



# TOWN OF PLYMOUTH



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# 2022 ANNUAL REPORT



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## TOWN OF PLYMOUTH OFFICES

web site: [www.plymouth-nh.org](http://www.plymouth-nh.org)

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<b><u>Town Hall Offices:</u></b>	6 Post Office Square	
Selectmen's Office:	Monday-Friday - 8:00 AM - 4:30 PM	536-1731
	e-mail: <a href="mailto:townhall@plymouth-nh.org">townhall@plymouth-nh.org</a>	536-0036 Fax
Town Manager:	e-mail: <a href="mailto:townmanager@plymouth-nh.org">townmanager@plymouth-nh.org</a>	536-1731
Finance/Personnel:	e-mail: <a href="mailto:finance@plymouth-nh.org">finance@plymouth-nh.org</a>	536-1731
Planning & Comm Dev:	e-mail: <a href="mailto:jperez@plymouth-nh.org">jperez@plymouth-nh.org</a>	536-1731
	<b>Website: <a href="http://plymouth-nh.or">plymouth-nh.or</a></b>	
<b><u>Town Clerk:</u></b>	6 Post Office Square	
	Monday-Friday - 8:30 AM - 4:00 PM	536-1732
	Wednesdays – 8:30 – 5:30 PM	
	e-mail: <a href="mailto:townclerk@plymouth-nh.org">townclerk@plymouth-nh.org</a>	
	<b>Website: <a href="http://www.townclerkplymouthnh.com">www.townclerkplymouthnh.com</a></b>	
<b><u>Tax Collector:</u></b>	6 Post Office Square	
	Tues/Wed/Thurs - 8:00 AM - 2:00 PM	536-4733
	e-mail: <a href="mailto:lbuffington@plymouth-nh.org">lbuffington@plymouth-nh.org</a>	
<b><u>Police Department:</u></b>	334 Main Street	536-1804
Administration Office:	Monday-Friday - 7:00 AM - 3:30 PM	536-4008 Fax
	<b>Website: <a href="http://www.plymouthpd.org">www.plymouthpd.org</a></b>	
<b><u>Fire Department:</u></b>	42 Highland Street (Fire Station/House)	536-1253
Administration Office:	Monday-Friday - 8:00 AM - 4:00 PM	536-0035 Fax
	e-mail: <a href="mailto:jgoodwin@plymouthfd.org">jgoodwin@plymouthfd.org</a>	
<b><u>Highway Department:</u></b>	31 South Street – Highway Garage	
Administration Office:	Monday-Friday - 7:00 AM - 3:30 PM	536-1623
	email: <a href="mailto:highway@plymouth-nh.org">highway@plymouth-nh.org</a>	
<b><u>Recycling Center:</u></b>	Beech Hill Road	
Administration Office:	Tues/Thurs/Fri/Sat - 8:00 AM - 4:00 PM	536-2378
	Sunday - 8:00 AM - 1:00 PM	
	e-mail: <a href="mailto:recyclingmanager@plymouth-nh.org">recyclingmanager@plymouth-nh.org</a>	
<b><u>Parks Department:</u></b>	43 Old Ward Bridge Road	536-3250
	e-mail: <a href="mailto:rcormiea@pemibaker.org">rcormiea@pemibaker.org</a>	
<b><u>Recreation Department:</u></b>	43 Old Ward Bridge Road	
Administration Office:	Monday-Friday - 8:00 AM - 4:00 PM	536-1397
	Summer Hours - 7:30 AM - 3:30 PM	536-9085
	e-mail: <a href="mailto:lash@pemibaker.org">lash@pemibaker.org</a>	
<b><u>Pease Public Library:</u></b>	1 Russell Street	
	Mon/Tues/Wed. - 10:00 AM - 8:00 PM	536-2616
	Thurs/Fri. - 10:00 AM - 5:00 PM	536-2369 Fax
	Saturday - 10:00 AM - 2:00 PM	
	e-mail: <a href="mailto:pease@peasepubliclibrary.org">pease@peasepubliclibrary.org</a>	
<b><u>Town Welfare Office:</u></b>	6 Post Office Square & Bridge House	
	Mon/Thurs - 10am-2pm & Fri. 11am-1pm	412-2484
	e-mail: <a href="mailto:welfare1@plymouth-nh.org">welfare1@plymouth-nh.org</a>	

**2022**  
**ANNUAL REPORT**  
**OF THE OFFICERS**  
**OF THE**

**TOWN OF**  
**PLYMOUTH, N.H.**

YEAR ENDING:  
**DECEMBER 31, 2022**

FISCAL YEAR ENDING:  
**JUNE 30, 2022**



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**THIS 2022 ANNUAL REPORT IS DEDICATED TO  
TWO VERY PROMINENT CITIZENS IN THE TOWN OF PLYMOUTH COMMUNITY**

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**IN REMEMBRANCE OF  
JOHN (JAY) PARKER OLMSTEAD**

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Jay was raised in Plymouth NH, where he excelled in both academics and athletics. His summers were spent enjoying the clear waters of Squam Lake, and for several summers he delivered mail by boat to the residents of the Lake and Islands.

College took him away from Plymouth, where he eventually graduated from the University of Vermont. After college, he tried the city life, living and working in the New York City area. But then, he was drawn to the service, and enrolled in Officer Candidate School. Jay was commissioned as an Officer in the United States Navy and served two tours in Vietnam. Serving both in active duty and reserves, Jay retired having reached the rank of Commander.

Jay was always one to better himself. And as such, he was called to follow in his father's footsteps and attend medical school. This was no small task as he was older than traditional med school students and had a small family already established. Four years later, he graduated from the Kansas City College of Osteopathic Medicine with a degree of Doctor of Osteopathy.

Jay continued to practice medicine, both in the Navy and in civilian practice in various roles for nearly 30 years. While his career in medicine led him in many directions, his primary focus was in Occupational Medicine. Wanting to further his education while in his 60's, Jay pursued and received his Master's in Public Health from the Medical College of Wisconsin.

His career took him to many locations, but Jay always wanted to return home to Plymouth in his retirement. Jay and his wife Caryl built a home in Plymouth in 2001. This was the place of numerous family gatherings for the holidays, birthdays, or just a barbeque watching the sunset over the mountains.

Jay was an avid reader and gardener. Year after year he would plant numerous fruit trees and tend to his vegetable garden. Always drawn to the water, Jay took many trips to Montana where he developed a love of fly fishing along the numerous rivers.

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IN REMEMBRANCE OF  
**ELIZABETH (BETTY) BATCHELDER**

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Elizabeth (Betty) H. Batchelder of Plymouth, NH was the daughter of Marian and Lhoyd Hayward of Montpelier, VT. She graduated salutatorian from Montpelier High School in 1951, and later that year, she arrived in Plymouth, NH to attend Plymouth Teacher's College (now Plymouth State University). Upon graduation in 1955, she accepted a second-grade teaching position in Meredith, NH, where she taught for one year.

While at college, Betty worked as a server at the Waterville Inn at Snow's Mountain. Between shifts, she would often take a few runs. On one such day, she shared a T-bar with a local attorney, William Batchelder (Bill). They married in 1955 and together raised six children.

After moving to Undercliff Farm in the early 70s, Betty and Bill immersed their family in farm life, growing fruits and vegetables, raising livestock, keeping bees, maple sugaring, haying, etc. Betty also enjoyed spinning, dyeing, and knitting wool from her sheep and in the winter enjoyed cross-country skiing around the property.

After Bill's retirement in 1995, she and Bill enjoyed traveling together. Destinations included Italy, France, Norway, Denmark, Sweden, as well as several visits to the UK.

Throughout her adult life, Betty was very involved in her community. Early on, she was active in Plymouth's Parks and Recreation, Girl Scouts, Church of the Holy Spirit, and Second Comings Thrift Store. In later years, she was involved with Habitat for Humanity and the Philanthropic Educational Organization, but what she was most passionate about was the Plymouth Historical Society and the Young Ladies Library Association.

Betty valued her friendships, and she and Bill had many, as evidenced by the hundreds of homemade Christmas cards they sent each year. For decades, these cards came from a block print Betty carved to catalogue that year's theme on the farm. While she never dedicated the time to perfecting any of her artistic skills, she possessed great talent. She felt fortunate to have had Karl Drerup as one of her art professors.

Amazingly, Betty stayed connected throughout the years with her high school and college classmates. More recently, she and her college roommate, Maryann Lacasse, became pen pals. In October of last year, she attended her 70th High School reunion and greatly enjoyed catching up with her Montpelier crowd.

Most important to Betty was spending time with family. Bill was the love of her life, and she adored her children, grandchildren, and great-grandchildren. She delighted in following their evolving interests, achievements, and ambitions.

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**MEETING SCHEDULE OF  
TOWN BOARDS AND COMMISSIONS**

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**SELECT BOARD**

Meets on the 2<sup>nd</sup> and 4<sup>th</sup> Monday of each month at 5:00PM  
Work sessions are held during the regular meeting, if necessary.  
Meetings held at the Town Hall or via Zoom

**PLANNING BOARD**

Meets on the 1<sup>st</sup> Thursday at 6:30PM for a Work Session  
Meets on the 3<sup>rd</sup> Thursday at 6:30PM for Public Meeting  
Meetings held at the Town Hall or via Zoom

**CONSERVATION COMMISSION**

Meeting dates/time posted at Town Hall  
Or contact the Chairperson for the date/time and location

**PARKS AND RECREATION COMMISSION**

Meets on the 2<sup>nd</sup> Wednesday of each month, 5:30PM, Parks & Recreation Office  
Plymouth Elementary School

**ZONING BOARD OF ADJUSTMENT**

Meets on the 1<sup>st</sup> Tuesday of each month at 7:00PM  
at the Town Hall

All other committees meet at the call of the Chairperson.  
Contact the Chairperson for the location and time.



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## ELECTED OFFICIALS

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ELECTED	TERM EXPIRATION
<b><u>SELECT BOARD:</u></b> (3-year term)	
Zachary Tirrell, Chair	2023
William Bolton, Vice Chair	2025
Maryann Barnsley	2023
Ted Wisniewski	2024
Neil McIver	2025
<b><u>MODERATOR:</u></b> (2-year term)	
Robert Clay	2023
<b><u>TOWN TREASURER:</u></b> (3-year term)	
Carol Geraghty	2023
Jane Clay, Deputy Treasurer (Appointed 2007)	
Mary Nelson, Deputy Treasurer (Appointed 2016)	
<b><u>TOWN CLERK:</u></b> (3-year term)	
Jaseya Ewing	2025
Erin Orion (Appointed 2022)	
<b><u>TAX COLLECTOR:</u></b> (3-year term)	
Linda Buffington	2025
<b><u>SUPERVISORS OF THE CHECKLIST:</u></b> (6-Year Term)	
Mary Halloran	2024
Mary Nelson	2026
Jane Clay	2026
<b><u>TRUSTEES OF THE TRUST FUND:</u></b> (3-Year Term)	
Mike Currier, Chair	2023
Mark Halloran	2025
Kevin Lincoln	2025
<b><u>LIBRARY TRUSTEES:</u></b> (3-Year Term)	
Doug Grant (Interim Chair)	2023
Quentin Blaine, Treasurer	2023
Charlene Whitman	2024
Amy Bailey	2023
Ann Petrou	2025
<b><u>CEMETERY TRUSTEES:</u></b> (3-Year Term)	
Jenny Thibeault, Chair	2025
Mark Halloran	2023
Tara Bryson	2024

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**APPOINTED TOWN BOARDS AND COMMISSIONS**

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**Planning Board:** (3 yr. term)

John Christ, Chair	2023
Rebecca Hanson, Vice Chair	2024
Susan Wood	2025
Mark Sturgeon	2023
Michael Ahern	2025
Phillip LaMoreaux	2024
Michael Bouchard (Alt)	2024
Neil McIver (Sel. Rep)	2023
Zach Tirrell (Alt. Sel. Rep)	2023

**Zoning Board of Adjustment:** (3 yr. term)

David Kent, Chair	2023
Stephanie Halter, Vice Chair	2024
Wallace “Butch” Cushing	2023
Peter Julia	2024
Thomas McGlaufflin, Chair	2023
Philip “Malik” Hammond (Alt)	2025

**Conservation Commission:** (3 yr. term)

Lisa Doner, Chair	2023
Gisela Estes, Treasurer	2023
Greg Knoettner	2024
Norm LeBlanc	2023
Slade Warner	2023
Joan Turley	2023
Michael Bouchard	2024
Melissa Ulery (Alt)	2024
Ina Ahern (Alt)	2025
Neil McIver, Sel. Rep	

**Parks & Recreation Commission:**

(3 yr. term)	
Eleni Panagoulis, Chair	2025
Melissa Scagliarini	2025
Bryan Dutille	2025
Mark McGlone	2024
Jason Duchette	2024
Andy McDonald	2025
Stephanie Pike	2024
Ted Wisniewski (Sel. Rep)	

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**TOWN COMMITTEES**

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**Non-Profit Review Committee:**

Mike Currier  
Mark Halloran

**Advisory Budget Committee:**

Mark Halloran  
Mike Currier

**Parking Committee:**

Alex Hutchins – Police Chief  
Nate Buffington – Deputy Police Chief  
Tobias Paddock – Parking Enforcement Officer  
Jessica Harrington – Plymouth PD Administrative Assistant  
Maryann Barnsley – Select Board Member  
Frank Miller – Community Member  
Joe Fagnant – Highway Manager  
Joseph Perez – Plymouth Town Planner  
Jaime Pauley – Business Owner

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**TOWN OF PLYMOUTH**

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**TOWN MANAGER**

Norman Scott Weden

Kathryn Lowe – Retired December 31, 2022

**EMERGENCY MANAGEMENT DIRECTOR**

Scott Weden

**POLICE CHIEF**

Alexander Hutchins

**FIRE CHIEF**

Tom Morrison

**HEALTH OFFICER**

Tom Morrison

**WELFARE OFFICER**

Maryanne Peabody

**COMMUNITY & PLANNING DIRECTOR**

June Hammond Rowan / Joseph Perez, Assistant 1

**BUILDING INSPECTOR**

Scott Weden

**PARKS DIRECTOR**

Robert Cormiea

**RECREATION DIRECTOR**

Lisa Ash

**PEASE PUBLIC LIBRARY DIRECTOR**

Diane Lynch

**HIGHWAY DEPARTMENT MANAGER**

Joseph Fagnant

**SOLID WASTE OPERATIONS SUPERVISORS**

James Conn

Jessie Jennings – Military Leave

**ANIMAL CONTROL OFFICER**

Plymouth Police Department

**AIRPORT MANAGER**

Colin McIver

**CEMETERY SEXTON**

James Conn

Jessie Jennings – Military Leave

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## TOWN OF PLYMOUTH EMPLOYEES

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### Selectmen's Office:

Norman Scott Weden, Town Manager  
Kathryn Lowe, Town Manager - Retired 12/31/22  
Anne Abear, Finance Director  
Colleen Kenny, Finance Assistant  
Norman Scott Weden, Building Inspector  
June Hammond Rowan, Community & Planning Dir.  
Joseph Perez, Community & Planning Asst 1  
Rick Vincent, Whitney Consulting Assessor  
Carol Fucarile, Assistant to Assessor/Planner  
Linda Buffington, Tax Collector  
Carol Geraghty, Treasurer  
Jaseya Ewing, Town Clerk  
Erin Orion, Deputy Town Clerk  
Dan Salzer, PBTV Manager  
Dawn Roach, Clerical Assistant  
Lydia McCart, Clerical Assistant  
Scott Weden, Emergency Management Director

### Fire Department:

Tom Morrison, Fire Chief  
Kevin Pierce, Deputy Chief  
Stephen Vachon, Captain  
Brian Tobine, Captain  
Benjamin Thibault, Captain  
Brian Peck, Captain  
Mark McGlone, Lieutenant  
Tyler Driscoll, Firefighter/EMT  
Andrew Husson, Firefighter/EMT  
Dan Gregson, Firefighter/EMT  
Joshua Fitz, Firefighter/EMT  
Nate Mills, Firefighter/EMT  
Jenifer Goodwin, Administrative Assistant

### Recreation

Lisa Fahey-Ash, Recreation Supervisor  
Kelsee Beaudin, Asst Recreation Supervisor  
Kelsey Bouchard, Program Coordinator  
Rosanna Szumski, Program Coordinator

### Parks

Robert Cormiea, Foreman  
Jeffrey Lyman, Groundskeeper 2  
Sawyer Morrison, Groundskeeper 1  
Dan Medaglia, Groundskeeper 1

### Pease Public Library:

Diane Lynch - Library Director  
Allison Reilly - Asst Library Dir/Cataloger  
Nicole Gauvreau - Youth Services Librarian  
Shana Zarnowski - Inter-Library Loan Librarian  
Sandra Kydd, Circulation Supervisor  
Rebecca White - Archivist/Reference Librarian  
Samantha Smith - Circulation Assistant  
Kelly Hayes - (Seasonal) Circulation Assistant

### Highway Department:

Joseph Fagnant, Hwy Supervisor  
Steve St. Pierre, Hwy Foreman  
Alexander Gradziel - Hwy Mechanic  
Derek Desroche - Hwy Maintainer  
Earl Thibodeau - Hwy Maintainer  
Michael Prescott - Hwy Maintainer  
Richard Wendell - PT/Seasonal Hwy Maintainer  
Norma-Jean Morrison, PT Administrative Assistant

### Police Department:

Alexander Hutchins, Chief  
Nate Buffington, Deputy Chief  
Michael Clark, Prosecutor  
Rod Diamond, Sergeant  
Kevin Shortt, Sergeant  
Bryan Kydd-Keeler, Detective Sergeant  
Nicholas Raymond, Corporal  
Jill Bonan, Officer  
Joshua Gadbois, Officer  
Thomas Arnold, Detective  
Madeline Kabasakalian, Officer  
Andrew Vermeersch, Officer  
Zachary Chivell, Officer  
Dean Chandler, Communications Coordinator  
Erin Smith, Communications Supervisor  
Melissa Kierstead, Communications Specialist  
Emily Rempelakis, Communications Specialist  
Michael Wheeler, Communications Specialist  
Karen McComiskey, Communications Specialist  
Jessica Harrington, Admin Asst to the Chief  
Eden Lefebvre, Admin Asst to the Prosecutor  
Tobias Paddock, Parking Enforcement  
Ed Hauser, Crossing Guard

### Solid Waste/Recycling Center:

James Conn, Manager  
Eddie Camp, Attendant  
Christopher Hull, Attendant  
Gary Ruddock, Attendant

### Plymouth Municipal Airport :

Colin McIver

### Cemetery

James Conn, Sexton  
Ryan Smith, Groundskeeper  
Scott Gray, Groundskeeper

### Welfare Officer:

Marianne Peabody

### Health Officer:

Tom Morrison, Health Officer  
Kevin Pierce, Deputy Health Officer

### Elected Officials

#### **Selectmen:**

Zachary Tirrell, Chair  
William Bolton, Vice Chair  
Maryann Barnsley  
Neil McIver  
Ted Wisniewski

**Town Clerk:** Jaseya Ewing

**Tax Collector:** Linda Buffington

**Town Treasurer:** Carol Geraghty

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**PLYMOUTH SELECT BOARD**  
**2022 ANNUAL REPORT**

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As 2022 began, our community started to see some improvement in the situation regarding the COVID-19 pandemic, although new variants of the virus are still a concern for our health and safety. Facilities are open again, events are happening without restriction, and we have found a new normal. However, the year brought new challenges with economic instability, massive inflation, and global concern in regards to the war in Ukraine.

The 2022 Selectboard remained unchanged for the year, allowing our group to build on the momentum we established in 2021 and begin thinking long term. Throughout the year, we ran an extensive analysis of operational costs for each department. We reviewed key metrics as comparisons to other similar towns to understand our costs and workload.

In partnership with the Planning Board, a Capital Improvement Committee was re-established to start long term financial planning around our major capital costs. This group worked with town departments to establish a six-year capital improvement program which will be updated annually and used heavily in our budgeting process. This also gives a prioritization that can be considered when seeking grants. Our planning department has also worked to produce a stormwater asset management plan, a road surface management plan, and a sidewalk inventory.

Through dedicated efforts, we have consistently secured funding from various grants, including from esteemed organizations such as GOFERR, ARPA, InvestNH, NH Highway Safety, NHDES, and more, furthering our mission and impact. These grants have allowed departments to acquire equipment we need, pay for special patrols, fund studies for long term planning of infrastructure, and repair buildings and roads. This was a priority for us in 2022 and will continue to be a key way we can control costs for the town while moving big projects forward.

Unfortunately, we faced a delay on the Downtown Drainage Project. Maintaining strict adherence to the requirements of our federal grant, coordination with Plymouth Village Water & Sewer, and a busy contractor season led us to re-bid this project twice. This project should get underway this spring.

In the meantime, downtown is getting some attention from the newly formed Beautification Committee. They are focused first on the roundabout, but there is a lot of energy in this new group that is likely to lead to lots of continued improvements.

We continue to see and support strong economic development in town. The commercial corridor along Tenney Mountain Highway continues to develop. Tenney Mountain has new ownership with exciting plans for the future. Our downtown area is as vibrant as ever with the addition of New Berry's and Yamas. The town re-joined the Chamber of Commerce so that we can be directly engaged in supporting businesses. Thanks to the efforts of NHEC, Plymouth will soon boast high-speed fiber internet connections for every household, making it an ideal location for remote work opportunities. Economic development will remain high on the board's priority list for 2023.

We have seen some exciting changes in the town management team. With Larry Gibson's retirement at the end of 2021, Robert Cormiea and Lisa Ash have stepped up to lead newly reorganized Parks and Recreation departments. This change brought solid savings and a great opportunity for two strong

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**PLYMOUTH SELECT BOARD**  
**2022 ANNUAL REPORT - Continued**

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leaders. We also welcomed a new deputy chief, Kevin Pierce, this year who has been a great addition to the team.

Finally, Kathryn Lowe retired as Town Manager after 24 years of service to the town. While we wish Kathy the best in retirement, we were excited to have Scott Weden move from Building Inspector and Emergency Management Director into the role of Town Manager. Scott brings a wealth of experience and infectious enthusiasm.

The Selectboard would like to recognize the loss of several individuals over the past year who were very giving of themselves to the Town of Plymouth.

Plymouth Regional High School student Luc Bisson passed away on March 17th, 2022. Luc embodied the Inuit word, “Nuannaarpoq”, which means “taking extravagant pleasure in being alive.” Luc had an adventurous spirit and deep passion for life, immersing himself in everything he could get his hands on. He accomplished much in his short life, participating in sports and excelling academically. He was a compassionate person, enjoying spending time with younger kids and his dogs, and was loved by his family and community. Many generous donations were made to the Parks & Recreation Department in Luc’s name. These lead to some significant updates in Fox Park that will honor Luc’s memory for years to come.

Retired University faculty member and longtime Plymouth resident Manuel Marquez-Sterling passed away on April 22, 2022. He was born in Cuba, was exiled after the Castro revolution, became a US citizen, and moved to Plymouth in 1965. He taught at the University for 45 years. Manuel had a distinguished career as an educator and writer, receiving numerous awards and accolades for his contributions in the field of medieval studies, Cuban history, and literature. He also had a passion for opera and shared his love of it with his students and others through lectures, writing, and performances. In 2013 Manuel Márquez-Sterling co-wrote with Trish Lindberg the much-loved Marking the Moment musical play in honor of Plymouth NH 250th Jubilee Anniversary Celebration. He leaves behind a legacy of accomplished work and contributions to the field of education, literature, and the arts.

Army veteran and Plymouth resident since 1971, Paul Estes passed away on April 23, 2022. Paul was a professor at Plymouth State University for 35 years, where he taught mathematics and was active in the Medieval Forum. He published papers on Arabic philosophers in medieval mathematics history, mathematics education, and writing across the curriculum. He also spent sabbaticals in Germany advocating for the adoption of the metric system and more holistic mathematics pedagogies in the United States and endowing three scholarships at the University for the study of German and Mathematics. Additionally, he was an active and adventurous athlete and enjoyed various sports and outdoor activities such as hiking, running, and skiing.

Bertha Fauver passed away on October 1, 2022. Bertha had been a resident of Plymouth since 1963. Bertha had a strong commitment to improving social and environmental resources in her community. She was a founding member and served as president of the Squam Lakes Natural Science Center and was actively involved in several capital campaigns for Speare Memorial Hospital. In her later years, was recognized for her community service and awarded by Plymouth State University. She believed in

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**PLYMOUTH SELECT BOARD**  
**2022 ANNUAL REPORT - Continued**

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the importance of serving one's community and was known for her outgoing nature, often striking up conversations with strangers.

Plymouth relies heavily on the dedication and expertise of its volunteer Boards and Commissions. These dedicated individuals play a crucial role in developing, promoting, and improving the quality of life in our community. We encourage residents to consider volunteering their time and skills to serve on one or more of Plymouth's Boards and Commissions. Please consider participating in your community by volunteering.

As we have highlighted in previous annual reports, Plymouth is a unique and special place, boasting a charming historic downtown, a progressive and exciting University, an active business corridor, recreational waterways, and a ski mountain. We are fortunate to have a downtown that attracts and pleases visitors, as well as ample hiking and biking trails and green spaces for safe recreational activities. Together, we have created a vibrant and healthy community that values family and our rural character. Our Selectboard and dedicated town employees are committed to maintaining what is great about our town while also working to move Plymouth forward. If you have any questions or concerns, please do not hesitate to reach out to us.

