:	
2. Principal: Long-Term Bonds & Notes	\$324,683
3. Interest: Long-Term Bonds & Notes	\$180,449
4. Capital outlays funded from Long-Term Bonds & Notes	\$0
5. Mandatory Assessments	\$0
6. Total Exclusions (<i>Sum of Lines 2 through 5 above</i>)	\$505,132
7. Amount Recommended, Less Exclusions (Line 1 less Line 6)	\$8,373,520
8. 10% of Amount Recommended, Less Exclusions (<i>Line 7 x 10%</i>)	\$837,352
Collective Bargaining Cost Items:	
9. Recommended Cost Items (Prior to Meeting)	\$0
10. Voted Cost Items (Voted at Meeting)	\$0
11. Amount voted over recommended amount (Difference of Lines 9 and 10)	\$0
12. Bond Override (RSA 32:18-a), Amount Voted	\$0
Maximum Allowable Appropriations Voted at Meeting: (Line 1 + Line 8 + Line 11 + Line 12)	
	\$9,716,004

BUDGET APPROPRIATIONS

2023 BUDGET APPROPRIATIONS

Account #	Description	2022 Adopted Budget	Actual as of 12/31/2022	2023 Department	2023 BOS	2023 Budget Committee Budget
01-4130-110	EX Town Administrator	93,746	116,871	88,052	88,052	88,052
01-4130-115	EX Executive/Finance Assistant	48,630	50,259	50,586	50,586	50,586
01-4130-120	EX Minute Taker/Admin. Assistant	9,000	20,225	20,906	20,906	20,906
01-4130-130	EX Select Board (5)	16,000	16,000	16,000	16,000	16,000
01-4130-133	EX Moderator	750	750	750	750	750
01-4130-211	EX Disability (TA/EA)	583	479	583	583	583
01-4130-212	EX Life Insurance (TA/EA)	85	68	85	85	85
01-4130-220	EX FICA (TA/EA) (BCS/SBRS/Mod/SB)	10,641	10,358	10,931	10,931	10,931
01-4130-225	EX Medicare (TA/EA) (BCS/SBRS/Mod/SB)	2,489	2,409	2,557	2,557	2,557
01-4130-230	EX Retirement (TA/EA)	20,019	14,076	19,126	19,126	19,126
01-4130-312	EX Projects	30,000	19,175	30,000	30,000	10,000
01-4130-550	EX Advertising	1,300	2,114	1,500	1,500	1,500
01-4130-560	EX Meetings/Memberships/Training	1,000	5,540	4,000	4,000	4,000
01-4130-610	EX Budget Committee Expenses	100	70	250	250	250
01-4130-620	EX Office Supplies	3,400	3,814	3,400	3,400	3,400
01-4130-625	EX Postage	3,000	2,968	3,000	3,000	3,000
01-4130-690	EX Select Board/Town Administrator Expenses	1,500	2,884	3,000	3,000	3,000
01-4130-810	EX New Equipment	500	0	500	500	500
	TOTAL EXECUTIVE	242,743	268,061	255,226	255,226	235,226
01-4140-110	TC Deputy Town Clerk/Tax Collector	50,086	43,255	44,928	44,928	44,928
01-4140-120	TC Account Clerk (PT 20 hrs/wk)	0	0	13,727	13,727	13,727
01-4140-130	TC Town Clerk/Tax Collector	66,165	66,467	68,806	68,806	68,806
01-4140-131	TC Supervisors of the Checklist	4,700	3,733	1,000	1,000	1,000
01-4140-191	TC Ballot Clerks	1,727	935	600	600	600
01-4140-211	TC Disability (TC,DTC)	590	435	480	480	480
01-4140-212	TC Life Insurance (TC,DTC)	84	38	84	84	84
01-4140-220	TC FICA (TC, DTC, SUP,BAL)	7,607	6,662	8,002	8,002	8,002
01-4140-225	TC Medicare (TC, DTC, SUP, BAL)	1,779	1,485	1,872	1,872	1,872
01-4140-230	TC Retirement (TC, DTC)	16,073	14,504	15,059	15,059	15,059
01-4140-291	TC Election Equipment Maintenance	300	337	400	400	400
01-4140-390	TC Recording Fees	1,000	364	800	800	800
01-4140-391	TC Tax Sale/Lien Expenses	3,000	1,909	3,600	3,600	3,600
01-4140-396	TC Meetings/Memberships	4,000	4,604	4,300	4,300	4,300
01-4140-550	TC Advertising	500	1,256	500	500	500
01-4140-610	TC Election Equipment/Supplies/Printing/Ballots (3 Elections)	4,000	2,737	2,200	2,200	2,200

BUDGET APPROPRIATIONS

2023 BUDGET APPROPRIATIONS

Account #	Description	2022 Adopted Budget	Actual as of 12/31/2022	2023 Department	2023 BOS	2023 Budget Committee Budget
01-4140-620	TC Office Supplies	1,500	1,223	1,500	1,500	1,500
01-4140-625	TC Postage	2,000	2,763	2,600	2,600	2,600
01-4140-680	TC Billing Expense	6,000	7,401	6,000	6,000	6,000
01-4140-690	TC Dog License Expense	350	334	1,100	1,100	1,100
01-4140-810	TC New Equipment	2,000	846	500	500	500
	TOTAL TAX/TOWN CLERK	173,461	161,287	178,058	178,058	178,058
01-4150-111	FA Finance/Human Resources Director	69,764	70,021	72,551	72,551	72,551
01-4150-131	FA Treasurer	3,850	3,889	4,004	4,004	4,004
01-4150-211	FA Disability	333	311	582	582	333
01-4150-212	FA Life Insurance	42	39	85	85	42
01-4150-220	FA FICA	4,566	4,457	4,747	4,747	4,747
01-4150-225	FA Medicare	1,068	1,029	1,110	1,110	1,110
01-4150-230	FA Retirement	9,812	9,803	10,009	10,009	10,009
01-4150-301	FA Annual Audit	15,500	15,500	15,500	15,500	15,500
01-4150-396	FA Meetings/Memberships	250	160	250	250	250
	TOTAL FINANCIAL ADMINISTRATION	105,184	105,209	108,838	108,838	108,546
01-4152-110	PROP Assessing/Land Use Manager	58,781	51,327	57,616	57,616	57,616
01-4152-120	PROP Shared Administrative Assistant	33,509	26,883	38,314	38,314	38,314
01-4152-211	PROP Disability	502	356	502	502	502
01-4152-212	PROP Life Insurance	86	55	86	86	86
01-4152-220	PROP FICA	5,722	4,976	5,948	5,948	5,948
01-4152-225	PROP Medicare	1,339	1,151	1,391	1,391	1,391
01-4152-230	PROP Retirement	12,976	9,616	13,234	13,234	13,234
01-4152-312	PROP Contract Service	30,000	29,418	30,000	30,000	30,000
01-4152-390	PROP Recording Fees	200	223	200	200	200
01-4152-560	PROP Meetings/Memberships	800	105	800	800	800
01-4152-620	PROP Office Supplies	400	511	400	400	400
01-4152-625	PROP Postage	300	114	300	300	300
	TOTAL PROPERTY REAPPRAISAL	144,615	124,735	148,791	148,791	148,791
01-4153-320	Legal General	100,000	87,794	100,000	100,000	100,000
	TOTAL LEGAL	100,000	87,794	100,000	100,000	100,000
01-4155-192	PA COLA/Step Increases(All Departments-except Water & Sewer and	61,082	61,082	81,445	81,445	81,445

BUDGET APPROPRIATIONS

2023 BUDGET APPROPRIATIONS

Account #	Description	2022 Adopted Budget	Actual as of 12/31/2022	2023 Department	2023 BOS	2023 Budget Committee Budget
01-4155-210	PA Health Insurance (All Departments-except Water & Sewer)	520,879	488,640	585,300	585,300	585,300
01-4155-220	PA FICA	2,549	2,549	2,784	2,784	2,784
01-4155-225	PA Medicare	1,218	1,218	1,328	1,328	1,328
01-4155-230	PA NH Retirement	14,475	14,475	18,104	18,104	18,104
01-4155-240	PA Tuition Reimbursement	5,000	2,264	2,000	2,000	2,000
01-4155-250	PA Unemployment Compensation	2,771	1,973	2,600	2,600	2,600
01-4155-260	PA Workers' Compensation	55,646	33,963	55,646	55,646	55,646
01-4155-265	PA Employee Testing & Screening	1,800	2,486	2,200	2,200	2,200
	TOTAL PERSONNEL ADMIN	665,420	608,650	751,407	751,407	751,407
01-4191-310	PB Professional Services	1	0	0	0	0
01-4191-391	PB Recording Fees	800	483	800	800	800
01-4191-550	PB Advertising/Printing	600	715	800	800	800
01-4191-560	PB Meetings/Memberships	500	25	500	500	500
01-4191-620	PB Office Supplies	200	112	200	200	200
01-4191-625	PB Postage	800	1,415	1,000	1,000	1,000
01-4191-730	PB Master Plan	6,000	4,542	6,000	6,000	6,000
01-4191-812	PB CIP Committee	1	0	0	0	0
	TOTAL PLANNING BOARD	8,902	7,293	9,300	9,300	9,300
01-4192-550	ZB Advertising/Printing	500	621	600	600	600
01-4192-620	ZB Office Supplies	150	73	150	150	150
01-4192-625	ZB Postage	750	801	800	800	800
01-4192-812	ZB Meeting/Memberships	250	0	250	250	250
	TOTAL ZONING BOARD	1,650	1,495	1,800	1,800	1,800
01-4193-390	Tax Map Update Fee	8,550	8,750	8,550	8,550	8,550
	TOTAL TAX MAP	8,550	8,750	8,550	8,550	8,550
01-4194-290	GGB Mileage	500	870	500	500	500
01-4194-340	GGB Engineering/Surveying	0	0	10,000	10,000	10,000
01-4194-341	GGB Telephone & Internet Service	15,000	15,235	15,000	15,000	15,000
01-4194-342	GGB Technology & Computer Management	150,000	177,763	250,000	250,000	250,000
01-4194-343	GGB Copier	7,200	7,176	7,200	7,200	7,200
01-4194-345	GGB Town Websites	7,500	5,359	7,500	7,500	7,500
01-4194-410	GGB Electricity	28,082	21,789	32,000	32,000	32,000

2023 BUDGET APPROPRIATIONS

Account #	Description	2022 Adopted Budget	Actual as of 12/31/2022	2023 Department	2023 BOS	2023 Budget Committee Budget
01-4194-411	GGB Heating	1,000	1,090	1,500	1,500	1,500
01-4194-413	GGB Chemical Toilets	8,330	9,705	8,330	8,330	8,330
01-4194-430	GGB Maintenance/Repairs/Grounds	3,500	3,521	3,500	3,500	3,500
01-4194-431	GGB Radio Site Maintenance	250	73	250	250	250
01-4194-432	GGB Joint Loss Management Committee	1,000	805	1,000	1,000	1,000
01-4194-433	GGB Town Signage	12,000	12,000	12,000	12,000	2,000
01-4194-435	GGB Security System	6,000	1,755	6,000	6,000	6,000
01-4194-490	GGB Town Clock	750	750	750	750	750
01-4194-550	GGB Printing	15,000	10,773	10,000	10,000	10,000
01-4194-610	GGB Materials/Supplies	2,000	1,300	2,000	2,000	2,000
01-4194-635	GGB Gas	400	0	400	400	400
01-4194-640	GGB Custodial Service	8,500	8,810	8,500	8,500	8,500
01-4194-660	GGB Town Car	1,500	521	1,500	1,500	1,500
01-4194-810	GGB New Equipment	500	20	500	500	500
01-4194-815	GGB Newfound Area Access	50,000	45,800	50,000	50,000	50,000
	TOTAL GENERAL GOV'T BUILDINGS	319,012	325,113	428,430	428,430	418,430
01-4195-650	CEM Town Cemeteries Appropriation	1,200	896	1,200	1,200	1,200
	TOTAL CEMETERIES	1,200	896	1,200	1,200	1,200
01-4196-480	INS Property/Liability	58,704	47,272	58,704	58,704	58,704
01-4196-483	INS Deductible	1,000	0	1,000	1,000	1,000
01-4196-485	INS Historical Society	250	175	175	175	175
	TOTAL INSURANCE	59,954	47,447	59,879	59,879	59,879
01-4197-831	RA Lakes Region Planning Commission Annual Dues	3,181	3,233	3,181	3,181	3,181
01-4197-832	RA NH Municipal Association Annual Dues	3,303	3,226	3,579	3,579	3,579
01-4197-836	RA Pasquaney Garden Club	2,500	2,500	2,760	2,760	2,760
01-4197-837	RA Newfound Lake Region Association	2,000	2,000	2,000	2,000	2,000
	TOTAL REGIONAL ASSOC	10,984	10,959	11,520	11,520	11,520
	TOTAL GENERAL GOV'T	1,841,675	1,757,687	2,062,999	2,062,999	2,032,707
01-4210-110	PD Chief	87,568	87,883	91,071	91,071	91,071
01-4210-111	PD Lieutenant	76,315	73,535	79,368	79,368	79,368
01-4210-112	PD Lieutenant/Prosecutor	74,090	77,395	77,054	77,054	77,054

BUDGET APPROPRIATIONS

2023 BUDGET APPROPRIATIONS

Account #	Description	2022 Adopted Budget	Actual as of 12/31/2022	2023 Department	2023 BOS	2023 Budget Committee Budget
01-4210-113	PD Patrol Officer	61,797	62,032	64,272	64,272	64,272
01-4210-114	PD Patrol Officer	53,851	54,052	56,015	56,015	56,015
01-4210-115	PD Patrol Officer	55,099	55,357	57,304	57,304	57,304
01-4210-116	PD Sergeant	55,120	56,882	66,466	66,466	66,466
01-4210-117	PD Patrol Officer	51,938	52,122	54,018	54,018	54,018
01-4210-118	PD Administrator Assistant	47,549	47,709	49,442	49,442	49,442
01-4210-119	PD Patrol Officer	63,835	47,836	55,640	55,640	55,640
01-4210-125	PD Detective	52,632	41,946	54,746	54,746	54,746
01-4210-126	PD Crossing Guards	5,000	4,677	5,200	5,200	5,200
01-4210-140	PD Overtime	55,000	68,659	60,000	60,000	60,000
01-4210-142	PD Investigations	3,000	1,490	3,000	3,000	3,000
01-4210-143	PD Court/Prosecution Services	4,000	5,071	4,000	4,000	4,000
01-4210-144	PD Holiday Pay	26,589	24,300	23,050	23,050	23,050
01-4210-190	PD Certified Special Police	5,000	2,757	5,000	5,000	5,000
01-4210-211	PD Disability Insurance	2,987	2,543	2,987	2,987	2,987
01-4210-212	PD Life Insurance	421	390	421	421	421
01-4210-220	PD FICA	3,941	3,573	4,070	4,070	4,070
01-4210-225	PD Medicare	11,425	10,702	11,870	11,870	11,870
01-4210-230	PD Retirement	243,520	227,000	242,289	242,289	242,289
01-4210-290	PD Travel	250	0	250	250	250
01-4210-293	PD Uniforms	6,500	8,734	6,500	6,500	6,500
01-4210-294	PD Vest Replacement	3,000	2,854	3,000	3,000	3,000
01-4210-340	PD Dispatch Telephone	7,800	5,082	7,800	7,800	7,800
01-4210-346	PD Cell Phone	3,500	4,521	3,500	3,500	3,500
01-4210-350	PD Medical Expense	200	400	200	200	200
01-4210-351	PD Breath Test	200	0	200	200	200
01-4210-391	PD Training Materials	7,000	6,084	7,000	7,000	7,000
01-4210-395	PD Franklin Dispatch	62,300	62,300	62,300	62,300	62,300
01-4210-410	PD Electricity	13,000	8,828	13,000	13,000	6,500
01-4210-411	PD Heating	6,600	8,200	7,000	7,000	5,250
01-4210-431	PD Building Maintenance	3,000	3,020	3,000	3,000	1,500
01-4210-433	PD Radio/Radio Repairs	2,000	2,053	2,000	2,000	2,000
01-4210-550	PD Advertising/Printing	500	215	500	500	500
01-4210-560	PD Meetings/Memberships	1,500	1,395	1,500	1,500	1,500
01-4210-620	PD Office Supplies	3,500	3,185	4,500	4,500	4,500
01-4210-625	PD Postage	500	103	500	500	500

2023 BUDGET APPROPRIATIONS

Account #	Description	2022 Adopted Budget	Actual as of 12/31/2022	2023 Department	2023 BOS	2023 Budget Committee Budget
01-4210-630	PD Tires	5,000	5,000	5,000	5,000	5,000
01-4210-635	PD Gas	18,000	23,438	20,000	20,000	20,000
01-4210-640	PD Custodial Service	4,000	4,480	4,000	4,000	2,000
01-4210-660	PD Cruiser Maintenance	9,600	5,392	9,600	9,600	9,600
01-4210-667	PD K-9 Program	2,000	1,346	2,000	2,000	2,000
01-4210-670	PD Law Book Updates	350	130	250	250	250
01-4210-810	PD New Equipment	4,000	4,303	4,000	4,000	4,000
01-4210-811	PD Body Worn Cameras	5,976	5,976	5,976	5,976	5,976
01-4210-812	PD Tasers	3,555	3,836	3,836	3,836	3,836
01-4210-893	PD Town Events	6,000	6,967	6,000	6,000	6,000
	TOTAL POLICE DEPARTMENT	1,220,508	1,185,753	1,250,695	1,250,695	1,238,945
01-4220-110	FD Chief	82,555	82,396	85,863	85,863	85,863
01-4220-112	FD Firefighter/AEMT (48 hrs./week)	50,369	39,878	47,989	47,989	47,989
01-4220-113	FD Firefighter/AEMT (48 hrs./week)	43,505	44,858	46,590	46,590	46,590
01-4220-114	FD Captain/AEMT (48 hrs./week)	44,800	45,306	54,309	54,309	54,309
01-4220-115	FD Captain/Paramedic (48 hrs./week)	60,189	60,401	62,600	62,600	62,600
01-4220-116	FD Deputy/AEMT (48 hrs./week)	60,553	61,735	75,597	75,597	75,597
01-4220-117	FD Captain/AEMT (48 hrs./week)	43,505	44,972	46,590	46,590	46,590
01-4220-118	FD Firefighter/Paramedic (48 hrs./week)	58,781	58,684	61,128	61,128	61,128
01-4220-119	FD Firefighter/Paramedic (48 hrs./week)	47,467	49,003	49,359	49,359	49,359
01-4220-140	FD Emergency Callback/Overtime	76,277	73,683	78,630	78,630	78,630
01-4220-141	FD Holiday Pay	19,128	19,610	19,491	19,491	19,491
01-4220-190	FD Call Payroll	38,000	29,588	38,000	38,000	38,000
01-4220-192	FD Part Time Shift Coverage	28,385	41,362	33,245	33,245	33,245
01-4220-195	FD Administrative Assistant	29,265	29,219	30,463	30,463	30,463
01-4220-211	FD Disability Insurance	2,161	2,430	2,271	2,271	2,271
01-4220-212	FD Life Insurance	480	364	480	480	480
01-4220-220	FD FICA	9,121	6,997	6,306	6,306	6,306
01-4220-225	FD Medicare	9,973	9,769	10,583	10,583	10,583
01-4220-230	FD Retirement	189,644	187,650	203,165	203,165	203,165
01-4220-293	FD Uniform Allowance	5,000	3,927	5,000	5,000	5,000
01-4220-330	FD Ambulance Service Billing	23,250	27,046	28,000	28,000	28,000
01-4220-346	FD Cell Phone	2,250	1,851	2,250	2,250	2,250
01-4220-350	FD Medical Expense-Infection Control/Physicals	6,600	2,720	5,250	5,250	5,250
01-4220-390	FD Municipal Fire Alarm System	750	471	750	750	750

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Account #	Description	2022 Adopted Budget	Actual as of 12/31/2022	2023 Department	2023 BOS	2023 Budget Committee Budget
01-4220-391	FD Training and Education, Fire-EMS-Rescue	8,500	7,776	8,500	8,500	8,500
01-4220-395	FD Lakes Region Fire Dispatch	38,000	35,961	40,600	40,600	40,600
01-4220-410	FD Electricity	14,500	8,692	14,500	14,500	14,500
01-4220-411	FD Heating	11,250	11,017	17,500	17,500	17,500
01-4220-430	FD Equipment Maintenance/Repairs	1,500	798	1,500	1,500	1,500
01-4220-431	FD Defibrillator Maintenance Contracts	2,500	50	2,500	2,500	2,500
01-4220-432	FD Station Maintenance	6,000	4,328	6,000	6,000	6,000
01-4220-433	FD Radio Repairs-Emergency Lighting Maintenance	3,000	1,369	3,000	3,000	3,000
01-4220-434	FD SCBA Maintenance/Repairs	3,500	2,955	3,500	3,500	3,500
01-4220-560	FD Meetings/Dues/Subscriptions	1,000	173	1,000	1,000	1,000
01-4220-561	FD Fire Codes & Standards	100	0	100	100	100
01-4220-565	FD Public Education-Fire Prevention	200	0	200	200	200
01-4220-610	FD Supplies	1,400	1,472	1,400	1,400	1,400
01-4220-620	FD Office Supplies	900	665	900	900	900
01-4220-625	FD Postage	100	28	200	200	200
01-4220-635	FD Gas/Diesel	15,250	14,342	24,000	24,000	24,000
01-4220-660	FD Car-1	750	1,654	750	750	750
01-4220-661	FD Ladder 4L1 (68030)	8,500	9,668	8,500	8,500	8,500
01-4220-662	FD Engine 4E2 (20718)	4,500	25,238	5,000	5,000	5,000
01-4220-663	FD Rescue 4R1 (16594)	1,000	3,391	1,000	1,000	1,000
01-4220-664	FD Engine 4E4 (00232)	4,000	3,471	5,000	5,000	5,000
01-4220-665	FD Ambulance 4A2 (28278)	2,500	10,245	4,000	4,000	4,000
01-4220-666	FD Ambulance 4A1 (66897)	2,500	7,794	4,000	4,000	4,000
01-4220-667	FD Vehicle Maintenance	500	271	1,500	500	1,500
01-4220-668	FD Tires	3,000	3,667	4,000	4,000	4,000
01-4220-669	FD Rescue Boats	1,000	1,689	1,000	1,000	1,000
01-4220-670	FD Bucket Truck	500	0	500	500	500
01-4220-680	FD Medical Supplies - Disposables	19,000	17,857	20,000	20,000	20,000
01-4220-681	FD Oxygen	2,750	2,442	2,750	2,750	2,750
01-4220-810	FD Fire Tools/Equipment-New Purchase	5,750	5,862	5,750	5,750	5,750
01-4220-812	FD EMS Equipment-New Equipment	15,500	15,233	15,500	15,500	15,500
01-4220-814	FD Protective Clothing	12,000	7,890	12,000	12,000	12,000
01-4220-815	FD Grants		3,750	0	0	0
01-4220-817	FD Radio Equipment	32,200	31,753	32,200	32,200	32,200
01-4220-850	FD Student Intern Program	8,500	6,766	8,500	8,500	8,500
01-4220-893	FD Fire Details	5,000	2,430	4,000	4,000	4,000

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Account #	Description	2022 Adopted Budget	Actual as of 12/31/2022	2023 Department	2023 BOS	2023 Budget Committee Budget
	TOTAL FIRE DEPT	1,169,158	1,174,619	1,255,259	1,254,259	1,255,259
01-4230-292	FO Protective Clothing	500	2,933	500	500	0
01-4230-430	FO Maintenance/Repairs	250	0	250	250	0
01-4230-610	FO Materials/Supplies	250	0	250	250	1
01-4230-635	FO Gas	450	164	450	450	200
01-4230-661	FO Truck	1,000	136	1,000	1,000	1,000
01-4230-810	FO New Equipment	500	0	500	500	1
01-4230-812	FO Hose	500	0	500	500	1
	TOTAL FORESTRY	3,450	3,233	3,450	3,450	1,203
01-4290-290	EM Training	1,000	665	1,000	1,000	1,000
01-4290-300	EM Grant	1	0	1	1	1
01-4290-660	EM Trailer Maintenance	1	0	1	1	1
	TOTAL EMERGENCY MANAGEMENT	1,002	665	1,002	1,002	1,002
	TOTAL PUBLIC SAFETY	2,394,118	2,364,270	2,510,406	2,509,406	2,496,409
01-4311-110	HD Superintendent/Transfer Station Superintendent	84,261	84,572	87,632	87,632	87,632
01-4311-111	HD Equipment Operator	40,248	40,399	41,858	41,858	41,858
01-4311-112	HD Equipment Operator	43,222	43,372	44,952	44,952	44,952
01-4311-113	HD Equipment Operator	51,605	51,503	53,669	53,669	53,669
01-4311-114	HD Grounds Maintenance/Operator	40,727	40,865	42,356	42,356	42,356
01-4311-117	HD Foreman	55,016	55,213	57,217	57,217	57,217
01-4311-120	HD P/T Equipment Operator(s)	7,500	2,320	7,500	7,500	7,500
01-4311-121	HD P/T Administrative Assistant	0	0	0	0	0
01-4311-140	HD Overtime	20,000	18,252	20,000	20,000	20,000
01-4311-142	HD On Call Compensation	1,850	1,436	1,850	1,850	1,850
01-4311-211	HD Disability Insurance	1,513	1,526	1,513	1,513	1,513
01-4311-212	HD Life Insurance	252	240	252	252	252
01-4311-220	HD FICA	21,572	20,535	22,571	22,571	22,571
01-4311-225	HD Medicare	5,045	4,796	5,279	5,279	5,279
01-4311-230	HD Retirement	47,373	45,935	48,219	48,219	48,219
01-4311-292	HD Uniforms	4,000	4,972	4,000	4,000	4,000
01-4311-346	HD Cell Phone	2,500	1,615	2,500	2,500	2,500
01-4311-349	HD Contracting Landscaping	1,000	0	1,000	1,000	1

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01-4311-350	HD Contracted Plowing Service	1,500	880	1,500	1,500	1,500
01-4311-390	HD Contracted Tree Removal	20,000	13,300	20,000	20,000	20,000
01-4311-391	HD Training	500	0	500	500	500
01-4311-392	HD Line Painting/Paint Machine Repair	1,500	1,875	1,500	1,500	1,500
01-4311-410	HD Electricity	9,100	10,028	13,650	13,650	13,650
01-4311-430	HD Maintenance/Repairs-Small Equipment	800	737	800	800	800
01-4311-431	HD Building Maintenance	2,000	2,784	2,000	2,000	2,000
01-4311-432	HD Snowplow/Sander Maintenance	5,000	7,901	5,000	5,000	5,000
01-4311-433	HD Radio Repairs/Portable Batteries	1,200	0	1,200	1,200	1,200
01-4311-550	HD Printing/Signs	800	0	800	800	800
01-4311-560	HD Meetings/Memberships	300	22	300	300	300
01-4311-570	HD Equipment Rental	1,500	0	1,500	1,500	1,500
01-4311-610	HD Materials/Supplies	10,000	13,723	15,000	15,000	15,000
01-4311-620	HD Office Supplies	300	151	300	300	300
01-4311-631	HD Sidewalks	10,000	11,293	10,000	10,000	10,000
01-4311-635	HD Gas/Diesel	22,000	34,402	46,500	46,500	46,500
01-4311-640	HD Custodial Service	4,800	800	4,800	4,800	4,800
01-4311-660	HD 2009 F550	2,500	375	0	0	0
01-4311-661	HD 2014 Backhoe	2,500	5,490	3,000	3,000	3,000
01-4311-662	HD 2005 Kubota Tractor	1,000	0	1,000	1,000	1,000
01-4311-663	HD 2015 Freightliner	5,000	2,359	5,000	5,000	5,000
01-4311-664	HD 2015 F550	2,500	4,621	3,000	3,000	3,000
01-4311-665	HD 2009 Freightliner	5,000	463	5,000	5,000	5,000
01-4311-666	HD 2020 Loader	1,000	1,234	2,000	2,000	2,000
01-4311-667	HD 1986 450E Grader (F1123)	2,500	3,341	2,500	2,500	2,500
01-4311-668	HD 2019 Freightliner (0031)	2,500	728	3,000	3,000	3,000
01-4311-669	HD 2020 F550	2,500	197	2,500	2,500	2,500
01-4311-670	HD Front Sweepers (Loader & Tractor)/Sweeper Attachments	2,200	0	2,000	2,000	2,000
01-4311-671	HD 2008 Vacuum Truck	2,200	2,246	3,000	3,000	3,000
01-4311-672	HD 2021 International-CV515	2,000	2,103	2,500	2,500	2,500
01-4311-673	HD 2018 Holder Tractor	2,500	5,844	2,500	2,500	2,500
01-4311-674	HD 2017 F-550 Truck, Victor	2,500	553	3,000	3,000	3,000
01-4311-678	HD Bucket Truck	1,000	390	3,000	3,000	3,000
01-4311-679	HD 2017 UTV	300	43	300	300	300
01-4311-680	HD Street Signs	2,000	1,169	2,000	2,000	2,000
01-4311-681	HD Catch Basins	2,000	2,523	2,000	2,000	2,000

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Account #	Description	2022 Adopted Budget	Actual as of 12/31/2022	2023 Department	2023 BOS	2023 Budget Committee Budget
01-4311-682	HD Sand/Gravel	25,000	25,883	30,000	30,000	30,000
01-4311-684	HD Cold Patch	1,500	1,118	1,500	1,500	1,500
01-4311-685	HD Hot Patch/Shim	3,000	195	3,000	3,000	3,000
01-4311-693	HD Salt	39,600	35,122	51,120	51,120	51,120
01-4311-695	HD Guard Rail Replacement	500	0	500	500	500
01-4311-810	HD New Equipment	9,275	3,700	10,000	10,000	10,000
01-4311-830	HD Safety Equipment	1,500	1,792	3,000	3,000	3,000
	TOTAL HIGHWAY DEPARTMENT	643,059	616,940	714,138	714,138	713,139
01-4312-360	HP Drainage Projects	5,000	4,790	5,000	5,000	5,000
01-4312-390	HP Resurfacing Roads	360,000	429,337	300,000	300,000	300,000
01-4312-393	HP Chip Seal	50,000	52,764	55,000	55,000	55,000
01-4312-395	HP Other Projects	1	0	0	0	0
01-4312-396	HP Millstream Bike Trail	500	0	0	0	0
01-4312-397	HP Windridge	0	0	0	0	0
01-4312-398	HP Danforth Brook Road Culvert	2,000	0	0	0	0
	TOTAL HIGHWAY PROJECTS	417,501	486,891	360,000	360,000	360,000
01-4319-410	ST Street Lighting	35,000	29,967	35,000	35,000	35,000
01-4319-430	ST Bridges	500	0	500	500	500
	TOTAL STREETS/BRIDGES	35,500	29,967	35,500	35,500	35,500
01-4324-110	SW Transfer Station Lead Attendant	0	0	32,515	32,515	32,515
01-4324-120	SW Transfer Station Attendants	69,063	82,352	70,785	70,785	70,785
01-4324-220	SW FICA	4,282	5,328	6,405	6,405	6,405
01-4324-225	SW Medicare	1,002	1,197	1,498	1,498	1,498
01-4324-361	SW Metals	1	0	0	0	0
01-4324-362	SW Construction & Demo Disposal	20,000	21,747	24,250	24,250	24,250
01-4324-363	SW Tires	1,500	3,239	2,500	2,500	2,500
01-4324-364	SW Freon Removal	4,500	2,368	4,500	4,500	4,500
01-4324-365	SW Household Hazardous Waste Day	4,500	4,152	4,500	4,500	4,500
01-4324-366	SW CRSW Tipping Fees	150,000	145,833	150,000	150,000	150,000
01-4324-367	SW Hauling Service	53,750	66,077	55,000	55,000	55,000
01-4324-369	SW Electronics	5,000	1,778	5,000	5,000	5,000
01-4324-370	SW Propane Tanks	1	0	0	0	0
01-4324-371	SW Clean Glass	2,200	960	2,200	2,200	2,200