Respectfully Submitted,

Your Selectboard

Zachary Tirrell, Chair  
William Bolton, Vice Chair  
Maryann Barnsley  
Neil McIver  
Ted Wisniewski

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**STATEMENT OF APPROPRIATIONS FOR TAXES ASSESSED  
FOR THE FISCAL YEAR JULY 2022 TO JUNE 2023**

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**GENERAL GOVERNMENT:**

Town Officers' Salaries and Expenses	421,125.00
Election,Registration,Vital Statistics	164,312.00
Financial Administration	373,701.00
Property Appraisal	70,000.00
Legal Expenses	209,912.00
Insurance	0.00
Planning and Zoning	205,651.00
Land Use Enforcement	26,811.00
General Government Buildings	61,000.00
Cemeteries	63,906.00
Insurance Not Otherwise Allocated	203,210.00
Advertising and Regional Associations	6,253.00

**PUBLIC SAFETY:**

Police Department	2,604,754.00
Ambulance	152,069.00
Fire Department	1,804,055.00
Emergency Management	40,803.00
Highway Department	1,173,407.00
Bridges	0.00
Street Lighting	62,000.00
Airport	7,664.00
Solid Waste Disposal Department	562,037.00
Pemi-Baker Solid Waste District	4,709.00

**HEALTH AND WELFARE:**

Health Officer Expenses	10,000.00
Humane Society Agreement	6,500.00
Pemi-Baker Home Health Agency	15,570.00
Lakes Reg Mental Health	7,500.00
General Assistance	82,929.00
Transport Central	1,000.00
Grafton County Senior Citizens	15,570.00
Community Action Outreach	7,646.00
Plymouth Task Force Against Violence	4,000.00
Red Cross	2,000.00
Pemi Youth Center	8,000.00
CADY	8,300.00
CASA - Court Appointed Child Advocates	1,000.00
Pemi Bridge House	10,000.00

**CULTURE AND RECREATION:**

Recreation Department	434,537.00
Parks Department	298,664.00
Library	524,432.00



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**STATEMENT OF APPROPRIATIONS FOR TAXES ASSESSED  
FOR THE FISCAL YEAR JULY 2022 TO JUNE 2023 - Continued**

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Patriotic Purposes	4,700.00
Band Concerts	8,000.00
Recreational Properties/Traffic Islands	4,000.00
Friends of the Arts	100.00
Conservation	7,050.00
Care of Trees	7,000.00
<b>DEBT SERVICE:</b>	
16-17 CIP Bond Payment	200,000.00
20-21 Infrastructure Bond Payment	250,000.00
Principal Long Term Notes & Bonds - Library	122,486.00
SRF-Landfill Closure Payment	0.00
Interest Expense Long Term Notes & Bonds - Library	14,485.00
16-17 CIP Bond Interest Payment	14,882.00
20-21 Infrastructure Bond Interest	35,000.00
<b>CAPITAL OUTLAY:</b>	
Landfill Monitoring	10,000.00
Improve-Road Construction	125,000.00
**Crush Gravel - Highway	0.00
Highway Bldg Rpt/Repl/Maint	26,000.00
Planning CIP	20,000.00
Cemetery - Tree Cutting/Pruning	9,000.00
Bartlett Road Improvements	225,000.00
Fire - Engine 3 Repl-pmt 1 of 5 yr lease	157,641.00
Highway 0 Dump Truck purchase	115,000.00
Fire - Portable Radios	30,000.00
Highway -Equipment Repairs	20,000.00
pbTV Equipment	10,000.00
Highway - Backhoe Loader	176,000.00
<b>CAPITAL RESERVES</b>	
Conservation Commission	5,000.00
Highway - Heavy Equipment	0.00
Fire - Tower Truck	14,204.00
Highland/Main St/Infrastructure grant match	50,000.00
<b>TRANSFER TO TRUST</b>	<u>0.00</u>
<b>TOTAL APPROPRIATIONS</b>	<b><u>11,315,575.00</u></b>

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**STATEMENT OF APPROPRIATIONS FOR TAXES ASSESSED  
FOR THE FISCAL YEAR JULY 2022 TO JUNE 2023 - Continued**

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**LESS ESTIMATED REVENUES AND CREDITS**

TAXES:

Land Use Change Taxes	20,000.00
Yield Taxes	10,000.00
Payments in Lieu of Taxes	67,000.00
Other Taxes	0.00

Excavation Tax	0.00
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LICENSES, PERMITS AND FEES

Business Licenses and Permits	70,000.00
Motor Vehicle Permit Fees	900,000.00
Land Use Permits	16,000.00
Other Licenses, Permits and Fees From Federal Government	55,000.00

TAXES FROM STATE:

Municipal Aid/Shared Revenues	0.00
Meals & Rooms Tax Distribution	516,157.00
Highway Block Grant	146,792.00
Water Pollution Grant	0.00
Other Miscellaneous Revenue	0.00

CHARGES FOR SERVICES:

Income from Departments	1,800,000.00
Other Charges	0.00

MISCELLANEOUS REVENUES:

Sale of Municipal Property	1,000.00
Interest on Investments	40,000.00
Other (Rents, BC/BS and Dental reimburse, etc.)	50,000.00

INTERFUND OPERATING TRANSFERS IN:

Special Revenue Funds	161,660.00
Capital Reserve Withdrawals	298,530.00
Cypres Reimbursement/Perp Care	0.00
Trust & Fiduciary Funds	0.00
Airport (Offset)	0.00

OTHER FINANCING SOURCES

Proc. From Long Term Bonds & Notes	0.00
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Amount voted from Unassigned Fund Balance (Surplus)	14,204.00
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<b>TOTAL REVENUE AND CREDITS</b>	<b>4,166,343.00</b>
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**TOWN OF PLYMOUTH 2022 TAX RATE COMPUTATION**

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Total Town Appropriations	11,315,575
Total Revenues and Credits	- 4,389,392
Net Town Appropriations	<u>6,926,183</u>
Net School/State Appropriations	+ 8,147,312
County Tax Assessment	821,830
 Total Town, School/State and County	 <u>15,895,325</u>
 ADD: War Service Credits	 \$68,584.00
ADD: Overlay	\$48,884.00
 PROPERTY TAXES TO BE RAISED	 16,012,793
 TAXES COMMITTED TO COLLECTOR:	
Property taxes	15,548,589
Less War Service Credits	68,584.00
 TOTAL TAX COMMITMENT	 \$15,480,005

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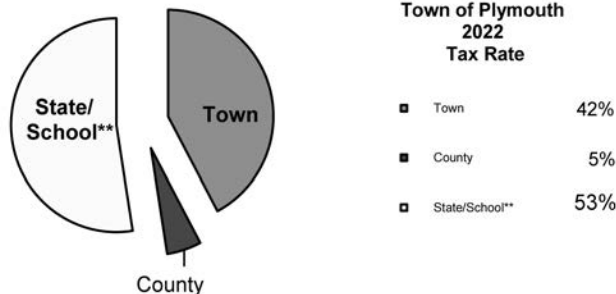
**TOWN OF PLYMOUTH 2022 TAX RATE BREAKDOWN PER \$1,000.00**

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Town	13.28
County	1.66
State/School** District	<u>16.50</u>
MUNICIPAL TAX RATE	31.44

Precinct: Plymouth Village Water & Sewer

PRECINCT VALUATION	238,763,917
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\*\* School portion includes State Education Tax

**INVENTORY OF TOWN OWNED PROPERTY  
AS OF DECEMBER 31, 2022**

ORIGINAL PROPERTY ID	NEW PROPERTY ID	DESCRIPTION	ACERAGE
0001-0007-0006	206 015 000 000 0000	Airport	69.0ac
0001-0008-0003	206 014 000 000 0000	Airport Terminal and Land	47.8ac
0001-0008-003A	206 014 000 0AH 0001	Airport Hanger (building only)	.00ac
0003 0002 0003	208 064 000 000 0000	Beech Hill Road Downing Purchase CU	45.0ac
0003-0002-0004	208 063 000 000 0000	Plymouth Solid Waste & Recycling Facility	15.0ac
0003-0002-0046	209 025 000 000 0000	W/S Main Street Daniel Webster Development Co. tax-deeded	3.2ac
0003-0002-0047	209 026 000 000 0000	Plymouth Police Department 334 Main Street	4.18ac
0003-0007-0010	209 003 000 000 0000	S/S Fairgrounds Rd McCormack Tax Sale	11.5ac
0003-0007-0030	209 004 000 000 0000	59 Riverside Cemetery Fairgrounds Road	18.0ac
0004-0001-0004	209 045 000 000 0000	W/S Interstate 93	.03ac
0005-0002-0011	215 001 000 000 0000	W/S Mayhew Turnpike Miller gift CU	100.0ac
0005-0004-0027	223 038 000 000 0000	West Plymouth Cemetery Mayhew Turnpike	.41ac
0006-0003-0080	106 020 000 000 0000	Reservoir Road Cemetery Reservoir Road	.14ac
0006-0004-0035	216 002 000 000 0000	Sawmill Cemetery Bartlett Road	.50ac
0007-0001-0008	211 017 000 000 0000	Cooksville Road Cemetery Cooksville Road	.05ac
0007-0002-0009	104 017 000 000 0000	Highland Street Teichner gift	5.18ac
0007-0003-0004	104 016 000 000 0000	Butterfield Property Old Route 25 & Highland St.	.02ac
0007-0006-0003	218 025 000 000 0000	Cross Country Lane (land at entrance to Plymouth Heights)	.09ac
0007-0006-0020	221 078 000 000 0000	N/S Texas Hill Road Keniston gift	6.1ac
0007-0008-0050	220 006 000 000 0000	Crystal Springs 148 Daniel Webster Highway	.046ac
0007-0009-0001	220 001 000 000 0000	E/S Daniel Webster Highway Kruger tax-deeded	.41ac
0008-0002-0002	220 004 000 000 0000	135 Daniel Webster Highway	1.4ac
0020-0009-0016	108 110 000 000 0000	46 Highland Street	.50ac
0011-0001-0009	229 041 000 000 0000	W/S Thurlow Street Newton Conservation gift	76.0ac

**INVENTORY OF TOWN OWNED PROPERTY  
AS OF DECEMBER 31, 2022 (Continued)**

ORIGINAL PROPERTY ID	NEW PROPERTY ID	DESCRIPTION	ACERAGE
0011-0001-0044	234 028 000 000 0000	W/S Cummings Hill Road Walter Conservation gift	87.0ac
0011-0001-0045	228 002 000 000 0000	Stearns Cemetery Texas Hill Road	.15ac
0012-0003-0034	230 008 000 000 0000	Lower Intervale Cemetery Daniel Webster Highway	.33ac
0012-0002-0009	233 022 000 000 0000	Daniel Webster Highway	.36ac
0015-0001-0003	241 018 000 000 0000	Union Cemetery Dick Brown Pond Road	.19ac
0020-0005-0005	108 188 000 000 0000	Right of Way Maclean Street	.29ac
0020-0006-0002	103 033 000 000 0000	N/S Merrill Street	.05ac
0020-0009-0023	108 111 000 000 0000	Plymouth Fire Department	.40ac
0021-0011-0001	109-031-000 000 0000	5 Bridge Street	.08ac
0021-0011-0002	109 030 000 000 0000	41 Green Street Pemi Bridge House gift	.23ac
0021-0014-0008	109 001 000 000 0000	Town Hall	.50ac
0021-0014-0009	109 066 000 000 0000	Town Common with Gazebo	.40ac
0021-0014-0010	109 065 000 000 0000	Post Office Square (in front of Town Hall & Church)	.01ac
0021-0016-0001	109 055 000 000 0000	Pease Public Library	0.29ac
0021-0018-0002	110 011 000 000 0000	Right of Way E/S Main Street	.50ac
0021-0023-0004	110 051 000 000 0000	52 Main Street Rohner tax-deeded	0.27ac
0021-0025-0002	109 025 000 000 0000	36 Green Street	0.50ac
0021-0025-0003	109 026 000 000 0000	Green Street	0.54ac
0022-0004-0006	111 010 000 000 0000	Fox Park 6 Langdon Street	33ac
0023 0005 0017	110 002 001 000 0000	20 Green Street Ampitheatre	1.09ac
0023-0005-017A	110 002 000 000 000A	Plymouth Highway Garage (on land of PVW&SD)	.00ac
0023-0005-0011	110 029 001 000 0000	Plymouth Skate Park Local Motive, LLC - Gift	3.89ac
0023-0007-0014	110 036 000 000 0000	W/S Winter Street (mini-park)	0.19ac
0003-0002-0054	209 024 000 000 0000	W/S Main Street Johnson - Tax Deed	1.5ac
0010-0004-0002	228 012 000 000 0000	Old Hebron Road Wasset Investment Fund Gift	88.5ac

**SUMMARY INVENTORY VALUATION**  
September 1, 2022

<u>LAND</u>	<u>TOWN</u>		<u>PRECINCT</u>
Current Use	704,889.00		55,772.00
All Other Taxable	<u>112,800,674.00</u>		<u>47,468,265.00</u>
<b>Total Taxable</b>	<b>113,505,563.00</b>		<b>47,524,037.00</b>
Tax Exempt & Non Taxable	<u>26,192,979.00</u>		<u>20,479,366.00</u>
Total Land Value	139,698,542.00		68,003,403.00
 <b><u>BUILDINGS</u></b>			
<b>Taxable</b>	<b>360,028,980.00</b>		<b>171,055,380.00</b>
Tax Exempt & Non Taxable	<u>245,262,520.00</u>		<u>202,353,920.00</u>
Total Buildings Value	605,291,500.00		373,409,300.00
 <b><u>PUBLIC UTILITIES</u></b>			
<b>Electric</b>	<u><u>22,524,600.00</u></u>		<u><u>20,411,500.00</u></u>
Total Valuation:	767,514,642.00		461,824,203.00
<b>MODIFIED ASSESSED VALUATION</b>	<b>496,059,143.00</b>		<b>238,990,917.00</b>
 <b><u>EXEMPTIONS</u></b>			
Blind Exemptions (2)	70,000.00	0	0.00
Elderly Exemptions (11)	464,100.00	-6	224,300.00
Solar Exemptions (1)	<u>2,700.00</u>	0	<u>2,700.00</u>
TOTAL EXEMPTIONS:	536,800.00		227,000.00
<b>NET VALUATION ON WHICH TAX RATE IS COMPUTED:</b>	<b>495,522,343.00</b>		<b>238,763,917.00</b>
<b>LESS PUBLIC UTILITIES:</b>	<u><u>22,524,600.00</u></u>		<u><u>20,411,500.00</u></u>
<b>NET VALUATION W/O UTILITIES ON WHICH TAX RATE FOR STATE EDUCATION TAX IS COMPUTED:</b>	<b>472,997,743.00</b>		<b>218,352,417.00</b>

**TOWN OF PLYMOUTH - COMPARATIVE STATEMENT**

	7/21-6/22	7/21-6/22	Balance	Encumbered to FY 22/23	7/22-6/23	7/23-6/24
	Available	Expended			Appropriated	Proposed
Town Office Salaries, Fees, Exp.	403,195.00	382,266.59	20,928.41	125,000.00	421,125.00	462,784.00
Election, Registration, Statistics	157,650.00	157,870.65	-220.65	0.00	164,312.00	167,049.00
Financial Administration	345,964.00	354,757.63	-8,793.63	0.00	373,701.00	386,687.00
Property Reappraisal	75,000.00	53,993.03	21,006.97	0.00	70,000.00	70,000.00
Contracted Legal Expenses	185,488.00	193,833.60	-8,345.60	0.00	209,912.00	216,063.00
Personnel Administration	1,500.00	0.00	1,500.00	0.00	0.00	0.00
Planning and Zoning	210,106.00	176,179.31	33,926.69	0.00	205,651.00	216,779.00
Land Use Enforcement	31,595.00	26,888.15	4,706.85	0.00	26,811.00	27,058.00
General Government Buildings	47,400.00	59,089.81	-11,689.81	0.00	61,000.00	78,500.00
Cemeteries	60,967.00	57,332.59	3,634.41	0.00	63,906.00	73,311.00
Insurance (other)	197,291.00	163,232.65	34,058.35	0.00	203,210.00	219,467.00
Advertising & Regional Assoc.	6,332.00	5,732.00	600.00	0.00	6,253.00	7,004.00
Police/Parking/Dispatch/RO Department	2,506,542.00	2,356,347.15	150,194.85	0.00	2,604,754.00	2,797,377.00
Ambulance	131,570.00	123,877.09	7,692.91	0.00	152,069.00	154,796.00
Fire Department	1,565,679.00	1,519,762.56	45,916.44	0.00	1,804,055.00	1,983,197.00
Emergency Management	40,449.00	45,280.70	-4,831.70	0.00	40,803.00	7,138.00
Highways and Streets	1,138,773.00	955,833.85	182,939.15	27,000.00	1,178,407.00	1,311,272.00
Street Lighting	62,000.00	54,037.04	7,962.96	0.00	62,000.00	60,000.00
Airport	7,550.00	9,908.68	-2,358.68	18,918.66	7,664.00	8,112.00
Solid Waste Disposal	486,843.00	473,073.35	13,769.65	0.00	562,037.00	582,608.00
Pemi-Baker Solid Waste Dist.	4,031.00	4,031.08	-0.08	0.00	4,709.00	4,709.00
Health Officer Expenses	10,000.00	7,088.70	2,911.30	0.00	10,000.00	10,000.00
Animal Control/Humane Society	6,500.00	6,500.00	0.00	0.00	6,500.00	7,150.00
Pemi-Baker Home Health Agency	15,570.00	15,570.00	0.00	0.00	15,570.00	15,570.00
Lakes Region Mental Health	7,500.00	7,500.00	0.00	0.00	7,500.00	5,000.00
Welfare - Administration	27,551.00	18,223.44	9,327.56	0.00	12,929.00	13,004.00
General Assistance- Welfare - Other Vendors	70,000.00	17,342.81	52,657.19	0.00	70,000.00	70,000.00
Transport Central	1,500.00	1,500.00	0.00	0.00	1,000.00	2,000.00
Grafton County Senior Citizens	15,570.00	15,570.00	0.00	0.00	15,570.00	15,570.00
Tri-County Community Action	7,936.00	7,936.00	0.00	0.00	7,646.00	5,400.00
Voices Against Violence	4,150.00	4,150.00	0.00	0.00	4,000.00	2,000.00
Red Cross	3,141.00	3,141.00	0.00	0.00	2,000.00	2,000.00
Pemi Youth Center	8,000.00	8,000.00	0.00	0.00	8,000.00	5,000.00
CADY	8,300.00	8,300.00	0.00	0.00	8,300.00	5,000.00
CASA - Court Appointed Special Advocate	1,500.00	1,500.00	0.00	0.00	1,000.00	1,000.00
Pemi Bridge House	13,000.00	13,000.00	0.00	0.00	10,000.00	12,500.00
Recreation Department	773,607.00	657,917.39	115,669.61	0.00	434,537.00	441,918.00
Parks Department	0.00	0.00	0.00	0.00	298,664.00	288,134.00
Pease Public Library	517,198.00	496,472.10	20,725.90	22,580.99	524,432.00	526,632.00

**TOWN OF PLYMOUTH - COMPARATIVE STATEMENT - Continued**

	<u>7/21-6/22</u>	<u>7/21-6/22</u>	Balance	<u>7/22-6/23</u>	<u>7/23-6/24</u>
	Available	Expended		Encumbered to FY 22/23	Appropriated
Patriotic Purposes	4,700.00	2,550.48	2,149.52	4,700.00	4,700.00
Band Concerts	8,000.00	8,350.00	-350.00	8,000.00	8,000.00
Town Common	4,000.00	2,348.69	1,651.31	4,000.00	4,000.00
Friends of the Arts	100.00	0.00	100.00	100.00	100.00
Conservation Commission	2,050.00	2,050.00	0.00	7,050.00	7,000.00
Conservation-Tree Care	7,000.00	2,500.00	4,500.00	7,000.00	7,000.00
16-17 CIP Bond Payment	200,000.00	200,000.00	0.00	200,000.00	200,000.00
23-24 Solar Array	-	-	-	-	70,000.00
Library LT Bond/Note Principal	91,555.00	95,318.66	-3,763.66	122,486.00	122,486.00
20-21 Infrastructure Bond Payment	250,000.00	250,000.00	0.00	250,000.00	250,000.00
S. Main Street Project	-	-	-	-	200,000.00
23-24 Solar Array - Interest	-	-	-	-	30,000.00
Interest-Long Term Note/Bonds Library Expansion	45,416.00	41,652.03	3,763.97	14,485.00	14,485.00
16-17 CIP Bond Interest Payment	32,144.00	20,143.32	12,000.68	14,882.00	14,882.00
20-21 Infrastructure Bond Interest	50,000.00	15,078.76	34,921.24	35,000.00	35,000.00
S. Main Street Project Interest	-	-	-	-	50,000.00
<b>Total Operating Budget &amp; Expenses</b>	<b>9,851,913.00</b>	<b>9,103,030.89</b>	<b>748,862.11</b>	<b>193,499.65</b>	<b>10,327,730.00</b>
<b>Capital Land &amp; Improvements</b>					
Landfill Monitoring/Testing	8,400.00	5,472.16	2,927.84	0.00	10,000.00
Library Carpet Replacement	-	-	-	-	13,000.00
Road Construction/Improvements	202,000.00	66,987.00	135,013.00	129,000.00	550,015.00
Russel Street - \$300,015/New Hebron Rd \$250,000					
Hwy - Crush Gravel	10,000.00	20,000.00	-10,000.00	0.00	25,000.00
Conservation Commission Projects	5,000.00	800.00	4,200.00	0.00	-
Highway - Bldg Rpr/Rep/Maint	-	0.00	0.00	0.00	26,000.00
Recycling Bldg/Grnds Rpr/Rep/Maint	-	2,140.44	-2,140.44	94,235.09	85,000.00
Recycling paving/loading Dock	-	0.00	-	0.00	-
Town Hall Main/Repairs/Air/heat	-	61,174.52	-61,174.52	0.00	20,000.00
Town Hall Step Repairs	-	0.00	0.00	45,000.00	-
Conservation Commission Land Acquisition	25,000.00	11,740.00	13,260.00	13,260.00	-
Hwy Predevelopment Project	-	-	-	-	-
Revaluation of Property	-	0.00	0.00	0.00	58,000.00
Highway Stormwater Asset Management	-	0.00	0.00	20,000.00	-
Planning CIP	-	0.00	0.00	922,919.72	-
South Main Street/EDA Project	-	0.00	0.00	0.00	-
Airport Improvements	3,000.00	0.00	3,000.00	0.00	-
Street Light Replacement-Main St	-	-	-	-	-
Fox Park Maint/Repair/Repl/Rebid	-	21,766.21	-21,766.21	0.00	-



**TOWN OF PLYMOUTH - COMPARATIVE STATEMENT - Continued**

	7/21-6/22	7/21-6/22	7/22-6/23	7/23-6/24
	Available	Expended	Balance	Encumbered to FY 22/23
			Appropriated	Proposed
Police - Roof Replacement	-	39,138.33	-39,138.33	0.00
Cemetery - Tree Cutting/Pruning	-	0.00	0.00	9,000.00
Contract Services - Bartlett Road	-	-	-	25,000.00
Highland Street Phase II	-	-	-	-
Bartlett Road Improvements	125,000.00	125,000.00	0.00	60,808.31
Cemetery Perpetual Care Reimbursement	35,000.00	35,000.00	0.00	0.00
<b>Total Capital Land &amp; Improvements</b>	<b>413,400.00</b>	<b>389,218.66</b>	<b>24,181.34</b>	<b>1,290,223.12</b>
			<b>415,000.00</b>	<b>761,015.00</b>
<b>Capital Machinery, Vehicles &amp; Equipment</b>				
Fire - Engine 3 Replace Pmt 1 of 5 yr Lease	-	0.00	0.00	0.00
Fire - F250 4X4	43,902.00	43,901.50	0.50	0.00
Highway Dump Truck	-	0.00	0.00	115,000.00
Library - Foundation Technology	-	-	-	-
Fire - Portable Radios	25,000.00	25,000.00	0.00	0.00
Ambulance Equip Defibrillators	18,975.00	18,974.60	0.40	0.00
Recycling Plow Utility Truck	40,000.00	39,323.00	677.00	0.00
Highway - Sidewalk Tractor final pmt	37,192.00	35,984.50	1,207.50	0.00
Highway Bucket Loader	-	0.00	0.00	0.00
Police Cruiser	-	-	-	-
Highway Wood Chipper	-	-	-	-
Recycling glass crusher	-	37,336.70	-37,336.70	25,313.30
Parks & Rec Mower purchase	-	0.00	0.00	0.00
Recycling Skid Steer	-	0.00	0.00	0.00
Cemetery Dart Mower	-	0.00	0.00	0.00
Equipment Expenses 2020-2021	-	12,826.00	-12,826.00	0.00
Town Clerk Cargo Trailer	-	-	-	-
Fire - C2 Vehicle	-	-	-	-
Highway - RPM Blower	12,000.00	12,000.00	0.00	0.00
Ambulance - Tools	29,682.00	29,681.50	0.50	0.00
Highway - Equip Repairs/Sander/Plow Repl	20,000.00	0.00	20,000.00	0.00
Police New Phone System	-	0.00	0.00	167.00
Police New Radio System	-	0.00	0.00	0.00
Police Parking Meter replacement	-	34,434.26	-34,434.26	0.00
Airport Tractor	15,000.00	1,399.99	13,600.01	0.00
Police Cruiser Replacement	-	10,561.67	-10,561.67	0.00
Ambulance Replacement	-	0.00	0.00	0.00
PBTV Equipment	-	0.00	0.00	0.00
Highway Backhoe Loader	-	0.00	0.00	0.00
				11,000.00
				176,000.00

**TOWN OF PLYMOUTH - COMPARATIVE STATEMENT - Continued**

	<u>7/21-6/22</u>	<u>7/21-6/22</u>	<u>7/22-6/23</u>	<u>7/23-6/24</u>
	Available	Expended	Balance	Encumbered to FY 22/23
			Appropriated	Proposed
<b>Total Capital Land &amp; Improvements</b>	<b>241,751.00</b>	<b>301,423.72</b>	<b>(59,672.72)</b>	<b>25,480.30</b>
<b>Transfers to Capital Reserve</b>				
Recycling-equip/grounds/bldg maint	-	0.00	0.00	0.00
Highway - Storage Bldg - Hitchhners	-	0.00	0.00	0.00
Fire Tower Truck Replacement	-	0.00	0.00	0.00
Fire Engine 4 Replacement CR	-	0.00	0.00	0.00
Fire Engine 3 Replacement CR	-	0.00	0.00	0.00
Conservation Commission	5,000.00	5,000.00	0.00	5,000.00
Dispatch Equip Reserve	-	0.00	0.00	0.00
Fire Dept. Support Vehicles	-	0.00	0.00	0.00
Ambulance Defibrillators	-	0.00	0.00	0.00
MV CRF Current Year Collection	-	26,200.00	-26,200.00	0.00
Ambulance - Power Load System	-	0.00	0.00	0.00
Fire - Tower Truck CRF	-	0.00	0.00	0.00
Highland Street/S. Main St. Reserve/Grant Match	100,000.00	100,000.00	0.00	14,204.00
Fire/Rescue communications	-	0.00	0.00	50,000.00
Fire - Personal Protective Equipment	-	0.00	0.00	0.00
Town Reval	-	-	-	15,000.00
Highway Heavy Equipment	88,000.00	88,000.00	0.00	0.00
Bldg-Fire Maint/Repair/Replace	-	0.00	0.00	0.00
Highway-Material Handling Equip.	-	0.00	0.00	0.00
Ambulance Replacement CRF	-	0.00	0.00	0.00
Fire - Fire Chief Vehicle Repl	-	0.00	0.00	0.00
Fire - Replace Breathing Apparatus	-	0.00	0.00	0.00
Library Bldg Maintenance CRF	5,000.00	5,000.00	0.00	0.00
<b>Total Transfer to Capital Reserve Funds</b>	<b>198,000.00</b>	<b>224,200.00</b>	<b>-26,200.00</b>	<b>0.00</b>
<b>Totals Budget</b>	<b>10,705,064.00</b>	<b>10,017,873.27</b>	<b>687,170.73</b>	<b>1,509,203.07</b>
				<b>11,320,575.00</b>
				<b>12,543,997.00</b>

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**STATEMENT OF BONDED INDEBTEDNESS 6/30/22**  
**Showing Annual Maturities of Outstanding Bonds**

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**INFRASTRUCTURE BOND**  
 Loan Refinancing Rate - 1.75% - Original Rate 2.38%

MATURITY	PRINCIPAL AMOUNT	INTEREST AMOUNT
	\$1,099,960.97	\$ 57,818.16
2022/2023	\$ 200,000.00	\$ 14,881.51
2023/2024	\$ 200,000.00	\$ 11,410.28
2024/2025	\$ 200,000.00	\$ 7,881.50
2025/2026	\$ 200,000.00	\$ 4,381.51
2026/2027	\$ 99,960.97	\$ 881.85
TOTAL	\$ 899,960.97	\$ 39,436.65

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**STATEMENT OF BONDED INDEBTEDNESS 6/30/22**  
**Showing Annual Maturities of Outstanding Bonds**

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**INFRASTRUCTURE EQUIPMENT**  
 Interest Rate 1.75%

MATURITY	PRINCIPAL AMOUNT	INTEREST AMOUNT
	\$2,500,000.00	\$ 240,625.00
7/1/2022	\$ 250,000.00	\$ 21,851.03
7/1/2023	\$ 250,000.00	\$ 35,000.00
7/1/2024	\$ 250,000.00	\$ 30,625.00
7/1/2025	\$ 250,000.00	\$ 26,250.00
7/1/2026	\$ 250,000.00	\$ 21,875.00
7/1/2027	\$ 250,000.00	\$ 17,500.00
7/1/2028	\$ 250,000.00	\$ 13,125.00
7/1/2029	\$ 250,000.00	\$ 8,750.00
7/1/2030	\$ 250,000.00	\$ 4,375.00
TOTAL	\$ 2,250,000.00	\$ 179,351.03
AMOUNT DRAWN TO DATE	\$ 1,500,000.00	

**INFRASTRUCTURE BOND FUND 2021-2022**

**Expenditures Report**

**\$2,500,000 BOND EXPENSE REPORT**

Account Description	Net Working Budget	Current Year Expenditure	Balance Remaining
Highway – Crushed Gravel	27,000.00	20,000.00	7,000.00
Highway Road Const/Improve - Main St. Russell St	605,000.00	0.00	605,000.00
Highway Dump Truck Purchase	1,906.04	0.00	1,906.04
Highway sidewalk tractor payoff	0.00	0.00	0.00
Highway Bucket Loader	900.00	0.00	900.00
Highway - Wood Chipper	6,821.00	0.00	6,821.00
Police - New Phone System	167.00	0.00	167.00
Police - New Radio System	0.00	0.00	0.00
Police Roof Replacement	49,700.00	39,138.33	10,561.67
Police - Cruiser Repl	205.12	0.00	205.12
Police Parking Meter Repl	168,424.00	34,434.26	133,989.74
Fox Park Maint & Repairs	24,517.00	21,766	2,750.79
Parks & Rec - Ex Mark Mower	500.00	0.00	500.00
Fire Ambulance Repl	798.00	0.00	798.00
Fire - New Equipment	0.00	0.00	0.00
Cemetery Encore Dart Mower	0.00	0.00	0.00
Town Hall Bldg Maint/Repairs	62,145.00	61,174.52	970.48
Recycling Bldg Repair/Replace/Maintenance	14,285.01	2,140.44	12,144.57
Recycling Paving/Loading Dock	10,154.00	0.00	10,154.00
Recycling Skid Steer	6,562.00	0.00	6,562.00
Recycling Glass Crusher/Compactor	62,650.00	37,336.70	25,313.30
Recycling cost to remove glass, repair drainage, build pad	100,000.00	0.00	100,000.00
Airport Improvements	3,000.00	0.00	3,000.00
Street Lights Repl Main Street	70,000.00	0.00	70,000.00
	<b>1,214,734.17</b>	<b>215,990.46</b>	<b>998,743.71</b>

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**STATEMENT OF BONDED INDEBTEDNESS 6/30/22**  
**Showing Annual Maturities of Outstanding Bonds**

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LIBRARY RENOVATION  
Loan Modification Rate - 1.75% - Original Rate 3.99%

MATURITY	PRINCIPAL AMOUNT	INTEREST AMOUNT
	\$1,043,408.34	\$113,265.49
2022/2023	\$120,379.47	\$16,591.22
2023/2024	\$122,486.11	\$14,484.58
2024/2025	\$124,629.62	\$12,341.07
2025/2026	\$126,810.64	\$10,160.05
2026/2027	\$129,029.82	\$7,940.87
2027/2028	\$131,287.85	\$5,682.84
2028/2029	\$133,585.38	\$3,385.31
2029/2030	\$59,860.75	\$1,047.56
2030	\$-	\$-
<b>TOTAL</b>	<b>\$948,069.64</b>	<b>\$71,633.50</b>

**TOWN OF PLYMOUTH - CAPITAL RESERVES ACCOUNT  
YEAR ENDING 6/30/22**

Purpose	Beginning		Additions	Income	Unrealized Gain or Loss)	disbursements	Ending	
	Market Value	Market Value					Market Value	Market Value
Dispatch Equipment	\$ 20,012.92	\$ 20,013.57	\$ 29.40	\$ 20,013.57	\$ 20,013.57	\$ 20,042.32		
Sidewalk improvement	\$ 10,017.91	\$ 10,018.25	\$ 14.73	\$ 10,018.25	\$ 10,018.25	\$ 10,032.64		
Highway Material Handling Equipment	\$ 104,963.36	\$ 104,966.81	\$ 154.23	\$ 104,966.81	\$ 104,966.81	\$ 105,117.59		
Municipal Transportation Improvement	\$ 27,939.96	\$ 78,568.93	\$ 65.69	\$ 78,568.93	\$ 78,254.93	\$ 28,319.65		
Highland Street	\$ 100,010.86	\$ 300,015.98	\$ 242.53	\$ 300,015.98	\$ 200,015.98	\$ 200,253.39		
Conservation Commission	\$ 25,006.02	\$ 35,006.93	\$ 10.13	\$ 35,006.93	\$ 55,006.93	\$ 5,016.15		
Town Revaluation	\$ 49,580.01	\$ 49,581.64	\$ 72.85	\$ 49,581.64	\$ 49,581.64	\$ 49,652.86		
1991 Ladder Truck	\$ -	\$ -		\$ 0.10	\$ 0.10	\$ (0.10)		
Zoning Ordinance Re-write	\$ -	\$ -						
Fire Tower Truck	\$ 202,583.64	\$ 202,596.96	\$ 291.02	\$ 202,596.96	\$ 202,590.30	\$ 202,881.32		
Fire Maintenance R/R	\$ 2.61	\$ 2.61		\$ 2.61	\$ 2.61	\$ 2.61		
Police Maintenance R/R	\$ 12.89	\$ 12.89	\$ 0.02	\$ 12.89	\$ 12.89	\$ 12.91		
Recycle Equipment & Property Maint	\$ 21,742.13	\$ 21,742.84	\$ 6.83	\$ 21,742.84	\$ 41,742.84	\$ 1,748.96		
Repl Fire Engine 4	\$ 74,445.52	\$ 74,447.96	\$ 109.38	\$ 74,447.96	\$ 74,447.96	\$ 74,554.90		
Police Pickup Rep.	\$ 60.98	\$ 121.96	\$ 0.09	\$ 121.96	\$ 121.96	\$ 61.07		
PB Cam Equip. & Facilities	\$ 5,009.37	\$ 5,009.69	\$ 7.20	\$ 5,009.69	\$ 5,009.53	\$ 5,016.73		
Repl Fire Engine 3	\$ 369,667.55	\$ 646,283.71	\$ 520.45	\$ 646,283.71	\$ 646,283.71	\$ 370,188.00		
Replace 2006 Ambulance	\$ 66.68	\$ 66.68	\$ 0.10	\$ 66.68	\$ 66.68	\$ 66.78		
Highway Heavy Equip.	\$ 49,553.41	\$ 251,756.66	\$ 156.92	\$ 251,756.66	\$ 137,556.66	\$ 163,910.33		
Highway Bldg Maint Repair	\$ 26,015.17	\$ 26,016.02	\$ 38.22	\$ 26,016.02	\$ -	\$ 26,053.39		
Fox Pond Park Maint	\$ 0.10	\$ 0.10	\$ -	\$ 0.10	\$ -	\$ 0.10		
Fire-Replace Support Vehicle	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Pease Library Bldg Maint fund	\$ 5,000.46	\$ 15,000.71	\$ 12.12	\$ 15,000.71	\$ 10,000.71	\$ 10,012.58		
School Dist - Special Education	\$ 6,718.53	\$ 6,718.76	\$ 9.88	\$ 6,718.76	\$ 6,718.76	\$ 6,728.41		
School Repair & Maint.	\$ 50,003.49	\$ 100,005.12	\$ 118.14	\$ 100,005.12	\$ 50,005.12	\$ 100,121.63		
<b>Total</b>	<b>\$ 1,148,413.57</b>	<b>\$ 1,947,954.78</b>	<b>\$ 1,859.93</b>	<b>\$ 1,947,954.78</b>	<b>\$ -</b>	<b>\$ 1,379,794.22</b>		

**TRUSTEES OF THE TRUST FUND  
2022 ANNUAL REPORT**

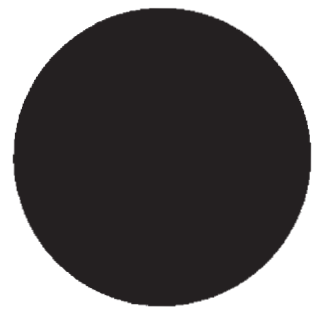
Account Name : Town of Plymouth Trust Funds

**Portfolio Summary**

Portfolio Composition	Market Value	Percentage	Sources & Uses of Funds	Amount
Cash Equivalents	\$ 21,296.55	4.12%	Total Portfolio Value	\$ 0.00
Equities	\$ 253,908.66	49.17%	Cash & Asset Receipts	\$ 626,553.76
Fixed Income	\$ 241,196.51	46.71%	Cash & Asset Distributions	\$ -3,994.11
Uninvested Cash	\$ 0.00	0.00%	Investment Earnings	\$ 9,125.20
Total Portfolio Value	\$ 516,401.72	100.00%	Investment Change	\$ -115,283.13
Estimated Annual Income	\$ 8,398.02		Total Portfolio Value	\$ 516,401.72
<b>Investment Earnings</b>	<b>This Period</b>	<b>Year To Date</b>	<b>Gain / Losses On Transactions</b>	<b>This Period</b>
Interest - Tax Free	\$ 0.00	\$ 0.00	Realized Gains	\$ 33,622.09 *
Interest - Taxable	\$ 3,235.44	\$ 3,235.44	Realized Losses	\$ 0.00 *
Dividends - Taxable	\$ 5,889.76	\$ 5,889.76	Total Portfolio Value	\$ 516,401.72
Other Income	\$ 0.00	\$ 0.00	Less : Tax Cost Basis	\$ 631,684.85
Net Accrued Interest Bot/Sld	\$ 0.00	\$ 0.00		
Total Investment Earnings	\$ 9,125.20	\$ 9,125.20	Unrealized Gains & Losses	\$ -115,283.13

\* Gain or Loss amount as shown may not reflect the amount to be used for income tax purposes.

Current Asset Allocation



Equity - 49.17%  
 Fixed - 46.71%  
 Cash and Equivalents - 4.12%

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**REPORT OF THE TREASURER**  
**7/1/2021 -6/30/222**  
**GENERAL FUND MEREDITH 1 OF 2**

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BEGINNING BALANCE 7/1/21 # 530	6,224,112.57	6,224,112.57
BEGINNING BALANCE 7/1/21 DMV	7,257.91	7,257.91
CASH RECEIPTS		
INTEREST		
SWEEPS/CHECKING	7,960.85	7,960.85
TOTAL INTEREST		
POLICE		
PARK MOBILE	30,776.83	
DRUG TASKFORCE	10,321.23	
PERMIT FEES	16,947.23	
INET	41,133.47	
POLICE COVERAGE	37,045.35	
NH DOS	8,202.99	
METER FINES	11,384.25	
METER MONEY	39,191.41	
COURT REIMB/WITNESS	23,880.51	
FEES/MISC	2,628.00	
WORLD PAY	18,276.25	
WORLD PAY FEES	(2,461.60)	
TOTAL POLICE	237,325.92	237,325.92
SELECTBOARD OFFICE		
AIRPORT	10,647.20	
AMBULANCE	183,223.33	
CHARTER FRANCHISE FEE	65,734.03	
CONSERVATION	50.00	
CAPITAL RESERVE FUND	70,000.00	
CEMETERY	8,700.00	
DOJ DRUG	2,079.10	
DOS HAZZARD	6,500.00	
HEALTH TRUST	700.00	
HEALTH TRUST REIMB	109,796.01	
ARPA FUNDS	359,190.18	
FIRE-FIRE REIMB	11,021.51	
HIGHWAY BLOCK GRANT	146,210.84	
INSURANCE REIMB	31,060.36	
HIGHWAY/REIMB	2,967.75	
PLANNING/PERMITS/FEES	33,737.53	
POLICE REIMB	6,740.92	
MISC REIMB	5,165.56	
NHGFOA	175.00	
NH ROOM AND MEALS TAX	516,156.57	
PARKS & REC	73,315.00	
P & R SCHOOL	346,984.00	
PBCAM	646.25	
PSU/ DISPATCH/FIRE/REIMB	485,691.97	
P I L O T	41,958.00	
RECYCLING	77,109.24	
RIVERSIDE EASEMENT FUND	10,000.00	
RAILROAD FUND	2,301.07	
SALE OF TOWN PROP	29,716.00	
PROSECUTER	250.00	
RESOURCE OFFICER	90,180.00	



**REPORT OF THE TREASURER**  
**7/1/2021 -6/30/222**  
**GENERAL FUND 2 OF 2**

SPEARE BOULDER POINT		
STATE OF NH		
SPEARE HOSP. BOULDER POINT	25,000.00	
VACCINATION AID	18,522.99	
TOWN OF ASHLAND	75,680.45	
TOWN OF BRIDGEWATER	9,134.84	
TOWN OF CAMPTON	48,176.13	
TOWN OF HOLDERNESS	105,367.31	
TOWN OF RUMNEY	54,421.04	
TOWN OF THORNTON	37,588.71	
TOWN OF HEBRON	33,053.40	
TOWN OF GROTON	12,709.22	
TRANS CITIZENS BANK	119,600.00	
TRANS NHPDIP	24,977.53	
USDA RD GRANT	29,997.99	
TOTAL SELECTBOARD	3,322,237.03	3,322,237.03
TAX COLLECTOR		
2021A PROPERTY TAX	1,257,453.03	
2021B PROPERTY TAX	8,035,983.73	
2022A PROPERTY TAX	5,743,813.76	
2022B PROPERTY TAX	8,088.50	
YIELD TAX	19,071.38	
YIELD INTEREST	154.89	
CURRANT LAND USE	10,200.00	
PROPERTY TAX INT	27,057.79	
TAX LIEN INTEREST	101,174.98	
TAX LIEN REDEEMED	530,988.91	
EXCAVATION TAX	300.00	
TOTAL TAX COLLECTOR	15,734,286.97	15,734,286.97
TOWN CLERK		
20210-2022 MV	927,457.27	
CAP RES FUND	26,200.00	
MISC	23,930.06	
UCC FILINGS	2,910.00	
ACH DUE DMV	311,170.25	
CREDIT CARD	(1,617.06)	
RET CK FEE	100.00	
TOTAL TOWN CLERK	1,290,150.52	1,290,150.52
TOTAL RECEIPTS		20,591,961.29
		<u>20,591,961.29</u>
TOTAL RECEIPTS.& BEGINNING BAL		<u>26,823,331.77</u>
CASH PAYMENTS		
TRANS ACH DMV	311,170.25	
TRANS ARPA FUNDS ACCT	359,190.18	
PAYMENTS PER SELECTMEN	19,773,906.20	
TOTAL PAYMENTS	20,444,266.63	20,444,266.63
ENDING BALANCE DMV ACH	5,973.29	5,973.29
ENDING BALANCE 530	6,373,091.85	6,373,091.85
TOTAL PAYMENTS & ENDING BAL		26,823,331.77
		<u>26,823,331.77</u>

**REPORT OF THE TREASURER**  
**7/1/2021 -6/30/222**  
**ESCROW ACCOUNTS Page 1 of 2**

NAME	BEGINNING BALANCE 7/1/2021	TOTAL DEPOSITS INTEREST TRANSFERS	TOTAL WITHDRAWALS	ENDING BALANCE 6/30/2022
SUMMIT-MT FRONTENAC	421.70	0.06		421.76
INTEGRITY	1,400.00	0.10	986.80	413.30
DRAGONFLY	1,000.00	0.02	1,000.02	-
ASSET FORFEITURE FEDERAL	-	252.52		252.52
ASSET FORFEITURE STATE		76.17		76.17
MCGINLEY TMH		1,000.07	810.00	190.07
MARTIN ESTATES		2,000.13	375.40	1,624.73
LRMH		1,000.04	1,000.03	0.01
PARK DONATIONS		9,839.24		9,839.24
LRMH CONT.		1,200.02		1,200.02
TOWN BEAUTIFICATION		470.00	141.52	328.48
	-			-
<b>TOTALS</b>	<b>2,821.70</b>	<b>15,838.37</b>	<b>4,313.77</b>	<b>14,346.30</b>

**REPORT OF THE TREASURER**  
**7/1/2021 -6/30/222**  
**ESCROW ACCOUNTS Page 2 of 2**

**AERONAUTICAL FUND**  
**7/01/21 THROUGH 6/30/22**

BEGINNING BALANCE 7/01/21	14,815.61
DEPOSITS	3,560.00
INTEREST	34.68
TOTAL DEPOSIT AND BEGINNING BALANCE	<u>18,410.29</u>
WITHDRAWALS TO GENERAL FUND	-
ENDING BALANCE 6/30/22	-
TOTAL WITHDRAWALS & ENDING BALANCE	<u>18,410.29</u>

**CITIZENS CHECKING**  
**7/01/21 THROUGH 6/30/22**

BEGINNING BALANCE 7/01/21	\$ 9,138.15
DEPOSITS AMB VT	\$ 112,213.58
INTEREST	\$ 0.91
TOTAL DEPOSIT AND BEGINNING BALANCE	<u>\$ 121,352.64</u>
TRANSFER TO GENERAL FUND	\$ 119,600.00
AMB VT FEES	\$ 179.54
ENDING BALANCE 6/30/22	\$ 1,573.10
TOTAL WITHDRAWALS & ENDING BALANCE	<u>\$ 121,352.64</u>

**NHPDIP**

7/01/21 THROUGH 6/30/22

BEGINNING BALANCE 7/01/21	\$ 24,974.66
INTEREST	\$ 2.87
TOTAL DEPOSIT AND BEGINNING BALANCE	<u>\$ 24,977.53</u>
TRANSFER TO GENERAL FUND	\$24,977.53
ENDING BALANCE 6/30/22	\$ -
TRANSFER & ENDING BALANCE	<u>\$ 24,977.53</u>

**ARPA FUNDS**

7/01/21 THROUGH 6/30/2022

BEGINNING BALANCE 7/01/21	\$0.00
TRANSFER FROM GENERAL FUND	\$359,190.18
INTEREST	\$614.88
TOTAL DEPOSITS AND INTEREST	<u>\$359,805.06</u>
ENDING BALANCE 6/30/22	<u>\$359,805.06</u>

**TOWN CLERK MOTOR VEHICLE ACH ACCOUNT GENERAL FUND**

7/01/21 THROUGH 6/30/22

BEGINNING BALANCE 7/01/21	\$7,257.91
DEPOSITS	\$991,385.63
TOTAL	<u>\$998,643.54</u>
TRANSFER TO GENERAL FUND	\$681,500.00
ACH DMV	\$311,170.25
ENDING BALANCE 6/30/22	\$5,973.29
TOTAL	<u>\$998,643.54</u>

**REPORT OF THE TAX COLLECTOR**  
**For the 12 Month Period Ending June 30, 2022**

DR

2022

2021

Uncollected Taxes/Beg.Fiscal Yr.		
Land Use Change		
Property Tax		1,277,865.63
Yield Taxes		1,105.54
Property tax credit balance	9,257.74	7.00
Tax Balance Other		531.92
<b>Taxes Committed To Collector:</b>		
Property Tax	7,555,731.00	8,098,543.37
Yield Tax	14,767.01	13,491.74
Land Use Change		10,200.00
Excavation Tax	300.00	
Overpayments on Property Tax..	24,732.00	42,316.00
<b>Interest Collected on Delinquent</b>		
Property Tax	0.52	27,057.27
Yield Tax		135.39
	<b>7,604,788.27</b>	<b>9,471,253.86</b>
<b>Remittances To Treasurer:</b>		
Property Tax	5,743,813.76	9,293,435.76
Land Use Change		10,200.00
Yield Tax	4,474.10	14,597.28
Excavation Tax	300.00	
<b>Interest Collected:</b>		
Yield Tax		135.39
Property Tax	0.52	27,057.27
Land Use Change		
Abatements on Property Tax	585.41	90,494.02
Abatement on Yield Tax	6,156.59	
<b>Uncollected Taxes/End Fiscal Yr</b>		
Property Tax	1,835,531.91	
Yield Tax	4,136.32	
Credit Balance	9,257.74	35,334.14
Other Credit	531.92	
<b>TOTAL CREDITS</b>	<b>7,604,788.27</b>	<b>9,471,253.86</b>

**SUMMARY OF TAX SALE ACCOUNTS**  
**07/01/2021-06/20/2022**

**DR**

Tax Sales on Account of Levies of

	<b>2021</b>	<b>2020</b>	<b>2019</b>	<b>Prior</b>
Balance of Unredeemed Taxes				
Beginning of fiscal year:				
Property Tax.....		348,397.23	198,727.52	112,635.59
Taxes Sold To Town.....	288,400.84			
Interest Collected After Sale:				
Property Tax.....	1,513.15	23,761.61	38,810.23	37,089.99
Overpayments.....				
<b>TOTAL DEBITS</b>	289,913.99	372,158.84	237,537.15	149,725.58
	<b>CR</b>			
Remittances to Treasurer:				
Property Tax.....	77,471.71	239,374.22	149,492.85	64,650.13
Interest & Costs After Sale:				
Property Tax.....	1,513.15	23,761.61	38,810.23	37,089.99
Tax Deeded Property.....			1719.31	
Abatements.....		109.04	109.06	
Uncollected Taxes End Of Yr:				
Property Tax.....	210,929.13	108,913.97	49,125.61	47,985.46
<b>TOTAL CREDITS</b>	289,913.99	372,158.84	237,537.75	149,725.58

**SUMMARY OF TAX SALE ACCOUNTS**

**07/01/20-06/30/21**

**Plymouth, N.H.**

DR

**Tax Sales on Account of Levies of**

	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>Prior</u>
Balance of Unredeemed Taxes				
Beginning of fiscal year:				
Property Tax.....		348,397.23	198,727.52	112,635.59
Taxes Sold To Town.....	288,400.84			
Interest Collected After Sale:				
Property Tax.....	1,513.15	23,761.61	38,810.23	37,089.99
Overpayments.....				
<b>TOTAL DEBITS</b>	289,913.99	372,158.84	237,537.15	149,725.58
	<b>CR</b>			
Remittances to Treasurer:				
Property Tax.....	77,471.71	239,374.22	149,492.85	64,650.13
Interest & Costs After Sale:				
Property Tax.....	1,513.15	23,761.61	38,810.23	37,089.99
Tax Deeded Property.....			1719.31	
Abatements.....		109.04	109.06	
Uncollected Taxes End Of Yr:				
Property Tax.....	210,929.13	108,913.97	49,125.61	47,985.46
<b>TOTAL CREDITS</b>	289,913.99	372,158.84	237,537.75	149,725.58

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**OFFICE OF THE TOWN CLERK  
2022 ANNUAL REPORT**

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Reflecting on the past year, the Office of the Town Clerk was immersed in delivering quality public services with an emphasis on customer service. This office is responsible for licensing dogs, issuing certified copies of vital records and marriage licenses, preserving municipal records, processing motor vehicle titles and registrations including boat registrations, and assisting in administrating elections.

Revenue is reported, reconciled, and deposited daily. The growth in the residential and business population raised the demand for these services:

- As automobile sales surged across the country, the demand for preparing title applications and issuing motor vehicle registrations was substantial with a reported 3.7% increase in revenue.
- The rising demand for certified copies of vital records, such as birth certificates, increased revenue by 29.6%.
- The wedding industry soared after the pandemic, causing a demand for marriage licenses in our scenic and vibrant town, which increased revenue by 29.6%.

In the fiscal year 2021/2022 the office collected revenue for the following services:

Category	No. of Transactions	Revenue Total
Dog Licenses	560	\$ 3,232.50
Motor Vehicle Title & Registration	4,248	\$ 953,657.27
Vital Statistics	1,046	\$ 15,823.60
UCC Filing	-	\$ 2,910.00
Miscellaneous	-	\$ 4,973.96
<b>Total</b>	<b>5,197</b>	<b>\$ 980,597.33</b>

2022 was an eventful year with significant changes that resulted in positive outcomes. The Town welcomed Erin Orion as the Deputy Town Clerk. Erin brings invaluable experience to the Office of the Town Clerk. Preparations for the annual Town Election, State Primary, and State General Election included, but were not limited to, accepting absentee ballot requests, voter registrations, recruiting poll workers, candidate filings, facilitating ballot clerk training, testing the electronic counting device, and ballot preparation. We introduced the use of poll pads for electronic voter check-in at the polling place. This technology has improved the voter's experience by mitigating queues with expedited and secure voter record look-up. Poll pads have built-in election management and reporting tools which supports the Town Clerk and Supervisors of the Checklist in finalizing reports to the state.

The office collaborated with the Plymouth Elementary School on implementing Plymouth's first "I Voted" sticker contest to encourage the youth in our community to engage in local and state government by creating sticker designs to be used in the 2024 election season. The winning designs will be selected at the annual Town Election. We also collaborated with Secretary of State David Scanlan who plans to visit the Plymouth Elementary School to provide a presentation on elections in the State of New Hampshire.

Residents can look forward to the "Top Dog" contest, which is an initiative to encourage residents to license their dogs by April 30, 2023. The office is promoting the "Top Dog" contest, in which three randomly selected winners will be gifted a basket filled with donations from local and regional businesses. The grand winner will be allocated the #1 dog tag in the next licensing period and the office will frame a picture of their

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**OFFICE OF THE TOWN CLERK**  
**2022 ANNUAL REPORT - Continued**

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dog to display in the office. Please renew no later than May 31<sup>st</sup> to avoid late fees and civil forfeiture status.

We accept cash, checks, and credit or debit cards as methods of payment. Plymouth requires only one check made payable to the Town of Plymouth as we electronically transfer fees due to the State. A 2.79% processing fee is incurred for the use of credit and debit cards only and is collected by the card processing company. RSA HB 391 requires that a government-issued photo identification is presented to the clerk prior to the beginning of the transaction to verify the owner's identity or to report the identity of the individual registering a vehicle on the owner's behalf. Registrations may be renewed online or by mailing the notice with payment.

Since 2020, I have prioritized implementing positive changes in our services to ensure residents receive the highest service level. For example, the Office of the Town Clerk now has a social media page and a website to improve public access to our services. Please make sure to subscribe to the Facebook account and bookmark the website which is [www.townclerkplymouthnh.com](http://www.townclerkplymouthnh.com) to use our online tools and keep abreast of any news and updates. Regular office hours have been extended to 5:30 PM every Wednesday to accommodate the schedules of working families. I also implemented extensive election training for poll workers to ensure they are confident in their official duties on the day of the election. While the dates have not been determined, residents can expect the following elections in 2024:

- Presidential Primary;
- Town Election;
- State Primary;
- and the State General Election

If a resident is not yet registered to vote and is eligible to do so, they are encouraged to visit the office to register. Registered voters who would like to update their name, address, or party affiliation are also encouraged to visit the office to make these changes. Further information about voter registration is available on the website. Dates for elections and the deadline to change party affiliation will also be posted on the website when they are finalized by the Office of the Secretary of State.

Residents are encouraged to contact the office at (603) 536-1732 or [townclerk@plymouth-nh.org](mailto:townclerk@plymouth-nh.org) to request their motor vehicle registration renewal notice be delivered in electronic format by providing a valid email address. For residents who prefer to receive physical notices, we will continue to send them by USPS mail. Residents who have faced technical issues with the electronic renewal notice should contact the office to verify their email address or to change the delivery method. Residents can renew vehicle registrations and dog licenses online, and obtain estimates on the fees to register a new vehicle. The town has other online tools that can be found at [www.pay.eb2gov.com/PlymouthNH](http://www.pay.eb2gov.com/PlymouthNH).

Serving the community as the Town Clerk has been an honor and a privilege. Since 2020, I have prioritized continuing my education and fostering positive relationships with other towns and state agencies by serving as the Regional Chair of the Lakes Region on the New Hampshire City & Town Clerks Association. I am a Certified State Supervisor, Notary Public, and Justice of the Peace, and am currently working toward becoming a New Hampshire Certified Town Clerk through the International Institute of Municipal Clerks.

In closing, I would like to express my team's commitment to listening to the community in order to improve and streamline services to improve the public's experience. Our mission is to conduct town and state business with efficiency and effectiveness while spreading kindness. I encourage community members to visit the office as my door is always open for any questions, suggestions, or concerns.