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01-4324-372	SW Fire Extinguisher	1	0	0	0	0
01-4324-410	SW Electricity	750	178	1,200	1,200	1,200
01-4324-550	SW Printing	500	885	1,000	1,000	1,000
01-4324-560	SW Meetings/Memberships	600	714	600	600	600
01-4324-610	SW Materials/Supplies	1,500	3,360	2,500	2,500	2,500
01-4324-630	SW Maintenance/Repairs	5,000	13,272	10,000	10,000	10,000
01-4324-667	SW Vehicle Maintenance	0	0	0	0	0
01-4324-810	SW New Equipment	1,000	2,726	5,000	5,000	5,000
	TOTAL SOLID WASTE DISPOSAL	325,150	356,167	379,453	379,453	379,453
01-4339-413	Fire Betterment	10,000	10,000	10,000	10,000	10,000
	TOTAL FIRE BETTERMENT	10,000	10,000	10,000	10,000	10,000
	TOTAL PUBLIC WORKS	1,431,210	1,499,964	1,499,091	1,499,091	1,498,092
01-4411-120	LU Land Use/Deputy Health Officer	33,448	25,252	41,988	41,988	41,988
01-4411-121	LU Land Use Administrator	40,248	39,444	41,870	41,870	41,870
01-4411-130	LU Planner	0	0	0	0	0
01-4411-191	LU Land Use Associate	19,750	7,263	15,652	15,652	15,652
01-4411-211	LU Disability Insurance	199	180	199	199	199
01-4411-212	LU Life Insurance	43	38	43	43	43
01-4411-220	LU FICA	5,794	3,650	6,170	6,170	6,170
01-4411-225	LU Medicare	1,355	841	1,443	1,443	1,443
01-4411-230	LU Retirement	5,659	4,605	11,569	11,569	11,569
01-4411-560	LU Meetings/Memberships	1,000	392	1,000	1,000	1,000
01-4411-620	LU Supplies	800	1,794	800	800	800
01-4411-625	LU Postage	100	214	100	100	100
01-4411-820	LU HO Fees/Clean up costs	1,000	0	1,000	1,000	1,000
	TOTAL LAND USE/HEALTH OFFICE	109,396	83,673	121,834	121,834	121,834
01-4414-390	Animal Kennel Contract	400	0	400	400	200
	TOTAL ANIMAL WELFARE	400	0	400	400	200
01-4415-350	Lakes Region Visiting Nurses Association (formerly NANA)	33,400	33,400	33,400	33,400	16,700
01-4415-360	Pemi Baker Hospice & Home Health	0	0	3,500	3,500	3,500
	TOTAL HEALTH AGENCIES	33,400	33,400	36,900	36,900	20,200

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01-4441-120	Wel Director	9,771	10,176	10,162	10,162	10,162
01-4441-211	Wel Disability Insurance	15	9	15	15	15
01-4441-212	Wel Life Insurance	31	18	31	31	31
01-4441-220	Wel FICA	606	610	631	631	631
01-4441-225	Wel Medicare	142	143	148	148	148
01-4441-230	Wel Retirement	687	687	701	701	701
01-4441-560	Wel Meetings/Memberships	145	30	145	145	145
01-4441-620	Wel Office Supplies	150	208	150	150	150
	TOTAL WELFARE ADMIN	11,547	11,880	11,983	11,983	11,983
01-4445-291	Wel Food	300	0	300	300	300
01-4445-350	Wel Medical	100	0	100	100	100
01-4445-410	Wel Electricity	3,000	0	3,000	3,000	3,000
01-4445-411	Wel Fuel	4,000	0	4,000	4,000	4,000
01-4445-440	Wel Rent	20,000	0	20,000	20,000	20,000
01-4445-810	Wel Burials	750	750	750	750	750
01-4445-820	Wel Expenses	750	0	750	750	750
	TOTAL WELFARE SERVICES	28,900	750	28,900	28,900	28,900
01-4520-890	REC Tappin Thompson Community Center (TTCC)	103,803	103,803	115,203	115,203	115,203
	TOTAL RECREATION	103,803	103,803	115,203	115,203	115,203
01-4521-120	BE Beach Attendants (7)	19,606	24,572	24,537	24,537	24,537
01-4521-220	BE FICA	1,216	1,523	1,522	1,522	1,522
01-4521-225	BE Medicare	285	343	356	356	356
01-4521-292	BE Uniforms	291	578	437	437	437
01-4521-412	BE Water Testing	720	360	540	540	540
01-4521-430	BE Beach Improvements/Repairs	1,500	917	1,000	1,000	1,000
01-4521-550	BE Printing	0	0	0	0	0
01-4521-610	BE Materials/Supplies	1,967	1,588	701	701	701
	TOTAL BEACHES	25,585	29,881	29,093	29,093	29,093
01-4522-120	KP Seasonal Employee-20 weeks	7,800	0	7,800	7,800	7,800
01-4522-220	KP FICA	484	0	484	484	484
01-4522-225	KP Medicare	114	0	114	114	114

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01-4522-410	KP Electricity	2,600	2,806	3,500	3,500	3,500
01-4522-430	KP Maintenance/Repairs	4,000	7,525	7,500	7,500	7,500
01-4522-610	KP Materials/Supplies	4,000	248	500	500	500
01-4522-820	KP Master Planning	20,000	19,770	20,000	20,000	20,000
	TOTAL KELLEY PARK	38,998	30,349	39,898	39,898	39,898
01-4550-190	Lib Library Director	56,809	54,961	57,094	57,094	57,094
01-4550-191	Lib P/T Assistants/Substitutes	53,039	55,818	61,909	61,909	61,909
01-4550-194	Lib Assistant Director/Children's	40,110	32,880	42,361	42,361	42,361
01-4550-211	Lib Disability Insurance	412	619	412	412	412
01-4550-212	Lib Life Insurance	96	68	96	96	96
01-4550-220	Lib FICA	9,297	9,338	10,005	10,005	10,005
01-4550-225	Lib Medicare	2,174	2,184	2,340	2,340	2,340
01-4550-230	Lib Retirement	13,630	11,673	13,983	13,983	13,983
01-4550-240	Lib Professional Development	800	0	1,000	1,000	1,000
01-4550-342	Lib Computer Support	3,000	2,974	5,400	5,400	3,000
01-4550-390	Lib Security	246	246	246	246	246
01-4550-410	Lib Electricity	2,100	1,578	2,520	2,520	2,520
01-4550-411	Lib Heating	2,800	2,802	2,800	2,800	2,800
01-4550-430	Lib Maintenance/Repairs	3,400	3,435	4,893	4,893	4,893
01-4550-560	Lib Meetings/Memberships	875	205	820	820	820
01-4550-620	Lib Office Supplies	1,600	1,387	1,600	1,600	1,600
01-4550-640	Lib Custodial Supplies	650	983	800	800	800
01-4550-641	Lib Custodial Service	6,100	5,290	6,240	6,240	6,240
01-4550-672	Lib Collection Materials	19,900	19,264	20,425	20,425	20,425
01-4550-673	Lib Passes	380	255	380	380	380
01-4550-674	Lib Programs	800	449	1,500	1,500	1,500
01-4550-810	Lib New Equipment	800	11,635	1,400	1,400	1,400
01-4550-812	Lib Miscellaneous	100	0	100	100	100
	TOTAL LIBRARY	219,119	218,044	238,324	238,324	235,924
01-4583-120	PAT Special Events Coordinator Contract	8,500	8,310	8,500	8,500	10,000
01-4583-881	PAT Community Events	15,000	13,249	15,000	15,000	15,000
01-4583-883	PAT DOWNTOWN DECORATING COMMITTEE	3,400	2,460	3,400	3,400	3,400
01-4583-890	PAT Patriotic Purposes	1,200	1,589	1,200	1,200	1,200
	TOTAL PATRIOTIC	28,100	25,608	28,100	28,100	29,600

2023 BUDGET APPROPRIATIONS

Account #	Description	2022 Adopted Budget	Actual as of 12/31/2022	2023 Department	2023 BOS	2023 Budget Committee Budget
01-4611-120	Con Secretary (Moved to 01-4411-191)	0	0	0	0	0
01-4611-220	Con FICA (Moved to 4411-220)	0	0	0	0	0
01-4611-225	Con Medicare (Moved to 4411-225)	0	0	0	0	0
01-4611-412	Con Water Testing	400	220	400	400	400
01-4611-560	Con Meetings/Memberships/Education	550	330	650	650	650
01-4611-610	Con Materials/Supplies	500	320	500	500	500
01-4611-690	Con Maintenance of Properties	300	0	300	300	300
	TOTAL CONSERVATION COMMISSION	1,750	870	1,850	1,850	1,850
01-4612-550	HDC Advertising	100	0	100	100	100
01-4612-620	HDC Supplies	500	0	1,250	1,250	250
01-4612-621	HDC Meetings/Memberships/Training	250	60	250	250	250
01-4612-625	HDC Postage	200	1	200	200	200
	TOTAL HISTORIC DISTRICT COMMISSION	1,050	61	1,800	1,800	800
01-4651-550	EDC Projects	5,000	960	5,000	5,000	3,000
	TOTAL ECONOMIC DEVELOPMENT	5,000	960	5,000	5,000	3,000
01-4652-569	Transport Central	2,000	2,000	2,000	2,000	2,000
01-4652-570	Tri County CAP-Homeless Intervention-(see 4652-572 below)	0	0	0	0	0
01-4652-571	Grafton County Senior Citizens Council	8,500	8,500	10,000	10,000	10,000
01-4652-572	Tri County CAP-Energy Services & Program Homeless Intervention	6,200	6,200	6,488	6,488	6,488
01-4652-573	Voices Against Violence	3,300	3,300	3,300	3,300	3,300
01-4652-575	Lakes Region Mental Health Center	3,000	3,000	7,000	7,000	7,000
01-4652-576	Pemi River Local Advisory Committee	300	300	300	300	300
01-4652-577	CADY	2,000	2,000	2,000	2,000	2,000
01-4652-578	Bridge House Shelter	2,000	2,000	2,000	2,000	2,000
01-4652-579	CASA NH	500	500	500	500	500
01-4652-580	Day Away	1	0	1	1	1
	TOTAL OUTSIDE AGENCIES	27,801	27,800	33,589	33,589	33,589
	TOTAL PUBLIC SERVICES	634,849	567,078	692,874	692,874	672,074
	TOTAL GENERAL FUND OPERATIONS	6,301,851	6,189,000	6,765,369	6,764,370	6,699,282

BUDGET APPROPRIATIONS

2023 BUDGET APPROPRIATIONS

Account #	Description	2022 Adopted Budget	Actual as of 12/31/2022	2023 Department	2023 BOS	2023 Budget Committee Budget
01-4711-730	DB Central Square Project	27,167	27,167	27,167	27,167	27,167
01-4711-731	DB Wastewater Chlorination/Dechlorination	7,000	7,000	7,000	7,000	7,000
01-4711-732	DB Dump Body & Plow Equipment-5 year lease	21,373	21,373	22,010	22,010	22,010
01-4711-733	DB Public Safety Building	0	0	180,679	180,679	180,679
01-4711-735	DB Library Project	88,800	88,800	0	0	0
01-4711-736	DB Town Office Building	54,939	54,939	56,585	56,585	56,585
01-4711-993	DB Treatment Plant Improvements	11,000	11,000	11,000	11,000	11,000
01-4711-995	DB Sidewalk Holder Lease	20,242	20,242	20,242	20,242	20,242
01-4711-996	DB Fire Pumper/Tanker Truck	0	0	0	0	0
	TOTAL PRINCIPAL L/T DEBT	230,521	230,521	324,683	324,683	324,683
01-4721-730	INT Central Square Project	3,423	3,366	2,853	2,853	2,853
01-4721-731	INT Wastewater Chlorination/Dechlorination	4,825	4,825	3,807	3,807	3,807
01-4721-732	INT Dump Body & Plow Equipment-5 Year lease	3,380	3,380	2,744	2,744	2,744
01-4721-733	INT Public Safety Building	0	0	148,293	148,293	148,293
01-4721-735	INT Library Project	1,465	1,392	0	0	0
01-4721-736	INT Town Office Building	12,669	12,669	11,025	11,025	11,025
01-4721-993	INT Treatment Plant Improvements	13,068	13,068	11,727	11,727	11,727
01-4721-996	INT Fire Pumper/Tanker Truck	0	0	0	0	0
	TOTAL INTEREST L/T DEBT	38,829	38,699	180,449	180,449	180,449
01-4723-830	INT TAN Interest	3,000	0	1,500	1,500	1,500
01-4723-835	INT Bond Anticipation Note Interest	1	0	0	0	0
	TOTAL TAX	3,001	0	1,500	1,500	1,500
	TOTAL DEBT SERVICE	272,352	269,220	506,632	506,632	506,632
	TOTAL GENERAL FUND OPERATIONS & DEBT SERVICE	6,574,203	6,458,220	7,272,001	7,271,001	7,205,913
	SEWER OPERATIONS					
05-4324-900	Surplus Transfer to Cap Reserve	1	35,000	1	1	1
	TOTAL SEW SURPLUS TRANS	1	35,000	1	1	1
05-4325-901	Sew Cap - Roof Repairs	9,000	8,491	8,000	8,000	8,000

2023 BUDGET APPROPRIATIONS

Account #	Description	2022 Adopted Budget	Actual as of 12/31/2022	2023 Department	2023 BOS	2023 Budget Committee Budget
05-4325-905	Sew Cap Epoxy Coating for floors	2,500	15,966	2,500	2,500	2,500
05-4325-906	Sew Cap Paving WWTF	20,000	5,612	10,000	10,000	10,000
05-4325-907	Sew WWTF IDEXX E.coli sealer replacement	6,000	4,335	0	0	0
05-4325-908	Sew Cap Repairs to So. Main St bridge Crossing	9,500	5,368	10,000	10,000	10,000
05-4325-909	Sew Fiber SCADA tie	16,275	0	16,275	16,275	16,275
	**TOTAL ** SEW CAPITAL PROJECTS	63,275	39,771	46,775	46,775	46,775
05-4326-110	Sew Superintendent (34%)	29,511	28,507	30,693	30,693	30,693
05-4326-111	Sew-Fulltime Position	22,000	0	20,940	20,940	20,940
05-4326-112	Sew-Parttime Position-Vacant	5,000	0	5,000	5,000	5,000
05-4326-113	Sew Chief Operator (75%)	42,510	42,842	44,070	44,070	44,070
05-4326-114	Sew Assistant Water Operator (25%)	11,128	8,289	11,128	11,128	11,128
05-4326-115	Sew Wat Operator (25%)	12,969	11,904	13,484	13,484	13,484
05-4326-116	Sew Operator 2 (75%)	36,473	37,462	37,893	37,893	37,893
05-4326-117	Sew Office Manager (34%)	16,534	14,004	16,209	16,209	16,209
05-4326-118	Sew Town Admin Fee/Health Insurance (To General Fund)	40,455	25,179	41,668	41,668	41,668
05-4326-130	Sew Treasurer	538	538	538	538	538
05-4326-140	Sew Overtime	8,000	9,066	10,000	10,000	10,000
05-4326-142	Sew On Call Compensation	3,250	2,888	3,250	3,250	3,250
05-4326-192	Sew Merit Raises	6,613	5,961	6,742	6,742	6,742
05-4326-211	Sew Disability Insurance	845	729	845	845	845
05-4326-212	Sew Life Insurance	133	112	133	133	133
05-4326-220	Sew FICA	12,074	9,733	13,257	13,257	13,257
05-4326-225	Sew Medicare	2,824	2,282	3,101	3,101	3,101
05-4326-230	Sew Retirement	26,339	22,190	25,888	25,888	25,888
05-4326-240	Sew Training/Certification	2,000	675	2,000	2,000	2,000
05-4326-250	Sew Unemployment Compensation	438	312	438	438	438
05-4326-260	Sew Workers' Compensation	3,092	1,887	3,092	3,092	3,092
05-4326-292	Sew Uniforms	1,500	1,521	1,500	1,500	1,500
05-4326-293	Sew Safety Boots	250	250	375	375	375
05-4326-301	Sew Audit	2,250	2,250	2,250	2,250	2,250
05-4326-341	Sew Telephone	1,000	1,370	1,000	1,000	1,000
05-4326-344	Sew Internet	530	512	600	600	600
05-4326-346	Sew Cell Phone	900	1,030	900	900	900
05-4326-361	Sew Paving	1,500	0	1,500	1,500	1,500

BUDGET APPROPRIATIONS

2023 BUDGET APPROPRIATIONS

Account #	Description	2022 Adopted Budget	Actual as of 12/31/2022	2023 Department	2023 BOS	2023 Budget Committee Budget
05-4326-370	Sew Sludge Disposal	28,000	31,588	30,000	30,000	30,000
05-4326-390	Sew Lab Services	7,000	3,663	7,000	7,000	7,000
05-4326-391	Sew Contracted Service (Software)	1,800	2,176	2,000	2,000	2,000
05-4326-410	Sew Electricity	64,000	44,811	80,000	80,000	80,000
05-4326-411	Sew Heating	1,000	2,617	1,500	1,500	1,500
05-4326-430	Sew Maintenance/Repairs	25,000	31,758	25,000	25,000	25,000
05-4326-480	Sew Property/Liability Insurance	12,580	10,104	12,580	12,580	12,580
05-4326-481	Sew Insurance Deductible	1	0	1	1	1
05-4326-550	Sew Advertising	500	386	500	500	500
05-4326-610	Sew Materials/Supplies	15,000	7,306	15,000	15,000	15,000
05-4326-620	Sew Office Supplies	1,500	1,116	1,500	1,500	1,500
05-4326-625	Sew Postage	1,500	1,118	1,500	1,500	1,500
05-4326-635	Sew Gas/Fuel	3,500	2,932	3,500	3,500	3,500
05-4326-637	Sew Disinfection Chemicals	9,000	14,062	9,000	9,000	9,000
05-4326-680	Sew Chemicals	6,000	6,265	6,000	6,000	6,000
05-4326-810	Sew New Equipment	5,000	4,011	5,000	5,000	5,000
	TOTAL SEWER OPERATIONS	472,037	395,404	498,575	498,575	498,575
05-4711-730	DB Central Square Project	9,057	9,057	9,057	9,057	9,057
05-4711-733	DB Dewatering Equipment	43,571	43,571	43,571	43,571	43,571
05-4721-730	INT Central Square Project	1,164	1,164	951	951	951
05-4721-733	INT Dewatering Equipment	2,288	2,273	1,525	1,525	1,525
	TOTAL SEWER DEBT SERVICE	56,079	56,065	55,104	55,104	55,104
	TOTAL SEWER	591,392	526,240	600,454	600,454	600,454
	WATER OPERATIONS					
07-4324-900	Surplus Transfer to Cap Reserve	1	35,000	35,000	35,000	35,000
	TOTAL WATER SURPLUS TRANS	1	35,000	35,000	35,000	35,000
07-4331-110	Wat Superintendent (66%)	57,287	58,598	59,580	59,580	59,580
07-4331-111	Wat-Fulltime Position	22,000	0	20,939	20,939	20,939
07-4331-112	Wat-Parttime Position-Vacant	5,000	0	5,000	5,000	5,000
07-4331-113	Wat Sew Chief Operator (25%)	14,170	13,151	14,690	14,690	14,690

2023 BUDGET APPROPRIATIONS

Account #	Description	2022 Adopted Budget	Actual as of 12/31/2022	2023 Department	2023 BOS	2023 Budget Committee Budget
07-4331-114	Wat Assistant Water Operator (75%)	33,384	27,066	33,384	33,384	33,384
07-4331-115	Wat Sew Operator (75%)	38,906	39,992	40,451	40,451	40,451
07-4331-116	Wat Sew Operator II (25%)	12,158	11,529	12,631	12,631	12,631
07-4331-117	Wat Office Manager (66%)	32,096	31,926	31,465	31,465	31,465
07-4331-118	Wat Town Admin Fee/Health Insurance (To General Fund)	40,457	26,299	41,668	41,668	41,668
07-4331-130	Wat Treasurer	538	538	538	538	538
07-4331-140	Wat Overtime	6,475	8,163	8,500	8,500	8,500
07-4331-142	Wat On Call Compensation	1,950	2,888	3,250	3,250	3,250
07-4331-192	Wat Merit Raises	8,633	7,658	8,895	8,895	8,895
07-4331-211	Wat Disability Insurance	1,020	729	1,020	1,020	1,020
07-4331-212	Wat Life Insurance	162	112	162	162	162
07-4331-220	Wat FICA	14,471	12,625	15,690	15,690	15,690
07-4331-225	Wat Medicare	3,385	2,958	3,670	3,670	3,670
07-4331-230	Wat Retirement	31,653	28,356	31,170	31,170	31,170
07-4331-240	Wat Training/Certification	2,000	637	2,000	2,000	2,000
07-4331-250	Wat Unemployment Compensation	438	312	438	438	438
07-4331-260	Wat Workers' Compensation	3,092	1,887	3,092	3,092	3,092
07-4331-292	Wat Uniforms	1,500	1,521	1,500	1,500	1,500
07-4331-293	Wat Safety Boots	250	250	375	375	375
07-4331-301	Wat Audit	2,250	2,250	2,250	2,250	2,250
07-4331-310	Wat Engineering	1	750	1	1	1
07-4331-320	Wat Legal	1	900	1	1	1
07-4331-340	Wat Telemetering	3,200	0	1	1	1
07-4331-341	Wat Telephone	900	1,370	800	800	800
07-4331-344	Wat Internet	500	512	600	600	600
07-4331-346	Wat Cell Phone	900	1,030	900	900	900
07-4331-361	Wat Paving	1,500	0	1,500	1,500	1,500
07-4331-390	Wat Lab Services	5,000	4,415	5,000	5,000	5,000
07-4331-391	Wat Misc. Contracted Services (Software)	1,800	3,573	1,800	1,800	1,800
07-4331-395	Wat Control Valve Service	3,000	2,661	3,000	3,000	3,000
07-4331-410	Wat Electricity	35,000	23,653	38,500	38,500	38,500
07-4331-411	Wat Heating	5,000	3,813	4,000	4,000	4,000
07-4331-430	Wat Maintenance/Repairs	9,701	7,689	10,000	10,000	10,000
07-4331-480	Wat Property/Liability Insurance	12,580	10,104	12,580	12,580	12,580
07-4331-481	Wat Insurance Deductible	1	0	1	1	1
07-4331-550	Wat Advertising/Printing	500	386	500	500	500

BUDGET APPROPRIATIONS

2023 BUDGET APPROPRIATIONS

Account #	Description	2022 Adopted Budget	Actual as of 12/31/2022	2023 Department	2023 BOS	2023 Budget Committee Budget
07-4331-610	Wat Materials/Supplies	10,000	10,416	10,000	10,000	10,000
07-4331-620	Wat Office Supplies	1,500	1,116	1,500	1,500	1,500
07-4331-625	Wat Postage	1,500	1,118	1,500	1,500	1,500
07-4331-635	Wat Gas/Fuel	3,500	2,932	4,000	4,000	4,000
07-4331-652	Wat Hydrant Maintenance	3,000	2,717	3,000	3,000	3,000
07-4331-680	Wat Chemicals	6,000	6,701	6,000	6,000	6,000
07-4331-810	Wat New Equipment	5,000	1,681	5,000	5,000	5,000
	TOTAL WATER OPERATIONS	443,359	366,978	452,541	452,541	452,541
07-4332-906	Wat Cap-Paving WW/TF	20,000	17,271	10,000	10,000	10,000
07-4332-907	Wat Interior cleaning/Inspection of million gallon water tank	8,000	3,490	0	0	0
07-4332-908	Wat Replacement of laptop	9,500	5,368	0	0	0
07-4332-909	Wat Redevelopment of Fowler Well	17,685	19,295	0	0	0
07-4332-910	Wat Fiber SCADA tie	16,275	0	16,275	16,275	16,275
07-4332-911	Wat Epoxy Coating for floors	2,500	0	2,500	2,500	2,500
07-4332-915	Wat Cap Outlay (New Roof on Lab and Office)	0	0	8,000	8,000	8,000
	TOTAL WATER CAPITAL PROJECTS	73,960	45,423	36,775	36,775	36,775
07-4711-730	DB Central Square Project	18,109	18,109	18,109	18,109	18,109
07-4711-980	DB Wat System Bond	37,064	37,064	37,064	37,064	37,064
07-4721-981	INT Wat System Bond	4,893	4,892	4,893	4,893	4,893
07-4721-730	INT Central Square Project	2,259	2,259	1,901	1,901	1,901
	TOTAL WATER DEBT SERVICE	62,325	62,325	61,967	61,967	61,967
	TOTAL WATER	579,644	509,726	551,284	551,284	551,284
	TOTAL WATER & SEWER ENTERPRISE FUNDS	1,171,036	1,035,966	1,151,737	1,151,737	1,151,737
	TOTAL GENERAL MUNICIPAL OPERATIONS	7,745,239	7,494,186	8,423,739	8,422,739	8,357,652
	WARRANT ARTICLES					
01-4903-700	CE-Public Safety Building	4,875,500	91,128	107,000	107,000	107,000
	TOTAL CAPITAL EQUIPMENT	4,875,500	91,128	107,000	107,000	107,000

2023 BUDGET APPROPRIATIONS

Account #	Description	2022 Adopted Budget	Actual as of 12/31/2022	2023 Department	2023 BOS	2023 Budget Committee Budget
01-4909-890	Contingency Fund-Warrant Article	25,000	0	25,000	25,000	25,000
	TOTAL OTHER CAPITAL OUTLAY	25,000	0	25,000	25,000	25,000
01-4915-190	Cap Reserve Fund - Accrued Wages-Warrant Article	141,000	141,000	35,000	35,000	35,000
01-4915-250	Cap Reserve Fund - Highway -Bridge Fund-Warrant Article	0	0	0	50,000	0
01-4909-889	Recreation Trust Fund-Warrant Article	12,000	12,000	10,000	10,000	10,000
01-4915-312	Cap Reserve Fund - Assessment Reval-Warrant Article	35,000	35,000	45,000	45,000	45,000
01-4915-400	Cap Reserve Fund - PD Vehicles-Warrant Article	52,000	52,000	54,000	54,000	54,000
01-4915-500	Cap Reserve Fund - Highway Equipment-Warrant Article	120,000	120,000	120,000	120,000	120,000
01-4915-700	Cap Reserve Fund - Fire Equipment-Warrant Article	75,000	75,000	75,000	75,000	75,000
01-4915-960	Cap Reserve Fund - Town Building Maintenance Fund-W/A	50,000	50,000	50,000	50,000	50,000
	TOTAL CAPITAL RESERVES	485,000	485,000	389,000	439,000	389,000
	TOTAL CAPITAL EXPENDITURES	5,385,500	576,128	521,000	571,000	521,000
	TOTAL BUDGET TOTAL-ALL FUNDS AND WARRANT ARTICLES	13,130,739	8,070,314	8,944,739	8,993,739	8,878,652

TOWN MEETING WARRANT 2023

TOWN OF BRISTOL ANNUAL TOWN MEETING WARRANT 2023

BRISTOL, NEW HAMPSHIRE

GRAFTON COUNTY

To the Inhabitants of the Town of Bristol in the County of Grafton in the State of New Hampshire qualified to vote in Town affairs. You are hereby notified to meet at the Historic Town Hall, 45 Summer Street, in said Bristol on Tuesday, the fourteenth day of March 2023 at 8:00 o'clock in the morning at which time the polls will be open for balloting on Article 1 through Article 10 and shall close no earlier than 7:00 o'clock in the evening; and you are further hereby notified to meet at the Auditorium of the Newfound Regional High School, 150 Newfound Road, in said Bristol on Saturday, the eighteenth day of March 2023 at 9:00 o'clock in the morning at which time action will be taken upon the remaining articles in the warrant.

Article 1: To choose by written ballot all of the necessary Town Officers.

2 Select Board members for 3 years

1 Town Clerk / Tax Collector for 3 years

1 Treasurer for 3 years

1 Trustee of the Trust Funds for 3 years

1 Trustee of the Trust Funds for 2 years

1 Cemetery Trustee for 3 years

2 Budget Committee members for 3 years

3 Library Trustees for 3 years

Article 2: Are you in favor of the adoption of Amendment No. 1 as proposed by the Planning Board for the Bristol Zoning Ordinance as follows:

Amendment No. 1, if adopted, will amend Article IV General Provisions (4.3 Manufactured Storage Containers); to allow up to two manufactured storage containers not to exceed 90 days. A Special Exception would be needed for a storage container(s) for more than 90 days unless a valid Land Use Permit for construction or demolition is in place.

Yes

No

Article 3: Are you in favor of the adoption of Amendment No. 2 as proposed by the Planning Board for the Bristol Zoning Ordinance as follows:

Amendment No. 2, if adopted, will amend Article V Board of Adjustment (5.1 Creation, Appointment, and Jurisdiction); to allow up to five (5) alternate members (currently is 3) on the Board of Adjustment and remove the requirement for term limits.

Yes No

Article 4: Are you in favor of the adoption of Amendment No. 3 as proposed by the Planning Board for the Bristol Zoning Ordinance as follows:

Amendment No. 3, if adopted, will amend Article VIII Definitions; to better define *office* and identify that an office is open to the public and / or the customers / clients of the business.

Yes No

Article 5: Are you in favor of the adoption of Amendment No. 4 as proposed by the Planning Board for the Bristol Zoning Ordinance as follows:

Amendment No. 4, if adopted, will amend Article VIII Definitions; to remove the definition for *Waiver* as the Planning Board doesn't have the legal authority to waive any provisions in the Zoning Ordinance.

Yes No

Article 6: Are you in favor of the adoption of Amendment No. 5 as proposed by the Planning Board for the Bristol Zoning Ordinance as follows:

Amendment No. 5, if adopted, will amend Article IX Wetlands Conservation Overlay District (9.4 Wetlands Conservation Overlay District); to clarify that these maps can be viewed on the Town's website or in the Land Use Department of the Town Office Building (not the Town Clerk's Office).