With gratitude,  
*Josie Girona Ewing*  
Town Clerk



**BIRTHS RECORDED IN THE TOWN OF PLYMOUTH, N.H. FOR  
THE YEAR ENDING DECEMBER 31, 2022**

CHILD'S NAME	DATE OF BIRTH	CHILD'S PLACE OF BIRTH	NAME OF FATHER	NAME OF MOTHER
TRACY, BRINKS THOMAS	01/13/2022	PLYMOUTH, NH	TRACY, BRYAN COLLIN	TRACY, KRISTIN ELIZABETH
PATTERSON, MARGARET ELLEN	01/14/2022	PLYMOUTH, NH	PATTERSON, JAMES HENRY	PATTERSON, KRISTINA SIMMONS
INMAN, ROBIN CHRISTOPHER	01/20/2022	PLYMOUTH, NH	INMAN, MICHAEL JOHN	INMAN, KIMBERLY MARIE
CHAFFEE, LOGAN GRACE	02/02/2022	CONCORD, NH	CHAFFEE JR, GARY ROBERT	CHAFFEE, ELIZABETH GRACE
STEWART, PARKS PENDLETON	03/03/2022	CONCORD, NH	STEWART, COLE PARKER	STEWART, WHITNEY JEAN MEISTER
HO, PETER PAUL	04/07/2022	PLYMOUTH, NH	HO, ERIC K	ZENG, LIHAI
FERRIS, JACK HENRY	04/08/2022	PLYMOUTH, NH	FERRIS, JEDD MATTHEW	FERRIS, NICOLE KATRINA
EVERTS, SYLVIA ANTIONETTE	04/13/2022	PLYMOUTH, NH	EVERTS, NATHAN BROX	RINALDO, REGINA MARIE
DUBREUIL, CASEY SEBASTIAN	05/03/2022	PLYMOUTH, NH	DUBREUIL, BRIAN DAVID	DUBREUIL, JENNIFER MARIE
NDEBELE, ZION GODFREY	05/09/2022	PLYMOUTH, NH	NDEBELE, KEVIN	SOULE, BRITTANNY MARIE
SMITH, NOVA CHRISTINE	05/10/2022	PLYMOUTH, NH	SMITH, CONNOR MATHIAS	BICKFORD, CHLOE MORGAN
DESCOTEAUX, ATTICUS GRAY	05/17/2022	LEBANON, NH	DESCOTEAUX, DARREN KEITH	DESCOTEAUX, CASSANDRA KATHLEEN
PERRAS, MAXIMILLION BEAU	06/30/2022	PLYMOUTH, NH	PERRAS, MATTHEW PAUL	PERRAS, LUZ CHAREILY
SMART, LILAH JOAN	07/06/2022	PLYMOUTH, NH S	MART, RANDY BENJAMIN	DORE, JENNIFER MICHELLE CINTHIA
BERGERON, MAVERICK WILLIAM	09/07/2022	PLYMOUTH, NH	BERGERON, ERIC MICHAEL	BERGERON, KATLIN MARIE
COLBY, EVERETT RANDAL	09/28/2022	CONCORD, NH	COLBY, EVIN RANDAL	COLBY, ALEXANDRIA ROSE
GEROW, DECLAN PAUL	10/13/2022	PLYMOUTH, NH	GEROW, NICHOLAS NELSON	MCDONALD, CHRISTA MARIE
SPROUT, BRONSON LAGASSEY	10/20/2022	PLYMOUTH, NH	LAGASSEY, JUSTIN BRONSON	SPROUT, STEPHANIE ALLISON
MICHEL, COOPER TERENCE	11/19/2022	PLYMOUTH, NH	MICHEL, JOSEPH PATRICK	UMBERGER, RACHEL GEOGHEGAN
MITCHELL, THEODORE ISAAC	12/09/2022	CONCORD, NH	MITCHELL, TIMOTHY NEAL	MITCHELL, JAMIE FAY

**MARRIAGES RECORDED IN THE TOWN OF PLYMOUTH, N.H. FOR  
THE YEAR ENDING DECEMBER 31, 2022**

PERSON A'S NAME AND RESIDENCE	PERSON B'S NAME AND RESIDENCE	TOWN OF ISSUANCE	PLACE OF MARRIAGE	DATE OF MARRIAGE
CLAY JR, ROBERT J PLYMOUTH, NH	MCLOON, ANNA K SANBORNTON, NH	SANBORNTON	SANBORNTON	01/22/2022
KWAPISZESKI, JACOB M PLYMOUTH, NH	PATRIDGE, MEGAN A PLYMOUTH, NH	HOLDERNESS	FRANCONIA	01/22/2022
DORE, CHERYL A PLYMOUTH, NH	CHAPMAN, PAUL D NORTHFIELD, NH	PLYMOUTH	BETHLEHEM 0	3/17/2022
WEICHEL, DYLAN T PLYMOUTH, NH	YOUSEFI TALOUKI, FAEZEH PLYMOUTH, NH	PLYMOUTH	PLYMOUTH	04/28/2022
WILKINS, SUSAN A PLYMOUTH, NH	GOMES, STEPHEN J METHUEN, MA	PLYMOUTH	CAMPTON	05/07/2022
CHAMBERLIN, MATTHEW S PLYMOUTH, NH	BOLTE, LINDA M PLYMOUTH, NH	PLYMOUTH	PLYMOUTH	05/22/2022
HOUSIAU, DORIAN HAMME-MILLE, BELGIUM	SAMBOR, GENEVA M PLYMOUTH, NH	PLYMOUTH	PLYMOUTH	05/26/2022
NELSON, ANDREW J PLYMOUTH, NH	MACMILLAN, ASHLEY N PLYMOUTH, NH	PLYMOUTH	LINCOLN	05/28/2022
BUSHNELL, RUEBEN J CONCORD, NH	GREENWOOD, ELIZABETH A PLYMOUTH, NH	PLYMOUTH	CONCORD	06/15/2022
GUNN III, WILLIAM B PLYMOUTH, NH	POSSNER, GAIA M PLYMOUTH, NH	PLYMOUTH	PLYMOUTH	07/18/2022
SPROUT, STEPHANIE A PLYMOUTH, NH	LAGASSEY, JUSTIN B PLYMOUTH, NH	PLYMOUTH	NORTHFIELD	07/20/2022
PILOTTE, PAMALA J PLYMOUTH, NH	MACNEIL, BRIAN M PLYMOUTH, NH	PLYMOUTH	JACKSON	07/22/2022
O'DEA JR, ROBERT W PLYMOUTH, NH	FRANKS, MELANIE E PLYMOUTH, NH	PLYMOUTH	FRANCONIA	08/19/2022
BERRY, SPENCER F PLYMOUTH, NH	MACOMBER, JORDAN F PLYMOUTH, NH	PLYMOUTH	PLYMOUTH	09/22/2022
WALKER III, ROBERT E PLYMOUTH, NH	DUNKLEE, SARAH M PLYMOUTH, NH	PLYMOUTH	PLYMOUTH	11/10/2022
SMITH, TIMOTHY S PLYMOUTH, NH	WESNAK, LAUREN I PLYMOUTH, NH	PLYMOUTH	PLYMOUTH	11/20/2022

**DEATHS RECORDED IN THE TOWN OF PLYMOUTH, N.H.  
FOR THE YEAR ENDING DECEMBER 31, 2022**

<b>NAME OF DECEASED</b>	<b>DATE OF DEATH</b>	<b>PLACE OF DEATH</b>	<b>NAME OF FATHER</b>	<b>MAIDEN NAME OF MOTHER</b>
LEMAY, CHRISTOPHER CHARLES	01/03/2022	PLYMOUTH	LEMAY SR, GARY	AUGER, VALERIE
ROBIN, RONALD L	01/03/2022	PLYMOUTH	ROBIN, MAURICE	LEHAR, VALERIE
BATCHELDER, ELIZABETH HAYWARD	01/04/2022	PLYMOUTH	HAYWARD, LHOYD	TRAVIS, MARIAN
RIESS, ELLEN JOY	01/09/2022	PLYMOUTH	SHIELDS, JOHN	COLLINS, ALYCE
BLANCHARD, MARY LOU	01/15/2022	PLYMOUTH	AVERY, HAROLD	PIKE, MILDRED
DEARBORN, DENNIS C	01/19/2022	CONCORD	DEARBORN, KARL	HINE, JUNE
STEVENS JR, DEAN ERNEST	01/22/2022	PLYMOUTH	STEVENS SR, DEAN	EMERY, BARBARA
ELLIOTT, RITA GRANT	01/24/2022	PLYMOUTH	GRANT, LLOYD	MOSES, RUTH
CLEMENT, AARON ARLYN	02/21/2022	PLYMOUTH	CLEMENT, ARLYN	SPEAD, MICHELE
CUSHING, ELEANOR M	03/01/2022	PLYMOUTH	DOWNING, EARL	MORSE, CYNTHIA
WILMOTH, VALERE ROSE	03/12/2022	PLYMOUTH	DONLEY, LEO	MEEHAN, ELSIE
BISSON, LUC GABERT	03/17/2022	PLYMOUTH	BISSON, CHRISTIAN	GABERT, JULIE
BUTLER, EMELA M	04/08/2022	FRANKLIN	DUCLOS, JOSEPH	GOSLEY, DORIS
MARQUEZ-STERLING, MANUEL	04/23/2022	MEREDITH	MARQUEZ-STERLING, CARLOS	DOMINGUEZ, SYLVIA
ESTES, PAUL LIVINGSTON	04/23/2022	CONCORD	ESTES, PHILIP	ABBOTT, RUTH
ALLEN, JAMES SHERWOOD	05/08/2022	PLYMOUTH	ALLEN, FRED	SHERWOOD, LUCILLE
SHAW, LAURA BELL	05/16/2022	PLYMOUTH	WIGGINS, FRANK	GRIFFIN, ETHEL
ASH, SHARON LEE	05/17/2022	PLYMOUTH	SCHMIELEWSKI, WALTER	BELL, ADA
HAMILTON, BARBARA FERN	05/20/2022	PLYMOUTH	REED, RAYMOND	GLOVER, ASENATH
COLLINS, SUZANNE JEAN	05/22/2022	PLYMOUTH	GIROUARD, ARTHUR	GATTO, GAIL
HAND, DAVID ROY	05/27/2022	LEBANON	HAND JR, FREDRICK	MAGUIRE, DORIS
MEDINA, LOIS DORIS	06/02/2022	WOLFEBORO	MAGUIRE, JOHN	TITTUS, EVA
SILVA, ANDREA P	06/09/2022	LACONIA	ASHLEY, EARL	BROWN, PRISCILLA
COUTU, FRANCES ANN	06/28/2022	PLYMOUTH	MCNEIL, ROY	JEWELL, DELLA
BROWN, JAMES	06/29/2022	CONCORD	BROWN, WILLIAM	HOULE, DOROTHY
CLARKE, CHRISTOPHER JAMES	07/02/2022	PLYMOUTH	CLARKE JR, CHRISTOPHER	LYONS, EILEEN
CANNAVINO, TRACEY LYNN	07/04/2022	PLYMOUTH	CANNAVINO, JAMES	DEBLOIS, MARJORIE
ROBINSON, LORETTA JUNE	07/07/2022	NORTH HAVERHILL	BURGESS, WOODROW	UNKNOWN, ARLENE
HOUSEWORTH, MARGUERITE ANNE	07/31/2022	KEENE	HOUSEWORTH, ROBERT	HEWIT, ALICE
MOSQUERA, EDWIN	08/06/2022	PLYMOUTH	MOSQUERA, DARIO	ALONSO, JULIA

**DEATHS RECORDED IN THE TOWN OF PLYMOUTH, N.H.  
FOR THE YEAR ENDING DECEMBER 31, 2022 - Continued**

<b>NAME OF DECEASED</b>	<b>DATE OF DEATH</b>	<b>PLACE OF DEATH</b>	<b>NAME OF FATHER</b>	<b>MAIDEN NAME OF MOTHER</b>
TACKETT, JUNE L	08/08/2022	PLYMOUTH	BROOKS, GEORGE	AVERY, LURLENE
LAHEY, JAMES ALBERT	08/09/2022	LACONIA	LAHEY, ALBERT	CLEMENT, BELLE
WARBIN, RICHARD CHARLES	08/14/2022	PLYMOUTH	WARBIN, RICCHARD	RAMIG, ISABELLA
BOUDREAU, CAROLINE L	08/26/2022	PLYMOUTH	MCGILL, SHELDON	MERRILL, MIRIAM
SALIVONCHIK JR, JOHN	08/28/2022	PLYMOUTH	SALIVONCHIK SR, JOHN	GRASON, OLGA
ROBB, KYLE TYLER	09/05/2022	PLYMOUTH	ROBB, CEDRIC	TAYLOR, BECKIE
TAYLOR, JOHN PATRICK	10/01/2022	PLYMOUTH	TAYLOR, PATRICK	NEARY, MARGARET
FAUVER, BERTHA HOFSTRA	10/01/2022	PLYMOUTH	HOFSTRA, PETER	DELAZIER, CORA
PINKER, VIRGINIA FAY	10/06/2022	PLYMOUTH	BUCK SR, LINWOOD	PIKE, LENA
PLANT, VERNON ROGER	10/20/2022	CONCORD	PLANT, ROGER	KNUDSEN, JEAN
FOLLANSBEE, GARY BELTRAN	11/03/2022	PLYMOUTH	FOLLANSBEE, ROY	MOINEAU, ALICE
STONE, VERLAN ELAINE	11/03/2022	PLYMOUTH	SHUCK, JESSE	BEHNKE, LIZZIE
MOORE, ROLAND WARD	11/15/2022	MEREDITH	MOORE, HENRY	WARD, FLORA
CUTTER, SHIRLEY ANN	11/21/2022	MANCHESTER	WRIGHT, HERMAN	VINTINNER, DOROTHY
DROUIN, RICHARD S	11/27/2022	PLYMOUTH	DROUIN, RUSARIO	WREN, ELLIE
OUSTECKY, WINIFRED AICHROTH	11/28/2022	PLYMOUTH	AICHROTH, GEORGE	ENDERS, ELEANOR
NIEBELS, ROLAND A	12/01/2022	PLYMOUTH	NIEBELS, ALVA	GAFFIELD, ALICE

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**PLYMOUTH POLICE DEPARTMENT**  
**2022 ANNUAL REPORT AND STATISTICS**

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2022 has proven to be one of the busiest years for the Plymouth Police Department with an average of 827 calls for service per week. This equals to 43,032 calls for service for the entire year. With only twelve full-time police officers, everyone is busy.

Our Dispatch Center continues to provide emergency police dispatch services to the towns of Plymouth, Ashland, Bridgewater, Campton, Groton, Hebron, Holderness, Rumney, Thornton and Plymouth State University Police Department. We also provide dispatch services to the Plymouth Highway Department and after hour dispatch services for the Plymouth Village Water and Sewer District. The dispatch center logged 81,073 calls for service along with answering 50,570 telephone calls and approximately 132,268 radio transmissions. All this hard and dedicated work is done with only four full-time dispatcher's and two part-time dispatchers.

In January, Jessica Harrington transitioned from the Dispatch Center to the position of Administrative Assistant to the Chief. Harrington continues to assist during busy times in the Dispatch Center.

This left a vacancy in the Dispatch Center. In February, we welcomed Michael Wheeler as our newest full-time dispatcher. Wheeler comes to us from Massachusetts, where he had been previously employed as a Firefighter / EMT.

In May, Officer Arnold was promoted to Detective. Detective Arnold is a three-year veteran of the Plymouth Police Department, having started his law enforcement career with the Plymouth Police Department back in 2019. Detective Arnold is also a four-year Marine Corps Veteran and he holds a Bachelor's degree in Criminal Justice.

In October, Officer Zachary Chivell was sworn in as a Patrol Officer. Chivell grew up in the area and attended Plymouth Regional High School. Chivell is also a Marine Corps Veteran and a member of the National Guard and he continues to serve our country.

Also in October, we welcomed Toby Paddock as our newest Parking Enforcement Officer. Paddock comes to us from Merrimack County where he had been employed as a Corrections Officer.

With all the new faces in different rolls within the agency, we are sad to announce that two valued employees left the department. Parking Enforcement Officer, Scott Moore and Detective Christopher Bridges left our agency. We want to thank them for their years of dedication to the Town of Plymouth.

2022 has been a very challenging, but successful year. The department's success is not because of a single individual, but because of the dedicated staff and supportive community. The credit is due to a remarkable team of patrol officers, supervisors, dispatchers, clerical staff, parking enforcement staff, crossing guards and to our prosecutor office staff. It is an honor and a privilege to lead such an amazing team.

On behalf of the men and women of the Plymouth Police Department, we are proud to serve this community and we continue to provide the best policing services that we can offer. Please follow us on Facebook and at our department website; [www.plymouthpd.org](http://www.plymouthpd.org) to see our weekly activity logs and other informational resources.

Respectfully submitted,

Alexander Hutchins  
Chief of Police

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**PLYMOUTH POLICE DEPARTMENT**  
**2022 ANNUAL REPORT AND STATISTICS (Continued)**

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July 2021 to June 2022

**TRAFFIC ENFORCEMENT INFORMATION**

MOTOR VEHICLE SUMMONS	163
MOTOR VEHICLE WARINGS	1,184
AVERAGE SPEED OF VIOLATION	48 MPH
AVERAGE MPH OVER SPEED	15 MPH
TOTAL MOTOR VEHICLE ACCIDENT REPORTS	133
FATAL MOTOR VEHICLE ACCIDENTS	0

**TOP THREE LOCATIONS WHERE ACCIDENTS OCCUR:**

TENNEY MOUNTAIN HIGHWAY	36
MAIN STREET	19
HIGHLAND STREET	10

TOTAL NUMBER OF ARRESTS	466
TOTAL NUMBER OF INCIDENTS	786

**COMMUNICATION CENTER INFORMATION**

TOTAL TELEPHONE CALLS:	50,446
TOTAL RADIO TRANSMISSIONS	139,669
TOTAL CALLS FOR SERVICE	73,565
ANNUAL REQUESTS FOR SERVICE (PPD ONLY)	32,225

**PARKING ENFORCEMENT INFORMATION**

TOTAL TICKETS ISSUED	1,589
PARKING METER COLLECTION	\$ 36,027.02
PARKING FINES	\$ 67,175.72
PARKING PERMITS	\$ 8,174.03
KIOSK COIN & CREDIT CARD	\$ 52,749.10

TOTAL PARKING REVENUE:	\$ 164,126
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**OTHER REVENUE INFORMATION**

COURT REIMBURSEMENT	\$ 22,748.51
REPORT REQUESTS	\$ 1,671
PISTOL PERMITS	\$ 230
DISPATCH REIMBUR. (Fiscal Year)	\$ 267,657.41
MISCELLANEOUS	\$ 577.00

TOTAL OTHER REVENUE:	\$ 292,883.92
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DEPARTMENT TOTAL:	\$ 458,598.80
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SPECIAL DETAILS (REVOLVING FUND)	\$ 59,778.25
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## PLYMOUTH FIRE AND AMBULANCE DEPARTMENT

### 2022 ANNUAL REPORT

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One of our most significant challenges in 2022 was recruitment and retention. We are not alone. According to the N.H. Recruitment and Retention Committee 70% of rural EMS Departments nationwide struggle with the same issue. One of the results of this is a decline in our call department staff. We had a net loss of four call Firefighters in 2022 and many of those who remain on our roster are not very active. We have engaged the committee and attended job fairs with no results. There are several reasons for the decline, but it boils down to the considerable time commitment needed to obtain and maintain the required certifications, attend frequent training sessions, and respond to the emergency calls. The result is that to meet the demands placed on our services we are having to hire more career personnel. We will be doing this incrementally. We asked for one new full-time employee last year and have asked for another this year. This will aid our ability to meet the demands placed on our services.

Throughout the year we participated in several public service events which included distributing free bike helmets at the Fun Fair compliments of C.H.A.D. We delivered CPR, Fire Extinguisher and First Aid training on multiple occasions. We also employ two car seat technicians (Captain Peck and EMT Tonya Mayo). Please contact us for delivery of any of these services.

In the spring we took delivery of a replacement Utility truck. We opted for a 2021 model with low mileage as it was evident that the truck we ordered after the 2021 Town Meeting had an uncertain build date. The fire engine that was approved at the 2022 Town Meeting has been ordered from Pierce Manufacturing. The estimated in-service date for this piece of apparatus is the spring of 2024. The long build times for apparatus seem to be worsening. We will need to consider this when planning replacements.

In July we hired Nathan Mills to fill our newly created day shift position. Nate comes to us with 13 years of full-time fire and EMS service. This position has filled a critical gap in our daytime response coverage.

In August we welcomed our second Live-In Student. Shea Fucci hails from VT and attends the Lakes Region Community College for Fire Science. He has been a welcome addition and has obtained his EMT License, and graduated from the NH Fire Academy in December with his Firefighter 1 and II Certificate!

In November we had another successful Plymouth Firefighter Reunion. It was attended by approximately fifty members and their guests. We are thankful to the Plymouth Elks and the Common Man for supporting this event.

In November we also welcomed Scott Weden as our Town Manager. One of the long-range planning goals that we are working on is a Facilities Needs Assessment for the Fire, Police and Recreation Departments.

In December we were sad to say goodbye to FF-Paramedic Tyler Clark. We were lucky to have Tyler for over three years. We wish him well and are glad that he has agreed to stay on as a part-time employee. We were fortunate to hire a replacement in Daniel Gregson. Dan is a Plymouth resident who was a lateral transfer from another combination department.

Dr. Gerry Bourgeois is in the final phase of his book on the history of the Plymouth Fire Department! Please watch for the book's debut.

Please join me in thanking the men and women who work around the clock to keep us safe.

As always, we need and appreciate your support. Please reach out to us if our organization may be of service to you and your family.

Sincerely,  
Tom Morrison, Fire Chief

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**PLYMOUTH FIRE AND AMBULANCE DEPARTMENT**  
**2022 ANNUAL ACTIVITY REPORT**

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Structure Fires	10
Chimney Fires	5
Cooking Fires	3
Vehicle Fires	6
Grass/Brush/Outside Fires	15
Overpressure/Excessive Heat	21
<b>Total Fires</b>	<b>60</b>
Hazardous Materials Incidents	29
Carbon Monoxide Incidents	9
Electrical Problems	6
Power Lines Down	17
<b>Total Hazardous Conditions</b>	<b>61</b>
Service Call	12
Lock Out	1
Water Problem	16
Animal Rescue	1
Assist Police	12
Unauthorized Burning	13
Cover Assignment	3
<b>Total Service Calls</b>	<b>58</b>
Good Intent Calls	162
No incident found	21
Smoke Investigation	23
<b>Total Good Intent Calls</b>	<b>206</b>
Fire Alarm Activation	124
Malicious False Alarm	12
Alarm system Malfunction	5
<b>Total Fire Alarms</b>	<b>141</b>
Medical Emergencies	1034
ALS Intercept/Assistance	8
Motor Vehicle Accidents	73
Technical Rescues	19
Lift Assists	55
<b>Total EMS/Rescue Calls</b>	<b>1189</b>
<b>Total Fire/Rescue Calls</b>	<b>1715</b>
<b>Burn Permits Issued</b>	<b>397</b>
<b>Oil Burner/LP Gas Permits</b>	<b>115</b>
<b>Life Safety Inspections</b>	<b>122</b>
<b>Fire Drills</b>	<b>22</b>
<b>Station Tours</b>	<b>9</b>
<b>Car Seat Inspections</b>	<b>9</b>
<b>Public Fire Extinguisher Trainings</b>	<b>5</b>



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**PLYMOUTH HEALTH OFFICER  
2022 ANNUAL REPORT & ACTIVITY**

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We partnered with local, state, and federal Public Health entities as well as non-Government organizations in 2022 to deliver timely and relevant messaging. This included information on COVID-19 and Influenza.

We continued to monitor the health of the Pemigewasset River and the Crystal Spring. Test reports for both are available at the Fire Station. The Baker River is monitored by the Baker River Watershed Association. <http://www.bakerriverwatershed.org/index.html>

I am thankful for the assistance of Deputy Health Officer Kevin Pierce. Kevin has been with us for one year and also serves as the Deputy Fire Chief. Both he and I completed our Health Officer training in 2022, which is now required by New Hampshire R.S.A. 128.

The parking lot of the Crystal Spring was paved in 2022. We are grateful to the Plymouth Highway Dept. and GSM Paving for this nice work. We also appreciate the lawn care that is provided at the spring by the Plymouth Parks Department. We are indebted to Carl Doe and Bob Monroe who have both donated time and materials for the spring. It is truly a team effort to maintain this important public resource!

In 2021 our activity included the following matters related to Public Health:

Business	
Campground	1
Child Care	2
COVID-19	3
Crystal Spring (I.E. Inquiries; Site Visits; Testing.)	5
D.E.S. Investigations	1
Elder and Adult Care	1
Food Service	1
Foster Care Inspection	1
Hazardous Condition	3
Permit and Plans Review	2
Public Education	5
Refuse	6
Rental Property	6
River Quality	1
School Inspections	5
Septic	1
Training (IE Child Care Licensing, Required State, Mental Health, Drinking Water Safety)	5
<u>Weekly Reports (Select Board and PFD)</u>	<u>52</u>
<b>Total</b>	<b>101</b>

As always, should you have any questions or concerns please reach out to me or Deputy Chief Pierce.

Sincerely,  
Tom Morrison, Health Officer

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**PLYMOUTH EMERGENCY MANAGEMENT  
2022 ANNUAL REPORT**

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The Town of Plymouth Office of Emergency Management endeavors to provide a mechanism for responding to and recovering from the impact of natural or human-caused disasters or emergencies. This is done by facilitating the delivery of local government, (which includes fire, police, rescue, community, and mutual aid resources) to provide needed assistance and relief to disaster victims and the community at large. The Office of Emergency Management has developed with much assistance an Emergency Operations Plan and it is our goal to continually revise and update this plan.

The Town of Plymouth Hazard Mitigation Plan includes; planning to reduce loss of life and property by minimizing the impact of disasters. After identifying these risks, we have developed long-term strategies for protecting people and property from similar events. Mitigation plans are key to breaking the cycle of disaster damage and reconstruction. You can find a copy of the Hazard Mitigation plan located on the Town of Plymouth's website listed under documents.

The Town of Plymouth was fortunate this year that we did not experience any disasters or emergencies that activated the Emergency Management functions. We did monitor several situations that did not arise to the level of an emergency in the Town of Plymouth. These were storms that created a minor level of flooding and road washouts.

In 2022, we continue to update our Local Emergency procedures to include the Plymouth School Districts Emergency Operation Plans, Plymouth State University Emergency Operations Plan and Speare Memorial Hospitals Hazard and Vulnerability Analysis. We worked collaboratively with Homeland Security, Plymouth Police and Plymouth Fire & Rescue to review the Emergency Operation plans of each of the schools located in Plymouth. I want to thank each of these entities above for their cooperation as we continue to update our procedures and plans

If you may have questions and or concerns, please contact me at 603.536.1731 X112 or by email at [PlymouthEMD@plymouth-nh.org](mailto:PlymouthEMD@plymouth-nh.org)

Respectfully submitted,  
Scott Weden, Emergency Management Director  
Kevin Pierce, Deputy Emergency Management Director

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**PLYMOUTH HIGHWAY DEPARTMENT  
2022 ANNUAL REPORT**

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December is here, with very mild conditions provide the opportunity to work outside; chipping brush, cleaning culverts and the continuous process of cold patching our roads. Our winter service program is in place; the plow trucks are ready.

This year we purchased a 2022 Ram 550 truck with a new wing and plow package to add to our working fleet of trucks.

The department has assisted with other official departments in town, such as, working with the town's Airport Manager, with fencing installation, the Police and Fire department's installing signage, and the Town Office new information bulletin board. Our department responded to numerous calls from residents with their concerns.