Yes No

Article 7: Are you in favor of the adoption of Amendment No. 6 as proposed by the Planning Board for the Bristol Zoning Ordinance as follows:

Amendment No. 6, if adopted, will amend Article IX Wetlands Conservation Overlay District (9.4 Wetlands Incorrectly Delineated) to clarify (a) the methodology to be followed (described in the most current U.S. Army Corps of Engineers Wetlands Delineation Manual) when conducting the required field study and (b) the type of scientist who must conduct the study (certified wetlands scientist).

Yes No

TOWN MEETING WARRANT 2023

Article 8: Are you in favor of the adoption of Amendment No. 7 as proposed by the Planning Board for the Bristol Zoning Ordinance as follows:

Amendment No. 7, if adopted, will amend Article IX Wetlands Conservation Overlay District (9.7 Consideration for Decisions); to clarify if / when specific agencies (county, local planning commission, State agency, or Army Corps of Engineers, etc.) should be notified, leaving it at the discretion of the Land Use Department.

Yes No

Article 9: Are you in favor of the adoption of Amendment No. 8 as proposed by the Planning Board for the Bristol Zoning Ordinance as follows:

Amendment No. 8, if adopted, will amend Article IX Wetlands Conservation Overlay District (9.8 Special Provisions); to remove letter *D* stating that *all land included in the Wetlands Conservation Overlay District shall be appraised for tax purposes at its full and true value in money, based on its market value as undeveloped land required to remain in open space*, as the Zoning Ordinance is not where language should be about how property within a particular district is going to be assessed.

Yes No

Article 10: Are you in favor of the adoption of Amendment No. 9 as proposed by the Planning Board for the Bristol Zoning Ordinance as follows:

Amendment No. 9, if adopted, will amend Article IV General Provisions (4.11.F Off Premise Signs); to further clarify off-premises sign exemptions, eliminate the requirement that off-premises signs are allowed by Special Exception, and add sandwich board sign requirements.

Yes No

Business Session

Article 11: To see if the Town will vote to raise and appropriate the Budget Committee's recommended sum of Eight Million Three Hundred Fifty-Seven Thousand Six Hundred Fifty-Two Dollars (\$8,357,652) for general municipal operations. The Select Board recommends Eight Million Four Hundred Twenty-Three Thousand Seven Hundred Thirty-Nine Dollars (\$8,422,739). This article does not include appropriations contained in special or individual articles addressed separately. (Majority vote required)

The Budget Committee Recommends this Article 5-0-1

The Select Board Recommends this Article 5-0-0

Article 12: To see if the Town will vote to establish a contingency fund for the current year for unanticipated expenses that may arise and further to raise and appropriate Twenty-Five Thousand Dollars (\$25,000) to put in the fund. This sum to come from Unassigned Fund Balance. Any appropriation left in the fund at the end of the year will lapse to the general fund. (Majority vote required).

The Budget Committee Recommends this Article 6-0-0

The Select Board Recommends this Article 5-0-0

Article 13: To see if the Town will vote to raise and appropriate the sum of Ten Thousand Dollars (\$10,000) to be added to the Patriotic, Recreation and Special Events Expendable Trust Fund established in 2020. (Majority vote required)

The Budget Committee Recommends this Article 5-1-0

The Select Board Recommends this Article 5-0-0

Article 14: To see if the Town will vote to raise and appropriate the sum of Three Hundred Seventy-Nine Thousand Dollars (\$379,000) to be added to the following Capital Reserve Funds previously established. (Majority vote required)

Accrued Wages Capital Reserve Fund (Established in 1998)	\$35,000
Assessment Reval Capital Reserve Fund (Established in 2015)	\$45,000
Fire Equipment Capital Reserve Fund (Established in 1972)	\$75,000
Highway Equipment Capital Reserve Fund (Established in 1968)	\$120,000
Police Vehicle Capital Reserve Fund (Established in 2017)	\$54,000
Town Building Maintenance Capital Reserve Fund (Established in 2014)	\$50,000

The Budget Committee Recommends this Article 6-0-0

The Select Board Recommends this Article 5-0-0

Article 15: To see if the Town will vote to amend the Police Special Details Revolving Fund established by Town Meeting vote in 2015 such that one hundred percent (100%) of revenues received for Police Special Details shall be placed in the Police Special Details Revolving Fund. (Majority vote required)

The Budget Committee Recommends this Article 6-0-0

The Select Board Recommends this Article 5-0-0

Article 16: To see if the town will vote to establish a Highway Department Projects Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of funding highway projects, such as bridge replacement or repair, culvert replacement or repair, and other road repair projects and to raise and appropriate the sum of Fifty Thousand Dollars (\$50,000) to be placed in this fund. Said sum to come from the Unassigned Fund Balance and no amount to be raised by taxation. Further, to name the Select Board as agents to expend from said fund. (Majority Vote Required)

The Budget Committee Does Not Recommend this Article 1-4-1

The Select Board Recommends this Article 5-0-0

TOWN MEETING WARRANT 2023

Article 17: To raise and appropriate the sum of One Hundred Seven Thousand Dollars (\$107,000) for the purpose of radiant heating in the Public Safety Building. Said sum will come from the Unassigned Fund Balance and no amount to be raised by taxation. Further to authorize Select Board to look for grants to offset all or part of this appropriation. (Majority Vote Required)

The Budget Committee Recommends this Article 5-1-0

The Select Board Recommends this Article 5-0-0

Article 18: Shall the town readopt the Optional Veterans Tax Credit in accordance with RSA 72:28, II, for an annual tax credit on residential property of Five Hundred Dollars (\$500)? (Majority vote required)

The Select Board Recommends this Article 5-0-0

Article 19: Shall the town readopt the All-Veterans Tax Credit in accordance with RSA 72:28-b, for an annual tax credit on residential property which shall be equal to the same amount as the standard or optional veterans tax credit voted by the town under RSA 72:28? (Majority vote required)

The Select Board Recommends this Article 5-0-0

Article 20: By Petition: Shall the Town adopt the provisions of RSA 72:61-64 inclusively which provide for a property tax exemption from the property's assessed value for property tax purposes for persons owning real property which is equipped with solar energy systems intended for use at the immediate site. (Majority Vote Required)

The Select Board Does Not Recommend this Article 0-5-0

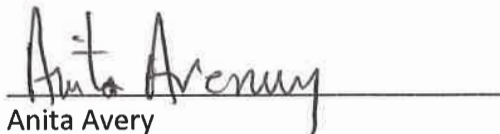
Article 22: To transact any other business that may legally come before this meeting.

Given under our hand and seal this 8 day of February in the year of our Lord two thousand twenty-three.

A true copy of the warrant – Attest:



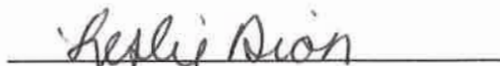
Shaun Lagueux
Select Board Chair



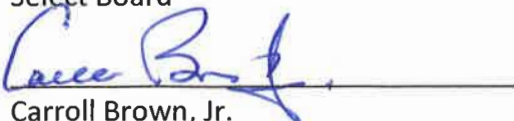
Anita Avery
Select Board Vice Chair



Don Milbrand
Select Board



Les Dion
Select Board



Carroll Brown, Jr.
Select Board

**TAX
INFORMATION
FOR
THE
TOWN
OF
BRISTOL**

TOWN CLERK/TAX COLLECTOR'S MS-61



New Hampshire
Department of
Revenue Administration

MS-61

Tax Collector's Report

For the period beginning and ending

This form is due **March 1st (Calendar Year) or September 1st (Fiscal Year)**

Instructions

Cover Page

- Specify the period begin and period end dates above
- Select the entity name from the pull down menu (County will automatically populate)
- Enter the year of the report
- Enter the preparer's information

For Assistance Please Contact:

NH DRA Municipal and Property Division
Phone: (603) 230-5090
Fax: (603) 230-5947
<http://www.revenue.nh.gov/mun-prop/>

ENTITY'S INFORMATION

Municipality:

County:

Report Year:

PREPARER'S INFORMATION

First Name

Last Name

Street No.

Street Name

Phone Number

Email (optional)

TOWN CLERK/TAX COLLECTOR'S MS-61



New Hampshire
Department of
Revenue Administration

MS-61

Debits					
Uncollected Taxes Beginning of Year	Account	Levy for Year of this Report	Prior Levies (Please Specify Years)		
			Year: 2021	Year: 2020	Year: 2019
Property Taxes	3110		\$691,154.78		
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185				
Excavation Tax	3187				
Other Taxes	3189		\$3,873.74		
Property Tax Credit Balance		(\$2,446.10)			
Other Tax or Charges Credit Balance					

Taxes Committed This Year	Account	Levy for Year of this Report	Prior Levies		
			2021	2020	2019
Property Taxes	3110	\$11,628,286.38			
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185	\$15,385.42			
Excavation Tax	3187				
Other Taxes	3189	\$4,018.40			

Overpayment Refunds	Account	Levy for Year of this Report	Prior Levies		
			2021	2020	2019
Property Taxes	3110	\$4,238.57			
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185				
Excavation Tax	3187				
Interest and Penalties on Delinquent Taxes	3190	\$3,454.75	\$16,798.15		
Interest and Penalties on Resident Taxes	3190				
Total Debits		\$11,652,937.42	\$711,826.67	\$0.00	\$0.00

TOWN CLERK/TAX COLLECTOR'S MS-61



New Hampshire
 Department of
 Revenue Administration

MS-61

Credits				
Remitted to Treasurer	Levy for Year of this Report	Prior Levies		
		2021	2020	2019
Property Taxes	\$10,723,367.06	\$566,689.56		
Resident Taxes				
Land Use Change Taxes				
Yield Taxes	\$15,385.42			
Interest (Include Lien Conversion)	\$3,454.75	\$13,354.15		
Penalties		\$3,444.00		
Excavation Tax				
Other Taxes		\$310.75		
Conversion to Lien (Principal Only)		\$126,285.80		
Discounts Allowed				

Abatements Made	Levy for Year of this Report	Prior Levies		
		2021	2020	2019
Property Taxes	\$2,733.77	\$1,742.41		
Resident Taxes				
Land Use Change Taxes				
Yield Taxes				
Excavation Tax				
Other Taxes				
Current Levy Deeded				



New Hampshire
 Department of
 Revenue Administration

MS-61

Uncollected Taxes - End of Year # 1080	Levy for Year of this Report	Prior Levies		
		2021	2020	2019
Property Taxes	\$912,932.89			
Resident Taxes				
Land Use Change Taxes				
Yield Taxes				
Excavation Tax				
Other Taxes	\$4,018.40			
Property Tax Credit Balance	(\$8,954.87)			
Other Tax or Charges Credit Balance				
Total Credits	\$11,652,937.42	\$711,826.67	\$0.00	\$0.00

For DRA Use Only	
Total Uncollected Taxes (Account #1080 - All Years)	\$907,996.42
Total Unredeemed Liens (Account #1110 - All Years)	\$158,183.56

TOWN CLERK/TAX COLLECTOR'S MS-61



New Hampshire
Department of
Revenue Administration

MS-61

Lien Summary

Summary of Debits

	Last Year's Levy	Prior Levies (Please Specify Years)		
		Year: 2021	Year: 2020	Year: 2019
Unredeemed Liens Balance - Beginning of Year			\$68,305.83	\$73,594.80
Liens Executed During Fiscal Year		\$133,938.12		
Interest & Costs Collected (After Lien Execution)		\$2,565.87	\$4,638.53	\$16,403.54
Total Debits	\$0.00	\$136,503.99	\$72,944.36	\$89,998.34

Summary of Credits

	Last Year's Levy	Prior Levies		
		2021	2020	2019
Redemptions		\$52,791.63	\$26,055.59	\$36,631.16
Interest & Costs Collected (After Lien Execution) #3190		\$2,565.87	\$4,638.53	\$16,403.54
Abatements of Unredeemed Liens		\$1,868.67	\$134.94	\$173.20
Liens Deeded to Municipality				
Unredeemed Liens Balance - End of Year #1110		\$79,277.82	\$42,115.30	\$36,790.44
Total Credits	\$0.00	\$136,503.99	\$72,944.36	\$89,998.34

For DRA Use Only

Total Uncollected Taxes (Account #1080 - All Years)	\$907,996.42
Total Unredeemed Liens (Account #1110 - All Years)	\$158,183.56



New Hampshire
Department of
Revenue Administration

MS-61

BRISTOL (59)

1. CERTIFY THIS FORM

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name

Preparer's Last Name

Date

Raymah

Simpson

1-20-23

2. SAVE AND EMAIL THIS FORM

Please save and e-mail the completed PDF form to your Municipal Bureau Advisor.

3. PRINT, SIGN, AND UPLOAD THIS FORM

This completed PDF form must be PRINTED, SIGNED, SCANNED, and UPLOADED onto the Municipal Tax Rate Setting Portal (MTRSP) at <http://proptax.org/nh/>. If you have any questions, please contact your Municipal Services Advisor.

PREPARER'S CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Raymah W Simpson

Preparer's Signature and Title

TAX RATE HISTORY



Tax Rate History

Year	Town	Local School	Local State	Grafton County	Combined Tax Rate	Net Assessed Valuation	Property Tax Commitment
2012	6.59	8.13	2.59	1.64	18.95	\$ 464,574,015.00	\$ 8,638,454.00
2013	6.88	9.12	2.53	1.65	20.18	\$ 467,616,775.00	\$ 9,386,614.46
2014	7.62	8.36	2.56	1.59	20.13	\$ 467,537,704.00	\$ 9,254,406.00
2015	7.55	8.60	2.39	1.59	20.13	\$ 470,431,229.00	\$ 9,417,417.00
2016	8.22	8.33	2.29	1.78	20.62	\$ 468,238,103.00	\$ 9,508,234.96
2017	8.21	9.77	2.35	1.80	22.13	\$ 468,591,655.00	\$ 10,212,108.97
2018	8.18	9.44	2.24	1.94	21.80	\$ 469,466,793.00	\$ 10,083,103.28
2019	8.42	10.10	2.27	2.01	22.80	\$ 470,587,173.00	\$ 10,577,460.25
2020	8.10	9.02	1.87	1.70	20.69	\$ 557,761,884.00	\$ 11,388,328.00
2021	8.30	8.43	1.87	1.61	20.21	\$ 559,113,218.00	\$ 11,149,392.71
2022	8.87	9.02	1.28	1.82	20.99	\$ 559,251,804.00	\$ 11,607,893.00

TAX INFORMATION

2022 Tax Rate Calculation (Tax Rates per \$1,000 Valuation)

Gross Appropriations	\$ 13,130,739.00	
Less: Revenues	\$ (7,959,589.00)	
Less: Shared Revenues	\$ 0	
Less: Fund Balance Voted	\$ (121,000.00)	
Less: Fund Balance to Reduce Taxes	\$ (250,000.00)	
Add: Overlay	\$ 48,740.00	
War Service Credits	\$ 108,000.00	
Approved Town (Local) Tax Effort	<u>\$ 4,956,890.00</u>	
Municipal Tax Rate		<u>\$8.87</u>
County Apportionment	\$ 1,020,212.00	
Approved County Tax Effort	<u>\$ 1,020,212.00</u>	
County Tax Rate		<u>\$1.82</u>
Cooperative School Apportionment	\$ 7,143,511.00	
Less: Education Grant	\$ (1,404,720.00)	
Less: State Education Taxes	\$ (692,935.00)	
Approved Cooperative Education (Local) Tax Effort	<u>\$ 5,045,856.00</u>	
Local Education Tax Rate		<u>\$9.02</u>
State Education Tax	\$ 692,935.00	
State Education Tax Not Retained	\$ 0	
Approved State Education Tax Effort	<u>\$ 692,935.00</u>	
State Education Tax Rate		<u>\$1.28</u>
Combined Total Tax Rate		<u>\$20.99</u>



TOWN TREASURER'S REPORT

Town of Bristol / Treasurers Report Year Ended December 31, 2022

	Balance 12.31.21	Total Receipts	Total Available	Orders Paid	Cash on Hand
General Fund	3,186,541.86	16,100,999.05	19,287,540.91	(16,025,505.16)	3,262,035.75
Public Safety Building Escrow	-	4,909,166.97	4,909,166.97	-	4,909,166.97
Water Works	189,850.85	716,741.56	906,592.41	(568,862.44)	337,729.97
Sewer Commission	297,859.70	1,015,566.15	1,313,425.85	(855,843.69)	457,582.16
Water & Sewer CC	521.97	76,762.22	77,284.19	(77,070.60)	213.59
Ambulance Revolving Fund	183,181.56	61,503.95	244,685.51	-	244,685.51
Air Compressor	1,138.30	603.39	1,741.69	(1,092.00)	649.69
Conservation Commission	2,326.99	17.78	2,344.77	-	2,344.77
Police Forfeiture-State of NH	4,161.33	31.80	4,193.13	-	4,193.13
EMS Fundraisers	276.06	327.26	603.32	(228.00)	375.32
Central St Bridge	0.72	-	0.72	(0.72)	-
Police Detail Revolving Fund	7,483.60	57.18	7,540.78	-	7,540.78
Police Forfeiture-DOJ	1,281.92	9.79	1,291.71	-	1,291.71
Transfer Station Revolving Fund	185.51	1.42	186.93	-	186.93
TOTAL	3,874,810.37	22,881,788.52	26,756,598.89	(17,528,602.61)	9,227,996.28

The above is an accurate statement of the transactions of the treasury
during the year ending December 31, 2022.

Kathleen Haskell

Treasurer

TRUSTEES OF THE TRUST FUNDS REPORT

Town of Bristol Trust Funds 12/31/22

TD Bank Escrow Services:

Fund	1/1/22	Interest	Additions	Disburse	12/31/22
Jackman	15,373.31	117.46		-117.46	15,373.31
Minot Sleeper	2,663.27	20.35		-20.35	2,663.27
CF Bennett	8,866.86	67.74			8,934.60
Water Cap Res	1,145,324.19	8,474.59		-37,145.30	1,116,653.48
Kelley Park Fd	17,445.87	133.30			17,579.17
Highway Eq	61,023.57	1,307.18	120,000.00		182,330.75
Proctor Cap Res	12,950.64	98.94			13,049.58
Fire Dept Res	230,248.93	2,245.43	75,000.00	-5,415.00	302,079.36
Tercentennial Fd	1,613.76	12.33			1,626.09
Cemetary Perpetual	1,712.83	13.09		-13.09	1,712.83
Sanborn Cem	1,410.68	10.78			1,421.46
Kelley Pk Eq	1,132.77	8.65			1,141.42
Kelley Pk LKT	1,276.36	9.75			1,286.11
Sewer Cap Res II	543,868.69	2,368.47		-314,336.78	231,900.38
Worthen Cem Res	6,178.73	47.21			6,225.94
Accrued Wages	105,854.56	915.02	141,000.00	-129,867.98	117,901.60
Ambulance Res	366.17	1.15		-366.86	0.46
Town Building Maint	11,266.10	367.72	50,000.00	-19,835.55	41,798.27
Reassessment Cap R	15,066.79	235.21	35,000.00	-20,262.65	30,039.35
Police Vehicle	10,553.86	224.04	52,000.00	-39,717.15	23,060.75
Contingency Fund	34.87	0.26			35.13
Patriotic, Rec & S.E.O	198.51	21.40	12,000.00	-11,971.50	248.41
Special Events CTF	252.55	53.13	7,000.00		7,305.68
Total Town	2,194,683.87	16,753.20	492,000.00	-579,069.67	2,124,367.40
SAU 4 Trust Funds (PFM)					
Maintenance Trust	220,349.99	4,959.99	800,000.00	-12,000.00	1,013,309.98
Wm O Grout Schlshp	72,268.98	507.03		-6,000.00	66,776.01
P Corn Mem Scholar	17,577.32	130.46	500.00	-1,000.00	17,207.78
Marie Ross Memor	1,403.65	14.43	1,000.00	-500.00	1,918.08
JEM Fine Arts		84.52	13,564.23	-2,000.00	11,648.75
Total SAU 4	311,599.94	5,696.43	815,064.23	-21,500.00	1,110,860.60
Total Trust Funds	2,506,283.81	22,449.63	1,307,064.23	-600,569.67	3,235,228.00

**Complete copies of the
Auditor's Report are
available for viewing
at the Town Office
or on-line at
www.bristolnh.gov**

**Located on the
Finance Department page**

**GENERAL
GOVERNMENT
REPORTS**

ASSESSING/LAND USE/HEALTH

ASSESSING / LAND USE / HEALTH DEPARTMENT

As shared in past year reports, staffing continued to be a challenge in 2022 for the Assessing / Land Use / Health Offices. The Departments provide a hybrid service of in-person and virtual for the Boards, Commissions, Committees, and the public. This hybrid service provides a better service to the public for those that take advantage of the service, allowing them to attend the meeting from their homes, or for that matter, from anywhere.

Since 2020, the Land Use section of the Departments had contracted with Denice DeStefano, who provided efficient review and preparation for Land Use applications in the absence of the Planner position that was ultimately not replaced. That service contract was extended through 2022 and amended to have Denice help prepare training manuals for all areas of the Department, member job descriptions and manuals for the Planning Board, training for the new staff, and any coverage needs during personnel shortages.

In July 2022, the Department welcomed Janet Cote, Land Use Associate. Janet provided administrative support primarily to the Planning and Zoning Boards, the Historic District and Conservation Commissions, Cemetery Trustees, and the Capital Improvement Program Committee. When Cheryl Herbert, Shared Administrative Assistant for the Highway Department and the Assessing Office accepted her new position as Deputy Town Clerk, the team welcomed Donna Sullivan as the new Shared Administrative Assistant. More changes followed, when Peter Daniels, Permitting and Deputy Health Officer retired and Land Use Administrative Assistant, Lindsay Thompson resigned. In September, Michelle McCaleb was welcomed to the team as Land Use Administrative Assistant. Christina Goodwin, Land Use & Assessing Manager was selected to become the new Town Administrator effective in January 2023 and to replace her role within the department, in late October Joanne Bailey was hired as the new Land Use & Assessing Manager.

In addition to all the staff changes, the Departments continued forward and fine-tuned the workload of the existing staff, transitioning some of the tasks / duties and improving processes and procedures to allow for more efficiency within the team.

ASSESSING OFFICE UPDATE

In 2022, the Town continued to utilize the Assessing Firm, Commerford Nieder Perkins (CNP), LLC, to process pickups (construction changes), answer questions, review abatements (disputes of assessments), review sales and start the next town-wide assessment cycle. Although the work done by CNP, is also via a hybrid method, CNP continues to provide good service to the Town.

If a property owner / taxpayer is aggrieved by their assessment, the Assessing Office strongly encourages them to file an Abatement Application, which can be filed from the Notice of Final Tax (approximately December) through March 1st of the following year. This application provides property owners / taxpayers with a mechanism for disputing their assessments, not the tax. The Assessing Office also encourages property owners / taxpayers to review their property information for accuracy as it is the property owner's responsibility to make sure their assessment is correct. This information can be found on the Town's website, under the Assessing Department, under Property Cards – Avitar. This feature allows for viewing of other property information as well.

It is also recommended that property owners / taxpayers review their options for possible discounts on tax bills. There are different options available to qualified individuals and more information about those discounts can be found on the Town's website, under the Assessing Department, under Tax Incentives and Discounts. There are programs that property owners / taxpayers might qualify for and any questions about that information can be directed to the Assessing Office.

The Office is open Monday through Friday from 8:00 am to 4:00 pm. The Assessing team is available to answer questions either by phone (603) 744-3354 Option #4 or by email (assessing@bristolnh.gov) or in-person. However, it is strongly recommended that in-person visits schedule an appointment.

PERMITTING AND ENFORCEMENT UPDATE

In 2022, the Permitting and Enforcement section of the Land Use Office continued to encourage safe and sound development within the residential, commercial, and industrial growth areas of the town. The Office works with all Town

Departments, Land Use Boards, and State Departments to aid applicants in a smooth transition throughout the process.

The permitting process continued to be strong in 2022, with \$11,035.74 collected in fees and 154 permits issued. Each permit issued can take an extensive amount of time to process, track for completion, and to make sure that the work being done is compliant with the Zoning Ordinance. These were the types of permits issued:

- Land Use - 92
- Demolitions – 10
- Driveway – 19
- Junkyard - 2
- Renewals of Permits - 8
- New Signs – 15
- Temporary Campsite – 1
- Energy/Solar - 7

These counts are not reflective of the additional work done throughout the year to follow up on complaints, non-compliance matters, and violations of permits and the Zoning Ordinance. There are a lot of behind-the-scenes hours not included in the permitting process. The Land Use Office investigates complaints (potential junkyard concerns, projects completed without a building permit, etc.) and works with the property owner to determine the best outcome for the property owner and the Town.

If you have any questions or concerns, please contact the Permitting and Enforcement Office either by phone (603) 744-3354 Option #5 or by email (landuse@bristolnh.gov) or by scheduling an appointment with the office, Monday – Friday, 8am-4pm.

LAND USE OFFICE UPDATE

The Land Use Office also provides support to the Planning Board (PB), Zoning Board of Adjustment (ZBA), Historic District Commission (HDC), Capital Improvements Program Committee (CIP), and Conservation Commission (CC). In addition, to reviewing and aiding the public with applications, it is tasked with making sure that all the rules and / or regulations are updated and meet all legal requirements. Meeting minutes are processed through this Office and all meeting materials are prepared for the Boards, Commissions and Committees.

It is recommended that anyone seeking to submit an application, schedule a time to meet with the Office to review the process and / or applications and documents that must be provided. Incomplete applications can delay a project sometimes by 30 days or more. There are a lot of different projects and processes being reviewed. All meeting agendas are posted on the Town's website and in the two (2) reception areas of the Town Office building. Of the Land Use Boards, the Planning, Zoning, and Conservation proved to be the busiest. Please refer to each of these Board / Commissions reports within the annual Town Report for more information.

In addition, for 2022, there has been a strong focus on updating forms, applications, instructions to assist the public, including making the forms more digitally friendly. As the forms are approved by a particular Board / Commission, the form is changed to be a fillable PDF form, which allows applicants to type into the document and the form is added to the Town's website. It is anticipated that we will finalize many of the updates in 2023. Please refer to the website for more information.

For questions regarding Land Use, please contact the office either by phone (603) 744-3354 Option #5 or by email (landuseadmin@bristolnh.gov) or by scheduling an appointment with the office, Monday – Friday, 8:00 am to 4:00 pm.

HEALTH OFFICE UPDATE

The Health Office is responsible for, but not limited to investigating possible public hazards and risks within the municipality; taking action to prevent and / or remove hazards; taking action to mitigate significant public health risks; enforcement of health laws and rules; and taking the steps necessary to enforce orders or condition of approval.

Since 2021, the pandemic added a change to the statutes that regulate the Health Office, providing more training and authority, requiring certification of the Health Officer and Deputy Health Officer, and requiring specific reporting to be submitted to the State, among other things. The Office serves as a liaison to the Department of Health and Human Services (DHHS), in addition, to the roles with the Town.

ASSESSING/LAND USE/HEALTH *(cont.)*

If you have a question or concern for the Health Office, please contact the Office at (603) 744-3354 Option #5.

In closing, I would like to take some time to say thank you:

- First, I would like to say thank you to the public for the patience you have had with our department regarding our staffing challenges in 2022. We are all very excited about 2023 and bringing to fruition many of the process improvements the team has been working on.
- Secondly, I would like to thank our Boards and Commissions for entrusting us with the work and their willingness to consider recommended changes in processes, forms, etc. Your understanding with the hybrid service provided and patience during our staffing challenges is appreciated. The Department is a newly formed team, bringing varied professional backgrounds/experiences/skill sets to the group and we are excited about 2023.

Respectfully submitted,

Joanne Bailey
Assessing / Land Use Manager

BUDGET COMMITTEE

The Budget Committee has been working through the Fall and early Winter to prepare a budget for your consideration at this Town Meeting. We attempt to skate the line between funding the town to provide the services we all value and desire and minimizing town spending to protect the taxpayers' wallets.

During our work sessions we have met with the Select Board, the Town Administrator, all the Town Department Heads, other committees & boards, and the non-town agencies which request town support. We rely on all these participants to provide information and explanations. I feel that the Town has an excellent and professional staff who are honestly working in the best interests of the town and want to thank all of them for their cooperation.

Often the committee finds itself discussing specific programs or pieces of equipment and if they are worth doing. At one meeting, we were reminded that this committee is not responsible for running the Town government, we are responsible for recommending how the Town should be budgeted. By state law, the town budget is a bottom-line number. After the budget is approved, the people responsible for running things, the Select Board and the Library Trustees, decide how and what to authorize and how the money will be spent. But we go through the proposed budget section by section and line by line because it is necessary to understand what is intended at this time and make an informed judgement if funding is necessary.

The committee works to minimize town spending in order to minimize property tax increases. It is important to recognize that tax bills are much more complicated. First, the town budget and other warrant articles to be resolved at this town meeting are only the second largest of the four components that make up our tax bills. (The regional school district, county government, and state education are the other three sections.) Second is that town property tax revenues are decided by the Select Board to cover spending exceeding revenues and can be reduced by applying money from our surplus account. Third is that the tax rate applied to your property is determined by the total assessed value of property in the town.

I am very pleased that the format for the proposed budget has been changed to make it easier to understand. At last year's Town Meeting, it was pointed out that the total amount to be approved by the voters was not easy to find in the printed budget. The Budget Committee requested, and the Select Board approved, a layout change to make it easier to understand. The budget still starts with the General Fund Operations. This is basically the expenses of operating town government. Next is Debt Service, which is principal & interest payment on bonds authorized by previous Town Meetings. Third is now the Water & Sewer Department. The Water & Sewer Department is run as an enterprise fund, meaning it operates as a self-contained, town owned business. Water & Sewer sets rates to generate enough revenues to cover all operating costs and regular capital repair & improvement. The total of these three numbers is the amount voters need to approve. Following this are the additional warrant articles proposing other spending which are approved by separate votes.

The Budget Committee starts its process with a budget proposal created by the Select Board. The bottom line proposed by the Select Board would have had an 8.8% increase and the budget proposed by the Budget Committee has a 7.5% increase. I believe what should really be focused on is the General Fund Operations. Changes in the Water & Sewer part of the budget does not impact taxes but rather impacts Water & Sewer rates. Debt Service is not something we can change. The voters previously authorized projects, bonds were sold with a promise that we would pay them back. We cannot choose to not make those payments. Note that the Debt Service is proposed to increase by 86% this year over last year. Last year Debt Service dropped by 18% as payments on the Fire Pumper/Tank Truck were completed in 2021. Payments on the Library Project were completed in 2022, but payments on the Public Safety Building will start in 2023 with the net result of a large increase. General Fund Operations are the expenses of running town government. The Select Board proposed a 7.4% increase for 2023 over 2022 and the budget presented by the Budget Committee has a 5.8% yearly increase.