This year, our paving projects included the paving of Boulder Point Road, Crystal Springs, and the completion of Bartlett Road. We repaired and paved sections of Highland Street, Warren and Thurlow. The department completed a road project with Old Hebron Road, with culvert replacement and ditch work. We have planned for several culvert replacement projects next spring.

The department is researching the equipment replacement of our Grader, as it is 34 years old. We are studying several options with our distributors.

Our department is fully staffed, we have employed our new Foreman, Steve St. Pierre, Mechanic, Alex Gradziel, Highway Maintainers, Earl Thibodeau, Derek Desroche, Michael Prescott and part-time Sidewalk Tractor Operator, Richard Wendell.

We would like to thank our former employees who have served our community with the Highway Department and have moved onto other endeavors; Jeremiah Sargent, Scott Kenneson, Corey Goodwin and Ryan Smith.

I would like to thank the community, the staff at the Town Hall, and all the departments who work alongside us for their support. We are appreciative of our community and look forward to another busy year.

Respectfully submitted,  
Joseph Fagnant, Highway Manager

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## PLYMOUTH RECREATION DEPARTMENT 2022 ANNUAL REPORT

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### **Recreation Department Flies Solo (But Never Alone)**

We have had an exciting year of growth here at the Recreation Department. This year we separated the Parks Department and the Recreation Department into two autonomous departments. This gives each department the ability to focus talents and resources appropriately. For us, at the Recreation Department, this means we are able to see costs, revenues, and services and use that information to make changes that strengthen our effectiveness.

### **Strategically Placed Staff**

This year we welcomed the return of Kelsee Beaudin as our Assistant Recreation Supervisor. Kelsee worked with us for seven years as a Program Assistant, then took a sabbatical year to teach, and has now returned to us. We are thrilled to have Kelsee, and her many talents, back on our team! Kelsey Bouchard (yes, even their initials are the same) was hired in 2022 for the revamped position of Program Coordinator. Kelsey's creativity has been a valuable addition to our programming! Rosanna Szumski has been with our department for 2 years now and was promoted to Program Coordinator this year. Rosanna's ability to connect with the students and staff truly makes everyone feel welcomed. We are also very appreciative of our part time crew who range from high school students to professionals in our community. Our partnership with Plymouth State University affords us the opportunity to provide college students with positions that meet class requirements, internships, and engage students interested in working with kids and/or recreation. This has proven to be a cost-effective solution for us to staff our program and benefit our professional community - it's the perfect combination!

### **Unveiling New and Revitalized Programs**

Our programs have had a bit of a face lift! Throughout the past years, and enhanced by the pandemic, we have found ourselves immersed in childcare support. Afterschool and summer camp programs require a great deal of resources. We know we cannot solve the childcare challenges in our area; however, we make every effort to be a part of the solution. While we do try to support working families, we are also striving for a balance in our programming. We are excited to introduce some new and creative programming that allows us to focus efforts to bring in a variety of programming for a more diverse age range. Recently, we have brought back our bus trips. We are very pleased to offer families, adults, and youth the opportunity to experience things outside of Plymouth. Transportation costs have made things challenging, but we continue to work cleverly to move forward with these great opportunities.

Please note that we have gone paperless in most instances and information on our programs can be found on our Facebook page and on our website. Please reach out to us if you have any ideas for programming. We are here to service your needs.

### **Finally! Swipe and Play!**

We are finally able to offer credit card payment options for *most* programs. This convenience does incur a small fee. An ACH transaction results in an even smaller fee. We are delighted to bring this new feature to busy families! We know everyone is busy and any way we can make things easier, we will!

### **Always Thankful!**

Lastly, we thoroughly enjoy serving the Plymouth community, which we feel is the best! Thank you to our incredible staff for their countless hours and endless dedication this year. And above all, we respect their ability to adapt, change roles, and direction to make a positive impact on this community.

### **Our Advice!**

Be sure to make time for play, never stop having fun and take a moment to enjoy the memories you are making. In the words of Winnie the Pooh, "We didn't realize we were making memories, we just knew we were having fun."

We look forward to seeing you soon!

Lisa Ash, Recreation Supervisor

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**PLYMOUTH PARKS DEPARTMENT  
2022 ANNUAL REPORT**

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Parks underwent a very busy spring, followed by a dry summer. The common area continues to be the cornerstone of the town community.

Many thanks to the beautification committee (Steve Whitman, Amy Bailey, Joyce Weston, and many others) for their hard work revamping the rotary to make it a welcoming gateway to the town of Plymouth.

The Parks crew continues to keep Fox Park and the downtown Plymouth area looking great and well maintained. Thank you to the crew; Jeffrey Lyman, Daniel Medaglia, and Sawyer Morrison for their hard work and dedication.

Thank you,  
Robert Cormiea- Park Foreman

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**PLYMOUTH RECYCLING CENTER  
2022 ANNUAL REPORT**

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First, I would like to thank the employees of the Plymouth Recycling Center for all of their hard work.

I would also like to thank the residents of the Town of Plymouth for their continued efforts in recycling.

This past fiscal year we have shipped out:

1,326 Tons of Waste

110 Tons of Scrap Metal

73.67 Tons of Cardboard

49.48 Tons of Mixed Paper

16.72 Tons of Plastic

5.26 Tons of Electronic Waste

14.3 Tons of Tires

As 2022 closed, the Recycling Center recorded receiving little less household waste than last year. The recycling market has dropped a little bit from last year and I am hoping that it will rebound this coming FY.

Please feel free to call or stop by the office to see James if you have any questions. We are more than willing to listen and consider any suggestions you may have.

Thank you for all your support.

James Conn  
Recycling Manager

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**PEASE PUBLIC LIBRARY**  
**2022 ANNUAL REPORT**

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Fiscal year 21/22 brought many changes and transitions to the Pease Public Library. First, we were able to replace the carpeting in our lower-level meeting spaces for a much-needed refresh. Next, we were able to purchase a high-tech book scanner for use by our Archivist with ARPA grant funds. She, in turn, is creating some wonderful digital exhibits of our local history online that can be and have been viewed across the globe. Through another round of grant funding from the NH Humanities we are now able to offer lendable Wi-Fi hotspots and Chromebooks. You may have also noticed large type keyboards, ergonomic keyboards, and some other assistive technology around the library, made possible by these same funds.

The Young Ladies Library Association generously sponsored our update and replacement project across the library collections this past year. Over the course of the pandemic, the library staff had time to do an intensive inventory of the library. The project enabled them to identify items that needed to be discarded, replaced, or updated. Thankfully, our friends in the Y.L.L.A. were there to help us bring the collections right back up to speed again. The Y.L.L.A. also generously funded a second new AWE Early Learning Station for the children's room. We are so grateful!

We were sad to lose our longtime friend, Mary Durgin, a trustee of her brother George's trust. We enjoyed our library visits from Mary, and are thankful to continue to benefit from the George V. Durgin Trust. The Durgin Trust funds our LinkedIn Learning and our Valueline online databases, plus numerous business, personal finance and travel books. We have subscriptions to the Wall Street Journal, Barron's, and NH Business Review all thanks to the Durgin Trust.

As the fiscal year came to an end, we were forced to say another bittersweet goodbye. One of our longest serving library trustees, Winnie Hohlt, decided to leave her adopted home of Plymouth to live closer to family. Though we miss her (and her brownie baking skills) terribly, we know that being close to loved ones is a priority. We thank her for her devotion to the library, and wish her well.

In Youth Services, fiscal year 21/22 both brought back previous activities and brought the chance to try new things. Returning events included story time, chess club, Book Buddies (reading to a therapy dog), and multi-day coding/robotics workshops using our LEGO Mindstorms robots. New activities include the establishment of our Teen Advisory Council (of Stars) —aka TAC(oS)— and periodic visits from the Plymouth Regional High School's Unified Club (a club made up of students in both special education and general education). Other new activities evolved over time to become passive, unscheduled programs, such as Maker Mondays. Some events started simply as offering occasional craft supplies outside of school hours and then, thanks to the Y.L.L.A., a continuously available cart of art supplies.

We wish to thank our friends, donors, and library patrons for their support this year. We are so proud to be your library! A special thank you to our library staff and our Library Board of Trustees for all of their ongoing efforts on our behalf. Of course, we owe a debt of gratitude to our fellow Town Employees for the help we receive from them throughout the year. We know that we could never do what we do without you all.

Respectfully submitted,

Diane J. Lynch  
Pease Public Library Director

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**PEASE PUBLIC LIBRARY  
STATISTICS  
July 1, 2021 – June 30, 2022**

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**COLLECTION Statistics**

	Adult	Juvenile	Young Adult	Items TOTAL
Books owned July 1, 2021	18652	12176	1441	32269
Audiobooks/CDs owned July, 1 2021				1420
Great Courses owned July 1, 2021				1293
DVD/BluRay owned July 1, 2021				4835
				<b>39817</b>
Subscriptions (magazines, newspapers)				57

**CIRCULATION Statistics**

Materials Loaned 7/1/21-6/30/22	38061
Materials borrowed from or loaned to <i>other libraries</i> 7/1/21-6/30/22	2260
eBooks and eAudiobooks circulated 7/1/21-6/30/22	8990
Number of items withdrawn from library collection 7/1/21-6/30/22	3481
Number of items added as gifts/donations 7/1/21-6/30/22	777
Number of purchased items added to library collection 7/1/21-6/30/22	2628

**OTHER Statistics**

Foot Traffic/People Count 7/1/21-6/30/22	19515
Public Meeting Room Uses 7/1/21-6/30/22	803
Public Library Adult Programs 7/1/21-6/30/22	
Number: 15	
Attendance: 269	
Public Library Youth Programs 7/1/21-6/30/22	
Children's Number: 95	
Attendance: 535	
Teen Number: 21	
Teen Attendance: 48	
Public Computer Use 7/1/21-6/30/22	2258

**PATRON REGISTRATION Statistics**

	<u>FY 19/20</u>	<u>FY 21/21</u>	<u>FY 21/22</u>
Resident Adults	1997	1724	1716
Resident Juveniles	470	470	358
Temporary Resident Cards	46	39	88
High School Students	154	50	74
PSU Students	231	117	166
Non Resident Cards	1058	860	827
Other (Courtesy, Institutional)	39	32	37
<b>TOTAL</b>	<b>3995</b>	<b>3292</b>	<b>3266</b>



**PEASE PUBLIC LIBRARY - BOARD OF TRUSTEES**  
**FINANCIAL REPORT- FISCAL YEAR ENDING JUNE 30, 2022**

<u><b>INCOME</b></u>			
		<u><b>OPERATING INCOME</b></u>	
		Book Replacement Receipts	\$342.60
		Book Sales	\$526.25
		Copier	\$2,956.30
		Library Card Fee	\$7.00
		Replace lost/damaged items per credit card	\$39.00
		Room Use	\$150.00
		<b>TOTAL OPERATING INCOME</b>	<u>\$4,021.15</u>
		<u><b>UNRESTRICTED INCOME</b></u>	
		Conscience Jar	\$184.00
		Donations	\$6,334.11
		George Durgin Trust	\$8,317.35
		Interest Income for Acct.#568	\$11.48
		USB Drives	\$24.00
		Non Resident Fees	\$5,510.00
		Programs	\$100.00
		YLLA	\$62.87
		Amount carried over from FY 2021: (Balance of U.S. Charitable Trust donation from Linwood and Margaret Hawes Funds)	\$25,830.00
		<b>TOTAL UNRESTRICTED INCOME</b>	<u>\$46,373.81</u>
		<b>TOTAL INCOME</b>	<u>\$50,394.96</u>
<u><b>EXPENSES</b></u>			
		<u><b>OPERATING EXPENSES</b></u>	
		Bank Charges	\$50.00
		Circulation Materials	\$14,672.29
		Copy Machine Rental	\$4,807.42
		Office Expense	\$307.53
		Supplies	\$13.43
		Equipment - Credit Card Terminal	\$610.00
		<b>TOTAL OPERATING EXPENSES</b>	<u>\$20,460.67</u>
		<u><b>TRUSTEE EXPENSES</b></u>	
		Computers	\$648.50
		Education: Staff & Trustee	\$245.00
		Evergreen ILS	\$1,287.50
		Facilities (Maintain and Furnish)	\$1,761.92
		Facilities (Repairs and Upgrades)	\$12,045.00
		Institutional Passes	\$1,400.00
		Legal Fees	\$802.50
		NHLTA Memberships	\$180.00
		Programs	\$885.23
		Volunteer/Staff Appreciation	\$83.93
		Dept. of Employment Security	\$6,832.00
		Town Credit card - Unspecified	\$1,851.66
		<b>TOTAL TRUSTEE EXPENSES</b>	<u>\$28,023.24</u>
		<b>TOTAL INCOME</b>	\$50,394.96
		<b>TOTAL EXPENSES</b>	\$48,483.91
		<b>FY2022 SURPLUS/(DEFICIT)</b>	<u>\$1,911.05</u>

**PEASE PUBLIC LIBRARY - BOARD OF TRUSTEES  
 FINANCIAL REPORT- FISCAL YEAR ENDING JUNE 30, 2022**

		<b>INVESTMENTS &amp; BANK ACCOUNTS</b>		
		6/30/2022	6/30/2021	Change
<b>Northway Bank</b>				
	Trustees Operating (568)	\$108,542.17	\$135,423.30	-\$26,881.13
	CD #11152469	\$0.00	\$2,542.53	-\$2,542.53
	CD #11168721	\$21,748.90	\$19,123.16	\$2,625.74
	CD #469 was combined with CD #721 during FY 2022			
<b>Bank of New Hampshire</b>				
	CD # 6116966	\$32,280.00	\$32,206.03	\$73.97
<b>Meredith Village Savings Bank</b>				
	CD #88005326	\$30,347.29	\$18,284.08	\$12,063.21
<b>TOTAL</b>		<b>\$192,918.36</b>	<b>\$207,579.10</b>	<b>-\$14,660.74</b>

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## PLANNING & DEVELOPMENT DEPARTMENT 2022 ANNUAL REPORT

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The Planning and Development Department coordinates land use and development in the Town of Plymouth. We assist the land use boards in their work on private development projects from design and permitting through construction and operation. We also provide assistance with community planning projects and provide the public with information on all land use related issues.

Joseph Perez joined the Planning and Development Department in January 2022 first as Assistant Planner and now as Community Planner. He brings new skills that help progress our work.

In 2022, the Planning Board addressed applications for parking lot improvements, a new medical center, additions to four commercial buildings and properties, and two subdivisions creating a total of three new lots. The Planning Board has also been reviewing issues related to a request for a road acceptance request to assist the Select Board in ensuring the roads meet town standard. The Zoning Board of Adjustment met five times to address requests for changes at two commercial properties and two residential as well as a joint meeting with the Planning Board.

The Department dedicated a significant amount of time to projects. Many of these have included time and effort in writing grants to help the Town of Plymouth address costly infrastructure needs as we recognize the Town's roads, stormwater systems, and housing are all connected. Significant projects in 2022 are:

- Capital Improvement Program (CIP): A CIP is a planning and budgeting tool for the financing and purchase of capital expenses over an extended period of time. In 1987, the Town of Plymouth authorized the Planning Board to prepare and amend a CIP, but a comprehensive CIP has not been done for years. Recognizing that a CIP can help the Town prioritize and plan for major expenses and purchases, the Planning Board established a CIP Committee that, along with staff, devoted many hours to meeting with departments, inventorying equipment, and determining future capital needs. We worked on incorporating major road reconstruction projects into the plan which previously had not been done. The end result is a CIP that was adopted by the Planning Board in September and then sent to the Select Board to assist in budgeting. A full report of the CIP Committee is available elsewhere in this Town Report.
- Site Plan Review Regulations (SPR Regulations): Recognizing that the Town's SPR Regulations, which address commercial and multi-family housing developments, had not been significantly updated for 20 years, Department staff re-wrote the regulations with the goal of providing clearer design guidelines, establishing new guidelines for site details (such as stormwater), and revising the administrative aspects of the SPR process to align with current state laws. At multiple meetings, the Planning Board reviewed drafts and discussed the regulations. In the Fall, the Board adopted new SPR Regulations which will help guide future developments and protect the Town.
- Stormwater Asset Management Program (SWAMP): In February, we wrote an application to NH Department of Environmental Services (NHDES) for funding to develop a Stormwater Asset Management Program. The Town received a \$30,000 grant for this project and we have been leading the project along with DPC Engineering to refine the existing inventory of stormwater assets and develop a Level of Service plan. In 2023, the project will focus on assessing the criticality of stormwater assets; developing a life cycle cost analysis; creating a financial implementation plan for maintenance and replacement needs; and crafting an implementation and communication plan for ongoing stormwater asset management.

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**PLANNING & DEVELOPMENT DEPARTMENT**  
**2022 ANNUAL REPORT (Continued)**

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- Loon Lake Road Culvert: Department staff submitted an application to NHDES for a Culvert Flood Risk Assistance Grant and the Town was awarded a \$51,893 grant for the design and engineering of a new larger box culvert to help address flooding and road closures. Work on this will continue in 2023.
- Housing Study: Staff and Planning Board members wrote an application to the InvestNH Municipal Planning and Zoning Grant Program for funding for a housing assessment and review of land use regulations impacting housing. The Town has been awarded a \$134,000 grant for this project. A Housing Committee has been formed and selected a consultant to assist with project tasks to be completed in 2023-24. This project will include many opportunities for the public to learn and provide input about housing issues.
- Downtown Drainage Project: Staff continue to support Plymouth's Downtown Drainage Project by providing oversight and grant administration services for the Town's a \$2.7 million grant from the US Department of Commerce Economic Development Agency. The overall project will replace the stormwater infrastructure on Main Street, Russell Street, and Warren Street and rebuild these roads. Project construction has been delayed due to cost – with oversight from HEB Engineers, Inc. we have bid the project twice with prices from contractors being higher than anticipated due to supply and labor issues. A third bidding period is being held in December 2022 – January 2023 and the Select Board is working on a plan for additional town funding for this crucial infrastructure project.
- NHDOT Ten Year Plan (TYP): Staff prepared and presented a proposal to the Lakes Region Planning Commission (LRPC) Transportation Advisory Committee for ~\$5 million in NHDOT funding for improvements to Main St/Rt 3 from Tobey Road to Fairgrounds Road (sight distance, road alignment, and sidewalk extension) through the NHDOT's TYP process. This proposal was modified to implement in phases and the first phase from Tobey Road to Foster Street was selected as a regional priority by the LRPC's Executive Committee and is being recommended to NHDOT for inclusion in the 2025-2034 TYP.

We continue to work on land use complaints and violations of the Zoning Ordinance. In 2022, Code Enforcement Officer Scott Weden addressed issues related to junkyards and dilapidated buildings. These cases are complex and Scott has been successful in finding solutions.

We thank all the dedicated volunteers that serve on the Planning Board and Zoning Board of Adjustment. Chairs John Christ and David Kent offer leadership and direction to the meetings of these two Boards. In addition, we thank members of the CIP Committee and the Housing Committee, who have dedicated or will dedicate countless hours to helping the Town of Plymouth.

Sincerely,

June Hammond Rowan, EdD – Planning & Development Director  
Joseph Perez - Community Planner  
Scott Weden - Building Inspector/Code Enforcement Officer

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**BUILDING & CODE ENFORCEMENT DEPARTMENT**  
**2022 ANNUAL REPORT**

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**BUILDING:**

We saw another busy year with Building Permits and Inspections that occurred. The number of approved and issued Building Permits in 2022 totaled 106. This number was a small decline from last year, considering the lasting effects of the pandemic nation-wide and the rising cost of building materials and supply. The revenue created in 2022 was up by \$5,266.99

The Building Inspector shall be the Administrative Officer of the Building Department Section. The Building Inspector shall receive applications and fees for the erection or alteration of buildings as provided in the Zoning Ordinance – March 2022 revision; The duties of the Building Inspector are as follows:

- Make available all applications
- Keep complete records of his action on all applications
- Issue or deny permits, based on the compliance of the proposed project with this Ordinance, the Zoning Ordinance of the Town of Plymouth and all other Town and State Ordinances and regulations, including the Americans with Disabilities Act.
- Regularly inspect buildings during the process of erection or alterations. There are six phases of inspection depending on the project. They are Footings/Foundation, Framing, Electrical, Plumbing, Insulation, and a Final Inspection. In addition, a New Home or Occupancy change requires a Certificate of Occupancy. The Building Inspector works closely with the Fire Department with inspections and compliance to applicable codes.
- Bring to the attention of the Board of Selectmen any violations of this Ordinance and take action in the enforcement of this Ordinance.
- Accept and deposit with the Town all fees collected by him/her under this Ordinance.
- Act in cooperation with the Plymouth Fire Department in any manner in which their duties, as prescribed by law, may coincide or conflict.
- Examine and, if necessary, order the repair, vacancy, or demolition of unsafe buildings and structures

During the year we worked with Plymouth Fire & Rescue on the review of Commercial and Residential Building Plans and Life Safety concerns, and worked with the Contractors and Residents to provide guidance. We did see the construction of Little Antlers Learning Center as a new business in Plymouth as well as the renovation of others. Below is a breakout of the type of permits issued:

New Houses	16
Renovation	23
Interior/Exterior Alterations	18
Accessory Structures	20
Signs	11
Solar Array	6
Demolition	3
Cell Tower	1
Electrical	8
Revenue:	\$18,365.69

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**BUILDING & CODE ENFORCEMENT DEPARTMENT**  
**2022 ANNUAL REPORT - Continued**

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**CODE ENFORCEMENT:**

It was a busy year with reviewing areas of the Zoning Ordinance that were adopted at the 2022 Town Meeting. The area of Temporary Uses was an area that created a number of Zoning Violations being issued and ultimately resolved.

We continue to work on complaints of Parking, Junk Yards, Dumpsters and other areas that residents have raised concern.

We continue to meet with the Off-Campus Housing Landlords with regards to parking, dumpsters and establishing a working relationship for an open line of communication.

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**PLYMOUTH CAPITAL IMPROVEMENT PROGRAM (CIP) COMMITTEE**  
**2022 ANNUAL REPORT**

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In March of 2022, the Plymouth Planning Board voted to re-establish a Capital Improvements Program (CIP) Committee in accordance with RSA 674:5-8. This authority was delegated to the Planning Board by Town Meeting in 1987 – in recent years, however, the committee has been dormant. In consideration of the Town’s limited ability to raise revenue through property taxes and a significant array of capital needs, the Planning Board decided to implement a goal of the Master Plan and work on a new CIP. Planning Board member Phil LaMoreaux was selected to serve as Committee chair and a committee was formed with members Zachary Tirrell, Brooke Wakefield, Guy Mathieu, Mike Currier, and Town staff June Hammond Rowan, Joseph Perez, Anne Abear, and Kathy Lowe

In April, the Planning Board approved a charge and purpose statement proposed by this Committee – this document outlined the responsibilities and structure of the CIP Committee. The Committee met regularly from March through August to keep the process on-track. Planning and Community Development staff met with department heads and used a novel Google Sheets format developed by assistant planner Joseph Perez to create a dynamic capital inventory. Staff and department heads worked to inventory nearly 200 capital items and projects, including expected replacement cost and remaining lifespan.

Due to the dynamic nature of a shared spreadsheet, department heads were able to directly access the inventory, which also included a capital summary to serve as the foundation of the CIP Committee’s recommended schedule of capital expenditures. It was decided that, for the first six-year period, roads need to be a priority of the CIP – where equipment could be repaired, financed creatively, or optimized in some cases to extend the useful life, the same can’t be said for many of Plymouth’s roads. The Committee has prepared a recommended six-year capital improvements program which would provide residents with a level tax rate, a complete picture of all needs, and provision for a rebuild of at least one of Plymouth’s roads each year.

Readers should be aware that the CIP is a plan, not a budget. The intent of the plan is to provide budgetary decision makers and the public with all of the information needed to make informed decisions on where the Town’s money should be spent. In the past, the entire picture of capital needs has not been readily available – meaning many of the capital needs remain out of the public consciousness until they become an urgent need. By implementing the recommended CIP, budgetary decision makers can minimize or eliminate ‘surprises’ which would cause unforeseen spikes in the tax rate.

Now that the CIP Committee has completed its recommendation, the Planning Board will review the report and hold a public hearing. Upon Planning Board approval, the program and report will be delivered to the Advisory Budget Committee, the Select Board, and others. It is our hope that this program will be useful to these decision-makers as they begin the budgetary process for the upcoming fiscal year.

Thank you to all the committee members and town staff that contributed many hours to the CIP process.