Paul Regan
Budget Committee, Chair

CAPITAL IMPROVEMENTS PROGRAM COMMITTEE

CAPITAL IMPROVEMENTS PROGRAM COMMITTEE

The Capital Improvements Program Committee (CIP) is a sub-committee of the Planning Board and is charged with developing a plan for the large capital expenditures for the town with the goal of leveling the required spending to avoid spikes in the tax rate. Its recommendations are advisory to the Select Board, Budget Committee, and the Town in general and are intended as an aide to making spending decisions. During the six (6) meetings in 2022, the Committee met with the Department Heads to update the previous year's information and to include any new items needed for the report.

The Committee accepted the resignation of William (Bill) Cote who has served for a number of years and will be greatly missed. The Committee also welcomed two (2) new members, Paul Regan and Daniel Kenney, who will begin their roles in 2023.

For 2023, the proposals are reflected in the CIP Worksheet in the Appendix of the Town Report and the Narrative or explanations of CIP Proposal Decisions is included with this report.

As always, this Committee would not be able to function without the hard work of the fellow Committee members.

There were many staff changes in the Land Use / Assessing Department in 2022, making it very challenging at times to keep up with the workload. Long-time Permitting and Enforcement Officer Peter Daniels retired, Shared Administrative Assistant Cheryl Hebert moved into the Deputy Town Clerk / Tax Collector position and Land Use Administrative Assistant Lindsay Thompson resigned.

The Committee would like to give special recognition to Christina Goodwin, the former Assessing / Land Use Manager for these past many years. Effective September 1, 2022, Christina became the Interim Deputy Town Administrator and effective January 1, 2023, Christina will be the new Town Administrator for Bristol. New members were also welcomed to the team, with the addition of Joanne Bailey, the Assessing / Land Use Manager, Janet Cote, the Land Use Associate who produces the minutes for the Land Use Boards and Michelle McCaleb, the Land Use Administrative Assistant, who provides support to Land Use Boards

and the public. Donna Sullivan also joined the Department as the Shared Administrative Assistant (her role is split between Assessing and Highway Departments).

Furthermore, a big thank you to Denice DeStefano for all her support and expertise during this very busy year, along with her assistance in helping the new team get established and the creation of manuals that will greatly benefit the new team and Department.

Committee meetings are open to the public (meeting dates can be located on the Town's website on the calendar) and all are welcome to attend.

Respectfully submitted,
CIP Committee Members: Randall Kelley,
Chair, Don Milbrand, Vice Chair, Steve Favorite,
Joe Lukeman, John Bianchi

EXPLANATION OF CIP COMMITTEE PROPOSAL DECISIONS 2023 - 2033

POLICE DEPARTMENT:

Police Cruiser Capital Reserve Fund: Priority 1. The Town has an established Capital Reserve Fund for police vehicles and the Select Board are agents to expend from this fund to replace cruisers as needed. The Committee recommends restoring the balance to \$54,000. Funds from the Special Details Account will reduce the amount to be appropriated. This will continue to allow flexibility in a replacement purchase as vehicles and added equipment are taking longer to obtain due to supply chain issues.

PUBLIC WORKS:

Road Paving: Priority 1. The Highway Superintendent has developed a ten year repaving program. The program is designed to maintain Bristol's existing paved roads. The Highway Superintendent is recommending appropriating \$300,000 to fund this work.

Highway Department Equipment Capital Reserve Fund: Priority 1. The Committee recommends adding \$120,000 to the existing balance in the Highway Department Equipment Capital Reserve Fund. This will provide for current needs and for future purchases of equipment.

CAPITAL IMPROVEMENTS PROGRAM COMMITTEE

Tandem Vibratory Roller with Trailer: Priority 4. (Life undetermined). This would allow the Department to compact gravel and asphalt. Estimated cost is \$25,000 and money in the Capital Reserve Fund would be used for the purchase.

Rubber Tire Track Excavator: Priority 4. (Life undetermined). The excavator would supersede use of the 1986 grader which will remain in the inventory until no longer needed. The rubber tire track excavator would take over the functions or if needed, the necessary equipment would be rented.

2008 Six Wheel Dump Truck: Priority 7. (15-year life). This vehicle is due for replacement in 2023, however, the Highway Superintendent expects that the purchase can be delayed to 2024.

2015 F-550 Truck: Priority 7. (8-year life). This vehicle is due for replacement in 2023.

1986 Grader: The continued use of the grader depends on its usefulness to Public Works. It will probably remain in the inventory until no longer needed. There are no plans to replace it. The rubber tire track excavator would take over its functions or if needed, the necessary equipment would be rented.

Sidewalk plow and attachments: Priority 7. (5-year life). This leased vehicle is due for replacement in November 2023 when the current lease expires. Because of the timing the new lease may start in 2024. Previously the same brand of equipment was leased because of the owned attachments, and this is a good time to reevaluate exactly what equipment to lease as the attachments are now 10 years old and at the end of their life.

Sludge/Trash Hauling Truck: Priority 7. (15-year life). Currently both sewer sludge and trash are hauled for disposal by an outside contractor. Ongoing expenses can be reduced by the Town hauling its own sludge and trash with the purchase of the necessary equipment. The equipment expense would be shared 50/50 by the Water and Sewer Department Reserve Funds and the Highway Department Equipment Capital Reserve Fund.

FIRE DEPARTMENT:

Fire Department Reserve Fund: Priority 1. The Committee recommends appropriating \$85,000 to continue building up this fund. The replacement costs of a Fire Truck has increased far beyond expected inflation so this fund will need additional increases in future years.

Engine 2: Priority 7. This is a 2006 model due for replacement in 2031.

Ambulance 1: Priority 7. (12-year life). This 2012 ambulance is scheduled for replacement in 2024 and will be purchased using the Ambulance Revolving Fund.

Command Vehicle: Priority 7. (10-year life). This 2016 vehicle is due for replacement in 2026.

Rescue 1: Priority 4. This is a 1993 Ford 4 x 4 F350. In addition to its other functions, this vehicle's primary mission is water rescue, towing the Department's rescue boat to such emergencies. It has low mileage so it should be available for service for the foreseeable future.

SCBA Masks: Priority 7. (15-year life). These are due for replacement in 2025.

SCBA Compressor: Priority 7. (15-year life). These are due for replacement in 2025.

TOWN GENERAL:

Town Building Maintenance: Priority 1. Add \$10,000 into the fund. \$50,000 for temporary space for Police Department during construction of the Public Safety Building, which was not used yet in 2022, but remains in the Town Building Maintenance Fund for future use.

WATER AND SEWER DEPARTMENTS:

Water and Sewer Department purchases are completed with Reserve Funds that have been established from user fees and generally does not impact the tax rate. The following planned purchases are anticipated for 2023:

- Central Street Upgrade and Lake Street Extension Projects: The ultimate expense will depend on grant funding.

Additional planned projects over the next 2 years:

- Large clarifier rehab - \$80,000
- Wastewater Treatment Facility mechanical bar screen for rag removal - \$150,000
- South Main Street bridge suspended sewer crossing repairs - \$10,000
- Wastewater Treatment Facility Fence - \$15,000

CEMETERY TRUSTEES

BRISTOL CEMETERY TRUSTEES

The Bristol Cemetery Trustees are three (3) elected officials with the responsibilities of care and maintenance of municipal cemeteries along with establishing the Cemetery Bylaws.

The Bristol Cemetery Trustees (BCT) met in 2022 to:

- Perform maintenance on the six (6) Cemeteries that belong to the Town of Bristol. Which does not include the Homeland Cemetery.
- Inspect and clean gravestones when / as needed.
- Go over regulations both local and state for any changes.
- Renew Cemetery Bylaws for compliance and changes where required.
- Work with the Land Use Manager, as needed for assistance.
- Hold once a quarter-meetings, as required, on the third Thursday of the month in the small conference room of the Land Use Office.

Accomplishments for 2022 were as follows:

- Cleaned all the cemeteries of brush and limbs that fell during the winter months and as needed during the year.
- Checked all the gravestones for damage and moss covering.
- Replaced Veteran gravestone flag holders and American Flags in each cemetery as needed during the summer and fall plus removed the flags in the Fall.
- Installed the new signs reading open and closure time of the cemeteries. (Note: Mark Bucklin from Town Highway Department assisted in the installation.)
- Worked with Mark Bucklin to remove branches from the Cemeteries where needed. Also, Mark and the town crew cleaned, mowed, and removed debris from the Worthen Cemetery.
- During late Spring and the Summer months, worked with the Town on the clearing behind and side of the Worthen Cemetery when the tree clearing was done. Worked with Land Use Manager and the state to make sure all requirements were met when this was done. Also answered questions from the public. During the review, it was determined that this clearing met the requirements of RSA 289 dealing with the 25-foot setback.
- Worked with two (2) residents of Bristol wanting to be buried in the Sanborn Cemetery off Peaked Hill Road. This process was being completed with the Land Use Manager (Christina Goodwin) and the Trustees.
- Completed the first Historic Cemetery Volunteer Program with the Boy Scouts, Troop 59, Bristol. The cleanings took

place in Sanborn, Heath, and Sleeper #2 Cemeteries. Special note here is that Troop 59 said they would look out for Sleeper Cemetery by Slim Baker Lodge and keep us updated on issues that may arise.

- Worked with John Ward from the NH Old Graveyard Association to set up a workshop for gravestone cleaning, repair, and restoration in the Bristol Town Cemeteries. This will happen in June of 2023.
- Updated the Cemetery By-laws to include the Right to Inter Human Remains Form and burial procedures.
- Bought new equipment and supplies for the Cemetery Cleanings, Gravestone cleaning, and repair.
- Shared articles on the Town Cemeteries in the Bristol Buzz dealing with the cemeteries and the residents buried there.

Planned to accomplish in 2023:

- Get dirty gravestones cleaned and fixed where possible.
- Clean the cemeteries of limbs and debris during the Spring and Fall using the Volunteer Program. And, to try and get more groups / people involved with this program by Community Outreach.
- Update any Bylaw changes, if needed.
- Work with the Town Highway Department on projects the Trustees need assistance with.
- Hold the Gravestone Workshop in June as scheduled in the Keyser Cemetery with John Lord of the NH Old Graveyard Association.
- Continue to work with the two (2) residents on burials in the Sanborn Cemetery off Peaked Hill Road.
- Continue to keep an eye on the property cleared of trees on two sides of the Worthen Cemetery for possible drainage and damage issues from this clearing.
- Any other concerns will be handled as they arise.

Respectfully submitted,
Bristol Cemetery Trustees - Richard LaFlamme, Chair,
Cheryl Cizewski, Cade Overton

2022 - COMMUNITY EVENTS COMMITTEE REPORT

The Community Events Committee is comprised of members of the community, representatives from local non-profit organizations, and Town staff, who collaboratively work together to provide events for the Town of Bristol residents to enjoy each year.

Bristol was fortunate once again to have several local businesses support our efforts by making financial donations to the Patriotic, Recreation and Special Events Charitable Trust Fund. These donations allow us to continue to grow and enhance our events each summer. The Committee is incredibly grateful to our 2022 SUMMER FUN SUPERHEROES and SIDEKICKS, please be sure to thank them:

- SUPERHEROES: for their donations/support: Granite Group Realty Services, the Homestead Restaurant and Tavern, Newfound Area Charitable Fund/Run Your Buns Off 4.2 Miler, Newfound Country Store, Relaxation Station, TD Bank, Twin Designs Gift Shop, West Shore Marine
- SIDEKICKS: Dead River Company, Golden Leaf Landscapes, Halls Excavation, Isaac Newton Electrical Contractors, La-Valley Building Supply, Michael Sharp Enterprises, New England Forestry Consultants.

The 2022 Summer Concert Series had two cancellations and one rainout, thanks to mother nature and Covid 19. Because of this we ended up with only 4 summer concerts, and while we welcomed some local favorites, we were thrilled with some newcomers to the Bristol concert series with Morgan-Nelson Band and the Eric Grant Band each bringing close to 300 people to Kelley Park on Concert Night!

In addition to the Concerts, Summer of 2022 saw the following activities planned and coordinated by the Events Committee:

- The traditional 4th of July Parade - which was complimented by the annual July 4th Fireworks, Boat Parade and Firecracker 5K (planned by other committees).
- National Night Out returned in August with more fun and collaboration! The Bristol Fire and Police Departments were joined by Stand Up Newfound, Voices Against Violence and CADY – all bringing great resources to our community. A Superhero Inflatable fun house, music with Carroll Brown, Fire Hose contests, a free cookout and ice cream made for a most enjoyable night for everyone involved. We estimate that close to 300 people were in attendance.
- Thanks to a purchase of a Misting Tent by the Events Committee, we were able to provide some respite from the

heat at several events this summer – a big hit with young and old alike.

- It looks like the “Dancing Under the Stars” community event, with Voices Against Violence will continue to be a popular summer event, as year two in Bristol once again brought huge crowds to see local dance talent paired with professional dancers – all vying for the mirror ball trophy! Our local celebrity judges add a lot of local color, and this truly is a wonderful evening to support an important local organization. This event will be returning in 2023! If you know of a local person willing to take on the dancing challenge, drop their name in to Voices Against Violence now!
- Old Home Day was once again paired with the Antique Car Show, and beautiful sunny weather brought out the crowds – one of the biggest we’ve seen in years! So many people came out to enjoy the history and camaraderie that Old Home Day Brings. The 2022 Community Spirit Award was presented to Stephen Hanser – who was definitely surprised by the honor. Family and Friends were there to cheer him on and we thank him for all he gives back to our communities. The crafters, vendors, food, kids’ games, are always a hit, and most of this would not be possible without the hard work of many community volunteers.

“Scarecrows in the Square” started popping up in September, a program coordinated by the Decorating Committee and the Community Events Committee. So many new and interesting entries this year – with the addition of a people’s choice award done via Facebook! If you aren’t following the Bristol Community Events Committee on Facebook – then you are missing all the fun! Be sure to check us out at: www.facebook.com/Bristol-Community-Events

The Halloween costume parade and Trunk-or-Treat were extremely well attended this year, with the Witches of Bristol making a special appearance. With the addition of Hazel’s Lights and re-routing the costume parade through Central Square this event has truly grown in popularity and visibility. We again appreciate everyone who helps coordinate all this excitement in town and could not do these events without being able to work together with the Bristol Police and Fire Departments!

Since we had a couple of concerts cancelled over the summer, the Committee hosted a Fall Dance in November with the Club Soda Band. The Historic Town Hall was the place to ‘shake a leg’, and the attendance was outstanding! A great time was had by all and people said “let’s do this again” – and we definitely will! The Annual Christmas Tree Lighting

COMMUNITY EVENTS COMMITTEE (cont.)/CONSERVATION COMMISSION

was held on a very rainy Friday in November, but it did not dampen the spirits of young and old as they awaited Santa's & Mrs. Claus' arrival by firetruck. Despite the weather, attendance was good and as always it was a great way to kick off the winter season.

In 2022 the Events Committee printed and distributed a total of 7000 brochures – 5000 spring/summer and 2000 fall/winter/spring. These brochures outlined the calendar of events offered by the Town of Bristol and by non-profit organizations in the greater Newfound Region such as the TTCC, Slim Baker Foundation, the Historical Society, the Masonic Lodge, Newfound Lake Region Association and others. Special event posters, flyers, and press releases are also a big part of what is done to promote our events, and our community. The Committee utilizes Facebook to host local contests and share news of local events. We encourage you to “LIKE US” on Facebook www.facebook.com/Bristol-Community-Events

The Events Committee relies heavily on partnerships and volunteers to make all these great things happen. We are always looking for a “few good people” who share the vision of bringing fun, accessible, and creative events to everyone in the Bristol community. We typically meet once a month to work on events in general, but volunteers are always welcome to help with a singular event or program. If you are interested in joining the committee, we invite you to attend our next meeting on you can contact us at the Town Offices (744-3354 X136) or via email at bristolevents@bristolnh.gov. Our meeting schedule is posted on the town website.

Thank you in advance for your continued support for 2023.

Respectfully submitted,
Community Events Committee –Kristopher Bean, Hilda Bruno, Joanne Burwell, Cheryl Cizewski, Leslie Dion, Martha Hulsman, Lucille Keegan, Randall Kelley, Benjamin Laroche, Annie Learned, Claire Moorhead, Sharyn Orvis, Bryan Richardson, Kim Smith, and Steve Thompson.

CONSERVATION COMMISSION

The Conservation Commission's job is to protect and preserve Bristol's natural resources. To accomplish this the Commission provides expert input regarding our natural resources to other Town of Bristol entities, such as the Planning Board, regarding projects which may impact these natural resources, including wetlands, surface water,

groundwater, and overall enjoyment by the public.

In 2022, the Commission continued to meet in-person, with the option to join over Zoom available, to make sure that there were no interruptions in service to the public. Meetings are the first Wednesday of each month at 6:00pm. However, it is recommended to check the Town's website for updated information, including any schedule changes before attending.

There was a total of nine (9) meetings in the year (in addition to a few Site Visits), where the Commission conducted the following business:

- Reviewed 11 Special Use Permit Applications
- Reviewed four (4) Shoreland Permit Applications / Permits (NH Department of Environmental Services)
- Discussed maintenance and improvements for the Breck-Plankey Spring
- Reviewed quarterly testing results for the Breck-Plank Spring
- Amended Bylaw Amendments
- Approved the creation of Welcome Binders for new members
- Began work on a Wetlands Overlay / Permitting Checklist for Special Use Permits
- Welcomed New Members:
 - o Richard Metcalf
 - o Elizabeth Miller
 - o William Haskell (Alternate)
 - o Charles “Chip” Carleton (Alternate)
- Thanked Alternate members Karen Bemis and Bonnie MacGillivray-Blout for their service on the Commission and wished them well with their future endeavors. Their dedication to Conservation will be missed.

Attendance over the past few years had also interrupted the meeting schedule for the Conservation Commission, with some issues caused by continued concerns over COVID and competing schedules of members. In 2021, the Commission, with the support of the Select Board, added a Warrant Article to Town Meeting asking the voters to consider reducing voting members from seven (7) to five (5). This change reduced the quorum requirement from four (4) to three (3), which allowed for meetings and business to continue.

Also, in 2022, the Commission, with the approval of the Select Board, created the Lake Water Quality Study Group Sub-Committee. The scope of work is to determine lake water quality and make recommendations on how to manage, minimize, or correct water quality issues. The group will

CONSERVATION COMMISSION (cont.)/DOWNTOWN DECORATING COMMITTEE

meet, as needed, before the regularly scheduled Conservation Commission meetings, beginning in January.

As directed by the Town's Zoning Ordinance, the Commission continues communication and collaboration with the Planning Board to develop, update, monitor, and enforce wetlands protections to ensure a balanced outcome for economic development and natural resource protection. The Commission encourages and welcomes anyone who has an interest in the Town's efforts to preserve and protect its natural resources to attend meetings and get involved with the activities of the Commission.

As with membership changes, there were many staff changes in the Land Use / Assessing Department for 2022, adding to an already challenging time. These changes made it difficult to keep up with the workload. Long-time Permitting and Enforcement Officer Peter Daniels retired, Shared Administrative Assistant Cheryl Hebert moved into the Deputy Town Clerk / Tax Collector position and Land Use Administrative Assistants Lindsay Thompson and Michelle McCaleb resigned. The Commission thanks the staff for the work done and wishes them well in the future.

The Commission would like to give special recognition to Christina Goodwin, the former Assessing/Land Use Manager, for her many years of service. Effective September 1, 2022, Christina became the Interim Deputy Town Administrator and effective January 1, 2023, Christina will be the new Town Administrator for Bristol.

The Commission also welcomed new members to the team, with the addition of Joanne Bailey, the Assessing / Land Use Manager, and Janet Cote, the Land Use Associate who produces the minutes for the Land Use Boards. Both hit the ground running and will be a great support to the members.

Furthermore, the Commission extends a thank you to Denice DeStefano for all her support and expertise during this very busy year, along with her assistance in helping the new team get established, and the work to keep the Commission members prepared for meetings.

Respectfully submitted,

Conservation Commission members: Carroll Brown, Jr. – Chair, Richard Batchelder – Vice Chair, Richard Metcalf, Elizabeth Miller, Janet Cote, William Haskell – Alternate

DOWNTOWN DECORATING COMMITTEE

2022 was another year of hard work by a group of volunteers to make our downtown beautiful during all four seasons. The number of volunteer hours spent planting, watering, dead-heading, pruning, decorating and more if added up would cost the town quite a bit! But we all enjoy doing it!! We appreciate the support of the taxpayers and administration of the town.

Spring arrived with the daffodils bringing color back to our gardens. After the daffodils the purple iris along the wall in front of the Sleeper Tavern House gave us another show of color. As the snow disappeared, the rakes and shovels came out! Gardens were cleaned out and made ready for planting. Annuals were ordered at Piersons Greenhouse to be ready for planting in late May. Special thanks go to Mary Gebhart for installing drip hoses in several of the gardens and tending to the task of maintaining them. With these hoses the daily watering time was reduced. Thank you to the Pemigewasset Garden Club for purchasing the hanging plants again. The colors were beautiful! Some lilac bushes were secured from the NH Lilac commission and planted at the Town Office building, Town Hall, and Old Fire Station.

We were able to park the UTV (used for watering) in the town shed by Kelley Park. This was a very convenient location. The UTV is used daily for watering the hanging plants, barrels and other locations not covered by drip hoses.

As summer drew to a close it was time to decorate for fall. Mums and pumpkins replaced the geraniums in the barrels. Cornstalks were wrapped around the lampposts. For Halloween we hung witches and ghosts from the poles. Warm weather lingered but we finally had to transition toward Christmas. The beautiful Christmas tree came from the farm of Dily's Morris and Leon Sharp. Wreaths were hung on the lampposts. Thank you to the highway department for bringing the tree to town and for helping with the decorating. A special shout out to Rob Glassett for making sure the tree would light up when Santa arrived.

We look forward to another year of making downtown Bristol beautiful!!

Members of the committee: Jan and Richard Metcalf, Sue and Bill Nieman, Sue Peterson, Jim Collins, Hilda Bruno, Mary Gebhart, Laura Ulwick, Char Deuso, Julianine Gelderman, Donna Worthen, Suzy Vessirs, Martha Hulsman, Tom and Lucille Keegan

New members are always welcome.

ECONOMIC DEVELOPMENT COMMITTEE/EMERGENCY MANAGEMENT

ECONOMIC DEVELOPMENT COMMITTEE (EDC)

This year 2022, saw the town and population gradually return to some level of normalcy after the COVID-19 pandemic. The town administrator for the past seven years took leave to Lebanon. He had been an ardent supporter of economic advancement. This created yet another holdback on economic advancement as the town searched for a new administrator. During this year, while the joint Committee members did not make great strides, some members made individual contributions to the town's progress. These efforts were in the production of promotional videos for web viewing and infrastructure pursuits.

The 10+ videos included 2 series topics and individual topics. The series topics used 3, 3-minute videos to address the design and cost concern being aired about the need for a new Public Safety facility, so that at the March town meeting, the PSF funding was approved. The other series dealt with the deployment of the Fiber optic cable and associated gigabit speed Internet service provisioning. Much praise was conveyed by remote users for the quality and performance levels being achieved, far surpassing cable-based service provisioning. This service has been the baseline infrastructure service that has allowed two businesses that require high performance communication links to relocate to Bristol.

Individual videos of new and existing businesses were produced to highlight these to townspeople and visitors that had missed their introduction during the COVID lockdowns. Another set of tourist "water awareness" videos was produced. These site-specific videos highlighted the cool, clean and refreshing waters of the Breck-Plankey spring, used by townspeople and visitors alike. The bubbling Newfound River waters were featured in the videos of the Mill Stream Farmers Market and the Bristol Falls Park and trail featuring the seventy-foot waterfall and the ADA compliant pathway down to the conjunction of the Newfound and Pemigewasset Rivers.

The Pemigewasset River was featured in grant writing pursuit for funding the Pemi-Path trail. This would be a 2.1 mile trail along the previously used rail bed between Bristol and Hill. Unfortunately, a PFAS contaminant was found along the rail bed when a hazardous waste inspection was commissioned by NHDES. This finding resulted in a non-submittal of the grant request in case of costly remedial clean-up costs might be incurred by the township. As a consequence of this finding, a sub-committee of the BEDC has been established

to investigate how in partnership with the USACE, the town might clear the hazardous waste and initiate the construction of a four-season trail in the upcoming years.

BEDC is looking for new members to replace the 2 members that left the committee during the pandemic.

Submitted by William (Bill) Dowey, Chairman Bristol Economic Development Committee

EMERGENCY MANAGEMENT

Emergency Management exists in four phases: mitigation, preparedness, response, and recovery. The persistence of the COVID-19 Pandemic, and seemingly constant weather events seen locally, around the state, and nationally are a reminder of our vulnerability to natural disasters, and the value of active mitigation and preparedness.

Throughout 2022 we continued to respond and work through the COVID-19 pandemic. We continue to maintain PPE for the Fire, Police, and town departments. Although the strain of the pandemic has decreased in many areas, it remains a primary function of Emergency Management to monitor the continued impacts of the public health emergency. This includes monthly meetings with state officials and disseminating of rules, policies, and data that help various departments and agencies throughout the Town operate.

The biggest mission of Emergency Management in 2022 was to update the Town's Hazard Mitigation Plan. The Town contracted with Mapping and Planning Solutions of Twin Mountain through a grant from NH Homeland Security. Representatives from the Town's Emergency Management, Fire, Police, Highway, Water and Sewer, and Executive Departments along with representation from the Planning Board, School District, Central NH Public Health, and the TTCC met monthly throughout the year. As 2022 ended, the group looked forward to its last meeting in January and an updated plan later in 2023.

Emergency Management functions in the town of Bristol are made possible through the efforts of many volunteer organizations, such as Community Emergency Response Teams and Medical Reserve Corps. If you are interested in finding out more information on these groups, I encourage you to call Volunteer NH at 603-271-7200.

We will continue to work with our emergency preparedness and management partners to properly plan for and respond to emergencies. Please feel free to contact me at 744-2632 with any emergency management questions or concerns.

Respectfully Submitted,

Benjamin LaRoche
Emergency Management Director

ENERGY COMMITTEE

The Bristol Energy Committee was formed in 2019 to focus on the Town’s energy consumption and possible ways to improve it. The committee currently consists of Paul Bemis (Chair), Jeff Chartier, Daniel Kenney, and Greg Wagner. There are three fundamental goals of the Bristol Energy Committee:

- Reduce the cost of electricity for Bristol town facilities, and also its residents
- Improve the reliability and resiliency of electricity for town facilities and residents
- Reduce the greenhouse gas emission through the use of renewable energy sources

The primary focus of the Energy Committee in 2022 was the implementation and deployment of the 300 kW photovoltaic solar array at the Bristol Waste Water Treatment Facility. The goal of this project is to both reduce the cost of electricity to operate the WWTF plant, and to lay the foundation for improved resiliency in the future by adding battery storage. The solar array was successfully deployed in 2022 and a dedication event was held at the facility.

Additional work was done in 2022 to allow Bristol to participate in a Group Net Metering Arrangement with the hydro power stations on the Pemigewasset and Newfound Rivers. An agreement with Freedom Energy was signed that will provide additional cost savings to the Town of Bristol for utilizing power from these local hydro dams.

Paul Bemis
Chairman
Bristol Energy Committee

FIRE DEPARTMENT

*The **Mission** of the Bristol Fire Department is to provide All-Hazards response that, combined with planning, education, collaboration, and communication, will improve the quality of life of its customers and community.*

In 2022 the Bristol Fire Department saw another year of increase in calls for service. The department responded to 1,438 incidents, an increase of 5% from 2021. In total the department received 2,122 calls for service in 2022. A breakdown of these calls is provided below:

<u>Incidents:</u>	<u>1438</u>
• Fire	45
• Rescue & EMS	1065
• Hazardous Condition	77
• Service Call	61
• Good Intent/False Alarm	188
• Special Weather Event	2
<u>Inspections:</u>	197
<u>Permits:</u>	349
<u>Non-Emergency Events:</u>	138

Once again, the department responded to a record high number of incidents. To assist in our service to the community several new employees were added, and many trainings were completed. The Bristol Fire Department currently has 32 full, part-time, and call employees. It is the professionalism and dedication of these individuals that makes all that the department does in the community possible. In 2022 the following personnel changes and personal accomplishments occurred. The Call Company and Part-Time ranks received a boost by adding new members: FF Jerry Desrochers, EMT Steve Kulacz, and Jr. Firefighter Cameron Foster. Paramedic Matt O’Neill, Joe Sullivan, and Dylan Keeler obtained Firefighter I certification.

FF/Paramedic Gordon Ellinwood resigned to take a position in another department. His five plus years of service is appreciated and he remains on the per-diem roster. Firefighter/EMT Alec Thomson was hired to fill a Full-Time vacancy. Alec hails from Danbury and completed an internship at the Meredith Fire Department while obtaining his Associates degree from Lakes Region Community College. Captain Aaron Heath was promoted to Full Time Deputy Fire Chief. Aaron has been with Bristol Fire for 14 years, and moves to the day position with his promotion. Jason Rivera was promoted to Captain to fill the vacancy created with Deputy Heath’s promotion. Jason is an AEMT who has been Full Time with Bris-

FIRE DEPARTMENT (cont.)/FORESTRY

tol for 5 years, he previously completed his internship with Bristol while obtaining his Associates degree.

At 74% in 2022, Emergency Medical Services (EMS) incidents continue to be a large part of our call volume. This percentage remains lower than many of our neighbor towns and reflects the all-hazards nature of the services that the Fire Department provides to the community. The majority of Fire Department employees are certified EMTs, with most holding advanced life support licenses at the Advanced EMT or Paramedic Level. Over the last several years the department has seen both the number of EMS calls, and percentage of calls, increase. It is a top priority to continue to understand why this is, and what the department and community can do about it.

The department received several grants in 2022:

Assistance to Firefighters Grant in the amount of \$38,880 to replace all firefighting hose:

This grant replaces all the department's interior and water supply hose, with newer hose that uses water more efficiently and allows for easier movement within buildings. Much of the hose replaced was manufactured in the 1980's

Department of Justice COVID grant in the amount of \$36,990 to purchase ventilators and video laryngoscopes for the ambulances:

This grant supplies the equipment needed to support a Rapid Sequence Intubation program. This program has been needed for some time by the department's Paramedics and its need was highlighted with the severe respiratory maladies seen during the COVID-19 pandemic.

NH Local Equipment Matching Program in the amount of \$49,777 to purchase and outfit a pickup truck, and a LUCAS automated CPR device for Ambulance 1:

This utility truck can be used more efficiently than a Fire truck to move personnel to and from EMS calls where additional assistance is needed. It also has a lower cost to operate than the older diesel truck previously used. The LUCAS device is used during Cardiac Arrests to provide high quality compressions throughout an incident, and is not subject to provider fatigue such is seen when an EMT is performing compressions over the course of long incident. The department had previously been gifted one that is on the primary ambulance.

Leary Fallen Firefighters Foundation in the amount of \$17,696 for firefighter bailout kits for each Firefighter on the department:

A grant established by Actor Dennis Leary after the Worcester Cold Storage tragedy, where Leary lost a cousin and friend, this grant provided bailout kits to every member of the department. Kept in a pocket of structural firefighting gear and attached to a harness, these kits have a hook, rope, and rappelling device used to rapidly extricate a building when fire behavior worsens, without the need of a ladder or assistance from other firefighters.

The biggest item for the Fire Department this year was the approval of a much needed Public Safety Building. To say that this has been a giant undertaking would be an understatement. There have been many delays with the project. As of writing this report we continue to work with Groen Construction to get bid numbers in and iron out contract language. It has been the goal of the Board, the Chiefs, and Project Team to ensure the best possible outcome with this project for the Town of Bristol. It will continue to be as we move ever closer to signing a construction contract and breaking ground.

We look forward to continuing to provide the service that Bristol has come to expect from its fire department and maintaining our role as dedicated partners in the community. If you are interested in helping us with this goal as a firefighter or EMS provider, or have any questions or comments please call me at 744-2632 or email blaroche@town-ofbristolnh.org.

Respectfully Submitted,
Benjamin LaRoche, Fire Chief

REPORT OF FOREST FIRE WARDEN AND STATE FOREST RANGER

This year was another year where we observed wet weather in early spring followed by rapid drying and drought conditions which extended through the summer for much of the state. Drying conditions in early May led to large fire growth on numerous fires which required multiple days to extinguish and firefighter response from local, state, and federal agencies. Wildfire activity continued through the summer months where dry conditions led to more multi-day fires. Fires burned deep into the ground, requiring firefighters to establish water supplies and to spend days digging out all the hot spots.

This fall we had multiple fires started by the careless disposal of woodstove ashes.

Scan here for



FORESTRY(cont.)/HIGHWAY DEPARTMENT/TRANSFER STATION

Before dumping your woodstove ashes, you should place them in a covered metal container until they are out cold. Many homes in New Hampshire are located in the wildland urban interface, which is the area where homes and flammable wildland fuels intermix. Every year New Hampshire sees fires which threaten or destroy structures, a constant reminder that wildfires burn more than just trees. Homeowners should take measures to prevent a wildfire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at www.firewise.org. Please help Smokey Bear, your local fire department, and the state's Forest Rangers by being fire wise and fire safe!

Much of the state is still in the abnormally dry category. While the drought conditions have improved, we expect some areas of the state may still be experiencing abnormally dry or drought conditions this spring. For this reason, we ask everyone to remember Smokey's message about personal responsibility and follow his ABC's: Always Be Careful with fire. If you start a fire, put it out when you are done. "Remember, Only You Can Prevent Wildfires!"

As we prepare for the 2023 fire season, please remember to contact your local Forest Fire Warden or Fire Department to determine if a fire permit is required before doing ANY outside burning. Under State law (RSA 227-L:17) a fire permit is required for all outside burning unless the ground is completely covered with snow. Fire permits are also available online in most towns and may be obtained by visiting www.NHfirepermit.com. The burning of household waste is prohibited by the Air Resources Division of the Department of Environmental Services. You are encouraged to contact the local fire department for more information. Safe open burning requires your diligence and responsibility. Thank you for helping us to protect New Hampshire's Forest resources. For more information, please contact the Division of Forests & Lands at (603) 271-2214, or online at www.nh.gov/nhdf/. For up-to-date information, follow us on Twitter and Instagram: @NHForestRangers

You can scan the QR code below to access the online permit system or obtain a permit at the Fire Station. Inquiries about fire permits, or other forestry related questions can be made to 744-2632.

Respectfully Submitted,
Benjamin LaRoche
Forest Fire Warden

HIGHWAY DEPARTMENT/TRANSFER STATION

The Highway Department is responsible for maintaining approximately 40 miles of Bristol's roads. We balance our efforts between immediate needs, daily maintenance, and long-term preservation of the roadways. Our constant attention to the equipment improves the life span of the trucks, plows, grader etc.

The department is comprised of 6 employees: 1 Highway Superintendent, 1 Highway Foreman, 3 drivers, 1 maintenance/sidewalk plow operator, part-time plowing operator for the Department. The Highway Department crew continues to take required classes and physicals to maintain their licenses.

Projects completed in 2022 were overlays for Peaked Hill Road, Maple Grove Lane, Mountain Hill Road, and Profile Falls Road. Hall Road was reconstructed, and a topcoat of asphalt will be added in 2023. Other projects for this coming year will be paving Smith River Road and Bristol Hill Road.

Solid Waste- A baler was installed in 2021 and we continue to recycle cardboard. The Sustainability Committee helped with this project, sending volunteers. The first two loads of cardboard sold for \$145 a ton; the last load sold for \$40 a ton. We appreciate the public's co-operation in keeping the cardboard clean and continuing to support the town's recycling program.

Respectfully Submitted,
Mark Bucklin








Northeast Resource Recovery Association

"Partnering to make recycling strong through economic and environmentally sound solutions"

BRISTOL, NH, TOWN OF CONGRATULATIONS FOR BEING SUCH ACTIVE RECYCLERS!

Below please find information on the positive impact your recycling has had on our environment. The recyclable materials listed below were sent to market to be remanufactured into new products through your non-profit recycling organization, the Northeast Resource Recovery Association.

RECYCLABLE MATERIAL	2022 RECYCLED AMOUNTS	ENVIRONMENTAL IMPACT! Here is <u>only one</u> benefit of recycling materials rather than manufacturing products from virgin resources.
ELECTRONIC DEVICES	11,050.00 LBS	 You conserved enough energy to fire up about 239.23 propane BBQ grills!
GLASS	64,000.00 LBS	 You conserved the equivalent of about 880.00 gallons of diesel being consumed!
SCRAP METAL (SCRAP A/C)	7,393.00 LBS	 You conserved enough energy to drive a car about 40,280.76 miles!
CARDBOARD	174,030.00 LBS	 You conserved enough energy to charge about 35,458,873.55 cell phones!
TIRES	10,450.00 LBS	 You conserved the equivalent of about 2,194.50 pounds of coal being burned!

AVOIDED EMISSIONS



Recycling uses much less energy than making products from virgin resources, and using less energy means fewer greenhouse gases emitted into the atmosphere.

By recycling the materials above, you avoided about **750,253.78 lbs. of carbon dioxide emissions**. This is the equivalent of removing about **73.98 passenger cars** from the road for an entire year.

***The above data was calculated using the U.S. Environmental Protection Agency's Waste Reduction Model (WARM).*

HISTORIC DISTRICT COMMISSION

The Historic (Overlay) District was created (per Zoning Ordinance Article XIII, 13.1) to “recognize, preserve, enhance and perpetuate buildings, structures and sites within the Town having historic, architectural, cultural or design significance in accordance with RSA 674:45.”

The Historic District Commission (HDC) met in 2022 to:

- Discussed replacing Historic Town Hall sign; scheduled for replacement in 2024
- Created a Welcome Binder
- Discussed placement of the Historic District Boundary Signs
- Updated a handful of forms (including a checklist, application, and certificate of approval)

The Commission is scheduled for meetings on the 2nd Tuesday of each month. Meetings are open to the public; however, it is recommended to check the Town’s website for updated information on how to attend meetings, including any schedule changes before attending.

There were many staff changes in the Land Use/Assessing Department in 2022, making it very challenging at times to keep up with the workload. Long-time Permitting and Enforcement Officer Peter Daniels retired. Shared Land Use Administrative Assistant Cheryl Hebert moved into the Deputy Town Clerk position. Land Use Administrative Assistant Lindsay Thompson resigned.

The Commission would like to give special recognition to Christina Goodwin, the former Assessing/Land Use Manager for these past many years. Effective September 1, 2022, Christina became the Interim Deputy Town Administrator and effective January 1, 2023, Christina will be the new Town Administrator for Bristol. New members were also welcomed to the team, with the addition of Joanne Bailey, the Assessing/Land Use Manager, Janet Cote, the Land Use Associate who produces the minutes for the Land Use Boards

and Michelle McCaleb, the Land Use Administrative Assistant, who provides support to Land Use Boards and the public. Donna Sullivan also joined the Department as the Shared

Administrative Assistant (her role is split between Assessing and Highway Departments). Furthermore, a big thank you to Denice DeStefano for all of her support and expertise during this very busy year, along with her assistance in helping the new team get established and the creation of manuals that will benefit the new team and Department greatly.

[Bristol’s Central Square has been listed since 1983 in the US Department of the Interior’s National Register of Historic Places. It is one of the few open squares among New Hampshire’s business districts and contains a number of buildings of architectural merit. Although some of the buildings in and around Central Square date to the 1790s, most were constructed in the second half of the 1800s. Even today, the district retains to a large extent its late nineteenth-century appearance. The creation of an Historic District had long been recommended in Bristol’s Master Plan, but until 2005 no formal effort had been made to preserve these buildings. According to the Master Plan, “considered collectively, these buildings project an image of the town,” and preservation of these structures is of paramount importance to the town’s economic vitality. When the Town of Bristol revised its Master Plan in 2003, it reaffirmed creation of an Historic District as a way of preserving Bristol’s historic structures and historic character. (New Hampshire RSA 674:46 authorizes towns to designate historic districts.) From a 2013 community opinion survey of Bristol residents, 87 percent of respondents supported town involvement to encourage the preservation of historic buildings.]

Respectfully submitted,

Historic District Commission Members – Richard Laflamme, Dorcas Gordon, Anita Avery, Kyle Sanders, Steve Favorite.

HISTORICAL SOCIETY/HUMAN SERVICES

HISTORICAL SOCIETY

Fifty six years ago the Bristol Historical Society was formed to collect, preserve, write and publish whatever might be of value relating to the history of Bristol and to preserve all historically valuable books, manuscripts, prints, relics, and other articles relating to the history of the town. This mission has been carried on all these years.

2022 and a return to normalcy from the pandemic allowed the society to once again offer public programs and have open meetings. The annual meeting was held on March 31 with officers being elected and plans for the year decided upon.

Five public programs were held. Richard Lobban spoke about the Native Americans that once populated our area, Carolyn Fluer-Lobban gave an interesting talk about bees and beekeeping. Jordan Tirrell Wysocki gave a presentation, "Songs of Emigration", sponsored by the NH Humanities Council. Matt Greenwood shared his research about Kelley Park. We finished the year with a presentation sponsored by the NH Humanities Council, "Our National Thanksgiving with Thanks to President Lincoln and Mrs. Hale".

The museum was open on Tuesday evenings and Saturday mornings throughout the summer.

The annual meeting will be held March 25 at 10:30 at the Minot Sleeper Library.

For information contact Lucille Keegan 603-744-2751, lucillekeegan1@gmail.com

Respectfully submitted,
Lucille Keegan

HUMAN SERVICES

2022 was another busy year, and applications for assistance continued to come in at a steady pace.

While for some COVID-19 is a thing of the past, others are still suffering from the long-term social costs. Employment is readily available all over the Lakes Region and beyond, however, with that said some people are still playing catch up from being out of work.

I encourage people who are struggling to reach out, don't wait. Start with reaching out to the State Resources that are available, as well as the County Resources. Both have received a lot of Federal funding to assist people.

Throughout the year I have worked closely with numerous local agencies to help our citizens, and I want to take this opportunity to thank them and their staff for all their assistance. Bristol Community Services, Tri-County CAP, the Salvation Army, the American Red Cross, the Bridge House, Whole Village Family Resource Center and the Department of Health and Human Services.

Toward the end of 2022, one of the big changes that this Department has seen, is the change of its name. The Town is moving away from the name/term Human Services and going back to Welfare. This term is more widely known and used, therefore keeping in line with other communities and the state.

Also, at the end of 2022, the Department received an anonymous donation to help a needy Town family(s) who applied and qualified for Welfare Assistance. I would like to close by thanking this individual tremendously for their thoughtful gift that helped a family in need.

Respectfully Submitted,
Ingrid Heidenreich
Welfare Director

KELLEY PARK COMMITTEE

Kelley Park continues to be a wonderful gathering spot for the many activities that are offered in our community. The Park continues to be a popular gathering spot for families, sports, camps and events. Some of the activities that were held in 2022 were:

- Summer Concert Series
- Dancing Under the Stars with Voices Against Violence
- National Night Out with the Police & Fire Departments
- Tapplly-Thompson Community Center (TTCC) Summer Day Camp Programs & Youth Sports
- SUN & Firecracker 5K Road Races
- NH Marathon
- Bristol Old Home Day
- Countless Birthday parties!
- Bristol Elementary School activities
- Scouting activities
- Adult Softball League
- Babe Ruth Baseball
- Pickleball & Tennis
- And many more...

Projects that were completed throughout the year included:

- Improved conditioning of all fields
- Continuation of the Community Garden plots
- Updating of the plantings, the bushes, and flowers, at entrance to the Park
- Continued work with Eagle Pond Studio & the Kelley Park Committee on renovation of the existing concession building

In 2023, the Committee looks forward to working on:

- Continued maintenance of the fields
- Hiring of part-time maintenance person to keep up with day to day oversight of town parks – this was in the 2022 budget but we were unable to fill the position.

- Pick-up activities for families to use at the Park (corn hole, frisbee, etc.)
- Bringing forth a proposed final draft plan for renovations to the existing concession/bathroom/storage building and pavilion with shaded seating areas
- Pursuing grant funding for the future renovations to the current building
- Having the tennis court re-surfaced – funds encumbered from 2022 budget for spring completion.

Kelley Park usage is free to the public, with certain exceptions. It is recommended that anyone planning an event for the Park contact the TTCC (744-2713) and the Town Offices (744-3354) to see if the Park is available and whether a permit is required for usage.

This beautiful Park is a local treasure, utilized by many. It takes lots of hard work and maintenance to keep the park in good condition. Please keep in mind when visiting that maintenance occurs often daily and that children should be supervised for their safety. When mowing is in progress or the water wheel is in use, we ask that you ensure that your children keep a safe distance away as these can be hazardous machines to approach.

In closing, we would like to thank Town of Bristol taxpayers for their continued support of this wonderful community park.

Respectfully submitted,
Committee Members: Scott Doucette, Dorcas Gordon,
Victor Greenwood, Dan MacLean, Kerry Mattson,
Leslie Dion, Jack Doucette, Jacob Tivey

MINOT-SLEEPER LIBRARY

Minot-Sleeper Library trustees and staff wish to thank you for your support in 2022, which allowed us to continue to be a vital resource in our community to provide information, technology resources, literacy and cultural programming, and varied reading and entertainment materials for all ages. With over 19,000 patron visits, 2022 was a busy year at Minot-Sleeper Library!

It was a year of changes with staff members leaving and new staff members coming onboard. Former staff members Paula McKinley and Evelyn Cutting left the library to pursue new adventures and we welcomed new staff members, Director Jennifer Davis, Karen Monahan and Martha Hulsman. They joined existing staff members Erica Mattson, Shayne Duggan, and Cindy Westfall, along with our student Page, in providing the very best library service.

In May we started the StoryCorps program at Minot-Sleeper Library with funding made possible through the Institute for Museum and Library Services' "Grants to States" program. The grant program was part of the American Rescue Plan Act of 2021 and was facilitated by the N.H. State Library. StoryCorps, Inc trainers came to the library and trained Facilitators to preserve and share humanity's stories in order to build connections between people and create a more just and compassionate world and community. Audry Barriault, MLIS, was hired to coordinate and oversee the program. With her help, we were able to record 30 conversations, many of which have been edited and broadcast on NHPR.

The library's annual Summer Reading Program's theme was Oceans of Possibilities in 2022 and it went swimmingly! Mermaid Paula held storytime at Cummings Beach, Squam Lake Science Center brought animals that swim to Kelley Park and many activities were held at the library for all ages of children. About 275 children participated in the events and reading programs. The summer reading program engaged community members of all ages through activities, discovery of new genres, and reading together as families. A wide variety of educational programs were held, including genealogy workshops, programs hosted with the Sustainability Committee, and children's storytimes with hands-on activities and crafts. There were presentations on wildlife, Camp Mayhew, the Ukrainian War, money matters, local authors talks, monthly craft nights, bracelet mak-

ing with a professional, and Meet the Candidate Forums. The Library added more than 415 new cardholders this year. These patrons help to bring the number of individuals who hold Minot-Sleeper Library cards to a total of 3460 as of the end of 2022.

The library's collection of books, audiobooks, magazines, newspapers, DVDs, and unique items including a telescope, a full-size keyboard, a ukulele, and backpacks housed at the library total just over 18,033 items. Additionally, we offer museum passes, Wi-Fi hotspots, and laptops that can be checked out at our circulation desk.

The Friends of Minot-Sleeper Library also had a busy year, holding Life-sized Candyland, Summer and Fall Book Sales, Cookie sales and other fundraisers. The Friends use these funds to provide museum passes, newspaper subscriptions, the Ancestry database subscription, new books for new babies, and programming support. However, the best thing our Friends group provides is their time. Many of the Friends volunteer their time, energy and laughter to the library staff that is much needed and very much appreciated.

It must be said that our very favorite part of each day at Minot-Sleeper library is interacting with each and every one of our patrons. Providing book suggestions, helping with computer questions, finding documents on our newspaper archive, printing coloring pages for our youngest patrons, reading at storytime or just providing a listening ear, are all interactions with our community that make our library the very best.

We look forward to seeing you in 2023!

Respectfully submitted,
Jennifer Davis, Library Director
Rosemary D'Arcy, Trustee Chair
Karen Boyd, Trustee Vice Chair
Kathleen Haskell, Treasurer
Nancy Dowey, Secretary
Lucille Keegan, Trustee
Nancy Spears, Trustee
Patricia Durgin, Trustee
Suzanne Nieman, Trustee

2022 report

**Minot Sleeper Library
Treasurer's Report
Year Ending December 31, 2022**

Account	Balance
	<u>12.31.22</u>
FSB - general - checking	13,998.21
TDBank - checking (book account)	8,775.32
Carr account - money mkt	20,897.38
Litchfield Art account - checking	7,043.63
REC account - savings (solar array)	<u>3,470.20</u>
	<u>54,184.74</u>
<hr/>	
<u>Certificates of Deposit</u>	
Artifacts Fund	1,815.63
Bickford Fund	1,558.28
Connor Fund	3,983.09
Dickinson Fund	2,335.49
Endowment Fund	24,213.65
Fields Fund	248.97
Roby Fund	1,121.85
Tenney Fund	<u>1,200.36</u>
	<u>36,477.32</u>
<hr/>	
<u>RBC Wealth Mgt (stock portfolio)</u>	99,731.97
	<hr/>
TOTAL	<u><u>190,394.03</u></u>

PLANNING BOARD

PLANNING BOARD

The Bristol Planning Board is tasked with doing work that enhances “public health, safety, and general welfare and encourages the appropriate and wise use of land” (RSA 672:1). It reviews site plans and subdivision proposals and updates the Master Plan. It also recommends changes to regulatory “land use” documents like the Zoning Ordinance. Though our Planning Board is required to meet at least once per month, committee members continue to go above and beyond this requirement and usually meet twice a month, on the 2nd and 4th Wednesdays at 7pm.

In 2022, our Planning Board volunteers attended 20 meetings (10 of which were workshop meetings) for approximately 37 hours. This does not include personal review of documents and plans (or topic research) outside of a meeting. This year, during their regularly scheduled meeting time (2nd Wednesday of a month), Board members completed:

- 6 Minor Site Plan Reviews - 4 Amended Site Plans
- 1 Subdivision- 1 Incorrectly Delineated Wetlands
- 11 Special Use Permits - 1 Lot Line Adjustment
- 8 Preliminary Conceptual Consultations - 2 Mergers
- 4 Public Hearings on Proposed Zoning Amendments - 1 Boundary Line Agreement
- 1 Conditional Use Permit

During the 10 workshop (4th Wednesday of a month) meetings, the members drafted proposed zoning amendments, worked to update off premise signs, and made amendments to forms including internally lit signs.

With the challenges of 2021 still prominent, the members of the Board continued to meet in-person, however the option of Zoom was still available, to continue to provide service to the public. The Board welcomed John Miller as a new alternate member, David Shirley as a new member, and accepted the resignation of Bruce Beaurivage. The Board thanks Bruce for his service and volunteer hours and wishes him well with his future endeavors.

Master Plan work, with Lakes Region Planning Commission, continues with the previously proposed review of the Vision and Land Use Chapters. It was decided that an updated 2022 Community Survey would be conducted and work on the Land Use Chapter of the Master Plan would be put on hold until the survey was completed.

There were many staff changes in the Land Use / Assessing Department in 2022, making it very challenging at times to keep up with the workload.

Long-time Permitting and Enforcement Officer Peter Daniels retired. Shared Land Use Administrative Assistant Cheryl Hebert moved into the Deputy Town Clerk position. Land Use Administrative Assistant Lindsay Thompson resigned.

The Board would like to give special recognition to Christina Goodwin, the former Assessing/Land Use Manager for these past many years. Effective September 1, 2022, Christina became the Interim Deputy Town Administrator and effective January 1, 2023, Christina will be the new Town Administrator for Bristol. New members were also welcomed to the team, with the addition of Joanne Bailey, the Assessing/Land Use Manager, Janet Cote, the Land Use Associate who produces the minutes for the Land Use Boards and Michelle McCaleb, the Land Use Administrative Assistant, who provides support to Land Use Boards and the public. Donna Sullivan also joined the Department as the Shared Administrative Assistant (her role is split between Assessing and Highway Departments). Furthermore, a big thank you to Denice DeStefano for all of her support and expertise during this very busy year, along with her assistance in helping the new team get established and the creation of manuals that will benefit the new team and Department greatly.

Respectfully Submitted,

Planning Board - Denice DeStefano - Chair, Randall Kelley – Vice Chair, Elizabeth Seeler, Don Milbrand, John Miller, David Shirley

POLICE DEPARTMENT

On behalf of the men and women of the Bristol Police Department, I would like to thank the citizens of Bristol for your unwavering support. The staff here at the Police Department all see it, feel it and work hard because of the tremendous support shown by the community. The culture and moral within the organization remain positive and enthusiastic. During 2022, despite the national shortage of interest in becoming a police officer, your department has managed to remain fully staffed. We were able to welcome Officer Michael Fitzherbert who filled the vacancy made by the retirement of Sergeant Aaron Chapple. We also welcomed Officer Michael Nordberg who completed our department. An internal selection process was conducted which provided for the promotion of Officer Steven Henry to the position of Patrol Sergeant. Sergeant Henry is already making an impact in his new supervisory capacity.

I am announcing that I will be resigning as your Chief. I have accepted a position with another agency. The decision for me, was not easily made. Since being hired as your Chief here in Bristol, I have come to love the community and I have developed some lifelong friendships. People often say to me, “thank you for your service”. My response is simply that it has been an honor to serve you all in this amazing community.

Over the past 5 years, the members of this police department have become a close-knit team. They each, collectively compliment the mission of providing the highest quality of service that you have come to enjoy and expect. Without hesitation, I can assure you that these services will continue to only evolve and improve in my departure. I wish my successor the very best.

Going forward into 2023 will test our resilience as the operations of the department will be temporarily displaced for the period of the construction of the Public Safety Building. The planning and preparation of constructing a new facility has been daunting to say the least and we haven’t even broken ground yet. I am confident that the result will prove to be worth it.

The Bristol Police Department remains committed in continuing the tradition of providing selfless service to the citizens and visitors of the Town of Bristol.

I hope you all find a happy, healthy, and prosperous new year in 2023!

Respectfully Submitted,
James P. McIntire
Chief of Police
“Others Before Ourselves”

POLICE DEPARTMENT STATISTICS

POLICE DEPARTMENT STATISTICS

NOTABLE CATEGORIES:

Sexual Assault	5
Assaults	25
911 Abandoned	50
Drug Offenses	18
Untimely Death	6
Burglaries	1
Thefts	45
Suspicious Vehicles	168
Park & Walk	141
Alarm Activation	209
Animal Complaints	114
Assist Other Agencies	202
Juvenile Complaints	76
Motor Vehicle Complaints	168
Overdose	18
VIN Inspections	54
Motor Assists	113
Animal Complaints	114

TRAFFIC:

Accidents	71
Parking Tickets	71
Summons	48
Warnings	317

COURT:

DWI Arrest	9
Total Arrest	106

FELONIES

County Attorney Referrals	13
County Attorney Charges (2022 Drug Charges Down)	58

TOTAL DISPATCHED ENTERIS = 10,241

SUSTAINABILITY COMMITTEE

The Sustainability Committee was created in January 2020. Our charge is to educate, advocate and advise residents and the Town government on practices and policies that are environmentally, economically, and socially sustainable. The Committee will support Bristol through partnerships and open communication with residents, businesses, and the Town government so we continue to meet the needs of the present without compromising the resources of future generations.

The Committee's initial project was to get recycling started again in Bristol. Cardboard, glass, and aluminum cans are now recycled. In 2022, 82 tons of cardboard were recycled which brought in revenue of \$8,485.00 to Bristol.

Bristol was one of the original 10 towns in Rethink Plastic NH. There are now 39 NH towns that have joined the reduce plastic action group. Our committee has interviewed some of the restaurants in Bristol to determine their disposable plastic use. The next step is assisting the interested restaurants to use other materials instead of plastics. The committee informed residents through an article in the BUZZ that Hannaford accepts all types of soft plastic which is then sent to TREX for recycling.

The committee has offered educational programs at the Minot Sleeper Library and hosted a movie and craft event for the children at the Tapply-Thompson Community Center.

The committee hosted a Sustainability Fair at Kelley Park on May 21 that had many informative booths and activities for all ages. Saturday, September 24 was the second annual Cleanup Bristol Day. Interested residents of all ages filled many bags with trash that had been left along roads in Bristol. The bags were brought to Kelley Park and the committee brought them to the transfer station.

The Sustainability Committee has several projects in the planning phase continuing its work to help Bristol be more sustainable in 2023.

Committee members are Herb D'Arcy, Brenda Diedrich, Jeremy Littlefield, Jan Metcalf, Lauren Therriault, Nancy Dowey, Chairperson

TOWN CLERK/TAX COLLECTOR

TOWN CLERK/TAX COLLECTOR REPORT 2021

This has been a challenging year for the Town Clerk/Tax Collector's office, from working alone to being out for medical reasons and hiring a new Deputy, but we came through and I want to thank you for your understanding.

Christina Howe, my deputy for six years resigned to be at home with her children, I miss her but am so happy that she can be with them. I have a new Deputy, her name is Cheryl Herbert, she started July 1st and has come along very quickly. Cheryl went to Certification Training in August and will be going for the next three years to become a Certified New Hampshire Town Clerk/Tax Collector. So happy to have Cheryl on board.

I have been attending workshops and conferences throughout the year and am still very active in the Town Clerk Association as well as the Tax Collector Association, going to classes keeps Bristol up with the latest and greatest that the State has to offer.

Beach stickers go on sale in January, beach stickers are for residents and taxpayers only, the stickers will also be sold outside the Town Office in the months of June and July. You must have your car registration for Beach stickers and Dump stickers.

PLEASE NOTE: All dogs need to be licensed each year, the licensing year starts in January and goes through December. If the dog isn't licensed by June 30th there will be fines and a civil forfeiture fee as well, this will show up when you register your vehicles.

Registrations, Vital records, and taxes can be done online, through the Town website.

If you need to get in touch with Town Clerk/Tax Collector we can be reached at 603-744-3354 option 2 or rsimpson@bristolnh.gov or cherbert@bristolnh.gov. Any announcements about the Clerk/Tax Collector office, elections, Supervisors of the Check List, transfer and beach stickers, vital records can be found on the website under Town Clerk/Tax Collector.