June Hammond Rowan

Town of Plymouth NH - Capital Improvement Program - September 2022

6 Years

Item	Recommended Replacement Date	Existing CR	Replacement Cost	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
<b>Fire Department</b>										
2020 Ambulance 2	2027	\$0.00	\$400,000.00						\$400,000.00	
2015 Ambulance 1	2024	\$66.68	\$400,000.00		\$120,000.00	\$80,000.00	\$80,000.00	\$80,000.00	\$40,000.00	
2016 Fire Chief's Car	2026	\$0.00	\$60,000.00					\$60,000.00		
2014 Deputy Fire Chief's Car	2024	\$0.00	\$60,000.00		\$60,000.00					
1998 Fire Engine 3	2025	\$74,554.90	\$732,600.00	\$157,641.00	\$157,641.00	\$157,641.00	\$346,141.00	\$357,641.00		
Engine 4	2025	\$800,000.00				\$160,000.00	\$160,000.00	\$160,000.00	\$160,000.00	\$160,000.00
2021 Power Load System	2027	\$0.00	\$34,791.00					\$34,791.00		
2022 Power Load System	2028	\$0.00	\$34,791.00					\$34,791.00		
2016 Defibrillator	2028	\$0.00	\$38,000.00					\$38,000.00		
2021 Defibrillator	2033	\$0.00	\$38,000.00				\$50,000.00			
2000 Boiler 46 Highland St	2026	\$0.00	\$50,000.00							
2021 Boiler 42 Highland Street	2046	\$0.00	\$50,000.00							
2015 Roof 46 Highland Street	2035	\$0.00	\$24,000.00							
2010 Roof 42 Highland St	2030	\$0.00	\$50,000.00							
2007 PlyMovement System	2030	\$0.00	\$60,000.00							
2023 Fire Engine 3	2043	\$370,188.00	\$732,600.00							
2010 Tower Truck 1	2030	\$202,881.32	\$1,402,584.00							
2018 Air Packs (SCBA)	2033	\$0.00	\$163,400.00							
2022 Utility Truck 1	2032	\$0.00	\$50,000.00							
Gear Extractor	0	\$0.00	\$20,000.00							
2006 Rescue Tools	2031	\$0.00	\$60,000.00							
Communications Equipment	2031	\$0.00	\$104,900.00							
2022 Rescue Tools	2032	\$0.00	\$24,000.00							
2012 Station Generator	2032	\$0.00	\$75,000.00							
2007 Breathing Air Trailer	2032	\$0.00	\$2,500.00							
1969 Fire Station	2032	\$2.61	\$7,000,000.00							
Radio Replacements	2023	\$0.00	\$90,000.00	\$30,000.00						
<b>Police Department</b>										
2021 Dodge Charger V6 Patrol	2024	0	\$50,000.00		\$50,000.00			\$50,000.00		
2021 Dodge Charger V6 Patrol	2024	0	\$50,000.00		\$50,000.00			\$50,000.00		
2021 Dodge Charger V6 Patrol	2024	0	\$50,000.00		\$50,000.00			\$50,000.00		\$50,000.00
2020 Dodge Durango (Chief)	2029	0	\$50,000.00							\$50,000.00
2019 Dodge Charger V8 (Deputy)	2028	0	\$50,000.00							\$50,000.00
2021 PD Roof Seal	2031	0	\$10,300.00						\$50,000.00	
2020 Dispatch Radio System	2035	0	\$325,000.00							
2020 Repeaters	2030	0	Part of radio system							
2020 Repeater Antennas	2030	0	Part of radio system							
2021 CCTV	2026	0	\$10,561.00				\$10,561.00			
2021 Access Control System	2031	0	\$36,292.00							
2016 Mini-Split HVAC	2026	0	\$22,142.00				\$22,142.00			
Propane Furnace	unk	0	\$20,000.00							
2020 Phone System	2027	0	\$14,103.00					\$14,103.00		
2021 Parking Meter Inserts	2032	0	\$23,000.00							
Patrol / Dispatch Records Management Syst	2024	0	unk							
Body Cameras	2027	0	\$37,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$37,000.00	
Dispatch Consoles / Desks	2025	\$20,042.32	\$80,000.00		\$30,000.00	\$30,000.00	\$30,000.00			
<b>Recycling Department</b>										
Recycling Equipment*	2024	\$23,442.49	\$60,000.00		\$36,557.51					
2014 Bobcat S360	2027	\$90,000.00	\$60,000.00					\$60,000.00		
2020 Case SC280	2030	0	\$60,000.00						\$60,000.00	
2021 PTR TP4000PC	2041	\$0.00	\$60,000.00							
2020 PTR 3400HD	2040	\$0.00	\$15,000.00							
2008 International Press Horizontal Baler	2028	\$0.00	\$50,000.00						\$50,000.00	
2011 Ford F-350	2029	\$0.00	\$50,000.00							\$50,000.00
2021 Ford F-250	2036	\$0.00	\$50,000.00							\$50,000.00
2017 Javelin Can Sorter	2047	\$0.00	\$12,000.00							
Recycling Building Repairs	2023			\$100,000.00						
2004 Case 435	2024		\$60,000.00							\$60,000.00
<b>Pemi-Baker TV</b>										
2019 NewTek TriCaster 410 Plus	2029	\$5,009.45	\$15,000.00	\$10,000.00						
2016 CASIUS 2 Channel Broadcast Server	2026	0	\$35,000.00				\$35,000.00			
2013 NewTek TriCaster 40	2024	0	\$11,000.00	\$11,000.00						
Town Hall PTZ Cameras (3)	2025		\$10,000.00		\$10,000.00					
Production Cameras (3)	2024-26 (1 per yr)		\$7,500.00		\$22,500.00					

Move to operations budget - buy 10/yr @ \$30K/yr



Town of Plymouth NH - Capital Improvement Program - September 2022

6 Years

Item	Recommended Replacement Date	Existing CR	Replacement Cost	6 Years						
				2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
<b>Parls and Recreation</b>										
2012 Ski-Doo Skiandic	unk	1500 (Trade in)	\$12,000.00							
2020 Turf Tracer Lawn Mower 48	unk	\$0.00	\$6,773.00							
2015 Exmark Walk-Behind 48	unk	\$0.00	\$5,769.00							
2005 KAW Lawn Mower 19 HP	unk	\$0.00	\$5,368.00							
Old Chevy Truck, 2 Door	unk	\$0.00	UNK							
<b>Planning/Zoning/Emergency Management/Code Enforcement</b>										
2018 Chevy Equinox	2028	\$0.00	\$30,000.00						\$30,000.00	
Master Plan/Land Use Reqs Revisions	2027	0	\$25,000.00						\$25,000.00	
<b>Pease Public Library</b>										
1992.1 Russell St Building	unk	\$10,012.58	unk							
2011.1 Russell St Addition	unk	\$0.00	unk							
Arcadia HVAC System	unk	\$0.00	\$30,000.00							
Library Furnishings	unk	\$0.00	\$25,000.00							
Library painting (exterior)	2027	\$0.00	\$18,000.00			\$18,000.00				
Library Painting (interior)	2028	\$0.00	\$16,000.00					\$16,000.00		
Upstairs Library Carpeting	2023	\$0.00	\$17,000.00	\$13,000.00						
2031 Downstairs Carpeting	2031	\$0.00	\$15,000.00							
2018 AV System	2025	\$0.00	\$15,000.00						\$15,000.00	
2019 LED Lighting	unk	\$0.00	\$22,000.00							
2018 HKVision CCTV system	2025	\$0.00	\$14,000.00						\$14,000.00	
BookEye Scanner	2026	\$0.00	\$13,000.00						\$13,000.00	
Library Computers	2026	\$0.00	\$20,000.00						\$20,000.00	
Foundational Technology	2024	\$0.00	\$10,000.00	\$10,000.00						
2011 Library Shelving (Addition only)	unk	\$0.00	\$31,890.00							
Roof solar panels	unk	\$0.00	\$0.00							
2030 Library building roof	2030	\$0.00	\$30,810.00	\$0.00						
Sprinkler System	unk	\$0.00	\$38,200.00							
Library security System	na	0	\$12,000.00							
Parking lot maintenance	2023	0	\$2,500.00							
Library Elevator	unk	0	\$56,500							
<b>Highway Department</b>										
2012 Holder C992 Sidewalk Tractor	2025	\$0.00	\$175,000.00				\$59,000.00		\$59,000.00	
2017 PRINOTH SWAS Sidewalk Tractor	2026	\$37,192.00	\$175,300.00					\$138,108.00		
2017 Kenworth 6-Wheel DT w/2017 HP	2027	\$1,906.04	\$195,000.00					\$180,000.00	\$15,000.00	
2018 Kenworth 6 wheel DT w/2018 HP Fair	2028	\$20,000.00	\$195,000.00					\$175,000.00	\$20,000.00	
2013 Ford Taurus Interceptor	2025	\$0.00	\$0.00						\$0.00	
2008 Ford F450 and Plow/Sander	2030	\$0.00	\$115,000.00							
2011 Ford F-550 and Plow/Sander	2023	\$0.00	\$115,000.00	\$115,000.00						
2015 Ford F550 and Plow/Sander	2025	\$0.00	\$115,000.00			\$115,000.00				
2020 Ford F550 and Plow/Sander	2030	\$0.00	\$115,000.00							
2022 Ford F550 and Plow/Sander	2032	\$0.00	\$115,000.00							
1998 International w? 2019 American 4-Wheel	n/a	\$0.00	\$0.00				\$0.00			
2006 International w/ HP Fairfield 4-way P/H	2025	\$0.00	\$195,000.00							
2010 International 740 SFA Dump w/2019 H	2025	\$0.00	\$195,000.00				\$195,000.00		\$65,000.00	\$65,000.00
1999 CAT Model 902 Loader	0	\$0.00	\$0.00	\$0.00						
2001 John Deere Loader	2017	\$900.00	\$175,000.00					\$174,100.00		
2006 Case Loader and Backhoe	2023	\$137,554.47	\$176,000.00	\$38,445.53						
2022 John Deere Backhoe/Loader	2038	0	0	0						
2021 Volvo Model L-60H*	2031	\$0.00	\$207,600.00							
1988 Dresser Grader	2014	\$0.00	\$403,000.00	\$250,000.00						
Road Grader (new used grader, purchasing	2038	\$0.00	\$0.00							
2020 Bandit Wood Chipper	2031	\$6,821.00	\$55,000.00							
2015 Billy Goat Leaf Loader	2026	\$0.00	\$6,200.00						\$6,200.00	
2005 RPM Blower	2024	\$0.00	\$102,707.00							
2005 Johnston Sweeper	2025	\$0.00	\$200,000.00	\$42,707.00					\$60,000.00	
2018 Northstar Wood Splitter	2030	\$0.00	\$4,000.00						\$200,000.00	
2002 Hudson Trailer	2027	\$0.00	\$15,000.00							\$15,000.00
Shed at Hitchner site	2025	\$0.00	\$20,000.00							
2019 Salt shed canvas	2032	\$0.00	\$10,000.00						\$20,000.00	
Paint Sprayer	2032	\$0.00	\$4,000.00							
Roller (@ Hitchner site)	0	0	\$5,000.00							
Highway Garage 3 Doors	2023	0	\$25,000.00							
Highway Garage 3 Doors	2024	0	\$25,000.00					\$25,000.00		

Town of Plymouth NH - Capital Improvement Program - September 2022

6 Years

Item	Recommended Replacement Date	Existing CR	Replacement Cost	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
Highway Garage 3 Doors	2025	0	\$25,000.00			\$25,000.00				
Highway Garage Furnace	2028	0	\$10,000.00					\$10,000.00		
Highway Garage Exhaust System	2024	0	\$60,000.00							
New Highway Garage	0	0	\$0.00							
<b>Cemetery</b>										
1998 F-150	2028	\$0.00	\$50,000.00						\$50,000.00	
Fence	2024	\$0.00	\$20,000.00				\$20,000.00			
John Deere Mower	2024	\$0.00	\$12,000.00							
Tree removal	2028	\$0.00	\$10,000.00						0	
<b>Airport</b>										
Historic Red Hanger	0	0	\$50,000.00							
1987 Kubota L2850 tractor	0	0	\$50,000.00							
Construct south airport access road with w4	0	0	\$100,000.00							
Improve runway drainage system	0	0	\$25,000.00							
Upgrade well and septic for the terminal building	0	0	\$20,000.00							
Aircraft fueling system	0	0	\$200,000.00							
Municipal T-hangers	0	0	\$250,000.00							
<b>Town Hall</b>										
Generator	2030		\$65,000.00							
HVAC	2025		\$100,000.00			\$100,000.00				
Fire Alarm System	2030		\$20,000.00							\$50,000.00
New Rugs throughout (Carpeting)	2029		\$50,000.00							
Interior & Ext Painting	2024		\$20,000.00	\$20,000.00						
Access Control System for Doors	2024		\$45,000.00	\$45,000.00						
Security System/Closed Circuit TV	0	0	\$15,000.00							
Replace the exterior of the Building - Bricks	0	0	\$0.00							
Replacement of Railing for accessible entra	0	0	\$0.00							
Fencing/Wall along sidewalk at Town Hall	0	0	\$0.00							
Canon - repair/replace/renovate	0	0	\$15,000.00							
Radio System Update for EMD?	0	0	\$15,000.00							
Elevator	0	0	\$0.00							
Furnishings	0	0	\$0.00							
Interior Lighting Upgrades	0	0	\$0.00							
<b>Road - Rebuilding Projects</b>										
Downtown Drainage (S Main/Warren/Russell)										
Bartlett Rd				\$450,000.00						
Highland St. (FY22-FY25; \$1.3 mill total, ~\$1	2023		\$1,329,477.28	\$275,000.00						
Pleasant Street	2024		\$995,000.00							
Russell Street (Pleasant to Highland)	2024	0	\$300,015.00	\$395,000.00						
New Hebron Road	2025	0	\$485,000.00	\$300,015.00						
Emerson Street	2026	0	\$795,000.00	\$100,000.00	\$385,000.00					
Main Street	2027	0	\$525,000.00	\$125,000.00	\$295,000.00			\$250,000.00		
Thurlow Street	2028	0	\$780,000.00					\$525,000.00		
Carmel Drive	2029	0	\$210,000.00						\$780,000.00	
Smith Bridge Road	2032	0	\$2,835,819.00						\$210,000.00	
Other Road Rebuild Projects	2029	0	\$2,835,819.00						\$300,000.00	
<b>Bonds</b>										
Library bond - principal only				\$131,000.00	\$131,000.00	\$131,000.00	\$131,000.00	\$131,000.00	\$131,000.00	\$131,000.00
Bond - principal only				\$450,000.00	\$450,000.00	\$450,000.00	\$450,000.00	\$450,000.00	\$450,000.00	\$450,000.00
<b>Total</b>				\$2,047,086.53	\$2,098,920.51	\$2,139,141.00	\$2,168,044.00	\$2,126,743.00	\$2,126,791.00	\$2,165,990.55
Average per year (Ave/6 yrs)										
Difference from 6 yr Average										
Annual Estimated Proportion of Tax Rate towards Debt Service and Capital Items										
6 yr Average Proportion of Tax Rate towards Debt Service and Capital Items										
from estimated proportion of tax rate from 6 year average tax rate toward debt service & capital items										
Difference from estimated proportion of tax rate in FY22-23										
Possibly a Bond in FY26 which will impact th										
\$12,825,630.06 Total FY24 through FY 29										
\$2,137,605.01 Average over 6 Years										
\$4.28										

Town of Plymouth NH - Capital Improvement Program - September 2022

Item	Recommended Replacement Date	Existing CR	Replacement Cost	6 Years						
				2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
Identified Additional Capital Items w/o Replacement Year or Cost Estimate										
HVAC systems in Town Buildings										
Roofs on all Town Buildings										
Building Contents - all town buildings										
Computers/technology										
Carpet										
Lighting (interior)										
Solar array			\$650,000.00							
Street lighting										
Roads - additional needs?										
Drainage - additional needs?										
ADA Upgrades										
Downtown Parking Garage			\$2,500,000.00	\$2.5 million + site acquisition?;						
Railroad Square - ROW, New road, parking										
Warren Street Rebuild										
Loon Lake Road Culvert Replacement			\$324,000.00							
Recycling Center - Building										
Splash pad										
Community Center										
Library Generator			\$65,000.00							
Fire Dept - "Breathing Air Compressor"			\$75,000.00	30-year life span -						
				Current unit placed in service in 2002						

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**PLYMOUTH CONSERVATION COMMISSION**  
**2022 ANNUAL REPORT**

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The Plymouth Conservation Commission advises the Town of Plymouth Select Board, reviews 155-E:3 Application for Permit documents, and, by RSA 36-A, RSA 36-A:4-a, and RSA 36-A:5, is authorized to appropriate money and conduct research into local land and water areas, coordinate the activity of unofficial bodies organized for similar purposes, keep an index (resource inventory) of all open space and natural, aesthetic or ecological areas, and all marshlands, swamps and other wetlands. The PCC engages in these tasks through collaborations with other town boards and commissions, public outreach, partnerships with regional, state and national agencies and conservation groups, and through direct (hand-on) action outlined below:

In 2022, the Plymouth Conservation Commission (PCC) was at its capacity with 7 full members and 2 alternates. Neil McIver served as the Select Board representative to the commission. Note that we anticipate at least one full member to retire in 2023 and that we always welcome expressions of interest in serving on this Town of Plymouth commission.

This year, the Pemi-Baker Trails Committee, a collaborative of trail enthusiasts comprised of collaborating PCC and non-PCC members, opened the Rand-Ingersol Trail, a mountain biking and hiking loop off of Texas Hill Rd, between Old Hebron Rd and Walter's Way. A change in land ownership has currently closed part of the trail, but the loop nearest the trail head remains open and contains a small area for off-street parking. These trail development projects follow best conservation practice protocols, including those for wildlife protection. Contact PCC member Greg Knoettner for more information (email the commission; bottom of this report).

PCC members worked with Plymouth Regional High School students and faculty Ina Ahern, and Plymouth State University students and faculty Amy Villamanga in Taking Action For Wildlife training, offered by NH Fish & Game and NH Dept. of Environmental Services. The partnership created initial data about Plymouth's natural resources, informed by Geographic Information System (GIS) and wildlife survey data, as well as a scorecard for conservation useful in assessing existing and proposed trail areas. The work is on PCC's website, available for anyone to use (all on the PCC website: <https://pcnh-plymouth-nh.hub.arcgis.com>). The PCC also has a new logo, heading this report, created by a talented PRHS student.

The PCC continues to partner with the Holderness Conservation Commission and the State of New Hampshire to establish a 265-acre outdoor recreation and conservation area in the Pemi River oxbow area and South Beach. In 2022, the PCC completed appraisals required by the Land and Water Conservation Fund grant application process. One lot was sold after the appraisal was completed and is no longer part of the application. We remain hopeful that the remaining lots can be acquired with this grant so that these popular trails and river access areas can be kept open for public use.

This year the PCC held many discussions about invasive plant management. Especially concerning is oriental bittersweet, which proliferated across town this year and quickly grew into tree canopies. Bittersweet can kill trees by overburdening the branches and blocking the trees leaves from sunlight. We have created a new committee open to anyone interested, called the Invasive Plants Taskforce. Please contact any of the PCC members if you are interested in working with the taskforce to manage invasives on your land, or to help your neighbors learn about managing problem plants on their property.

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**PLYMOUTH CONSERVATION COMMISSION**  
**2022 ANNUAL REPORT - Continued**

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Among the Town's existing conservation lands, the Walter Newton Natural Area and Plymouth Mountain trails continue to experience heavy use in all seasons. This year, a bridge repair on the Newton Trail has been delayed because materials staged for this purpose were stolen. We remind mountain bikers, including fat tire bicyclists, that the Walter-Newton trails are for foot use only. Winter hiking, skiing and snowshoeing is welcome. We patrol these areas regularly and often find lost items – contact us if you're missing something. The Fauver-East Trail is temporarily closed due to logging, but this trail access to Rainbow Falls and to established mountain biking trails will reopen in 2023 when the logging is complete. Note that this is private property and public access is allowed only for the existing trail.

Our annual budget is used for snow clearance of parking areas, trail maintenance, and member training. We also receive funds to conduct longer-term activities, such as conservation assessments, acquisition of conservation easements, surveys and natural resource inventories. We are an all-volunteer commission and receive no financial gain through membership. While many towns adopt RSA 79-A, which provides a portion of Land Use Change Tax (LUCT) fees for use by a conservation commission, the Select Board of the Town of Plymouth opts to fund these efforts directly.

Reach us by emailing the Commission at [plyconcomm@gmail.com](mailto:plyconcomm@gmail.com). We meet once a month, on the 3rd Tuesday, from 7-9 pm at the Plymouth Town Hall, or by Zoom (during periods of locally high-Covid-19 infection). More information is available through our website: <https://pccnh-plymouth-nh.hub.arcgis.com> or on Facebook: [www.facebook.com/plymouthnhconserves](http://www.facebook.com/plymouthnhconserves).

Submitted: Jan 10, 2023

Lisa Doner, Chair

Full Members: Michael Bouchard, Lisa Doner, Gisela Estes,  
Greg Knoettner, Norman Leblanc, Joan Turley, Slade Warner

Alternate Members: Ina Ahern, Melissa Ulery

**Protect Your Family  
Test Your Well**

**Common Health Related Contaminants  
In NH Wells**

<b>Radon</b>	<b>Arsenic</b>
<b>Uranium</b>	<b>Fluoride</b>
<b>Gross Alpha</b>	<b>Bacteria</b>
<b>Radium</b>	<b>Nitrate/Nitrite</b>
<b>Lead/Copper</b>	<b>and other contaminants</b>

Please see the document below for further information:

[www.des.nh.gov/organization/divisions/water/dwgb/well\\_testing/documents/well\\_testing.pdf](http://www.des.nh.gov/organization/divisions/water/dwgb/well_testing/documents/well_testing.pdf)

The Spanish version is available at:

[http://des.nh.gov/organization/divisions/water/dwgb/well\\_testing/documents/pozosartesianos.pdf](http://des.nh.gov/organization/divisions/water/dwgb/well_testing/documents/pozosartesianos.pdf)

**STATE OF NEW HAMPSHIRE**  
Executive Council

**JOSEPH D. KENNEY**  
EXECUTIVE COUNCILOR  
DISTRICT ONE



STATE HOUSE ROOM 207  
107 NORTH MAIN STREET  
CONCORD, NH 03301  
(603) 271-3632

The year of 2022 brought forward a strong economy and a transition back to normalcy from the previous COVID-19 years. State government, as in the private sector, has noticed a strong demand for workforce, housing, and childcare. Additionally, there have been strong trends in the state with the growth of Airbnb to support a growing travel and tourism industry. Furthermore, the state has witnessed a growing homelessness population.

During and after the pandemic, the state of New Hampshire received millions of dollars from the federal government in the form of CARES Act and ARPA funding. In response to this, the State of New Hampshire Governor's Office for Emergency Relief and Recovery (GOFERR) was created to distribute funds under various programs: Local Restaurant Infrastructure Investment Program; County Emergency Equipment Program; NH Emergency Rental Assistance Program; Local Fiscal Recovery Fund Program; County Nursing Home Infrastructure Program; and the NH Homeowners Assistance Fund.

Other initiatives included federal and state funding for broadband in underserved or not served areas of the state. The initial award of \$50 million went to NH Electric Cooperative to build out broadband in the rural areas of NH. A second round will be awarded in 2023. The Governor's office put forward a \$20 million initiative to create grants for community center projects around the state which will be administered through the Community Development Finance Authority. The Department of Environmental Services received over \$200 million in ARPA funding to support water and sewage projects around the state in the form of grants and low interest loans.

Additionally, the GOFERR team put forward a \$100 million InvestNH Capital Grant Program to assist in gap funding for workforce and affordable housing projects and to assist local municipalities with local grants to support zoning and planning board technical assistance. Through the efforts of GOFERR and federal funding, the state was able to purchase the Hampstead Hospital as a children's inpatient psychiatric facility, a critical need in our state. Lastly, through GOFERR, the state was able to negotiate a contract with Easterseals NH for \$23 million to build a veteran's campus in Franklin to support veterans with mental health, substance misuse treatment and respite beds for short term stays.

Between January to December 2022, the Executive Council conducted 10 separate public hearings concerning the nominations of five Circuit Court judges, one Superior Court judge and four state Commissioners. The Council approved a new Banking Commissioner; a new Commissioner of Transportation; a new Acting Commissioner of Health and Human Services; and a previous Commissioner of Agriculture. The Council approved the confirmation of a new Director of Motor Vehicle for the Department of Safety; a new Director of the Division of Aeronautics under the Department of Transportation; a new Director of Homeland Security and Emergency Management under the Department of Safety; and a new Director of the Child Advocate Office. Three other state Commissioners were reappointed and confirmed at the Labor Department, Environmental Services Department and Natural and Cultural Resources Department.

The total contract items approved were approximately 2,669 to include late items during 23 meetings. Of the 322 confirmations of board and commissions, 62 were from District 1. On September 7<sup>th</sup>, the District 1 on the road meeting was held on the top of Mount Washington inside the Sherman Adams building.

The Governor's Advisory Commission on Intermodal Transportation (GACIT) had completed its work in 2021, and the NH Legislature and Governor approved of its findings in 2022. GACIT directed \$242 million in additional new federal funds for bridges (\$22 million total/\$45 million per year) and electric vehicles charging (\$17 million) as part of the IIJA. Fifteen percent (\$6.75 million annually) of the bridge funds will be allocated to the municipal bridge program, and the remainder to existing bridge projects to free up funds that have greater spending flexibility. Contact William Watson at NHDOT for any additional details at (603)-271-3344.

As stated in the past, I have made economic development my top priority along with mental health and drug prevention, treatment, and recovery programs. In 2022, the state sold the Route 25 Rest Stop to the Town of Rumney, it continues to work on the transfer of 7 acres to the City Lebanon at Westboro Yard for recreational purposes, it acquired \$55 million of federal funding to upgrade the state's fish hatcheries, and as always, the state continues work on retention and recruitment of old and new businesses.

The Governor and Council are always looking for volunteers to serve on the dozens of state boards and commissions. If you are interested, please send your resume to Governor Chris Sununu, State House, 107 North Main Street, Concord, NH 03301 attention Deanna Juris, Director of Appointments/Liaison or call at (603) 271-2121. A complete list of all state boards and commissions are available at the NH Secretary of State website: [www.sos.nh.gov/redbook/index.htm](http://www.sos.nh.gov/redbook/index.htm)

My office is open to receive state constitutions, tourist maps, consumer handbooks, etc. I periodically email my weekly schedule and Wrap Up Newsletter. If you would like to be included on this list, contact me at [joseph.d.kenney@nh.gov](mailto:joseph.d.kenney@nh.gov). I also have an internship program for college students. My office number is (603) 271-3632. As a reminder, due to redistricting my District has taken me out of Sullivan County and most of Grafton County and pushed me to northern Strafford County. Nonetheless, I am always available to old friends. Please stay in touch.

Serving you,

Executive Councilor  
Joe Kenney  
District 1

Entire Counties of Coos and Grafton, the incorporated place of Hale's Location, the towns of Albany, Alton, Andover, Bartlett, Brookfield, Center Harbor, Chatham, Conway, Cornish, Croydon, Danbury, Eaton, Effingham, Freedom, Gilford, Grantham, Hart's Location, Hill, Jackson, Madison, Meredith, Middleton, Milton, Moultonborough, New Durham, New Hampton, New London, Newport, Ossipee, Plainfield, Sanbornton, Sandwich, Springfield, Sunapee, Tamworth, Tilton, Tuftonboro, Wakefield, Wilmot, and Wolfeboro, and the cities of Claremont and Laconia.



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**FRIENDS OF THE PEMI - LIVERMORE FALLS CHAPTER**  
**2022 ANNUAL REPORT**

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Friends of the Pemi – Livermore Falls Chapter is pleased to report that our group is still together and working toward making Livermore Falls the most scenic, historical and recreational park area in the state of New Hampshire. Those of you who have been following us since 2012 know that we are not yet done with our efforts and have directed our attentions to the west side of the river in Campton.

Unfortunately, we did not make much progress in 2022. Due to staff and management turnover at the state and a shift in priorities by State Parks and Recreation, no improvements were made in Campton. As you know, we planned to add a parking lot, safety fencing a new walkway to the falls and interpretive signage about the area and the mill. There is money in the state budget for these improvements and the Friends have offered to raise additional funds, but we are in a holding pattern waiting our state's attention.

Nevertheless, we are proud of our past efforts and good working relationship with the state and will be ready to engage when state resources are available. In addition to our plans for Campton, we are investigating the best use, if any, for the Pumpkin Seed Bridge crossing the falls. Many interested friends believe that renovation of at least part of the bridge into a view site for the falls would be well received and provide an immediate benefit to our community through increased tourism. We have also held discussions about an engineering study to determine the structural integrity of the bridge.

If you are excited, as we are, about the prospects for further improvements to this tremendous community asset, please contact us to get involved and lend your ideas, your talents and your participation to our Friends group.

Respectfully submitted,

Ken Evans  
Evanmead139@gmail.com

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## PEMI-BAKER TV 2022 ANNUAL REPORT

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### **Personnel:**

Pemi Baker TV would like to thank former Station Manager Andrew Fenn for all of his hard work and service to the Plymouth community over the years. Andrew was pivotal in expanding PBTV's content with events and sports, involvement with the New Hampshire Coalition for Community Media, and maintaining and expanding coverage of town meetings throughout the region during the COVID-19 pandemic. We wish him the best as he moves to his next step in his career.

Dan Salzer was named the new Station Manager in early June and started day-to-day operations later that month. Dan comes from Plymouth State University, where he developed and expanded the athletic broadcasts over the last decade. PBTV would also like to thank Jonathan Picard, who was Interim Station Manager during the transition. We are grateful for his contributions and look forward to his continued growth in his new role of Assistant Station Manager here at PBTV.

Our internship and practicum program has been struggling to find students over the past few years. However, we would like to thank Sage Hubicki and Erik Gooding for their contributions to the station during their internships.

### **Programming:**

Since July, it's been our focus to revamp our public access content and fill the daily schedule with programming. We have sourced new shows from around New Hampshire such as "Senior Speak NH" and "The Sky This Month". We have continued to add original content from the CADY Summit, coverage of the summer concert series, "Memories of Plymouth", "Just Omer" PRHS sports and syndication of Plymouth State Athletics and our new show "This Week in Plymouth" that recaps the big talking points and events around the town.

We hosted our first ever live broadcast on election day this November from the polling site at Plymouth Elementary School. We will be looking to conduct more live coverage on election nights going forward.

From January 1<sup>st</sup> to December 4<sup>th</sup> our views were up 9 percent from 2021 with 59,500 views of our content on YouTube. Additionally, we added 218 subscribers to our channel. We do receive analytics from Spectrum for our cable channels.

### **Other Updates:**

In October we launched the new town website ([www.plymouth-nh.org](http://www.plymouth-nh.org)) and town Facebook Page in the hopes to make finding information and departments easier for the public. This is part of our initiative to revamp our communications between the town departments and the public.

We would like to thank PRHS Athletic Director Todd Austin and all of the volunteers who helped with our PRHS athletics coverage. Without their support, we would not have the ability to cover events.

If you would like to volunteer, develop a show or submit content, call us at 603-536-8116 or by email [pbtv@plymouth-nh.org](mailto:pbtv@plymouth-nh.org) for more information.

Respectfully Submitted,

Dan Salzer

## 2022 REPORT OF FOREST FIRE WARDEN AND STATE FOREST RANGER

This year was another year where we observed wet weather in early spring followed by rapid drying and drought conditions which extended through the summer for much of the state. Drying conditions in early May led to large fire growth on numerous fires which required multiple days to extinguish and firefighter response from local, state, and federal agencies. Wildfire activity continued through the summer months where dry conditions led to more multi-day fires. Fires burned deep into the ground, requiring firefighters to establish water supplies and to spend days digging out all the hot spots.

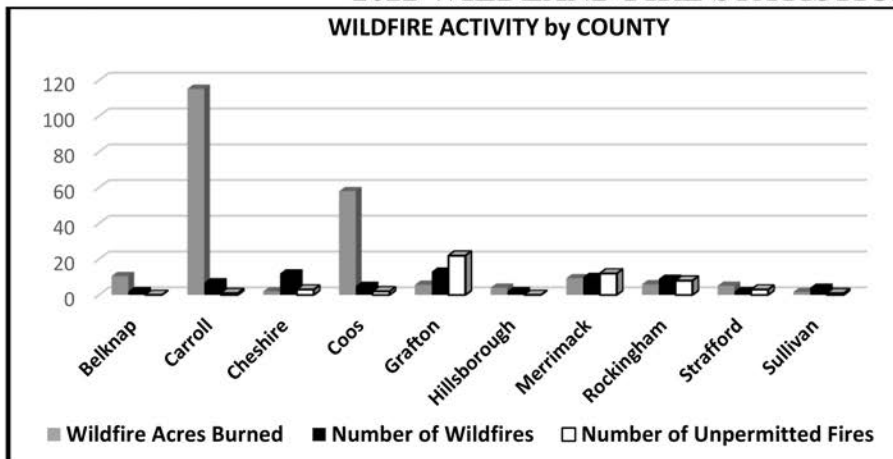
This fall we had multiple fires started by the careless disposal of woodstove ashes. Before dumping your woodstove ashes, you should place them in a covered metal container until they are out cold. Many homes in New Hampshire are located in the wildland urban interface, which is the area where homes and flammable wildland fuels intermix. Every year New Hampshire sees fires which threaten or destroy structures, a constant reminder that wildfires burn more than just trees. Homeowners should take measures to prevent a wildfire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at [www.firewise.org](http://www.firewise.org). Please help Smokey Bear, your local fire department, and the state's Forest Rangers by being fire wise and fire safe!

The long-lasting drought effects in Rockingham County are showing some minor signs of improvement but a good portion of Rockingham County remains in moderate drought and much of the state is still in the abnormally dry category. While the drought conditions have improved, we expect some areas of the state may still be experiencing abnormally dry or drought conditions this spring. For this reason, we ask everyone to remember Smokey's message about personal responsibility and follow his ABC's: **Always Be Careful** with fire. If you start a fire, put it out when you are done. **"Remember, Only You Can Prevent Wildfires!"**

As we prepare for the 2023 fire season, please remember to contact your local Forest Fire Warden or Fire Department to determine if a fire permit is required before doing ANY outside burning. Under State law (RSA 227-L:17) a fire permit is required for all outside burning unless the ground is completely covered with snow. Fire permits are also available online in most towns and may be obtained by visiting [www.NHfirepermit.com](http://www.NHfirepermit.com). The burning of household waste is prohibited by the Air Resources Division of the Department of Environmental Services. You are encouraged to contact the local fire department for more information. Safe open burning requires your diligence and responsibility. Thank you for helping us to protect New Hampshire's forest resources. For more information, please contact the Division of Forests & Lands at (603) 271-2214, or online at [www.nh.gov/nhdfl/](http://www.nh.gov/nhdfl/). For up-to-date information, follow us on Twitter and Instagram: [@NHForestRangers](https://twitter.com/NHForestRangers)



### 2022 WILDLAND FIRE STATISTICS



(All fires reported as of December 01, 2022)

Year	Number of Wildfires	Wildfire Acres Burned	Number of Unpermitted Fires*
2022	66	217	52
2021	66	86	96
2020	113	89	165
2019	15	23.5	92
2018	53	46	91

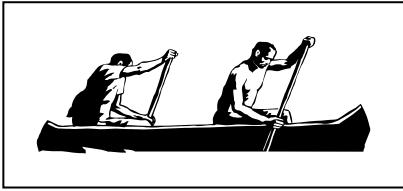
\*Unpermitted fires which escape control are considered Wildfires.

CAUSES OF FIRES REPORTED											
Railroad operations & maintenance	Firearm & explosives use	Undetermined	Recreation & ceremony	Debris & open burning	Natural	Other causes	Power generation, transmission, distribution	Smoking	Arson	Misuse of fire by a minor	Equipment & vehicle use
1	3	21	4	60	7	5	7	1	2	1	3

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**PEMIGEWASSET RIVER LOCAL ADVISORY COMMITTEE**  
**2022 ANNUAL REPORT**

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**FROM: Pemigewasset River Local Advisory Committee**

**SUBJECT: 2022 Annual Town Report**

The Pemigewasset River Local Advisory Committee (PRLAC) is a member organization of appointed local representatives that oversees the Pemigewasset River corridor (one quarter mile on either side of the river) that traverses the municipalities of Ashland, Bridgewater, Bristol, Campton, Franconia, Franklin, Hill, Holderness, New Hampton, Plymouth, Sanbornton, and Thornton. The members of PRLAC act on behalf of the NH Department of Environmental Services (DES) to review and comment on state and local permits for activities impacting the corridor, and they communicate with municipalities and citizens regarding corridor management. The DES does not have adequate staff to visit most permit application sites in a timely fashion, and they have asked PRLAC as well as other Local Advisory Committees to perform this task for them. Our site visits collect data, make observations, and usually take photos of the sites of the proposed projects that will impact the Pemi corridor, and then we report our findings to DES, the developer, and the property owner. Although we ourselves don't have the authority to approve or deny an application, our observations influence the action that is taken by DES.

During 2022 PRLAC's membership remained in good shape, and we thank your town for providing knowledgeable and engaged representatives! We gained some new members this year, and were excited when we gained members from Woodstock and Lincoln. These towns are just outside the PRLAC Corridor, but still have essential information and input to aid PRLAC in our mission. We are grateful for their participation. Just a reminder that Select Boards of each of the PRLAC towns may appoint up to 3 members to the committee.

The Pemi is a Class B River, meaning that it has high aesthetic value and is acceptable for swimming and other recreational activities, fish habitat, and for use as a public water supply after treatment. Our mission is to do those things necessary to maintain the Pemi's Class B water quality status. Historically, the Pemi has had a wide variety of surface water problems, and PRLAC has had much experience in identifying potential water quality issues before they become a crisis and make suggestions for prevention and remediation.

One role of PRLAC is to investigate permit applications that were submitted to DES. Our permit investigations included such reviews as the removal and replacement of underground gas and diesel storage tanks in Plymouth and Franklin, the expansion of a campground in Thornton, culvert repairs in many locations, bridge maintenance, and development in Thornton. We also were able to identify a few shoreline violations. One major concern we are still working on is the clear-cut mowing along the river banks by the various utility companies. We are concerned that they are not leaving enough flora to keep the river banks stable, thus causing erosion. We are continuing to explore what options we have to control that process. Although not specific to a permit application, members did some research to the possibility of PFAS chemicals being manufactured and used in areas along the river corridor.

Many of the permit applications we received had to do with water withdrawals, primarily in Thornton. Right now the Pemigewasset River has 63 registered users and PRLAC has seen a large increase of withdrawal application this year. Our objective is to balance sensible environmental and economic goals while respecting the rights and desires of riparian property owners of the region as a whole. We wish to ensure that there is enough water to support aquatic life, fish consumption, drinking water supply after adequate treatment, swimming, boating, and wildlife.

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**PEMIGEWASSET RIVER LOCAL ADVISORY COMMITTEE**  
**2022 ANNUAL REPORT - Continued**

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One way we are looking to protect this goal is to have the Pemigewasset River be a part of the DES Instream Flow Program. The Instream Flow Program ensures that rivers continue to flow in spite of the uses and stresses that people put on them. The Instream Flow Program operates within the New Hampshire Rivers Management and Protection Program statute, Section 9-c (RSA 483:9-c) and in accordance with Administrative Rule Env-Wq 1900. Members attended a public hearing in November which will help determine if the Pemigewasset River will be chosen to be the next river to adopt this program. Here is the link for further information on this program: <https://www.des.nh.gov/water/rivers-and-lakes/instream-flow>

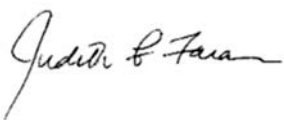
Another key role of PRLAC is its participation with the DES Volunteer River Assessment Program (VRAP), where PRLAC members tested water quality at 9 stations along the Pemigewasset and three tributaries that feed into the Pemi. Last year was the 21st year of regular water testing at these 9 stations, and we recognize what a benefit it is to have been able to rely on our volunteers to perform a 20-year longitudinal study of the Pemi River water quality parameters! Testing takes place from Bristol to Thornton and runs from April into September. VRAP tests are conducted for Dissolved Oxygen, pH, Turbidity, Specific Conductance, temperature, and chloride; all key elements in assessing overall river health. Additionally, after taking the previous year off due to COVID precautions, DES's lab was once again able to test for E coli, total phosphorus, and nitrogen at popular recreation sites on the river. Information on DES's rivers and lakes testing program along with the results of our annual testing are posted on the DES website: [www.des.nh.gov/water/rivers-and-lakes/river-and-lake-monitoring](http://www.des.nh.gov/water/rivers-and-lakes/river-and-lake-monitoring).

Under state law, one purpose of the Local Advisory Committee is to develop a corridor management plan which communities may adopt as an adjunct to their master plan, and report to NH DES and communities on the status of compliance to laws and regulations. Our management plan can be found here: <http://lakesrpc.org/PRLAC/files/PemiCorrMgmtPlan2013.final.pdf>. It is used to inform the public and serve as a resource for anyone, both citizen and someone interested in going forward with a project in the Pemi River corridor. During 2022 PRLAC was awarded a \$15,000 grant from NHDES for the updating of the management plan. This includes not only updating the data presented, but also identifying new concerns and eliminating those issues that are now resolved. This will be an ongoing process throughout 2022 and PRLAC welcomes all towns to submit their comment and concerns! Your participation in the process is most welcome.

PRLAC continues to benefit from the financial support we receive from the majority of the Pemi Corridor towns that we work most closely with. For that, we are very thankful! Your contribution goes directly towards protection of this key corridor resource. All corridor communities receive our monthly meeting agendas and minutes. PRLAC meets at 6:30 p.m. on the last Tuesday of the month from January through November. We have returned to in-person meetings, and will continue to do so if the safety of our members is assured. Details of the monthly meeting are posted through your Town, and all are encouraged to attend, and you can find out more information from reviewing the meeting minutes. The minutes of our meetings are available at our link: [www.lakesrpc.org/prlac/prlacmeetings.asp](http://www.lakesrpc.org/prlac/prlacmeetings.asp)

PRLAC continues to be a dedicated group of volunteers with a focus on keeping the Pemigewasset River healthy and cared for so that all of us can utilize its beauty and its natural resources.

Regards,



Judy Faran, Chair  
PRLAC



## TOWN OF PLYMOUTH 2022 ANNUAL REPORT PLYMOUTH STATE UNIVERSITY

For over 150 years, the partnership between the town of Plymouth and Plymouth State University has provided the foundation for our many shared efforts as we seek to build a sustainable future for all. The past year has proved that this beneficial relationship remains solid and crucial to our success.

It's no secret that the pandemic and economic disruption are prompting colleges nationwide to reevaluate priorities and retool programs. We are fortunate to be ahead of the curve with several years of successful reinvention to our credit and broad awareness that additional work is necessary. PSU's current focus is on traversing the current financial tightrope, whose challenges include enrollment and unprecedented increases in utility expenses. Our operational and budgetary constraints have been coupled with investments in promising areas. We continue to advocate within the University System of New Hampshire (USNH) amid a legislative push for increases in multiyear funding.

Despite these challenges, PSU has had some remarkable successes this past year that benefit our students, the town of Plymouth, and the state of New Hampshire:

- In May, for the first time since the pandemic's start, Plymouth State University hosted fully in-person commencement ceremonies for our graduate and undergraduate students. Speakers at these events include Gennet Zewide, Ph.D., '73, formerly Ethiopian ambassador to India and Ethiopian minister of education, and John T. Broderick, Jr., senior director of external affairs at Dartmouth-Hitchcock Health and former chief justice of the New Hampshire Supreme Court.
- For the second year in a row, Plymouth State University hosted a day-long communitywide Choose Love event to promote collective well-being on September 24, 2022. Choose Love Movement Founder Scarlett Lewis gave an opening presentation, and the University organized an afternoon of free, family-friendly activities on Alumni Green.
- The Emmy award-winning TIGER (Theatre Integrating Guidance, Education and Responsibility) program is celebrating its 20th season with new and returning programs. Since its founding in 2002, TIGER has performed over 2,500 shows, hosted 3,000 student workshops, and visited over 500 schools throughout New England. Many of these schools enjoy TIGER year after year, making TIGER a regular part of their extracurricular programming.
- The National Institute of Standards and Technology (NIST) is sending \$1 million in federal funding to Plymouth State University to aid in the construction of a new robotics laboratory on the fourth floor of the Draper & Maynard Building on the Plymouth campus. PSU is using the funds to develop a new, state-of-the-art robotics lab that will benefit the next-generation robotics workforce and machine-learning manufacturers. In the fall of 2021, PSU became the first New Hampshire institution to offer a bachelor of science in robotics degree program.
- Plymouth State University held a Criminal Justice Career Symposium heralding a new partnership with the New Hampshire Department of Safety (DOS) on September 27, 2022. Students will have

access to new internship opportunities and the first steps toward careers in public safety.

- Plymouth State's new Morgridge Strength and Performance Lab, a facility more than ten times greater in size than the one it replaced, was dedicated with a public ribbon-cutting ceremony on September 1, 2022. The project to transform the old field house building is the final piece of completing PSU's Human Performance Center. Not only are studentathletes making full use of the facility, but it also is serving as a teaching lab for a wide range of health and science academic programs available through PSU's innovative Cluster Learning model, such as exercise and sport physiology and human performance, athletic training, and advanced graduate programs for physical therapists.
- 2022 saw the opening of PSU's new Center for Diversity, Equity, and Social Justice, situated in a prominent location on Main Street, Plymouth, easily accessible to members of the campus and community at large.
- In response to student interest and evolving workforce demands, PSU launched three new bachelor's degree programs in fall 2022: bachelor of science in forensic science, bachelor of science in game design, and bachelor of arts in sustainability studies. All three programs are currently enrolling students.
- Through PSU's Office of Community Impact, hundreds of students provided staffing and volunteer hours for numerous nonprofit organizations in Plymouth, including the Pemi- Baker Youth Center, the Bridge House, the Plymouth Senior Center, and Ladders Thrift Shop.
- PSU held several COVID-19 vaccination clinics on campus during the fall and spring that were open to all members of the Plymouth community.
- In partnership with the town, we were pleased to provide free parking in our Silver Center parking lots during the last two weeks of December. We are also working on similar agreements with the town for summer 2023 parking. In 2023, we are excited about working closely with the town on a "Cluster Project" to develop a proposal to transform Plymouth and the surrounding area's economic opportunities. The vision represents a confluence of natural assets, technological advances, and timing. The beauty of our region and its highly desirable way of life, its proximity to the technology-rich areas to the south, and a high-speed transportation corridor (I-93) right through the state are solid building blocks already in place. The goal is to proactively assess the region's assets and growth priorities for future grant applications.

Plymouth State University recognizes the tremendous asset we have in our enduring and productive relationship with the town of Plymouth. We look forward to working with our friends, neighbors, and business associates on projects of mutual concern throughout the coming year.



## 2022 ANNUAL REPORT

**Pemi-Baker Hospice & Home Health (PBH&HH)** is a non-profit offering a wide range of vital health services to residents of 29 central and northern NH towns. This past year PBH&HH provided almost 15,000 home visits delivering skilled nursing, physical, occupational, and speech therapy, hospice end of life care, palliative care, and social work to residents regardless of their ability to pay.

In the 55 years of Pemi-Baker Hospice & Home Health's existence, we have never experienced such growth in our organization as we are seeing today. The demand for compassionate services in your community has risen steadily and thanks to community support, we have been able to meet the ongoing needs of every resident, in spite of the uncertain financial and regulatory climate in which we operate.

Rising health care costs and reductions in government funding have put needed health care out of reach for too many of our neighbors and friends. As healthcare delivery continues to evolve with the COVID-19 pandemic, advanced training and safety equipment is needed to continue delivery of services to our patients safely. We are following both the CDC and the NH Department of Health's safety recommendations to meet the needs of our homecare and hospice patients.

Pemi-Baker will continue to provide care, regardless of ability to pay. Town funds are used to provide services to those with limited or no ability to pay, and to augment (as in Hospice care) the cost of services that are not covered through third party payers. Our agency is dependent upon charitable donations, town funds, and grants to provide services.

Health is not a moment in time, but an ongoing adventure. Decisions about being healthy happen from the day we are born until the day we die. PBH&HH's programs assist members of our community in this journey to become and stay healthy, and with Hospice, we make the end of life journey one of hope and dignity, while putting the patient/family's needs first. Most of our community members choose to heal and recover at home from illness or accident or progress towards the end of life in the comfort of their own home with their family and possession around them. With the support of our team, we help make these choices a reality.

Pemi-Baker Hospice and Home Health is interested in the complete health of the community. Our primary services are:

**Home Health** – nursing, physical therapy, occupational therapy, speech therapy, social work, LNAs and nutritional counseling in the home setting

**Hospice** – nursing, therapies, social work, spiritual care counseling, bereavement services, hospice medical doctors, advanced practicing registered nurses, licensed nursing assistants, hospice trained volunteers, 24/7 on call support, and medications and durable medical supplies in the home setting

**Palliative Care** – advanced practicing registered nurses, social workers and chaplain services in the home setting



PBH&HH also provides:

- One-on-one bereavement support and monthly group meetings
- In-person and ZOOM Caregiver support groups
- In-person and ZOOM Advance Directive Help
- American Red Cross CPR/First Aid training
- Foot Clinics
- Hospice Care Volunteer Training
- Blood Pressure Clinics
- Nutrition & Health Presentations

We are pleased to be part of your community and touching the lives of those in need. Thank you for all your support!

A handwritten signature in black ink that reads "Danielle Paquette-Horne RN". The signature is written in a cursive style with a loop at the end of the name.

Danielle Paquette-Horne, RN  
Executive Director



# North Country Home Health & Hospice Agency

## 2022 Annual Report - Town of Plymouth

North Country Home Health & Hospice Agency provides quality services that include Hospice, Home Health, Palliative, and Long-term care. Within these services we also provide nursing, rehabilitation, activities of daily living support, social services, and homemaking in 51 towns. Our territory spans all of Coos County and Grafton County as we now provide services to residents in Plymouth, NH and surrounding towns. In 2022, for the Town of Plymouth, we provided 83 Home Health visits.

Hospice Care focuses on quality of life and provides support to the patient and their caregivers in achieving their goals and wishes. Our compassionate team, made up of physicians, advanced nurse practitioners, nurses, social workers, home health aides, spiritual counselors, therapists and volunteers, work with the patient to achieve their goal. Services provided to the patient and their caregivers include management of pain and symptoms, assisting patients with the emotional, spiritual and psychosocial aspects of dying, and provides needed medications, medical equipment and medical supplies. Also included is family/ caregiver education on the provision of care and short-term inpatient treatment for management of symptoms that cannot be managed in the home environment or is needed for caregiver respite. Bereavement counseling for surviving family members and friends is also provided. An individual electing hospice care is not giving up on living, rather, making the decision to focus on quality of life. Hospice care provides a high level of quality medical care with a different focus from the traditional medical model.

Home Health Care is critical to serving the growing health care needs of this community. Our skilled clinical team can monitor health problems and provide disease management within the comfort of the home setting, which helps prevent more costly health care such as hospitalization and long-term institutional care.

Long-Term Care provides home health aide, homemaking and companion services to those who are unable to perform essential activities of daily living such as bathing, dressing, meal preparation and household tasks independently. The primary reason for these services is to support individuals who have physical, medical, or mental limitations and cannot perform these basic needs any longer on their own. These services play a critical role in assisting the elderly and disabled to remain in their own homes and to avoid re-admissions to the hospital and to prevent long-term institutionalization.

Our Palliative Care Program is a new program that started as a pilot in 2019. The program started with 5 patients and has grown to now include 110 active patients. Our Palliative Care program is primarily home based; meaning, that our APRN/Nurses and Social Workers visit patients in their homes to discuss their serious illness, advanced care planning, goals and wishes and most of all- what is important to them. The target patient is anyone with a serious illness, it does not have to be terminal like Hospice requires. The scope of patients is broad and we have found that Palliative Care services are much needed, especially in our service territories. NCHHA provides Home Health services to patients that are recovering from an illness and are expected to get better and we provide Hospice services to patients with a terminal illness; but there is a gap in between these two programs and Palliative Care provides a bridge for the patients that have a serious illness, but are not ready for Hospice services yet.

North Country Home Health & Hospice Agency and our Board of Directors are extremely grateful to the Town of Plymouth for its continued support of our agency. This allows us to fulfill our mission to provide services to all individuals regardless of their ability to pay. North Country Home Health & Hospice Agency is committed to providing services in Town of Plymouth to support clients and their families to remain in the comfort of their homes, in a safe and supportive environment, and to improve overall health outcomes in the community.

Respectfully,

A handwritten signature in black ink, appearing to read 'Tiffany Haynes', is written over a horizontal line.

Tiffany Haynes, President & CEO



**Request for Plymouth Allocation in Fiscal Year 2023: \$7,500 (level-funded request) \***

Founded in 1966, Lakes Region Mental Health Center (LRMHC) provides comprehensive, integrated mental health treatment for people living with - and recovering from - mental illness and/or emotional distress, and is designated by the State of New Hampshire as the community mental health center (CMHC) serving 24 towns in Belknap and southern Grafton Counties.

Nearly half of the 60 million adults and children living with mental health conditions in the United States go without any treatment. People who seek treatment must navigate a fragmented and costly system full of obstacles. As a result, many people cannot access mental health care when they need it most. With the passage of the new 988 number for suicide prevention and mental health crises, there is a new 2022 priority for mental health in America: to create a continuum of crisis care with adequate funding that ensures increased response and access to care. According to 2022 survey data from Mental Health America, **New Hampshire is currently ranked 30<sup>th</sup>** in the nation in access to care for youth and adults. *We can do better.*

Initiatives at the state level lead to improvements in our mental health system, and additional resources for communities result in better outcomes for Granite Staters living with, and recovering from, mental illness. LRMHC is an active leader in many of these statewide initiatives, including rapid response and critical time intervention (CTI).

LRMHC is committed to providing members of the 24 communities we serve *the right care at the right time*. Our access to care staff provides the first contact to those requesting services from LRMHC through answering all calls, scheduling patients, screening for admission, and/or identifying individuals in crisis and linking them to immediate care. The team ensures all individuals discharging from the hospital get access within 48 hours of discharge to community-based services. Access to care services LRMHC are provided to *everyone*- regardless of whether they become a patient at LRMHC, all without financial support from the state or insurance companies.

Every dollar the town of Plymouth contributes is invested in care for people in Plymouth. It is leveraged with funds from other towns to offset the tremendous cost of high-quality access to care.

From July 1, 2021 to June 30, 2022, LRMHC served 3,512 patients, and provided over \$372,000 in charity care.

**226 residents of Plymouth accessed LRMHC services.** The breakdown is as follows:

<b>PLYMOUTH</b>	<b>Patients Served-LRMHC</b>	<b>Total Charges</b>
Children (0 to 17 years)	48	\$290
Adults (18 to 61 years)	159	\$35,527
Elder (62 + years)	19	\$1,709

Similar to the police or fire department, Mental Health Care is a municipal service and a safety net for *all* residents of your town, not just those utilizing the service. Your appropriation will ensure the provision of this essential service for the residents of your community and reduce the burden on your town.

*\*Costs associated with Plymouth families correlate with the number of Plymouth residents requesting access to care and the new 2020 U.S. Census data. Plymouth residents represent 7% of the LRMHC 24-town catchment area.*

**Respect      Advocacy      Integrity      Stewardship      Excellence      Diversity**

40 Beacon Street East, Laconia, NH 03246 | 81 Highland Street, Plymouth, NH 03264  
Tel 603-524-1100 \* [www.lrmhc.org](http://www.lrmhc.org)

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**PEMI-BAKER WATERSHED ASSOCIATION  
2022 ANNUAL REPORT**

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The Baker River Watershed Association (BRWA) works with towns along the Baker River to promote preservation of water quality for safe recreational use and guidance in best practices for reduction of flood risks and drinking water protection, with aims to sustain the quality of the watershed and its river for all users.

**Steering Committee:**

For each town in the BRWA area, up to 2 representatives volunteer to liaise with town administrators on issues related to protection and use of the Baker River. In addition, we enlist one or more volunteer water samplers to collect data from swimming and fishing areas in their town. The representatives serve on the BRWA’s steering committee. Plymouth’s representative, Lisa Doner organizes the summer season monitoring and runs the E coli testing lab. There is current need for additional representatives and river samplers for all the towns. Please email Lisa Doner if you are interested in serving ([donerl@mac.com](mailto:donerl@mac.com)), or contact your local representative.

<b>Town</b>	<b>Representatives</b>	<b>Executive Officers</b>	<b>Water Sampler</b>
Warren	Kevin Hopkins, Kellie Pinon	Kellie Pinon, Chair	Kevin Hopkins
Wentworth	Omer Ahern	Omer Ahern, Vice-Chair	Thomas Stoughton
Rumney	Wendy Lund; Joe and Penny Conlon		Wendy Lund; Joe and Penny Conlon
Plymouth	Lisa Doner	Lisa Doner, Secretary & Treasurer	Lisa Doner

**Water Quality Analyses:**

Each summer (June-Sept) the BRWA collects water samples, usually from 3-4 different locations in town, for *E. coli* analyses. Participating towns compensate BRWA for this service to cover consumable materials costs. This service is also available to anyone seeking information about streams, ponds or drinking water supplies in areas that the BRWA does not regularly monitor. Contact Lisa Doner (email address above) for details. The BRWA is sometimes able to hire interns for additional summer monitoring of the Baker River, involving dissolved oxygen, turbidity, salinity, temperature and pH. In 2022, due to the lack of intern availability this was only done twice. We hope to resume more detailed monitoring in 2023.

**Results:**

In 2022, *E. coli* levels at all sites but one site (BKR 1) were safe and desirable. BKR 1 is the green bridge where N. Main Street crosses the Baker River, and our most impaired site for water quality. In 2022, the three sites in Plymouth had *E. coli* levels that were typical of prior years, trending upward each summer month from June-August. In general, the Baker River is still healthy. There is a trend, however, towards lower oxygenation levels and pH, and higher water temperature and turbidity. Continued monitoring is important for public safety. Town officials should engage in outreach efforts to residents, visitors, and their businesses community about the need for regular septic tank maintenance, prohibitions on sewage dumping by campers, proper disposal of diapers, the risks of induction of invasive plants and insects, and federal wetland protection laws, in addition to relevant zoning ordinances.