Respectfully submitted,
Raymah Wells Simpson
Town Clerk/Tax Collector

01/19/2023

DEPARTMENT OF STATE
 DIVISION OF VITAL RECORDS ADMINISTRATION
 RESIDENT BIRTH REPORT
 01/01/2022 - 12/31/2022

Page 1 of 1

-- BRISTOL--

Child's Name	Birth Date	Birth Place	Father's/Parent's Name	Mother's/Parent's Name
WALKER, ADDILYN OLIVIA	02/08/2022	CONCORD, NH	WALKER, DYLAN DOUGLAS	WALKER, EMMA LISE
BENOIT, RHETT MICHAEL	03/17/2022	CONCORD, NH	BENOIT, JUSTIN MICHAEL	MOSS, KAITLYN ELIZABETH
BRADY, JAMES ROBERT	04/16/2022	CONCORD, NH	BRADY, JOSHUA JAMES	SCANNELL-BRADY, CHRISTINE PATRICIA
NORTON, BARRY PAUL	05/13/2022	PLYMOUTH, NH	NORTON, BARRY THOMAS	NORTON, ELIZABETH LEANORA
PLUMMER, MACKENZIE MOON	05/17/2022	PLYMOUTH, NH	PLUMMER, PHILIP FRANCIS	TURNER, ALICIA LEA
SMITH, TAYLOR JANE	06/06/2022	PLYMOUTH, NH	SMITH, ADAM JOHN	SMITH, MAKAYLA LYNN
MORRISON, REMINGTON GRACE	06/06/2022	LEBANON, NH	MORRISON, TRAVIS JOHN	LAMOS, CERRISSA LEIGH
RICHARDSON, CALLUM GEANE	06/07/2022	PLYMOUTH, NH	RICHARDSON, TODD MICHAEL	FELCH, JESSICA MARIE
CHER-AIME, BEAU HENRI	06/16/2022	CONCORD, NH	CHER-AIME, CHRISTOPHER LAMAR	CAMELLA, LAUREN DARLENE
CARISTI, ELAINE RAY	08/22/2022	LEBANON, NH	CARISTI, JOSEPH THOMAS	CARISTI, BAILEY MARIE
CHESNIS, AXL ROBERT	09/15/2022	PLYMOUTH, NH	CHESNIS, JAMES ALLEN	CORBEIL, SHELBY ROSANNA
TRUETT, AYDEN SCOTT	09/20/2022	PLYMOUTH, NH	TRUETT, TYLER ALEX	TRUETT, ASHLEY FAITH
BERGERON, LUKAS KEVIN	10/18/2022	PLYMOUTH, NH	BERGERON, MICHAEL ROCKY	COGSWELL, REBEKAH LEIGH
LANE, JOSEPH HAYES	12/03/2022	LEBANON, NH	LANE, ETHAN LEE	RICHFORD, CHELSEA RAE

Total number of records 14

VITAL STATISTICS - MARRIAGES

DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT MARRIAGE REPORT

01/01/2022 - 12/31/2022

-- BRISTOL --

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
SARGENT, BRENDAN W BRISTOL, NH	KIMBAL, TANISHA T BRISTOL, NH	BRISTOL	BRISTOL	04/11/2022
O'NEILL, KATELYN R BRISTOL, NH	LANE, JEFFREY D BRISTOL, NH	BRISTOL	DANBURY	06/18/2022
NESTELL, JOHN P PROVIDENCE, RI	NELSON, CANDI L BRISTOL, NH	BRISTOL	BRISTOL	07/16/2022
SALEUMSOUK, HENRY BRISTOL, NH	SOULIVONG, THONGSAVATH BRISTOL, NH	BRISTOL	BRISTOL	07/17/2022
DUSIK, EMILY A BRISTOL, NH	COSTIGAN, SEAN D BRISTOL, NH	NEW HAMPTON	LANCASTER	07/30/2022
MITCHELL, RYAN J NEW HAMPTON, NH	LAMBERSON, HEATHER R BRISTOL, NH	NEW HAMPTON	HILL	08/20/2022
JONES, MICHEAL C BRISTOL, NH	SUPRY, NICOLE L GRAFTON, NH	BRISTOL	HILL	08/27/2022
CULLEN, MARC A BRISTOL, NH	SIMPSON, KENDRA A BRISTOL, NH	BRISTOL	NEW HAMPTON	09/10/2022
GANNON, TIFFANY A BRISTOL, NH	NOVIELLO, JUSTIN P BRISTOL, NH	BRISTOL	NORTHFIELD	09/11/2022
JOYAL, JESSICA R BRISTOL, NH	HAVILAND, KYLE B BRISTOL, NH	BRISTOL	BRISTOL	09/15/2022
GLASSETT, ROBERT J BRISTOL, NH	THOMPSON, JAQUELINE L BRISTOL, NH	BRISTOL	BRIDGEWATER	09/24/2022
COLE, SERENE E ALEXANDRIA, NH	MOCK, BRANDYN M BRISTOL, NH	BRISTOL	ALEXANDRIA	10/09/2022

Total number of records 12

01/09/2023

DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION

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RESIDENT DEATH REPORT

01/01/2022 - 12/31/2022

--BRISTOL, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
PUTNAM, HARLAN DEAN	01/22/2022	CONCORD	PUTNAM, ORA	PERRY, ALBERTA	N
CHASE, MARK	01/30/2022	FRANKLIN	CHASE, CURTIS	SMITH, MILDRED	N
SWAIN, BEVERLY ANN	02/05/2022	LEBANON	MOSHER, WILLIAM	PALMER, SARAH	N
DELAET, AMBER LYNN	02/09/2022	PORTSMOUTH	DELAET, FRANK	LITTLEFIELD, KATHI	N
BEAUPRE, ARCHIE ARTHUR	02/17/2022	CONCORD	BEAUPRE, ALBERT	FLEURY, IRENE	Y
ADAMS, MICHAEL WAYNE	02/22/2022	BRISTOL	ADAMS, NEIL	BATH, ELIZABETH	Y
SHARP, BRENDA FRANCES	02/26/2022	CONCORD	ADAMS, HENRY	SWAIN, BERNICE	Y
MILLER JR, GERALD EDWARD	02/27/2022	LACONIA	MILLER SR, GERALD	LOAN, LORRAINE	N
BOUCHER, THERESA ANN	03/05/2022	MANCHESTER	GILMORE, JOHN	ADAMS, ALICE	N
SHONE, JACQUELINE MARIE	03/06/2022	BRISTOL	ROUX, ROBERT	BRECANIER, THERESA	N
COFFIN, JANE MALLARD	03/17/2022	BRISTOL	MALLARD, EDWARD	MCDONALD, ANNA	N
O'HARA SR, ANDREW JOSEPH	03/18/2022	BRISTOL	O'HARA, FRANCIS	SHELLEY, MARTINA	Y
GEMPKA, CHARLES J	03/22/2022	BRISTOL	GEMPKA, EDWARD	ORZEKOWSKI, MARY	Y
MOATS JR, EARL F	03/25/2022	PLYMOUTH	MOATS SR, EARL	DENNIS, MARY	Y
ROGERS, JOSEPH ELMON	04/03/2022	FRANKLIN	ROGERS, LESTER	TATRO, RACHEL	Y
BLISS, RAYMOND WAYNE	04/03/2022	LEBANON	BLISS, ELMORE	NEWTON, BARBARA	N
WINGATE, BARRY WALTER	04/03/2022	BRISTOL	WINGATE, WALTER	EDWARDS, GRACE	Y
BARTLETT, JUDY ELLEN	04/09/2022	BRISTOL	GOSS, WELLINGTON	COTE, THERESA	N

01/09/2023



DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION

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RESIDENT DEATH REPORT

01/01/2022 - 12/31/2022

--BRISTOL, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
LEES, LILLIAN EDITH	04/12/2022	FRANKLIN	HANKS, EVERETT	BLODGETT, RUTH	N
MILENDER, CYNTHIA ANNE	04/20/2022	MEREDITH	WESTCOTT, ELLIS	BARLOW, CYNTHIA	N
HUNTOON, HARLENE ETHEL	04/25/2022	LACONIA	HOWE, HARLIE	FORBES, ESTHER	N
MUNROE, RUTH WIEZEL	04/27/2022	BRISTOL	WIEZEL, HERBERT	KIMBALL, BARBARA	N
PARADIS, DANIEL AZA	05/07/2022	MEREDITH	PARADIS, RODOLPHE	AUGER, CLAIRE	Y
NORMANDIN, TROY ULRIC	05/16/2022	LEBANON	NORMANDIN, JOHN	WEISBERG, KIMBERLY	N
GARLICK, CHRISTOPHER BROOKS	05/25/2022	BRISTOL	GARLICK, WILLIAM	WHIPPLE, SUE	N
TILTON, LEIGH ANNE	05/28/2022	BRISTOL	ROMPREY, DONALD	BENOIT, PATRICIA	N
GILPATRIC, SHIRLEY JANE	07/02/2022	BRISTOL	FLIGG, JAMES	ELLIOTT, GERTRUDE	N
DUNCAN, ERNEST RIDGWAY	07/27/2022	SANBORNTON	DUNCAN, ERNEST	RIDGWAY, PHYLLIS	N
DANCER, MARGARET L	08/09/2022	PLYMOUTH	COUSIN, JAMES	HERINTON, ELLA	N
GENDRON, BARBARA JANE	08/18/2022	MANCHESTER	GENDRON, OSCAR	TUCKER, BARBARA	N
PAIVA, MARION LILLIAN	08/20/2022	BRISTOL	HALLIDAY, RICHARD	BAKER, ALMA	N
LYON, MERLE STANLEY	08/29/2022	LEBANON	LYON, JOHN	COLBY, BEULAH	Y
MILLS, EILEEN K	09/24/2022	MEREDITH	KENNEDY, MARTIN	REYNOLDS, MARYANN	N
PERRY, WILLIAM LAWRENCE	10/01/2022	BRISTOL	PERRY, WILLIAM	CASSAVAUGH, VERONICA	Y
DAWSON, LILLIAN K	10/14/2022	LACONIA	KOZMA, RAYMOND	NAGY, MARY	N
BARKER, LAWRENCE	10/18/2022	CONCORD	BARKER SR, FRANCIS	DEMPSEY, MILDRED	Y

DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT DEATH REPORT
01/01/2022 - 12/31/2022
--BRISTOL, NH --

01/09/2023



Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
PASSANISI, MARILYN DUSHAME	12/03/2022	BRISTOL	DUSHAME, FREDERICK	BATTY, MARION	N
GORDON, KENNETH R	12/05/2022	BRISTOL	GORDON, REGINALD	DELLIL, JANE	N
WILKINS, PHYLLIS I	12/05/2022	PLYMOUTH	ASHBY, THEODORE	GOOD, ELSIE	U
WILLIAMS, CATHY LORRAINE	12/05/2022	BRISTOL	BEST, JAMES	FRYAR, LIZZIE	N

Total number of records 40

WATER AND SEWER DEPARTMENT

BRISTOL WATER AND SEWER DEPARTMENT

The Water and Sewer Department staff consists of Superintendent, Jeff Chartier; Office Manager, Carrie Nyberg; Wastewater Treatment Facility Chief Operator, Jesse Lamos; Water Distribution and Sewage Collection Chief Operator, Kenneth Pelletier; Assistant Wastewater Treatment Operator, Joel Furmanick, Water and Sewer Support Tech OIT, Justin Merwin

Joe Sarto retired in February with nearly 10 years of service with the Department. Audrey Landry left the position of Office Manager after 9 years of service to work closer to home, both employees have been missed, we appreciated all they had done for us over the years.

The Water Department's current customer base exceeds 3,572 individuals, supplied by 1,429-units tied into 21.7 miles of distribution piping. There were 13 new water service units added to the system during 2022. The Department supplies water to residential, commercial, and roughly 260 seasonal units as well as schools, campgrounds, industry and 160 fire hydrants throughout the town. During 2022 the Water Department pumped roughly 102,463,030 gallons of water, equivalent to an average of 280,720 gallons per day from our wells. This was roughly 5% more than what had been pumped during 2021 however this is in line with our five-year average.

The Department's sewer system services greater than 1,970 individuals throughout 797-unit connections within the 11 miles of collection system piping. There were 10 new sewer service units added during 2022. This sewerage is conveyed through gravity feed sewers, pump stations, and forced mains to the wastewater treatment facility. At the wastewater treatment facility, sewage is processed by means of extended aeration allowing bacteria to grow and feed on sludge, producing settling of solids in the clarifier to be pumped out for dewatering of the sludge. The clear effluent is then sent through chlorine contact pipes for disinfection prior to dechlorination allowing discharge to the Pemigewasset River. During 2022 the Sewer Department treated 81,800,000 gallons of wastewater roughly 224,110 average gallons per day at the wastewater treatment facility. This was roughly 1.8 million less than what had been treated during 2021.

2022 Department projects included:

- Design phase for replacement of the Central Street Pump Station. This project will replace the station itself including pumps, controls, generator, also providing additional capacity for the wet wells.
- 1-million-gallon water storage tank cleaning and inspection performed every 5 years was completed.

- Fowler Well rejuvenation based on results found during the 2021 inspection. This resulted in increase performance of the pump and well level recovery.
- Meter reading software upgrade completed, the cloud-based system has improved data collection, storage, and importing reads to our billing software.
- Completion of the solar array at the WWTF. The Array was installed through a power purchase agreement (PPA). The Town agrees to purchase all power generated from the array. The 230-Kilowatt solar array provides power for the WWTF, any excess power generated goes into the grid. This is credited at a market amount that is applied to the facility's monthly Ever-source bill received for power purchased and delivered from the grid when the solar array is not producing the demand of the facility.
- Sewer Service for Newfound Lake project was not approved to move forward. This was a tough decision to make with the federal grants offered in the amount of 10 million dollars and 10 million dollars in low interest loans to the Town. We tried several funding scenarios that included new and existing users as well as taxation. In the end the burden placed on the directly impacted customer proved to be very expensive.
- We continue to see a spike in development of vacant lots. These lot owners have, or are, requesting water and/or sewer service. This has involved tapping the main line or locating and connecting to an existing service connection.
- Chemical monitoring of all 3 wells took place during the 4th quarter. All of Bristol's sample results including monthly samples can be viewed by following the link below. Samples taken for PFAS came back non-detected in all 3 wells. <https://www4.des.state.nh.us/DESOneStop/PWSDetail.aspx?ID=0301010#Samples>

PROPOSED PROJECTS FOR 2023

- Central Street Pump station replacement including the 2500-foot force main line from the Central St. station up Merrimack St. onto Summer St. ending at Baker St.
- Lake Street sewer extension project funded by Economic Development grant may go into the design phase. This project is proposed to start at the Millstream Park and head North on 3-A ending just South of Riverdale Road.
- New roof over the Lab/Office building at the Wastewater Treatment Facility
- Repairs to the support brackets and insulation of the South Main Street sewer main bridge crossing.
- Pave Wastewater Treatment Facility access roads and walkways.
- Expand our supervisory control and data acquisition (SCADA) system to include additional pump stations.
- Improve our GIS mapping of the distribution and collection systems.

WATER AND SEWER DEPARTMENT *(cont.)*

WATER AND SEWER RATES

Water and sewer rates are reviewed annually and adjusted as needed. We compare our revenues against our expenses allowing for the surplus amount to be set aside in the capital reserve accounts for future projects and equipment purchase/replacement. The estimated 2023 revenues are projected to be very close to the projected 2023 expense resulting in no surplus to be transferred. To maintain the systems and continue to provide the level of service, there will most likely be a water and sewer rate increase during 2023. We will be working on this review of the rates during the first quarter of 2023 and will post the results of any rate changes on the Town's website.

Bristol's water bill is based on cubic feet of water. The register can be read manually or by a remote reader (radio transmitter or handheld touch pad). Meters are read quarterly around the last weeks of March, June, September and December and bills are sent out the beginning of the following months.

Once the customer receives their bill, they will notice a prior read and a current read as well as usage in units. These units are cubic feet of water used during the quarter. You can find this amount in the "Cu. Ft. Used" (cubic feet used) column located on the following Water and Sewer 2022 Rate Table to see

how the bill is calculated. (2023 Rate table will be available on the Department's webpage after revisions are adopted)

In Bristol, the quarterly water customer can receive 748 gallons of water for **\$2.90** after paying the **\$35.56** minimum charge for service per quarter (500 cubic feet or 3,740 gallons of water allowance).

Bristol will treat the residential sewer customer's wastewater for **\$6.31** per 748 gallons after paying the \$39.12 minimum charge for service per quarter (500 cubic feet or 3,740 gallons of wastewater allowance).

We encourage and welcome the public to set up a tour of Bristol's water and sewer system. Please contact our office at 744-8411 to schedule a time.

The Water Department will be sending out the 2023 (2022 Data) Consumer Confidence Report enclosed with the April quarterly bill; for seasonal customers, it will be enclosed along with their seasonal turn-on notice.

Respectfully submitted,
Superintendent, Jeff Chartier

WATER AND SEWER DEPARTMENT RATE CHART

2022 Water and Sewer rates effective April 1, 2022

State average	Annually	State Quarterly	Bristol's Quarterly with new 2022 rate
Water Bill	\$587.35	\$146.84	\$90.62
Sewer Bill	\$765.79	\$191.45	\$153.00

Quarterly Water		Minimum	Overage per 100 cuft.
	Prior	\$31.75	\$2.59
	Increase	\$3.81	\$0.31
	New	\$35.56	\$2.90

Seasonal Water		Minimum	Overage per 100 cuft.
	Prior	\$53.16	\$2.59
	Increase	\$6.38	\$0.31
	New	\$59.53	\$2.90

Residential Sewer		Minimum	Overage per 100 cuft.
	Prior	\$34.93	\$5.63
	Increase	\$4.19	\$0.68
	New	\$39.12	\$6.31

Commercial Sewer		Minimum	Overage per 100 cuft.
	Prior	\$37.81	\$6.28
	Increase	\$4.54	\$0.75
	New	\$42.35	\$7.03

Industrial Sewer		Minimum	Overage per 1000 Gallons
	Current	\$37.81	\$8.83
	Increase	\$4.54	\$1.06
	New/EDU	\$42.35	\$9.89

EDU Equivalent Dwelling Units

ZONING BOARD OF ADJUSTMENT

The Bristol Zoning Board of Adjustment (ZBA) is the legislative body that enforces the Town's Zoning Ordinance. The ZBA is responsible for reviewing four (4) types of requests: variances, special exceptions, equitable waivers of dimensional requirements and appeals.

1. Variances are when an applicant seeks relief for something that the Zoning Ordinance does not permit.
2. Special Exceptions are when an applicant seeks permission to do something that the Zoning Ordinance permits under certain circumstances and have been the most common application this year.
3. Equitable Waivers are sought when a property is found to be in violation of a physical layout or dimensional requirement imposed by the Zoning Ordinance.
4. Appeals are under two categories; an appeal of a Zoning Board decision with a Motion for Rehearing; Or an Administrative Appeal when it is alleged there is an error in any order, requirement, decision, or determination either by the Planning Board or the Land Use Office.

For 2022, the Zoning Board spent its meeting time as follows:

- 9 Special Exceptions
- 5 Variances
- 3 Meetings on Motions for Rehearing

Also, in 2022, the ZBA welcomed John Miller as a new Alternate member. The dedicated volunteers that make up the ZBA attended eleven (11) meetings this year, totaling approximately 15 hours, which does not include any pre-meeting review of documents, plans, etc. Meetings of the ZBA are held the 1st Tuesday of each month at 6:00 p.m. and are open to the public; however, it is recommended to check the Town's website for updated information including any schedule changes before attending.

Please note that it is especially important to have a complete application when attending the Zoning Board. Any incomplete applications can cause your case to be continued to the next month or possibly denied. It is recommended that you take time to sit down with the Land Use Department to review your application before submitting.

There were many staff changes in the Land Use / Assessing Department in 2022, making it incredibly challenging at times to keep up with the workload. Long-time Permitting and Enforcement Officer Peter Daniels retired, Shared Administrative Assistant Cheryl Hebert moved into the Deputy Town Clerk / Tax Collector position, and Land Use Administrative Assistant Lindsay Thompson resigned.

The Board would like to give special recognition to Christina Goodwin, the former Assessing/Land Use Manager for these past many years. Effective September 1, 2022, Christina became the Interim Deputy Town Administrator and effective January 1, 2023, Christina will be the new Town Administrator for Bristol. New members were also welcomed to the team, with the addition of Joanne Bailey, the Assessing / Land Use Manager, Janet Cote, the Land Use Associate who produces the minutes for the Land Use Boards and Michelle McCaleb, the Land Use Administrative Assistant, who provides support to Land Use Boards and the public. Donna Sullivan also joined the Department as the Shared Administrative Assistant (her role is split between Assessing and Highway Departments). Furthermore, a big thank you to Denice DeStefano for all her support and expertise during this busy year, along with her assistance in helping the new team get established and the creation of manuals that will greatly benefit the new team and Department.

Respectfully Submitted,
Zoning Board Members – Alan DeStefano-Chair,
Richard Laflamme-Vice Chair, Melody Mansur, Lorraine Bohmiller, Larry Denton, Ashley Dolloff-Alternate,
John Miller-Alternate

**SUPPLEMENTARY
INFORMATION**

SUMMARY OF TOWN OWNED PROPERTIES

SUMMARY OF TOWN OWNED PROPERTY

Map/Lot #	Property Location	Acres	Value
102-046	Batten Road	0.009	\$2,700.00
103-037	Wulamat Road	0.17	\$28,700.00
103-053	Wulamat Road	0.1	\$68,800.00
104-002	West Shore Road	0.11	\$55,300.00
106-030	Lake Street	0.86	\$60,400.00
108-100	West Shore Road - Cummings Beach	1.47	\$1,809,900.00
111-009	Shore Drive - Avery-Crouse Beach	0.52	\$2,434,800.00
111-087	Ravine Drive - Preserve (Conservation Commission)	17	\$18,600.00
112-021	22 Bristol Hill Road - Pump Station	0.03	\$11,900.00
112-070	Lake Street	0.54	\$40,500.00
112-071	230 Lake Street - Police Dept	1.13	\$509,200.00
112-084	Hillside Avenue	0.05	\$2,900.00
112-096	306 North Main Street - Pump Station	0.72	\$129,900.00
112-096-001	North Main Street	0.1	\$25,000.00
113-025	85 Lake Street - Fire Department	0.664	\$639,100.00
113-047	North Main Street - Kelley Park	6.83	\$137,200.00
114-012	5 School Street - New Town Office Building	0.661	\$671,600.00
114-047	45 Summer Street - 1849 Town Hall	0.25	\$249,800.00
114-065	70 Merrimack Street	0.21	\$85,700.00
114-108	Spring Street - Parking Lot	0.067	\$14,400.00
114-112	Summer Street	0.61	\$25,900.00
114-115	56 Central Street - Pump Station	0.219	\$84,900.00
114-118	28 Central Street	2.4	\$46,100.00
114-123	8 Central Street - Eagle Scout Park	0.06	\$23,800.00
114-179	35 Pleasant Street - Minot-Sleeper Library	0.74	\$886,900.00
114-191	Central Square	0.03	\$18,100.00
115-001	15 High Street - Old Fire Station/Historical Society	0.07	\$144,800.00
115-069	Water Street	0.1	\$15,000.00
116-072-001	Robieson Drive	0.513	\$59,500.00
116-101	Pleasant Street (Conservation Commission)	1	\$54,000.00
203-038	Akerman Road - Cemetery	0.27	\$0.00
203-039	West Shore Road	0.25	\$15,000.00
203-119	500 West Shore Road - Pump Station	2.61	\$139,400.00
203-120	488 West Shore Road - Well	9.03	\$177,600.00
203-121	West Shore Road	0.236	\$44,700.00
203-157	Adams Drive Boatslip #6	0	\$51,000.00
214-044	Country Club Road	0.597	\$8,200.00
217-101	866 North Main Street - Ernest Hopkins Water Tank	1.6	\$775,100.00
217-130	Hall Road	1.8	\$56,000.00
219-032	Ten Mile Brook Road	2.4	\$54,800.00
219-035	Peaked Hill Road - Cemetery	0.33	\$0.00
220-019	Summer Street	3	\$89,400.00
221-025	Summer Street - Cemetery	0.26	\$0.00
223-031	Summer Street - Cemetery	0.41	\$0.00
223-063	70 Hall Road - Pump Station	16	\$182,300.00
223-075	180 Ayers Island Road - Water/Sewer Office/Sewer Plant	13.85	\$2,132,500.00
223-078	100 Ayers Island Road - Highway Dept / Transfer Station	3.2	\$328,100.00
224-050	Lake Street - Plankey Spring (Conservation Commission)	0.44	\$24,400.00
224-051	Lake Street	2.4	\$28,800.00
224-052	Lake Street - Millstream Trail	5.65	\$78,700.00
224-053	496 Lake St - Millstream Park	1.1	\$59,200.00
224-054	Lake Street	0.14	\$25,500.00
230-010	Profile Falls Rd (Conservation Commission)	0.37	\$21,900.00
	Overall totals	103.176	\$12,648,000.00

*Updated 1-09-22

SUMMARY INVENTORY OF VALUATION

SUPPLEMENTARY INFORMATION

2022 Summary Inventory of Valuation – All Properties

Value of Land Only	
Current Use	\$ 327,304.00
Residential	\$ 175,150,170.00
Commercial/Industrial	\$ 18,291,300.00
Total Value of Land	\$ 193,769,304.00
Value of Buildings Only	
Residential	\$ 293,866,800.00
Manufactured Housing	\$ 14,108,900.00
Commercial/Industrial	\$ 40,434,100.00
Total Value of Buildings	\$ 348,409,800.00
Public Utilities	
Utilities	\$ 17,814,100.00
Total Valuation Before Exemptions	\$ 559,993,204.00
Exemptions	
Elderly	\$ 415,000.00
Blind	\$ 120,000.00
Deaf	\$ -
Disabled	\$ 200,900.00
Total Exemptions	\$ 735,900.00
Net Taxable Valuation	\$ 559,251,804.00

**OUTSIDE
AGENCIES
ANNUAL
REPORTS**

COMMUNITIES FOR ALCOHOL AND DRUG-FREE YOUTH (CADY)

CADY 2022 ANNUAL REPORT

Communities for Alcohol- and Drug-Free Youth would like to thank the town of Bristol for your support over the past year. Together we are preventing substance misuse and building possibilities, potential, and promise for our children.

Addiction is one of the most complex issues facing NH today—the consequences of this epidemic are severe with overdose deaths continuing to steal the lives of too many of our young people. The most responsible and humane strategy is to stop these tragic situations from occurring in the first place by preventing the use of all addictive substances, including alcohol and high-potency marijuana, in adolescence.

Consequently, CADY believes local problems need local solutions; as such, it is our collective responsibility to address these problems head on to ensure that we are supporting the healthy social and emotional development of children in our region. The scary truth is we are seeing surges in childhood anxiety and clinical depression statewide and locally. Additionally, youth substance misuse in our local region has increased significantly, putting our children at an even greater risk of harm. The most recent Newfound Youth Risk Behavior Survey (YRBS) indicated our children are at higher rates than statewide averages in suicidal ideation, sadness, and feelings of hopelessness.

To counter this worrisome trend, CADY introduced several new trauma-informed services and programs in 2022 and will be rolling out additional new programming in 2023. We have also opened a new office in Bristol to provide compassionate connections for even more children and

youth. These prevention and intervention services will foster resiliency and transform lives. Program details can be found on our website at cadyinc.org.

Research shows that for youth to thrive, even amidst challenging life circumstances, what they need most is to be encircled by caring adults. This is the essence of CADY's vital work. We work hard. We are persistent. And we will never give up. There is so much to be done. Collaboration is essential as our community is faced with complex problems that are just too big for a single organization, or level of government to solve alone. The scarcity of treatment services for children makes prevention a crucial first step to addressing their growing needs.

Thankfully, our collective action has the power to transform lives by preventing youth substance misuse through education, skill building, increasing early intervention services and social-emotional supports, and offering opportunities for mentoring and resiliency building. We thank our community partners for working tirelessly with CADY to build healthy environments that foster hope, growth, and resiliency. We cannot do this critical work without you. Thank you, Bristol, we are truly honored and grateful for your support.

Sincerely,
Deb Naro
Executive Director



GRAFTON COUNTY SENIOR CITIZENS COUNCIL, INC.

Grafton County Senior Citizens Council, Inc. is a private non-profit organization that provides programs and services to support the health and well being of our communities' older citizens. The Council's programs enable elderly individuals to remain independent in their own homes and communities for as long as possible.

GCSCC operates eight senior centers in Plymouth, Littleton, Canaan, Lebanon, Bristol, Orford, Haverhill and Lincoln; and sponsors RSVP's Volunteer Center (RSVP) and the Grafton County ServiceLink Resource Center. Through the centers, ServiceLink and RSVP, older adults and their families take part in a range of community-based long-term services including home delivered meals, community dining programs, transportation, outreach and counseling, chore/home repair services, recreational and educational programs, and volunteer opportunities.

From July 1, 2020 – June 30, 2021 167 older residents of Bristol were served by one or more of the Council's programs offered through the Plymouth Regional Senior Center or Newfound Area Senior Services; 41 Bristol residents received services through ServiceLink:

- Older adults from Bristol enjoyed 5,937 balanced meals prepared by GCSCC staff.
- Staff completed 1,085 wellness calls to homebound Bristol clients.

- Bristol residents were transported to health care providers or other community resources on 9 occasions by our lift-equipped bus.
- They received assistance with problems or issues of long-term care through 34 contacts with a trained outreach worker and 146 contacts with ServiceLink.
- Bristol's citizens also volunteered to put their talents and skills to work for a better community through 332 hours of volunteer service.

The cost to provide Council services for Bristol residents in 2020-21 was \$102,029.65.

Such services can be critical to elderly individuals who want to remain in their own homes and out of institutional care in spite of chronic health problems and increasing physical frailty, saving tax dollars that would otherwise be expended for nursing home care. They also contribute to a higher quality of life for older friends and neighbors. As our population grows older, supportive services such as those offered by the Council become even more critical. Bristol's population over age 60 increased by 53.4% over the past 20 years according to U.S. Census data from 1990 to 2010.

GCSCC very much appreciates Bristol's support for our programs that enhance the independence and dignity of older citizens and enable them to meet the challenges of aging in the security and comfort of their own communities and homes.

Kathleen Vasconcelos, Executive Director

LAKES REGION MENTAL HEALTH

LAKES REGION MENTAL HEALTH

Request for Bristol Allocation in Fiscal Year 2023: \$7,000
*(increase based on new 2020 Census data) **

Founded in 1966, Lakes Region Mental Health Center (LRMHC) provides comprehensive, integrated mental health treatment for people living with - and recovering from - mental illness and/or emotional distress, and is designated by the State of New Hampshire as the community mental health center (CMHC) serving 24 towns in Belknap and southern Grafton Counties.

Nearly half of the 60 million adults and children living with mental health conditions in the United States go without any treatment. People who seek treatment must navigate a fragmented and costly system full of obstacles. As a result, many people cannot access mental health care when they need it most. With the passage of the new 988 number for suicide prevention and mental health crises, there is a new 2022 priority for mental health in America: to create a continuum of crisis care with adequate funding that ensures increased response and access to care. According to 2022 survey data from Mental Health America, **New Hampshire is currently ranked 30th** in the nation in access to care for youth and adults. ***We can do better.***

Initiatives at the state level lead to improvements in our mental health system, and additional resources for communities result in better outcomes for Granite Staters living with, and recovering from, mental illness. LRMHC

is an active leader in many of these statewide initiatives, including rapid response and critical time intervention (CTI).

LRMHC is committed to providing members of the 24 communities we serve ***the right care at the right time.*** Our access to care staff provides the first contact to those requesting services from LRMHC through answering all calls, scheduling patients, screening for admission, and/or identifying individuals in crisis and linking them to immediate care. The team ensures all individuals discharging from the hospital get access within 48 hours of discharge to community-based services. Access to care services LRMHC are provided to ***everyone***- regardless of whether they become a patient at LRMHC, all without financial support from the state or insurance companies.

Every dollar the town of Bristol contributes is invested in care for people in Bristol. It is leveraged with funds from other towns to offset the tremendous cost of high-quality access to care.

From July 1, 2021 to June 30, 2022, LRMHC served 3,512 patients, and provided over \$372,000 in charity care.

115 residents of Bristol accessed LRMHC services and LRMHC provided \$31,035 in charity care to Bristol residents. The breakdown is as follows:

BRISTOL	Patients Served-LRMHC	Total Charges	Charity Care Provided by LRMHC
Children (0 to 17 years)	29	\$190,916	\$605
Adults (18 to 61 years)	71	\$526,438	\$30,376
Elder (62 + years)	15	\$61,095	\$54

Similar to the police or fire department, Mental Health Care is a municipal service and a safety net for all residents of your town, not just those utilizing the service. Your appropriation will ensure the provision of this essential service for the residents of your community and reduce the burden on your town.



The Lakes Region Planning Commission (LRPC) is a voluntary association of 30 communities in Belknap, Carroll, Grafton, and Merrimack counties within a 9 region state-designated planning area established under RSA 36:45. The LRPC plans at the local, regional, and statewide levels and is an essential conduit for federal funding. The LRPC employs a highly trained, professional staff to provide a wide variety cost-saving local services such as presented below, and coordinates transportation, land use, economic development, and environmental planning at the regional level. A twelve-member Executive Board, together with Commissioners, governs the LRPC. Operations are overseen by an Executive Director.

The LRPC provides a forum for communities to share information and services from model ordinances and joint purchasing to solid waste districts and watershed management plans, and serves as a resource to support and enhance local planning and regional collaboration. The LRPC recognizes that the foundation of regional decision-making lies within local communities. Membership provides access to a wide range of services and resources including:

- Transportation, land use, and watershed management planning
- Technical assistance with Master Plans, Capital Improvement Plans, Hazard Mitigation Plans, Zoning and Site Plan Regulations, Developments of Regional Impact, and Circuit Rider assistance
- Economic development assistance
- Grant writing and administration
- GIS mapping
- Data collection and analysis

The following are highlights of our FY22 activities. For our full FY22 Annual Report, please visit the About LRPC page on our website at www.lakesrpc.org.

Highlighted Local and Regional Planning Services Provided for FY22

AMERICAN RESCUE ACT FUNDING (ARPA)

- Coordinated with NH Municipal Association and member communities on local and state ARPA Grant distribution and assisted the Town of Bristol in obtaining an ARPA award in the amount of \$324,119.