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**PEMI-BAKER WATERSHED ASSOCIATION**  
**2022 ANNUAL REPORT (Continued)**

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Follow BRWA happenings on the web (<http://www.bakerriverwatershed.org>) and Facebook (<https://www.facebook.com/BakerRiverNH/>). Contact the Chair or Vice-Chair ([chair@bakerriverwatershed.org](mailto:chair@bakerriverwatershed.org)) to volunteer as a representative, a board member or a water tester for your town.

**2022 BRWA Executive Committee:**

Kellie Pinon, Warren Representative and Chair (2019-22)

Lisa Doner, Plymouth Water Sampler and Representative, Secretary and Treasurer (2019-22)

Omer Ahern, Wentworth Representative and Vice-Chair (2019-22)

Submitted by Lisa Doner, Jan 10, 2023.



**Lakes Region Planning Commission**

103 Main Street, Suite 3  
 Meredith, NH 03253  
 603-279-8171 | www.lakesrpc.org

**FY22 Annual Report**  
*Town of Plymouth*

The Lakes Region Planning Commission (LRPC) is a voluntary association of 30 communities in Belknap, Carroll, Grafton, and Merrimack counties within a 9 region state-designated planning area established under RSA 36:45. The LRPC plans at the local, regional, and statewide levels and is an essential conduit for federal funding. The LRPC employs a highly trained, professional staff to provide a wide variety cost-saving local services such as presented below, and coordinates transportation, land use, economic development, and environmental planning at the regional level. A twelve-member Executive Board, together with Commissioners, governs the LRPC. Operations are overseen by an Executive Director.

The LRPC provides a forum for communities to share information and services from model ordinances and joint purchasing to solid waste districts and watershed management plans, and serves as a resource to support and enhance local planning and regional collaboration. The LRPC recognizes that the foundation of regional decision-making lies within local communities. Membership provides access to a wide range of services and resources including:

- Transportation, land use, and watershed management planning
- Economic development assistance
- Technical assistance with Master Plans, Capital Improvement Plans, Hazard Mitigation Plans, Zoning and Site Plan Regulations, Developments of Regional Impact, and Circuit Rider assistance
- Grant writing and administration
- GIS mapping
- Data collection and analysis

The following are highlights of our FY22 activities. For our full FY22 Annual Report, please visit the *About LRPC* page on our website at [www.lakesrpc.org](http://www.lakesrpc.org).

**Highlighted Local and Regional Planning Services Provided for FY22**

<b>American Rescue Act Funding (ARPA)</b>	<ul style="list-style-type: none"> <li>• Coordinated with NH Municipal Association and member communities on local and state ARPA Grant distribution and assisted the Town of Plymouth in obtaining an ARPA award in the amount of \$718,380.</li> </ul>
<b>Circuit Rider Assistance</b>	<ul style="list-style-type: none"> <li>• LRPC provided circuit rider planning assistance to Plymouth’s Planning &amp; Development Department to assist during staffing changes, which included gathering information on various zoning topics, assisting with procedural matters, and producing meeting minutes for the Planning Board and Zoning Board of Adjustment. LRPC worked with the Planning and Development Director on various zoning ordinance provisions including nonconforming uses, conditional use permits, and application forms; reviewed current zoning definitions for consistency and clarity; provided information to Planning Director on various housing topics including workforce and inclusionary zoning, multifamily housing &amp; short-term rentals; and assisted the Planning Director with compliance of zoning amendment hearing notices and draft ballot questions.</li> </ul>
<b>Culverts &amp; Closed Drainage Systems (CCDS)</b>	<ul style="list-style-type: none"> <li>• Met with Plymouth Road Agent and demonstrated CCDS dashboard and mapping tool for reviewing and accessing CCDS data and images.</li> <li>• Corresponded with Town officials and asset management vendor regarding format and delivery of drainage data.</li> <li>• Extracted and sent drainage data to asset management vendor.</li> </ul>
<b>Economic Development and Housing</b>	<ul style="list-style-type: none"> <li>• We do not have any record of Plymouth receiving these types of services in FY22, but we anticipate providing outreach to the Town on the newly updated Regional Housing Needs Assessment in FY23.</li> </ul>
<b>General &amp; Technical Land Use Planning Assistance</b>	<ul style="list-style-type: none"> <li>• Completed streetscaping maps utilizing data collected regarding condition of all sidewalks, crosswalks, and curbs/ramps.</li> <li>• Worked with the Town Planner on Plymouth 10 year transportation improvement project ideas and researched status of Fairgrounds Road.</li> <li>• As a member of the LRPC, town officials are encouraged to contact the LRPC regarding our services or any other regional planning related issues.</li> </ul>
<b>GIS Mapping</b>	<ul style="list-style-type: none"> <li>• The LRPC is a great resource for community maps. Give us a call if your town needs an updated zoning, town roads, or community facility map for instance.</li> </ul>
<b>Grant Administration</b>	<ul style="list-style-type: none"> <li>• The LRPC provides a wide variety of grant writing and administration assistance to towns as needed.</li> </ul>
<b>Master Plan, Site Plan, and Zoning Updates</b>	<ul style="list-style-type: none"> <li>• The LRPC maintains a professional land use planner position to assist towns with technical land use issues which require a knowledge of land use law, NH RSA’s, state, and local regulations on a short-term or longer basis.</li> </ul>
<b>Newsletters, Articles, and Website</b>	<ul style="list-style-type: none"> <li>• The LRPC helps coordinate information from many different sources and is a great resource for keeping towns up to date on planning issues and resources.</li> </ul>

<b>Pemigewasset River Local Advisory Committee (PRLAC)</b>	<ul style="list-style-type: none"> <li>Obtained grant funding and are working with towns on the Corridor Management Plan update.</li> </ul>
<b>Planning and Land Use Regulation Books</b>	<ul style="list-style-type: none"> <li>Coordinated the purchase and delivery of 378 copies of the annual <i>NH Planning and Land Use Regulation</i> books as part of a regional bulk purchase at a savings of \$89.00 for each book. Plymouth purchased 8 books. <b>Total saved: \$712.00</b></li> </ul>
<b>Road Surface Management System (RSMS)</b>	<ul style="list-style-type: none"> <li>Worked with the Road Agent, Town Planner, and Financial Administrator regarding budgeting, forecasting and the project status.</li> <li>Strategized with Town officials regarding different repair approaches, pricing, and adjustments to the forecasting model.</li> <li>Presented forecasting model to Plymouth Board of Selectmen.</li> </ul>
<b>Solid Waste Management</b>	<ul style="list-style-type: none"> <li>Met with Plymouth Planning Board member regarding a glass crusher and Earth Day Art Collaboration.</li> <li>The LRPC provides a wide range of services to solid waste operators throughout the region including information, training, signage, roundtable events, regional purchase opportunities, and much more.</li> </ul>
<b>Transportation Planning</b>	<ul style="list-style-type: none"> <li>Conducted traffic counts at eleven locations within Plymouth as requested by the NH Department of Transportation.</li> <li>Presented regional transportation priorities at Plymouth Governor's Advisory Commission on Intermodal Transportation (GACIT) meeting and presented Lakes Region Transportation priorities.</li> <li>NH Route 25 Tenney Mountain Highway intersection improvements at Smith Bridge Road. Reviewed information and discussed with Plymouth an idea to move the project up in the State's ten year plan through NHDOT interagency consultation process.</li> </ul>

#### Commission Meetings

- Convened 5 regular Commission Meetings with guest speakers covering topics including:
  - Wake Boats
  - Updates on Solid Waste Legislation and Recycling Markets
  - Bike/Ped Plan Update and Survey Results
  - Lakes Region Transportation Program Updates
  - Opportunities for Sidewalks & Street Lighting
  - Lakes Region Housing Needs Assessment & Local Housing Best Practices
  - 36<sup>th</sup> Annual HHW Collection Days (Summer 2022)
  - Lakes Region Transportation Program

#### Regional Services & Activities of Benefit to Multiple Communities

- 2022 Household Hazardous Waste Collection BY THE NUMBERS:  
36 years of regional collections | 24 participating communities | 8 collection sites | 4 HHW Coordinator meetings | 65 workers & volunteers contributing more than 350 hours | 1,697 households | 17,696 feet or 3.3 miles of fluorescent tubing | 937 compact fluorescent lightbulbs (CFLs) | 53,515 pounds or nearly 27 tons of household hazardous waste safely removed and disposed of from our region.
- Bulk ordered and distributed 378 *NH Planning and Land Use Regulation* books for a group discount of \$89 per book and \$81.50 per book with e-book. TOTAL SPENT by 29 Member Communities = \$4,320 | TOTAL SAVED by 29 Members = \$33,180.
- Reviewed 4 Developments of Regional Impact for the Planning or Zoning Boards in Effingham, Laconia, Moultonborough, and Northfield pursuant to RSA 36:54.
- Reviewed 12 Intergovernmental Review Process (IRP) notices from the state planning office as public notification to regional planning commissions of all projects in the region intended to receive federal financial support.
- Housing: Contracted with BEA to address the RSA requirement that regional planning commissions complete a housing needs assessment every 5 years which resulted in:
  - The LRPC has been working on the development of a Regional Housing Needs Assessment (RHNA) which is scheduled to culminate in December 2022. This project seeks to document the current housing needs in the Lakes Region to identify availability, affordability, and provide a gap analysis. The project will also fill the needs of RSA 36 as well as provide current, regional, and local data on housing needs for communities to determine compliance with the Workforce Housing Statute (RSA 674:58-61). Through research, data, modeling, and input, the LRPC hopes to develop a toolkit of strategies which communities should be able to utilize by Spring 2023 to assist in the development of a plan to meet their "fair share" of the housing needs.
  - Reviewed and analyzed over 80 data sets on regional and statewide housing conditions.
  - Received public input from hundreds of individuals and businesses through a series of surveys.
  - Scheduled delivery of a completed assessment in December 2022 to the full Commission for adoption consideration.

#### Solid Waste Management Accomplishments

- Held over 6 round table discussions with solid waste operators on a variety of topics.
- Educated area youth on composting and solid waste management techniques at Plymouth State University Earth Day event.
- Helped reduce critical waste stream from Winnepesaukee islands by supporting composting and other waste stream reduction efforts at several camps in Tuftonboro and Wolfeboro.
- Conducted dozens of transfer station site visits to share and collect information on regional best practices and solid waste management.

- Piloted a new battery disposal collection effort saving municipalities hundreds of dollars.
- Researched a new and improved veteran-owned nonprofit which recycles clothing and works with statewide groups to distribute some clothing locally.
- Since May 2022, successfully reached over 300 Lakes Region residents through on-going promotions for the 2022 HHW collection event and ultimately removed over 2,000 pounds of hazardous waste preventing negative effects on human health.
- Researched all relevant Lakes Region Home Depot's and Lowes's that contain free drop off locations for universal waste including rechargeable batteries, CFL light bulbs, and plastic bags.

#### Environmental Planning

- In order to support the region's superior water quality, the Lakes Region Planning Commission focuses on not only the water, but the land and air quality of the region.
- Pemigewasset River Local Advisory Committee (PRLAC). Provided organizational support including planning and preparation for 8 meetings, distribution of meeting materials, and maintenance of membership list. We successfully applied for corridor management plan update funding and expect a complete update will be available by the end of June 2023.  
**Total Communities Served: 9**

#### Economic Development

- **Comprehensive Economic Development Strategy (CEDS).** Update drafted and posted on LRPC website.
- **Community Development Block Grants (CDBG).** Aided Belknap, Carroll, and Grafton counties in supplying CDBG Microenterprise and special COVID assistance to economic development corporations serving the region.
- **Northern Border Regional Commission (NBRC) Grant Administration.** Provided grant writing and grant administration assistance to several successful NBRC grantees as the designated local development district for our region, including successfully de-obligated a \$1 million NBRC grant award to the former state school property in Laconia given recent changes in State law on disposing of State surplus property.
- Developed new population projections for our counties and towns working with other regional planning commissioners and state agencies.

#### Transportation

- **LRPC Transportation Advisory Committee (TAC).** Provided administrative support for meetings, submitted press releases to local newspapers, and facilitated communications. The TAC met 8 times involving city/town appointed representatives to drive community participation and local involvement in regional transportation planning and project development. Topics and guest speakers included:
  - Bicycle/Pedestrian Plan with guest speaker Nick Sanders (NH DOT)
  - State Clean Diesel Grant Program and Ten-Year Plan Updates with guest speaker Ricky Diculo (NH DES)
  - SADES Drainage Dashboard and NH Acquisition Of Infrastructure Funding
  - Bipartisan Infrastructure Bill on Transportation Funding Opportunities with guest speaker Leigh Levine (FHWA)
  - NH Ditch Maintenance Policy and Road Safety Audit Application with guest speaker Samantha Fifield (NH DOT District 3)
  - Regional Bicycle/Pedestrian Plan and Ten-Year Plan Update
  - Bicycle/Pedestrian Plan Updates and Ten-Year Plan & Grant Opportunities
  - NH153 Annual Reporting and Ten-Year Plan Update with guest speaker Representative Mark McConkey
- **Bicycle and Pedestrian Planning.** Led public involvement, data collection, and project identification process in coordination with NH DOT on state-wide Bicycle and Pedestrian Plan. Began updating plan with a community survey reaching over 500 residents and identified opportunities for new bike lanes pedestrian access with regional connections.
- **Regional Transportation Plan.** Developed new corridor-based analysis approach to regional transportation plan update.
- **Ten Year Plan (TYP) Funding and Project Prioritization (TYP 2023 – 2032):**
  - Laconia – Elm Street sidewalk and path
  - Laconia – Weirs Boulevard bridge replacement
  - Meredith – NH Route 25 intersection improvements at Laker Lane, True Road, Quarry Road, and Patrician Shores
  - Plymouth – NH Route 25 Tenney Mountain Highway intersection improvements at Smith Bridge Road
- **LRPC Streetscaping Project – Technical Assistance:**
  - provided information on streetscaping concepts
  - offered sidewalk assessments and mapping
  - met with Town Officials to discuss potential projects
  - provided information on potential funding sources
- **Data Collection & Analysis.** Completed 160 municipal traffic counts and submitted to NH DOT. This year's counts included twice as many detailed, classification counts compared with past years in order to meet new FHWA requirements. We also conducted several Laconia Motorcycle Week counts, municipally requested counts, bicycle/pedestrian counts, and turning movement counts.

The LRPC is a participation-based organization where Commissioners have the final say on the annual budget and can determine what services the organization provides. • Plymouth's representatives to the LRPC during FY22 were:

Commissioners: William Bolton (03/28/23)	Alternate: Vacant
Zachary Tirrell (03/28/23)	
Executive Board: William Bolton, At Large Commissioner	
Transportation Advisory Committee (TAC): Joe Fagnant (10/26/22)	Alternate: Juliet Harvey Bolia (10/26/22)
	June Hammond Rowan (01/10/24)

Respectfully submitted,

Jeffrey R. Hayes  
Executive Director



# PEMI-BAKER SOLID WASTE DISTRICT

Jessie Jennings, Chairman  
Jim Mayhew, Vice-Chairman  
Erik Rasmussen, Treasurer  
Vacant, Secretary

c/o 161 Main Street  
Littleton, NH 03561  
(603) 444-6303 ext. 2015  
[jsteele@nccouncil.org](mailto:jsteele@nccouncil.org)  
[mmoren@nccouncil.org](mailto:mmoren@nccouncil.org)

## 2022 Annual Report

In 2022, Pemi-Baker Solid Waste District continued its cooperative efforts to promote waste reduction, increase recycling, and provide residents with a means of properly disposing of their household hazardous waste (HHW).

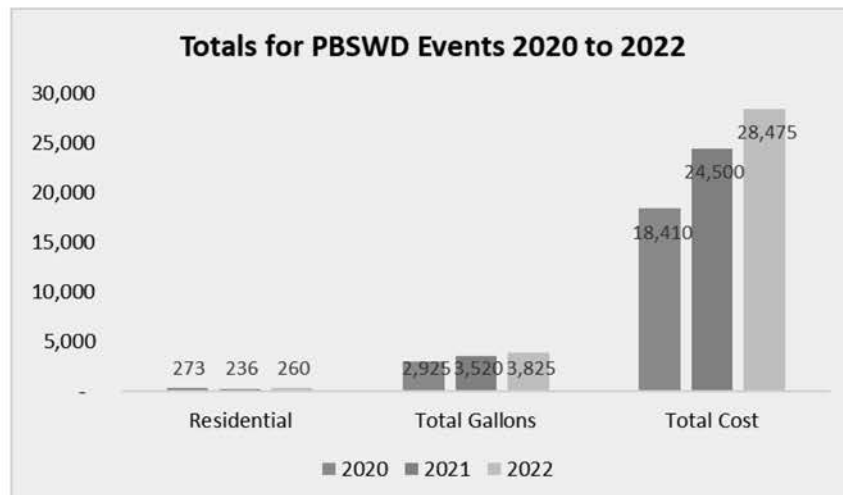
The District held two (2) one-day HHW collections, one in Littleton on Sunday, August 7<sup>th</sup>, and the other in Plymouth on Saturday, September 26<sup>th</sup>. A total of 260 vehicles participated, representing every community in the District. 3,825 gallons of material was collected, which was an 8% increase from 2021. Total expenses for 2022 HHW programming, which includes advertising, setup & disposal, totaled \$28,475, an 11% increase from 2021. The District received a \$5,000 donation from Casella Waste Management and NH Department of Environmental Services granted \$4,958. Net expenditures for the program were \$22,445. The district also coordinated two (2) fluorescent light bulb collections in the spring and fall, where all member towns were able to dispose of their bulbs and ballast. This year, fluorescent light bulb collections resulted in over 43,850 linear feet of fluorescent tubes being properly disposed of and 1,062 PCB containing light ballasts. Other materials collected were 49 fire/smoke detectors and an additional 1,300 specialty bulbs. The total cost for this effort was \$6,410, covered by district dues.

The District voted in favor of extending its waste disposal contract with North Country Environmental Services in Bethlehem, NH. This extension will provide an additional 4 years of waste disposal services through April 30, 2027. The agreement will also see an increase of Casella Waste Management's HHW support to \$10,000 to help with rising disposal costs.

As always, citizens interested in participating in the development of the District's programs are welcome to attend the District's meetings. Information regarding the place and time of the meetings is available at all municipal offices and recycling centers. If at any time an individual community needs assistance in regard to their solid waste/recycling program, please contact the District by email.

Respectively Submitted,

Jim Mayhew, Acting Chairman



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## CADY ANNUAL REPORT - 2022

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Communities for Alcohol- and Drug-Free Youth would like to thank the town of Plymouth for your support over the past year. Together we are preventing substance misuse and building possibilities, potential, and promise for our children.

Addiction is one of the most complex issues facing NH today—the consequences of this epidemic are severe with overdose deaths continuing to steal the lives of too many of our young people. The most responsible and humane strategy is to stop these tragic situations from occurring in the first place by preventing the use of all addictive substances, including alcohol and high-potency marijuana, in adolescence.

Consequently, CADY believes local problems need local solutions; as such, it is our collective responsibility to address these problems head on to ensure that we are supporting the healthy social and emotional development of children in our region. The scary truth is we are seeing surges in childhood anxiety and clinical depression statewide and locally. Additionally, youth substance misuse in our local region has increased significantly, putting our children at an even greater risk of harm. The most recent Pemi-Baker Youth Risk Behavior Survey (YRBS) indicated our children are at higher rates than statewide averages in suicidal ideation, sadness, and feelings of hopelessness.

To counter this worrisome trend, CADY introduced several new trauma-informed services and programs in 2022 and will be rolling out additional new programming in 2023. We have also opened a new office in Bristol to provide compassionate connections for even more children and youth. These prevention and intervention services will foster resiliency and transform lives. Program details can be found on our website at [cadyinc.org](http://cadyinc.org).

Research shows that for youth to thrive, even amidst challenging life circumstances, what they need most is to be encircled by caring adults. This is the essence of CADY's vital work. We work hard. We are persistent. And we will never give up. There is so much to be done. Collaboration is essential as our community is faced with complex problems that are just too big for a single organization, or level of government to solve alone. The scarcity of treatment services for children makes prevention a crucial first step to addressing their growing needs.

Thankfully, our collective action has the power to transform lives by preventing youth substance misuse through education, skill building, increasing early intervention services and social-emotional supports, and offering opportunities for mentoring and resiliency building. We thank our community partners for working tirelessly with CADY to build healthy environments that foster hope, growth, and resiliency. We cannot do this critical work without you. Thank you, Plymouth, we are truly honored and grateful for your support.

Sincerely,

Deb Naro  
Executive Director

# ROBERGE AND COMPANY, P.C.

## Certified Public Accountants

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Member – American Institute of CPA’s (AICPA)  
Member – AICPA Government Audit Quality Center (GAQC)  
Member – AICPA Private Company Practice Section (PCPS)  
Member – New Hampshire Society of CPA’s

P.O. Box 129  
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Tel (603) 524-6734  
jroberge@rcopc.com

### INDEPENDENT AUDITOR'S REPORT

To the Board of Selectmen  
Town of Plymouth  
Plymouth, New Hampshire

#### Opinions

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Plymouth as of and for the year ended June 30, 2022, and the related notes to the financial statements, which collectively comprise the District’s basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Plymouth, as of June 30, 2022, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

#### Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditor’s Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Town of Plymouth, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

#### Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Town of Plymouth’s ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

## **Auditor's Responsibilities for the Audit of the Financial Statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Town of Plymouth's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Town of Plymouth's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

## **Required Supplementary Information**

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, budgetary comparison information, schedule of changes in total OPEB liability, schedules of proportionate share and contributions of the NHRS net OPEB liability, and schedules of the proportionate share and contributions of net pension liability, as listed in the table of contents be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

## **Supplementary Information**

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Plymouth's basic financial statements. The combining nonmajor fund financial statements are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining nonmajor fund financial statements are fairly stated in all material respects in relation to the basic financial statements as a whole.

*Roberge and Co., P.C.*

**ROBERGE & COMPANY, P.C.**

Franklin, New Hampshire

September 8, 2022

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**PLYMOUTH MUNICIPAL AIRPORT  
2022 ANNUAL REPORT**

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2022 at the Plymouth Municipal Airport proved to be well adjusted to a “new normal” year.

We will continue to maintain and improve the safety and infrastructure of the Airport through grants. The main goals of the airport are to enhance safety, increase utility and become more economically viable. We were able to add two safety measures in 2022: a split-rail fence encompassing the aircraft operational sides of the terminal building and a berm adjacent to Quincy Road. Both of these features encourage public safety.

As spring and summer progressed, we saw an increase in traffic to the airport from many frequent visitors as well as new folks.

During fall, we again planned on hosting the Bridge House portion of the town-wide yard sale. This was the second time for this occurrence, and was a well-received location by vendors and buyers alike. We look forward to hosting again in years to come.

The Airport continues to be a prime location for unmanned aerial systems (UAS) flight testing. The airport has a FAA waiver allowing companies, who are testing UAS to use the airport and its airspace. We are pleased to allow Plymouth State University use of a small portion of unused airport land for the MEERCAP project (Mirror Exploration, Experimentation and Reflection in Climate Adaptation Planning). Research is being conducted to learn how to mitigate harmful effects of rising heat in the Earth’s atmosphere. An array of mirrors has been installed along with many sensors to gather data.

Many people continued to experience the airport through flying lessons and scenic flights. Visitors continue to enjoy the happy atmosphere of our airport. The airport is a valuable transportation asset to the Town and the region

Respectfully submitted,

Colin McIver

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## PLYMOUTH HISTORICAL SOCIETY 2022 ANNUAL REPORT

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Our doors opened for the new year in March when we welcomed folks back after our winter recess and invited them to view our newest exhibit, *Made in Plymouth*, showcasing Plymouth's industries throughout its history. During the year, we welcomed nearly 500 visitors.

Because the pandemic was still a concern during the past year, we had to make adjustments to fit the times. For the second year, our programs were presented via Zoom. The Program Committee, chaired by Marcia Schmidt Blaine and Mary Anne Saul, offered twelve presentations.

- *Plymouth State and Plymouth: A Shared History* (Louise McCormack and Marcia Schmidt Blaine)
- *Abolitionists of Noyes Academy* (Dan Billin)
- *Pemigewasset and Other Poems from the Dawnland* (Cheryl Savageau)
- *The Woman Who Dares* (Jenna Carroll)
- *Heroes and Homecomings: Norman Rockwell and War* (Jane Oneail)
- *How Fresh Water Has Shaped New Hampshire* (Jim Rousmaniere)
- *The History of Agriculture as Told by Barns* (John C. Porter)
- *What Does the 1<sup>st</sup> Amendment Ask of Us* (Dr. Meg Mott)
- *Comics in World History and Cultures* (Marek Bennett)
- *Guns to Gramophones* (Dr. Carrie Brown)
- *There Used to be Farms: Plymouth and Manifest Destiny* (Dr. Marcia Schmidt Blaine)
- *Family Stories: How and Why to Remember and Tell Them* (Dr. Jo Radner).

Included in this year's offerings were our Historic Walking Tours (May to October), hosted by board members, Stacey Yap and John Christ. We averaged 17 participants each month, with the exception of 30 participants during the Juneteenth weekend. Our visitors came from New England, Italy and Australia. It was the first chance for several new Plymouth home owners to learn the town's history.

Louise McCormack completed her sixth year as *Memories of Plymouth* creator and coordinator and invited another wonderful group of locals to share their stories, which are aired on Pemi-Baker TV channel 1302 and on our Facebook page ([facebook.com/plymouthnhhistory](https://facebook.com/plymouthnhhistory)). Participants included: Steven and Gardner Hall, whose family ran Tenney Mountain Ski Area; Eleanor Jenness Plummer; Willis Merrill II and Anatole Paquette, Jr., of famed band, Annie and the Orphans.

The Plymouth Historical Museum is located at One Court Street (behind the Town Hall) in the Old Webster Courthouse. We are open from mid-March to mid-December each Saturday. Regular hours are 10-1 with summer hours 10-2 and by appointment.

Plymouth Historical Society Board of Directors:

Stacey Yap, President

Louise McCormack, Past President

John Christ, Vice-President

Kathy Kelsey, Secretary

Mary Baldwin, Treasurer

Joyce Bruce

Terry Fifield

David Kent

Steve Rand

Paul Turley

Contact: 603-536-2337

PO Box 603, Plymouth NH 03264

[www.plymouthnhhistory.org](http://www.plymouthnhhistory.org)

Facebook





# Northeast Resource Recovery Association

*"Partnering to make recycling strong through economic and environmentally sound solutions"*

## PLYMOUTH, NH, TOWN OF CONGRATULATIONS FOR BEING SUCH ACTIVE RECYCLERS!

Below please find information on the positive impact your recycling has had on our environment. The recyclable materials listed below were sent to market to be remanufactured into new products through your non-profit recycling organization, the Northeast Resource Recovery Association.

RECYCLABLE MATERIAL	2022 RECYCLED AMOUNTS	ENVIRONMENTAL IMPACT! Here is <u>only one</u> benefit of recycling materials rather than manufacturing products from virgin resources.
<b>PAPER</b>	<b>185,562.00 LBS</b>	 You conserved enough energy to charge about <b>37,808,535.84</b> cell phones!
<b>TIRES</b>	<b>13,175.00 LBS</b>	 You conserved the equivalent of about <b>2,766.75</b> pounds of coal being burned!

### AVOIDED EMISSIONS



Recycling uses much less energy than making products from virgin resources, and using less energy means fewer greenhouse gases emitted into the atmosphere.

By recycling the materials above, you avoided about **731,604.27 lbs. of carbon dioxide emissions**. This is the equivalent of removing about **72.14 passenger cars** from the road for an entire year.

*\*\*The above data was calculated using the U.S. Environmental Protection Agency's Waste Reduction Model (WARM).*



Plymouth NH 2022 NRRR Annual Activity Report

Product: Product Name ↑	