ECONOMIC DEVELOPMENT AND HOUSING

- Shared information on National Electric Vehicle Infrastructure (NEVI) Formula Program issues with Town's Economic Development member, Senior Transportation Planner, and Clean Energy NH. Received comments from Bristol Commissioner on electronic vehicle charging.
- The LRPC anticipates providing outreach to the Town on the newly updated Regional Housing Needs Assessment in FY23.

GENERAL & TECHNICAL LAND USE PLANNING ASSISTANCE

- Sent letter to Town on expired members.
- As a member of the LRPC, town officials are encouraged to contact the LRPC regarding our services or any other regional planning related issues.

GIS MAPPING

- The LRPC is a great resource for community maps. Give us a call if your town needs an updated zoning, town roads, or community facility map for instance.

GRANT ADMINISTRATION

- USDA | Community Facilities Disaster Technical Assistance Training Streetscape: Provided information to Town about Community Facilities Grant.
- The LRPC provides a wide variety of grant writing and administration assistance to towns as needed.

HOUSEHOLD HAZARDOUS WASTE (HHW) COLLECTION

- This year's 36th Annual Household Hazardous Waste (HHW) Collections Days in the Summer of 2022 resulted in nearly 27 tons of household hazardous waste being collected.
- Bristol Household Participation: 63
- Please go to our website (lrpc.org) if you missed this year's collection for alternative disposal options.
- The next annual collections are scheduled for July 29 and August 5, 2023.
- Thank you to the Town of Bristol and the Bristol Newfound Regional High School for serving as one of our 8 regional collection sites. In appreciation of same, an award of recognition was presented to the Town at LRPC's annual meeting in June which was accepted by Tom and Lucille Keegan on its behalf.

LAKES REGION PLANNING COMMISSION

MASTER PLAN, SITE PLAN, AND ZONING UPDATES

- Completed update of Vision section and Land Use chapter.
- The LRPC maintains a professional land use planner position to assist towns with technical land use issues which require a knowledge of land use law, NH RSA's, state, and local regulations on a short-term or longer basis.

NEWSLETTERS, ARTICLES, AND WEBSITE

- The LRPC helps coordinate information from many different sources and is a great resource for keeping towns up to date on planning issues and resources.

PEMIGEWASSET RIVER LOCAL ADVISORY COMMITTEE (PRLAC)

- Obtained grant funding and are working with towns on the Corridor Management Plan update.

PLANNING AND LAND USE REGULATION BOOKS

- Coordinated the purchase and delivery of 378 copies of the annual NH Planning and Land Use Regulation books as part of a regional bulk purchase at a savings of \$89.00 for each book and \$81.50 for each book with e-book. Bristol purchased 8 books and 1 book with e-book. Total saved: \$793.50

SOLID WASTE MANAGEMENT

- Worked with Bristol Site Coordinator and Aubuchon Hardware Manager to pilot a fuel container exchange/coupon program.
- Corresponded with Town Official regarding May's Sustainability Fair, 10Towns-10Plastic Initiatives, Waste Art event, solid waste legislation and provided resources.
- Performed site visit at transfer station to discuss current operations, markets, and new ideas.
- Handled several HHW inquiries from residents. Secured Newfound School as a collection site.
- Corresponded with Bristol Sustainability Committee about upcoming workshops & collaboration opportunities
- Spoke with staff at Southwick School concerning compost site and school waste audit; outlined tool purchases. Researched school composting/gardening grants.
- Provided contact information to Newfound Regional High School regarding pickup of school's hazardous waste.
- The LRPC provides a wide range of services to solid waste operators throughout the region including information, training, signage, roundtable events, regional purchase opportunities, and much more.

TRANSPORTATION PLANNING

- Corresponded with Bristol municipal official regarding 10-foot lane narrowing.
- Worked with Newfound Pathways to address safety issues and discuss bike/ped advocacy. Wrote grant support letter

for Newfound Pathways regarding funds for bike racks.

- Discussion with Bristol Transportation Advisory Committee (TAC) alternate member regarding advancing construction schedule for ten-year plan projects.
- Discussed timing and funding with Bristol official for NH 3A and NH 104 projects.
- Discussed potential pedestrian improvement project on NH 104 with Bristol TAC member.

COMMISSION MEETINGS

- Convened 5 regular Commission Meetings with guest speakers covering topics including:
 - Wake Boats
 - Updates on Solid Waste Legislation and Recycling Markets
 - Bike/Ped Plan Update and Survey Results
 - Lakes Region Transportation Program Updates
 - Opportunities for Sidewalks & Street Lighting
 - Lakes Region Housing Needs Assessment & Local Housing Best Practices
 - 36th Annual HHW Collection Days (Summer 2022)
 - Lakes Region Transportation Program

REGIONAL SERVICES & ACTIVITIES OF BENEFIT TO MULTIPLE COMMUNITIES

- 2022 Household Hazardous Waste Collection BY THE NUMBERS:

36 years of regional collections | 24 participating communities | 8 collection sites | 4 HHW Coordinator meetings | 65 workers & volunteers contributing more than 350 hours | 1,697 households | 17,696 feet or 3.3 miles of fluorescent tubing | 937 compact fluorescent lightbulbs (CFLs) | 53,515 pounds or nearly 27 tons of household hazardous waste safely removed and disposed of from our region.

- Bulk ordered and distributed 378 NH Planning and Land Use Regulation books for a group discount of \$89 per book and \$81.50 per book with e-book. TOTAL SPENT by 29 Member Communities = \$4,320 | TOTAL SAVED by 29 Members = \$33,180.
- Reviewed 4 Developments of Regional Impact for the Planning or Zoning Boards in Effingham, Laconia, Moultonborough, and Northfield pursuant to RSA 36:54.
- Reviewed 12 Intergovernmental Review Process (IRP) notices from the state planning office as public notification to regional planning commissions of all projects in the region intended to receive federal financial support.
- Housing: Contracted with BEA to address the RSA requirement that regional planning commissions complete a housing needs assessment every 5 years which resulted in:

The LRPC has been working on the development of a Regional Housing Needs Assessment (RHNA) which is scheduled to culminate in December 2022. This project seeks to document the current housing needs in the Lakes Region to identify availability, affordability, and provide a gap analysis. The project will also fill the needs of RSA 36 as well as provide current, regional, and local data on housing needs for communities to determine compliance with the Workforce Housing Statute (RSA 674:58-61). Through research, data, modeling, and input, the LRPC hopes to develop a toolkit of strategies which communities should be able to utilize by Spring 2023 to assist in the development of a plan to meet their “fair share” of the housing needs.

- Reviewed and analyzed over 80 data sets on regional and statewide housing conditions.
- Received public input from hundreds of individuals and businesses through a series of surveys.
- Scheduled delivery of a completed assessment in December 2022 to the full Commission for adoption consideration.

Solid Waste Management Accomplishments

- Held over 6 round table discussions with solid waste operators on a variety of topics.
- Educated area youth on composting and solid waste management techniques at Plymouth State University Earth Day event.
- Helped reduce critical waste stream from Winnepesaukee islands by supporting composting and other waste stream reduction efforts at several camps in Tuftonboro and Wolfeboro.
- Conducted dozens of transfer station site visits to share and collect information on regional best practices and solid waste management.
- Piloted a new battery disposal collection effort saving municipalities hundreds of dollars.
- Researched a new and improved veteran-owned nonprofit which recycles clothing and works with statewide groups to distribute some clothing locally.
- Since May 2022, successfully reached over 300 Lakes Region residents through on-going promotions for the 2022 HHW collection event and ultimately removed over 2,000 pounds of hazardous waste preventing negative effects on human health.
- Researched all relevant Lakes Region Home Depot’s and Lowes’s that contain free drop off locations for universal waste including rechargeable batteries, CFL light bulbs, and plastic bags.

ENVIRONMENTAL PLANNING

- In order to support the region’s superior water quality, the Lakes Region Planning Commission focuses on not only the water, but the land and air quality of the region.
- Pemigewasset River Local Advisory Committee (PRLAC). Provided organizational support including planning and preparation for 8 meetings, distribution of meeting materials, and maintenance of membership list. We successfully applied for corridor management plan update funding and expect a complete update will be available by the end of June 2023.

Total Communities Served: 9

ECONOMIC DEVELOPMENT

- Comprehensive Economic Development Strategy (CEDS). Update drafted and posted on LRPC website.
- Community Development Block Grants (CDBG). Aided Belknap, Carroll, and Grafton counties in supplying CDBG Microenterprise and special COVID assistance to economic development corporations serving the region.
- Northern Border Regional Commission (NBRC) Grant Administration. Provided grant writing and grant administration assistance to several successful NBRC grantees as the designated local development district for our region, including successfully de-obligated a \$1 million NBRC grant award to the former state school property in Laconia given recent changes in State law on disposing of State surplus property.
- Developed new population projections for our counties and towns working with other regional planning commissioners and state agencies.

TRANSPORTATION

- LRPC Transportation Advisory Committee (TAC). Provided administrative support for meetings, submitted press releases to local newspapers, and facilitated communications. The TAC met 8 times involving city/town appointed representatives to drive community participation and local involvement in regional transportation planning and project development. Topics and guest speakers included:
 - Bicycle/Pedestrian Plan with guest speaker Nick Sanders (NH DOT)
 - State Clean Diesel Grant Program and Ten-Year Plan Updates with guest speaker Ricky Dicillo (NH DES)
 - SADES Drainage Dashboard and NH Acquisition Of Infrastructure Funding
 - Bipartisan Infrastructure Bill on Transportation Funding Opportunities with guest speaker Leigh Levine (FHWA)

LAKES REGION PLANNING COMMISSION *(cont.)*

- NH Ditch Maintenance Policy and Road Safety Audit Application with guest speaker Samantha Fifield (NH DOT District 3)
- Regional Bicycle/Pedestrian Plan and Ten-Year Plan Updates
- Bicycle/Pedestrian Plan Updates and Ten-Year Plan & Grant Opportunities
- NH153 Annual Reporting and Ten-Year Plan Update with guest speaker Representative Mark McConkey
- Bicycle and Pedestrian Planning. Led public involvement, data collection, and project identification process in coordination with NH DOT on state-wide Bicycle and Pedestrian Plan. Began updating plan with a community survey reaching over 500 residents and identified opportunities for new bike lanes pedestrian access with regional connections.
- Regional Transportation Plan. Developed new corridor-based analysis approach to regional transportation plan update.
- Ten Year Plan (TYP) Funding and Project Prioritization (TYP 2023 – 2032):
 - Laconia – Elm Street sidewalk and path
 - Laconia – Weirs Boulevard bridge replacement
 - Meredith – NH Route 25 intersection improvements at Laker Lane, True Road, Quarry Road, and Patrician Shores
 - Plymouth – NH Route 25 Tenney Mountain Highway intersection improvements at Smith Bridge Road
- LRPC Streetscaping Project – Technical Assistance:
 - provided information on streetscaping concepts
 - offered sidewalk assessments and mapping
 - met with Town Officials to discuss potential projects
 - provided information on potential funding sources
- Data Collection & Analysis. Completed 160 municipal traffic counts and submitted to NH DOT. This year's counts included twice as many detailed, classification counts compared with past years in order to meet new FHWA requirements. We also conducted several Laconia Motorcycle Week counts, municipally requested counts, bicycle/pedestrian counts, and turning movement counts.

The LRPC is a participation-based organization where Commissioners have the final say on the annual budget and can determine what services the organization provides. Bristol's representatives to the LRPC during FY22 were:

Commissioners:

William Dowey (11/21/23) Alternate: Vacant

Steve Favorite (03/05/25)

Executive Board: Steve Favorite, At Large Commissioner
Transportation Advisory Committee (TAC):

Steve Favorite (1/04/23) Alternate: William Dowey
(11/04/23)

Respectfully submitted,

Jeffrey R. Hayes, Executive Director Lakes Region Visiting Nurse Association (LRVNA)

LAKES REGION VISITING NURSE ASSOCIATION (LRVNA)

A/N/A NEWFOUND AREA NURSING (NANA)

Mission Statement: To provide quality and compassionate nursing, therapeutic and hospice care to families in our communities.

Summary of Services for the Town of Bristol for 2022:

Total Visits 2083

Home Care: Nursing 1003, Occupational Therapy 256, Physical Therapy 280, Home Health Aide 483, Homemaker 21, Medical Social Worker 40

Organization Outreach Programs – Free Clinics: COVID-19 Restrictions limited these services significantly in 2021. We continue to make alterations in how we provide these free services in accordance with ever changing CDC pandemic safety guidelines.

Federal and State Programs: Our reimbursement rates continue to decline while patient acuity rises as more care is delivered in the home setting. The Federal Government's Price Driven Grouping Model (PDGM) for home care episodes went into effect January 1, 2020 and equated to an 8% drop in reimbursement from the prior year.

Free Care to Bristol Residents: COVID-19 Restrictions limited these services significantly in 2020. LRVNA re-opened free clinics slowly, adhering to all CDC pandemic safety guidelines.

All Hazards Planning: LRVNA is a participating member of the Central New Hampshire Health Partnership (CNHHP) for the greater Plymouth region. LRVNA's knowledge of special populations throughout the Newfound region is vital to planning for catastrophic events.

Community Representation/Collaboration: Our continued expansion of collaboration with the community partners gives us the opportunity to participate in groups that are instrumental in addressing the obstacles that make service delivery challenging to our elderly population and children. We are proud to be a member of several communities advocating for services for our community residents. With merging with Lakes Region VNA we are able to offer more services to our community.

Lakes Region VNA is pleased to offer quality home care and supportive services to area residents.

The staff, volunteers and Board of Directors are honored to serve the health care needs of those in our community.

Respectfully submitted,
Heidi Walker
Bookkeeper

PEMI BAKER COMMUNITY HEALTH

PEMI-BAKER HOSPICE & HOME HEALTH (PBH&HH) is a non-profit offering a wide range of vital health services to residents of 29 central and northern NH towns. This past year PBH&HH provided almost 15,000 home visits delivering skilled nursing, physical, occupational, and speech therapy, hospice end of life care, palliative care, and social work to residents regardless of their ability to pay.

In the 55 years of Pemi-Baker Hospice & Home Health's existence, we have never experienced such growth in our organization as we are seeing today. The demand for compassionate services in your community has risen steadily and thanks to community support, we have been able to meet the ongoing needs of every resident, in spite of the uncertain financial and regulatory climate in which we operate. Rising health care costs and reductions in government funding have put needed health care out of reach for too many of our neighbors and friends. As healthcare delivery continues to evolve with the COVID-19 pandemic, advanced training and safety equipment is needed to continue delivery of services to our patients safely. We are following both the CDC and the NH Department of Health's safety recommendations to meet the needs of our homecare and hospice patients.

Pemi-Baker will continue to provide care, regardless of ability to pay. Town funds are used to provide services to those with limited or no ability to pay, and to augment (as in Hospice care) the cost of services that are not covered through third party payers. Our agency is dependent upon charitable donations, town funds, and grants to provide services. Health is not a moment in time, but an ongoing adventure. Decisions about being healthy happen from the day we are born until the day we die. PBH&HH's programs assist members of our community in this journey to become and stay healthy, and with Hospice, we make the end of life journey one of hope and dignity, while putting the patient/family's needs first. Most of our community members choose to heal and recover at home from illness or accident or progress towards the end of life in the comfort of their own home with their family and possession around them. With the support of our team, we help make these choices a reality.



Pemi-Baker Hospice and Home Health is interested in the complete health of the community. Our primary services are:

Home Health – nursing, physical therapy, occupational therapy, speech therapy, social work, LNAs and nutritional counseling in the home setting

Hospice – nursing, therapies, social work, spiritual care counseling, bereavement services, hospice medical doctors, advanced practicing registered nurses, licensed nursing assistants, hospice trained volunteers, 24/7 on call support, and medications and durable medical supplies in the home setting

Palliative Care – advanced practicing registered nurses, social workers and chaplain services in the home setting

PBH&HH also provides:

- One-on-one bereavement support and monthly group meetings
- In-person and ZOOM Caregiver support groups
- In-person and ZOOM Advance Directive Help
- Foot Clinics
- Hospice Care Volunteer Training
- Blood Pressure Clinics
- Nutrition & Health Presentations
- American Red Cross CPR/First Aid training

We are pleased to be part of your community and touching the lives of those in need. Thank you for all your support!

Danielle Paquette-Horne,
RN Executive Director

PEMIGEWASSET RIVER LOCAL ADVISORY COMMITTEE (PRLAC)



The Pemigewasset River Local Advisory Committee (PRLAC) is a member organization of appointed local representatives that oversees the Pemigewasset River corridor (one quarter mile on either side of the river) that traverses the municipalities of Ashland, Bridgewater, Bristol, Campton, Franconia, Franklin, Hill, Holderness, New Hampton, Plymouth, Sanbornton, and Thornton. The members of PRLAC act on behalf of the NH Department of Environmental Services (DES) to review and comment on state and local permits for activities impacting the corridor, and they communicate with municipalities and citizens regarding corridor management. The DES does not have adequate staff to visit most permit application sites in a timely fashion, and they have asked PRLAC as well as other Local Advisory Committees to perform this task for them. Our site visits collect data, make observations, and usually take photos of the sites of the proposed projects that will impact the Pemi corridor, and then we report our findings to DES, the developer, and the property owner. Although we ourselves don't have the authority to approve or deny an application, our observations influence the action that is taken by DES.

During 2022 PRLAC's membership remained in good shape, and we thank your town for providing knowledgeable and engaged representatives! We gained some new members this year and were excited when we gained members from Woodstock and Lincoln. These towns are just outside the PRLAC Corridor, but still have essential information and input to aid PRLAC in our mission. We are grateful for their participation. Just a reminder that Select Boards of each of the PRLAC towns may appoint up to 3 members to the committee.

The Pemi is a Class B River, meaning that it has high aesthetic value and is acceptable for swimming and other recreational activities, fish habitat, and for use as a public water supply after treatment. Our mission is to do those things necessary to maintain the Pemi's Class B water quality status. Historically, the Pemi has had a wide variety of surface water problems, and PRLAC has had much experience in identifying potential water quality issues before they become a crisis and make suggestions for prevention and remediation.

One role of PRLAC is to investigate permit applications that were submitted to DES. Our permit investigations included

such reviews as the removal and replacement of underground gas and diesel storage tanks in Plymouth and Franklin, the expansion of a campground in Thornton, culvert repairs in many locations, bridge maintenance, and development in Thornton. We also were able to identify a few shoreline violations. One major concern we are still working on is the clear-cut mowing along the riverbanks by the various utility companies. We are concerned that they are not leaving enough flora to keep the riverbanks stable, thus causing erosion. We are continuing to explore what options we have to control that process. Although not specific to a permit application, members did some research into the possibility of PFAS chemicals being manufactured and used in areas along the river corridor.

Many of the permit applications we received had to do with water withdrawals, primarily in Thornton. Right now, the Pemigewasset River has 63 registered users and PRLAC has seen a large increase of withdrawal applications this year. Our objective is to balance sensible environmental and economic goals while respecting the rights and desires of riparian property owners of the region as a whole. We wish to ensure that there is enough water to support aquatic life, fish consumption, drinking water supply after adequate treatment, swimming, boating, and wildlife.

One way we are looking to protect this goal is to have the Pemigewasset River be a part of the DES Instream Flow Program. The Instream Flow Program ensures that rivers continue to flow despite the uses and stresses that people put on them. The Instream Flow Program operates within the New Hampshire Rivers Management and Protection Program statute, Section 9-c (RSA 483:9-c) and in accordance with Administrative Rule Env-Wq 1900. Members attended a public hearing in November which will help determine if the Pemigewasset River will be chosen to be the next river to adopt this program. Here is the link for further information on this program: <https://www.des.nh.gov/water/rivers-and-lakes/instream-flow>

Another key role of PRLAC is its participation with the DES Volunteer River Assessment Program (VRAP), where PRLAC members tested water quality at 9 stations along the Pemigewasset and three tributaries that feed into the Pemi. Last year was the 21st year of regular water testing at these 9 stations, and we recognize what a benefit it is to have been able to rely on our volunteers to perform a 20-year longitudinal study of the Pemi River water quality parameters! Testing takes place from Bristol to Thornton and runs from April into September. VRAP tests are conducted for Dissolved Oxygen, pH, Turbidity, Specific Conductance, temperature, and chloride; all key elements in assessing overall river health. Additional-

ly, after taking the previous year off due to COVID precautions, DES's lab was once again able to test for E coli, total phosphorus, and nitrogen at popular recreation sites on the river. Information on DES's rivers and lakes testing program along with the results of our annual testing are posted on the DES website: www.des.nh.gov/water/rivers-and-lakes/river-and-lake-monitoring.

Under state law, one purpose of the Local Advisory Committee is to develop a corridor management plan which communities may adopt as an adjunct to their master plan, and report to NH DES and communities on the status of compliance to laws and regulations. Our management plan can be found here: <http://lakesrpc.org/PRLAC/files/PemiCorrMgmt-Plan2013.final.pdf>. It is used to inform the public and serve as a resource for anyone, both citizen and someone interested in going forward with a project in the Pemi River corridor. During 2022 PRLAC was awarded a \$15,000 grant from NHDES for the updating of the management plan. This includes not only updating the data presented, but also identifying new concerns and eliminating those issues that are now resolved. This will be an ongoing process throughout 2023 and PRLAC welcomes all towns to submit their comments and concerns! Your participation in the process is most welcome.

PRLAC continues to benefit from the financial support we receive from the majority of the Pemi Corridor towns that we work most closely with. For that, we are very thankful! Your contribution goes directly towards protection of this key corridor resource. All corridor communities receive our monthly meeting agendas and minutes. PRLAC meets at 6:30 p.m. on the last Tuesday of the month from January through November. We have returned to in-person meetings and will continue to do so if the safety of our members is assured. Details of the monthly meeting are posted through your Town, and all are encouraged to attend, and you can find out more information from reviewing the meeting minutes. The minutes of our meetings are available at our link: www.lakesrpc.org/prlac/prlacmeetings.asp

PRLAC continues to be a dedicated group of volunteers with a focus on keeping the Pemigewasset River healthy and cared for so that all of us can utilize its beauty and its natural resources.

Regards,
Judy Faran, Chair
PRLAC

TAPPLY-THOMPSON COMMUNITY CENTER (TTCC)

Our Mission: Building a stronger community through enriching activities, recreation and family support!

Our Vision: A community where people of all ages are engaged, encouraged, and nurtured!



The Board and Staff of the Tapply-Thompson Community Center want to express their sincere gratitude for the support we received from the Towns and Supporters in 2022.

2022 was an exciting year for us and one that has brought back a feeling of normalcy to our programs and activities. A lot has happened over the past year that will bring about some incredible opportunities and plans for the future. Some of the highlights include:

- A Strategic Planning Retreat was held in March under the guidance of Teri Bordenave of the Thalia Group. Our Board members came together for a day long retreat to update our mission and vision and set goals for what we will accomplish over the next three years. We are grateful to those in the community that participated in our survey and personal interviews that provided us with important information during this energizing process.
- We hired Frank Marinace, Architects to conduct a full survey of our TTCC Building to assess what renovations can be done to make the building more efficient, accessible, and gain additional space. We plan to begin work on the building in 2023.
- A local donor offered \$25,000 towards our project and offered an additional \$25,000 if we could find four other matches. We accomplished this in short order and will be continuing to fundraise for these exciting projects. All donations are welcome and can be designated for 'Capital Projects' if desired.
- Our Every Child is Ours program that delivers weekend food bags to our Newfound students has continued and is currently serving 125 youth weekly. The 22 & Under program at NRHS comes to load the bags each week for which we are very grateful.
- Operation Warm is the program that provides coats, snow pants, boots and mittens to local families in need. This winter we supplied items to 137 local youth.

- We were thrilled to be able to bring back the full summer camp experience this year complete with weekly field trips, overnights and record numbers of over 120 campers daily. The camp experience is one that creates lasting memories for all and we are so lucky to be able to provide this program.
- Our Adult Pickleball program is growing in leaps and bounds and filling our gym every day from early morning until the kids arrive for after school. If you have ever wanted to try it out the info is on our website at www.ttcrc.org.
- And...one of the best highlights of 2022 was bringing Santa's Village back inside after two years outside. We had over 1,000 visitors to the Village this year. We couldn't accomplish this annual event without the many volunteers that help with set up, our 4th & 5th grade Elves, and our Village Director, Matt Greenwood!

In closing it is clear that none of this would be possible without the support of the towns, our donors and our amazing volunteers. From donations of food for the weekly bags, to donations of new winter clothing items, to coaching of our many sports teams and beyond – we are truly blessed. A heartfelt thank you to all of you and we wish you a Happy & Healthy 2023!

With Gratitude, The Bristol Recreation
Advisory Council & TTCC Staff

UNH COOPERATIVE EXTENSION

The mission of UNH Cooperative Extension is to strengthen people and communities in New Hampshire by providing trusted knowledge, practical education, and cooperative solutions, working in collaboration with county, state and federal government. Some examples of how Extension has been working towards this mission in Grafton County are summarized below in a few highlights of the past year.

Through the Nutrition Connections program, guidance on building raised garden beds, seeds, and nutrition lessons were provided to residents at a housing location who built raised beds for its tenants. In addition, recipe cards, and vegetables grown by Master Gardeners were provided so participants could apply lessons they learned in class. Master Gardeners were also involved in several community gardens that resulted in donations to food pantries.



University of New Hampshire
Cooperative Extension

Food and Agriculture staff conducted the second year of its cucumber variety trial in the high tunnel at the county complex. The trial looks to find marketable varieties while also monitoring yields and pest and disease resistance. Over 800 pounds of cucumbers from the trial were donated.

The Jumpstart to Farm Food Safety program continues to assist farmers in Maine and New Hampshire. This joint initiative aids fruit and vegetable farmers with farm food safety planning and offers them the chance to work individually with an Extension educator, trained in produce safety.

As part of a Building Community Resilience grant, Community and Economic Development staff worked with Mascoma and Greater Haverhill communities, providing technical support and training to build partnerships, identify needs, and develop a more resilient future.

Members of our Natural Resources team secured a Wildfire Risk Reduction grant for a fire management plan and prescribed fire projects at the Grafton County property. This will include education and training for local fire departments, forest rangers, DOC residents, natural resource professionals, and the public.

4-H youth from several counties took part in the Bunny Basics workshop in March, learning about the care of rabbits and how to exhibit them at a show. Many participants went on to demonstrate their knowledge at the Pint-size Pet Showcase at the North Haverhill Fair.

Please visit our website, extension.unh.edu for more information on programs and upcoming events.

Respectfully submitted by Donna Lee, UNH Extension,
Grafton County Office Administrator

VOICES AGAINST VIOLENCE

VOICES AGAINST VIOLENCE

From July 1, 2021 to June 30, 2022 Voices Against Violence worked with 713 individuals who have been affected by domestic or sexual violence, stalking or human trafficking. In Bristol alone 244 service hours to 54 victims of domestic violence or sexual assault, as well as provided countless hours of education and support around these issues to other individuals and organizations in your town.

Direct services included crisis counseling through our 24-hour hotline; one-on-one crisis and ongoing advocacy; providing emergency shelter to women and children; support groups; hospital, police and court accompaniment; restraining orders and other legal assistance; providing food, clothing, and transportation; advocating for families' medical/

mental health, housing, and financial needs; assisting with educational and employment opportunities; and much more.

Following are some the services we provided to adults and children living in Bristol in the 2021-2022 year (please note, individuals may receive multiple services):

Accompaniment and Advocacy	116
Emotional Support and Safety Services.....	530
Information and Referrals.....	116
Shelter/ Housing Services	39



APPENDIX A – RSA 32

SECTION 32:1

32:1 Statement of Purpose. – The purpose of this chapter is to clarify the law as it existed under former RSA 32. A town or district may establish a municipal budget committee to assist its voters in the prudent appropriation of public funds. The budget committee, in those municipalities which establish one, is intended to have budgetary authority analogous to that of a legislative appropriations committee. It is the legislature’s further purpose to establish uniformity in the manner of appropriating and spending public funds in all municipal subdivisions to which this chapter applies, including those towns, school districts and village districts which do not operate with budget committees, and have not before had much statutory guidance.

Source. 1993, 332:1, eff. Aug. 28, 1993.

SECTION 32:5

32:5 Budget Preparation. – I. The governing body, or the budget committee if there is one, shall hold at least one public hearing on each budget, not later than 25 days before each annual or special meeting, public notice of which shall be given at least 7 days in advance, and after the conclusion of public testimony shall finalize the budget to be submitted to the legislative body. If a town or district uses sub-accounts to budget or track financial data it shall make that data available for public inspection at the public hearing. One or more supplemental public hearings may be held at any time before the annual or special meeting, subject to the 7-day notice requirement. If the first hearing or any supplemental hearing is recessed to a later date or time, additional notice shall not be required for a supplemental session if the date, time, and place of the supplemental session are made known at the original hearing. Public hearings on bonds and notes in excess of \$100,000 shall be held in accordance with RSA 33:8-a, I. Days shall be counted in accordance with RSA 21:35. II. All purposes and amounts of appropriations to be included in the budget or special warrant articles shall be disclosed or discussed at the final hearing. The governing body or budget committee shall not thereafter insert, in any budget column or special warrant article, an additional amount or purpose of appropriation which was not disclosed or discussed at that hearing, without first holding one or more public hearings on supplemental budget requests for town or district expenditures. III. All appropriations recommended shall be stipulated

on a “gross” basis, showing anticipated revenues from all sources, including grants, gifts, bequests, and bond issues, which shall be shown as offsetting revenues to appropriations affected. The budget shall be prepared according to rules adopted by the commissioner of revenue administration under RSA 541-A, relative to the required forms and information to be submitted for recommended appropriations and anticipated revenues for each town or district.

IV. Budget forms for the annual meeting shall include, in the section showing recommended appropriations, comparative columns indicating at least the following information:

(a) Appropriations voted by the previous annual meeting.
(b) Actual expenditures made pursuant to those appropriations, or in those towns and districts which hold annual meetings prior to the close of the current fiscal year, actual expenditures for the most recently completed fiscal year.
(c) All appropriations, including appropriations contained in special warrant articles, recommended by the governing body.

(d) If there is a budget committee, all the appropriations, including appropriations contained in special warrant articles, recommended by the budget committee.
V. When any purpose of appropriation, submitted by a governing body or by petition, appears in the warrant as part of a special warrant article:

(a) The article shall contain a notation of whether or not that appropriation is recommended by the governing body, and, if there is a budget committee, a notation of whether or not it is recommended by the budget committee;

(b) If the article is amended at the first session of the meeting in an official ballot referendum municipality, the governing body and the budget committee, if one exists, may revise its recommendation on the amended version of the special warrant article and the revised recommendation shall appear on the ballot for the second session of the meeting provided, however, that the 10 percent limitation on expenditures provided for in RSA 32:18 shall be calculated based upon the initial recommendations of the budget committee;

(c) Defects or deficiencies in these notations shall not affect the legal validity of any appropriation otherwise lawfully made; and

(d) All appropriations made under special warrant articles shall be subject to the hearing requirements of paragraphs I and II of this section.
V-a. The legislative body of any town, school district, or village district may vote to require that all votes by an advisory budget committee, a town, school district, or village

district budget committee, and the governing body or, in towns, school districts, or village districts without a budget committee, all votes of the governing body relative to budget items or any warrant articles shall be recorded votes and the numerical tally of any such vote shall be printed in the town, school district, or village district warrant next to the affected warrant article. Unless the legislative body has voted otherwise, if a town or school district has not voted to require such tallies to be printed in the town or school district warrant next to the affected warrant article, the governing body or the budget committee adopted under RSA 32:14 may, on its own initiative, require that the tallies of its votes be printed next to the affected article.

V-b. Any town may vote to require that the annual budget and all special warrant articles having a tax impact, as determined by the governing body, shall contain a notation stating the estimated tax impact of the article. The determination of the estimated tax impact shall be subject to approval by the governing body.

VI. Upon completion of the budgets, an original of each budget and of each recommendation upon special warrant articles, signed by a quorum of the governing body, or of the budget committee, if any, shall be placed on file with the town or district clerk. A certified copy shall be forwarded by the chair of the budget committee, if any, or otherwise by the chair of the governing body, to the commissioner of revenue administration pursuant to RSA 21-J:34.

VII. (a) The governing body shall post certified copies of the budget with the warrant for the meeting. The operating budget warrant article shall contain the amount as recommended by the budget committee if there is one. In the case of towns, the budget shall also be printed in the town report made available to the legislative body at least one week before the date of the annual meeting. A school district or village district may vote, under an article inserted in the warrant, to require the district to print its budget in an annual report made available to the district's voters at least one week before the date of the annual meeting. Such district report may be separate or may be combined with the annual report of the town or towns within which the district is located.

(b) The governing body in official ballot referenda jurisdictions operating under RSA 40:13 shall post certified copies of the default budget form or any amended default budget form with the proposed operating budget and the warrant.

(c) If the operating budget warrant article is amended at the first session of the meeting in an official ballot referendum jurisdiction operating under RSA 40:13, the governing body and the budget committee, if one exists, may

each vote on whether to recommend the amended article, and the recommendation or recommendations shall appear on the ballot for the second session of the meeting.

VIII. The procedural requirements of this section shall apply to any special meeting called to raise or appropriate funds, or to reduce or rescind any appropriation previously made, provided, however, that any budget form used may be prepared locally. Such a form or the applicable warrant article shall, at a minimum, show the request by the governing body or petitioners, the recommendation of the budget committee, if any, and the sources of anticipated offsetting revenue, other than taxes, if any.

IX. If the budget committee fails to deliver a budget prepared in accordance with this section, the governing body shall post its proposed budget with a notarized statement indicating that the budget is being posted pursuant to this paragraph in lieu of the budget committee's proposed budget. This alternative budget shall then be the basis for the application of the provisions of this chapter.

X. If a town or district uses sub-accounts to budget or track financial data, it shall ensure the budget data at the account and sub-account levels is available for public inspection prior to and at the annual or special meeting, at which the budget or any appropriation is to be considered.

Source. 1993, 332:1, eff. Aug. 28, 1993. 1996, 214:2, eff. Aug. 9, 1996. 1997, 41:1, eff. July 11, 1997. 2001, 71:2, eff. July 1, 2001. 2002, 61:1, eff. June 25, 2002. 2004, 68:1, eff. July 6, 2004; 219:2, eff. Aug. 10, 2004; 238:5, eff. June 15, 2004; 238:12, eff. Aug. 10, 2004 at 12:01 a.m. 2007, 305:1, eff. Sept. 11, 2007. 2009, 2:1, eff. Feb. 20, 2009. 2010, 90:1, eff. July 24, 2010. 2012, 6:1, eff. May 21, 2012; 217:1, eff. July 1, 2013. 2014, 190:7, eff. Sept. 9, 2014. 2018, 246:1, eff. Aug. 11, 2018. 2021, 134:3, 4, eff. Sept. 21, 2021.

SECTION 32:16

32:16 Duties and Authority of the Budget Committee. –

In any town which has adopted the provisions of this subdivision, the budget committee shall have the following duties and responsibilities:

- I. To prepare the budget as provided in RSA 32:5, and if authorized under RSA 40:14-b, a default budget under RSA 40:13, IX(b) for submission to each annual or special meeting of the voters of the municipality, and, if the municipality is a town, the budgets of any school district or village district wholly within the town, unless the warrant for such meeting does not propose any appropriation.
- II. To confer with the governing body or bodies and with other officers, department heads and other officials, relative to esti-

mated costs, revenues anticipated, and services performed to the extent deemed necessary by the budget committee. It shall be the duty of all such officers and other persons to furnish such pertinent information to the budget committee. III. To conduct the public hearings required under RSA 32:5, I. IV. To forward copies of the final budgets to the clerk or clerks, as required by RSA 32:5, VI, and, in addition, to deliver 2 copies of such budgets and recommendations upon special warrant articles to the respective governing body or bodies at least 20 days before the date set for the annual or special meeting, to be posted with the warrant. Source. 1993, 332:1, eff. Aug. 28, 1993. 2004, 219:4, eff. Aug. 10, 2004.

SECTION 32:17

32:17 Duties of Governing Body and Other Officials. – I. The governing bodies of municipalities adopting this subdivision, or of districts which are wholly within towns adopting this subdivision, shall review the statements submitted to them under RSA 32:4 and shall submit their own recommendations to the budget committee, together with all information necessary for the preparation of the annual budget, including each purpose for which an appropriation is sought and each item of anticipated revenue, including all sub-accounts used by the governing body, at such time as the budget committee shall fix. In the case of a special meeting calling for the appropriation of money, the governing body shall submit such information not later than 5 days prior to the required public hearing. Department heads and other officers shall submit their departmental statements of estimated expenditures and receipts to the budget committee, if requested. II. The information provided to the budget committee as required by this chapter shall be in a format acceptable to the budget committee. This requirement may be satisfied by the municipality by providing the assistance of a knowledgeable staff person who will attend the budget committee meetings with access to and the ability to provide the required information. III. The governing body shall incorporate any sub-accounts created by the budget committee into the software used to budget or track financial data. Source. 1993, 332:1, eff. Aug. 28, 1993. 2021, 134:5, eff. Sept. 21, 2021.

APPENDIX B – RSA 40

SECTION 40:12

40:12 Definition. – In this subdivision “local political subdivision” means any local political subdivision of the state whose legislative body raises and appropriates funds through an annual meeting. Source. 1995, 164:1, eff. July 31, 1995.

SECTION 40:13

40:13 Use of Official Ballot. –

I. Notwithstanding RSA 39:3-d, RSA 40:4-e, or any other provision of law, any local political subdivision as defined in RSA 40:12 which has adopted this subdivision shall utilize the official ballot for voting on all issues before the voters. II. The warrant for any annual meeting shall prescribe the place, day and hour for each of 2 separate sessions of the meeting, and notice shall be given as otherwise provided in this section. Final budgets and ballot questions shall be printed in the annual report made available to the legislative body at least one week before the date of the second session of the annual meeting. II-a. Notwithstanding any other provision of law, all local political subdivisions which adopt this subdivision, who have not adopted an April or May election date under RSA 40:14, X, shall comply with the following schedule pertaining to notice, petitioned articles, hearings, and warrants for the annual meeting: (a) The final date for posting notice of budget hearings under RSA 32:5 and RSA 195:12 and hearings under RSA 33:8-a shall be the second Tuesday in January. (b) The “budget submission date” as defined in RSA 273-A:1, III and the final date for submission of petitioned articles under RSA 39:3 and RSA 197:6 shall be the second Tuesday in January, provided however, that if a petitioned article proposes a bond governed by RSA 33:8-a, the deadline shall be the preceding Friday. (c) Budget hearings under RSA 32:5 and RSA 195:12 and hearings under RSA 33:8-a shall be held on or before the third Tuesday in January. One or more supplemental budget hearings may be held at any time before the first session of the annual meeting, subject to the 7-day notice requirement in RSA 32:5. If the first hearing or any supplemental hearing is recessed to a later date or time, additional notice shall not be required for a supplemental session if the date, time, and place of the supplemental session are made known at the original hearing. In a political subdivision that has adopted a municipal budget committee pursuant to RSA 32:14, the

last day for the budget committee to deliver copies of the final budget and recommendations to the governing body pursuant to RSA 32:16, IV shall be the Thursday before the last Monday in January.

(d) Warrants under RSA 39:5 and RSA 197:7 and budgets shall be posted and copies available to the general public on or before the last Monday in January.

II-b. Notwithstanding any other provision of law, all political subdivisions which hold their annual meetings in April shall comply with the following schedule pertaining to notice, petitioned articles, hearings, and warrants for the annual meeting.

(a) The final date for posting notice of budget hearings under RSA 32:5 and RSA 195:12 and hearings under RSA 33:8-a shall be the second Tuesday in February.

(b) The “budget submission date” as defined in RSA 273-A:1, III and the final date for submission of petitioned articles under RSA 39:3 and RSA 197:6 shall be the second Tuesday in February, provided however, that if a petitioned article proposes a bond governed by RSA 33:8-a, the deadline shall be the preceding Friday.

(c) Budget hearings under RSA 32:5 and RSA 195:12 and hearings under RSA 33:8-a shall be held on or before the third Tuesday in February. One or more supplemental budget hearings may be held at any time before the first session of the annual meeting, subject to the 7-day notice requirement in RSA 32:5. If the first hearing or any supplemental hearing is recessed to a later date or time, additional notice shall not be required for a supplemental session if the date, time, and place of the supplemental session are made known at the original hearing. In a political subdivision that has adopted a municipal budget committee pursuant to RSA 32:14, the last day for the budget committee to deliver copies of the final budget and recommendations to the governing body pursuant to RSA 32:16, IV shall be the Thursday before the last Monday in February.

(d) Warrants under RSA 39:5 and RSA 197:7 and budgets shall be posted and copies available to the general public on or before the last Monday in February.

II-c. Notwithstanding any other provision of law, all political subdivisions which hold their annual meetings in May shall comply with the following schedule pertaining to notice, petitioned articles, hearings, and warrants for the annual meeting:

(a) The final date for posting notice of budget hearings under RSA 32:5 and RSA 195:12 and hearings under RSA 33:8-a shall be the second Tuesday in March.

(b) The “budget submission date” as defined in RSA 273-A:1, III and the final date for submission of petitioned articles under RSA 39:3 and RSA 197:6 shall be the second Tuesday in March, provided however, that if a petitioned article proposes a bond

governed by RSA 33:8-a, the deadline shall be the preceding Friday.

(c) Budget hearings under RSA 32:5 and RSA 195:12 and hearings under RSA 33:8-a shall be held on or before the third Tuesday in March. One or more supplemental budget hearings may be held at any time before the first session of the annual meeting, subject to the 7-day notice requirement in RSA 32:5. If the first hearing or any supplemental hearing is recessed to a later date or time, additional notice shall not be required for a supplemental session if the date, time, and place of the supplemental session are made known at the original hearing. In a political subdivision that has adopted a municipal budget committee pursuant to RSA 32:14, the last day for the budget committee to deliver copies of the final budget and recommendations to the governing body pursuant to RSA 32:16, IV shall be the Thursday before the last Monday in March.

(d) Warrants under RSA 39:5 and RSA 197:7 and budgets shall be posted and copies available to the general public on or before the last Monday in March.

II-d. The voter checklist shall be updated in accordance with RSA 669:5 for each session of the annual meeting.

III. The first session of the annual meeting, which shall be for the transaction of all business other than voting by official ballot, shall be held between the first and second Saturdays following the last Monday in January, inclusive of those Saturdays; between the first and second Saturdays following the last Monday in February, inclusive of those Saturdays; or between the first and second Saturdays following the last Monday in March, inclusive of those Saturdays at a time prescribed by the local political subdivision’s governing body.

IV. The first session of the meeting, governed by the provisions of RSA 40:4, 40:4-a, 40:4-b, 40:4-f, and 40:6-40:10, shall consist of explanation, discussion, and debate of each warrant article, including warrant articles pertaining to the operating budget and the default budget. A vote to restrict reconsideration shall be deemed to prohibit any further action on the restricted article until the second session, and RSA 40:10, II shall not apply. Warrant articles may be amended at the first session, subject to the following limitations:

(a) Warrant articles whose wording is prescribed by law shall not be amended.

(b) Warrant articles that are amended shall be placed on the official ballot for a final vote on the main motion, as amended.

(c) No warrant article shall be amended to eliminate the subject matter of the article. An amendment that changes the dollar amount of an appropriation in a warrant article shall not be deemed to violate this subparagraph.

V. [Repealed.]

APPENDIX B – RSA 40

V-a. The legislative body of any town, school district, or village district may vote to require that all votes by an advisory budget committee, a town, school district, or village district budget committee, and the governing body or, in towns, school districts, or village districts without a budget committee, all votes of the governing body relative to budget items or any warrant articles or ballot questions shall be recorded votes and the numerical tally of any such vote shall be printed in the town, school district, or village district warrant next to the affected warrant article or on the ballot next to the affected ballot question. Unless the legislative body has voted otherwise, if a town or school district has not voted to require such tallies to be printed in the town or school district warrant next to the affected warrant article or on the ballot next to the affected ballot question, the governing body may do so on its own initiative.

VI. All warrant articles shall be placed on the official ballot for a final vote, including warrant articles as amended by the first session. All special warrant articles shall be accompanied on the ballot by recommendations as required by RSA 32:5, V, concerning any appropriation or appropriation as amended. For any article that proposes the adoption or amendment of an ordinance, a topical description of the substance of the ordinance or amendment, which shall be neutral in its language, may be placed on the official ballot instead of the full text of the ordinance or amendment, subject to the provisions of paragraphs VII-a and VIII-a. With respect to the adoption or amendment of a zoning ordinance, historic district ordinance, or building code, the provisions of RSA 675:3 shall govern to the extent they are inconsistent with anything contained in this paragraph or in paragraph VII-a or VIII-a.

VII. The second session of the annual meeting, which is the official ballot voting day as defined in RSA 652:16-g, to elect officers of the local political subdivision by official ballot, to vote on questions required by law to be inserted on said official ballot, and to vote on all warrant articles from the first session on official ballot, shall be held on the second Tuesday in March, the second Tuesday in April, or the second Tuesday in May, as applicable unless it is postponed in accordance with RSA 40:4, II(b) and RSA 669:1. Notwithstanding RSA 669:1, 670:1, or 671:2, the second session shall be deemed the annual election date for purposes of all applicable election statutes including, but not limited to, RSA 669:5, 669:19, 669:30, 670:3, 670:4, 670:11, 671:15, 671:19, and 671:30 through 32; and votes on zoning ordinances, historic district ordinances, and building codes under RSA 675.

VII-a. When a topical description of the substance of a proposed ordinance or amendment to an ordinance is to be

placed on the official ballot, an official copy of the proposed ordinance or amendment, including any amendment to the proposal adopted the first session, shall be placed on file and made available to the public at the office of the clerk of the political subdivision not later than one week prior to the date of the second session of the annual meeting. An official copy of the proposed ordinance or amendment shall be on display for the voters at the meeting place on the date of the meeting.

VIII. The clerk of the local political subdivision shall prepare an official ballot, which may be separate from the official ballot used to elect officers, for all warrant articles. Wording shall be substantively the same as the main motion, as it was made or amended at the first session, with only such minor textual changes as may be required to cast the motion in the form of a question to the voters.

VIII-a. A question as to the adoption or amendment of an ordinance shall be in substantially the following form:

“Are you in favor of the adoption of (amendment to) the ordinance as proposed by the selectmen as follows: (here insert text or topical description of proposed ordinance or amendment)?” In the event that there shall be more than a single proposed amendment to an ordinance to be submitted to the voters at any given meeting, the issue as to the several amendments shall be put in the following manner: “Are you in favor of the adoption of Amendment No. ___ to the ordinance as proposed by the selectmen as follows: (here insert text or topical description of proposed amendment)?”

IX. (a) “Operating budget” as used in this subdivision means “budget,” as defined in RSA 32:3, III, exclusive of “special warrant articles,” as defined in RSA 32:3, VI, and exclusive of other appropriations voted separately.

(b) “Default budget” as used in this subdivision means the amount of the same appropriations as contained in the operating budget authorized for the previous year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the operating budget and by salaries and benefits of positions that have been eliminated in the proposed budget. For the purposes of this paragraph, one-time expenditures shall be appropriations not likely to recur in the succeeding budget, and eliminated positions shall not include vacant positions under recruitment or positions redefined in the proposed operating budget, as determined by the governing body, unless the provisions of RSA 40:14-b are adopted, of the local political subdivision. In calculating the default budget amount, the governing body shall follow the statutory formula which may

result in a higher or lower amount than the proposed operating budget.

(c) “Contracts” as used in this subdivision means contracts previously approved, in the amount so approved, by the legislative body in either the operating budget authorized for the previous year or in a separate warrant article for a previous year.

X. If no operating budget article is adopted, the local political subdivision either shall be deemed to have approved the default budget or the governing body may hold a special meeting pursuant to paragraph XVI to take up the issue of a revised operating budget only; provided that RSA 31:5 and RSA 197:3 shall not apply to such a special meeting. If no operating budget article is adopted the estimated revenues shall nevertheless be deemed to have been approved.

XI. (a) The default budget shall be disclosed and presented for questions and discussion at the first budget hearing held pursuant to RSA 32:5 or RSA 197:6. The governing body, unless the provisions of RSA 40:14-b are adopted, shall complete a default budget form created by the department of revenue administration to demonstrate how the default budget amount was calculated. The line item details for changes under subparagraph (2) shall be available for inspection by voters. The form and associated calculations shall, at a minimum, include the following:

- (1) Appropriations contained in the previous year’s operating budget;
- (2) Reductions and increases to the previous year’s operating budget including identification of specific items that constitute a change by account code, and the reasons for each change;
- (3) One-time expenditures as defined under subparagraph IX(b); and
- (4) Reductions for eliminated positions and benefit expenditures as defined under subparagraph IX(b).

(b) This amount shall not be amended by the legislative body. However, this amount may be adjusted by the governing body, unless the provisions of RSA 40:14-b are adopted, acting on relevant new information at any time before the ballots are printed, provided the governing body, unless the provisions of RSA 40:14-b are adopted, completes an amended default budget form.

(c) The wording of the second session ballot question concerning the operating budget shall be as follows:

“Shall the (local political subdivision) raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes

set forth therein, totaling \$ _____? Should this article be defeated, the default budget shall be \$ _____, which is the same as last year, with certain adjustments required by previous action of the (local political subdivision) or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.”

XI-a. If a political subdivision maintains a separate fund for the revenues and expenditures related to the operation, maintenance, and improvement of a water or sewer system, and if any appropriation for such fund is to be raised through user fees or charges and is included in a warrant article separate from the operating budget, the warrant article may include a default amount for such appropriation, which shall be deemed to have been approved if the proposed appropriation is not approved. The default amount shall be determined by the governing body, or by the budget committee if the political subdivision has adopted the provisions of RSA 40:14-b, and shall equal the amount of the same appropriation for the preceding fiscal year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the previous year’s appropriation. The warrant article shall state the default amount for the appropriation and shall state that if the appropriation proposed in the article is not approved, the default amount shall be deemed to have been approved.

XII. Voting at the second session shall conform to the procedures for the nonpartisan ballot system as set forth in RSA 669:19-29, RSA 670:5-7 and RSA 671:20-30, including all requirements pertaining to absentee voting, polling place, and polling hours.

XIII. Approval of all warrant articles shall be by simple majority except for questions which require a 2/3 vote by law, contract, or written agreement.

XIV. Votes taken at the second session shall be subject to recount under RSA 669:30-33 and RSA 40:4-c.

XV. Votes taken at the second session shall not be reconsidered.

XVI. The warrant for any special meeting shall prescribe the date, place and hour for both a first and second session. The second session shall be warned for a date not fewer than 28 days nor more than 60 days following the first session. The first and second sessions shall conform to the provisions of this subdivision pertaining to the first and second sessions of annual meetings. Special meetings shall be subject to RSA 31:5, 39:3, 195:13, 197:2, and 197:3, provided that no more than one special meeting may be held to raise and appropriate money

for the same question or issue in any one calendar year or fiscal year, whichever applies, and further provided that any special meeting held pursuant to paragraphs X and XI shall not be subject to RSA 31:5 and RSA 197:3 and shall not be counted toward the number of special meetings which may be held in a given calendar or fiscal year.

XVII. Notwithstanding any other provision of law, if the sole purpose of a special meeting is to consider the adoption, amendment, or repeal of a zoning ordinance, historic district ordinance, or building code pursuant to RSA 675, including the adoption of an emergency zoning and planning ordinance pursuant to RSA 675:4-a, the meeting shall consist of only one session, which shall be for voting by official ballot on the proposed ordinance, code, amendment, or repeal. The warrant for the meeting shall be posted in accordance with RSA 39:5. Source. 1995, 164:1, eff. July 31, 1995. 1996, 276:1, 2, eff. June 10, 1996. 1997, 318:4, 5, 12, eff. Aug. 22, 1997. 1999, 86:1-3, eff. Aug. 2, 1999. 2000, 16:2, 3, 4, 5, eff. April 30, 2000. 2001, 71:5-7, eff. July 1, 2001. 2004, 219:1, eff. Aug. 10, 2004. 2007, 305:2, eff. Sept. 11, 2007. 2009, 2:2, eff. Feb. 20, 2009. 2010, 69:1, eff. July 18, 2010; 90:2-4, eff. July 24, 2010. 2011, 1:1, eff. Feb. 4, 2011; 57:1, eff. May 9, 2011. 2012, 217:2, eff. July 1, 2013. 2013, 116:1-3 eff. Aug. 24, 2013; 191:2, eff. Aug. 31, 2013. 2014, 7:1-4, eff. July 5, 2014; 190:1-3, 8-10, eff. Sept. 9, 2014. 2018, 241:1, 2, eff. Aug. 11, 2018; 313:1, 2, eff. Aug. 24, 2018. 2019, 192:2, eff. July 10, 2019.

SECTION 31:95-H

31:95-h Revolving Funds. –

I. A town may, by vote of the legislative body, establish a revolving fund. Each revolving fund shall be limited to one of the following purposes:

- (a) Facilitating, maintaining, or encouraging recycling as defined in RSA 149-M:4;
- (b) Providing ambulance services, or fire services, or both;
- (c) Providing public safety services by municipal employees or volunteers outside of the ordinary detail of such persons, including but not limited to public safety services in connection with special events, highway construction, and other construction projects, or for any other public safety purpose deemed appropriate by the municipality;
- (d) Creating affordable housing and facilitating transactions

relative thereto;

- (e) Providing cable access for public, educational, or governmental use;
- (f) Financing of energy conservation and efficiency and clean energy improvements by participating property owners in an energy efficiency and clean energy district established pursuant to RSA 53-F; or
- (g) Facilitating transactions relative to municipal group net metering.

II. If a town establishes a revolving fund for any of the purposes listed in paragraph I, it may deposit into the fund all or any part of the revenues from fees, charges, or other income derived from the activities or services supported by the fund, and any other revenues approved by the legislative body for deposit into the fund. The money in the fund shall be allowed to accumulate from year to year, and shall not be considered part of the town’s general surplus. The town treasurer shall have custody of all moneys in the fund, and shall pay out the same only upon order of the governing body, or other board or body designated by the local legislative body at the time the fund is created; provided, that no further approval of the legislative body, if different from the governing body, shall be required. Such funds may be expended only for the purposes for which the fund was created.

III. The legislative body may, at the time it establishes a revolving fund or at any time thereafter, place limitations on expenditures from the fund including, but not limited to, restrictions on the types of items or services that may be purchased from the fund, limitations on the amount of any single expenditure, and limitations on the total amount of expenditures to be made in a year. No amount may be expended from a revolving fund established hereunder for any item or service for which an appropriation has been specifically rejected by the legislative body during the same year.

IV. The provisions of this section shall not preclude the establishment of a revolving fund for any other purpose authorized by law.

Source. 2005, 79:1, eff. Aug. 6, 2005. 2008, 68:1, eff. July 20, 2008; 391:1, eff. Sept. 15, 2008. 2010, 215:3, eff. Aug. 27, 2010. 2013, 9:1, eff. July 6, 2013. 2017, 95:1, eff. Aug. 7, 2017. 2018, 30:1, eff. July 14, 2018; 58:1, eff. July 24, 2018.

APPENDIX D - CAPITAL IMPROVEMENTS PROGRAM WORKSHEET

2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
65	October 5, 2022											
66	Equipment/Project Name	NOTES										
67	DEBT PAYMENTS											
68	Town Office Renovations Principal		56,789.20	56,921.63	61,131.19	63,425.61	65,800.38	68,269.99	70,829.70	73,486.53	76,240.87	
69	Town Office Renovations Interest		22,311.39	20,178.86	17,969.40	15,674.98	13,300.21	10,831.00	8,270.99	5,614.06	2,859.40	
70	Public Safety Building Principal		9,800.00	11,000.00	12,000.00	12,000.00	12,000.00	13,000.00	13,000.00	13,000.00	14,000.00	15,000.00
71	Public Safety Building Interest		13,634.56	13,967.50	12,592.50	12,017.50	11,417.50	10,792.50	10,172.50	9,552.50	8,932.50	8,312.50
72	Treatment Plant Upgrade Principal (loan from USDA thru 2039)		6,800.00	7,000.00	7,000.00	7,000.00	8,000.00	8,000.00	9,000.00	9,000.00	9,000.00	9,000.00
73	Treatment Plant Upgrade Interest (loan from USDA thru 2039)		5,096.90	4,824.00	4,544.50	4,194.50	3,829.50	3,459.50	3,089.50	2,719.50	2,349.50	1,979.50
74	Waste Water chlorodechlor Principal (thru 2033)		27,166.88	27,166.85	27,166.85	27,166.85	27,166.88	27,166.88	27,166.88	27,166.88	27,166.88	27,166.88
75	Waste Water chlorodechlor Interest (thru 2033)		8,430.00	8,430.00	8,430.00	8,430.00	8,430.00	8,430.00	8,430.00	8,430.00	8,430.00	8,430.00
76	Central Square Project Principal Payment		85,500.00	85,500.00	85,500.00	85,500.00	85,500.00	85,500.00	85,500.00	85,500.00	85,500.00	85,500.00
77	Central Square Project Interest Payment		3,765.00	3,765.00	3,765.00	3,765.00	3,765.00	3,765.00	3,765.00	3,765.00	3,765.00	3,765.00
78	Library Addition Interest Payment		1,883.00	1,883.00	1,883.00	1,883.00	1,883.00	1,883.00	1,883.00	1,883.00	1,883.00	1,883.00
79	Engine #4 Replacement Principal (warrant article passed in 2014 payment 2015 thru 2021)		69,077.00	69,077.00	69,077.00	69,077.00	69,077.00	69,077.00	69,077.00	69,077.00	69,077.00	69,077.00
80	Engine #4 Replacement Interest (warrant article passed in 2014 payment 2015 thru 2021)		1,384.00	1,384.00	1,384.00	1,384.00	1,384.00	1,384.00	1,384.00	1,384.00	1,384.00	1,384.00
81	Engine #6 Dump Lease Purchase		31,200.00	31,200.00	31,200.00	31,200.00	31,200.00	31,200.00	31,200.00	31,200.00	31,200.00	31,200.00
82	Engine #6 Dump Lease Interest		20,241.92	20,241.92	20,241.92	20,241.92	20,241.92	20,241.92	20,241.92	20,241.92	20,241.92	20,241.92
83	Fire Department radio lease purchase		329,696.16	315,176.89	550,020.65	530,153.73	497,308.73	466,693.72	477,841.00	443,228.35	443,887.03	364,311.76
84	Sidewalk Tractor Lease Payment											
85												
86												
87												
88	OFFSETTING REVENUES											
89	Keyway Fire Equipment Fund											
90	Police Cruiser Capital Reserve											
91	Police Cruiser Enterprise Fund											
92	Police Detail Enterprise Fund											
93	Public Works Equipment Capital Reserve											
94	Public Works Equipment Enterprise Fund											
95	Fire Department Equipment Capital Reserve											
96	Fire Department Equipment Enterprise Fund											
97	Transfer Station Improvements Enterprise Fund											
98	Sewer dept											
99												
100	Total Offsetting Revenues		112,500.00	52,000.00	194,000.00	544,000.00	380,000.00	176,000.00	115,000.00	68,000.00	240,000.00	345,000.00
101												
102												
103	Year Total Appropriations including Debt:		906,424.16	919,176.89	1,109,020.65	1,213,153.73	1,138,308.73	1,137,693.72	1,129,841.00	1,151,229.35	1,163,887.03	1,104,311.76
104	Projected Capital Portion of Tot. Rate (based on current valuation)		163	163	137	215	201	189	137	200	201	191
105												
106	Town Valuation		557,761,884.00	590,007,180.00	651,795,211.99	664,404,700.20	667,427,233.70	670,264,662.32	673,116,186.03	675,981,767.56	678,888,676.40	681,755,984.72
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Notes
1 Shared use with Sewer dept

Fund Code Key	Abbr.
Access Fee	AF
Appropriation	AP
Bond	BD
Capital Reserve	CR
Encumbered	EN
Enterprise Fund	EF
Grant	GT
Impact Fee	IF
Lease Purchase	LP
Public Donation	PD
User Fee	UF

Priority	Abbr.
1	1
2	2
3	3
4	4
5	5
6	6
7	7

TOWN DIRECTORY

5 School Street

Bristol, New Hampshire

www.bristolnh.gov

ASSESSING OFFICE/LAND USE 744-3354

Monday-Friday 8:00 am -4:00 pm

FIRE DEPARTMENT 744-2632

Monday-Friday 8:00 am-4:00 pm (Business Office)

HIGHWAY DEPARTMENT 744-8411

Monday-Friday 7:00 am-3:30 pm

(Closed Friday during the summer)

HUMAN SERVICES OFFICE..... 744-2522

(by appointment only)

MINOT-SLEEPER LIBRARY 744-3352

Monday, Wednesday, Thursday & Friday 10:00 am-6:00 pm

Tuesday 1:00 pm-8:00 pm

Saturday 10:00 am-2:00 pm

POLICE DEPARTMENT 744-6320

Monday-Friday 8:00 am-4:00 pm

SELECT BOARD'S OFFICE 744-3354

Monday-Friday 8:00 am-4:00 pm

TRANSFER STATION 744-0482

Monday, Wednesday, & Saturday 8:00 am - 4:00 pm

TOWN CLERK/TAX COLLECTOR 744-3354 x115 or 116

Monday, Tuesday, Thursday, & Friday 8:00 am-4:00 pm

Wednesday 12:00 pm-7:00 pm

WATER/SEWER DEPARTMENT 744-8411

Monday-Friday 7:00 am-3:30 pm

RV Dumping is allowed between the hours of

8:00 am to 12:00 pm and 12:30 pm to 3:00 pm.

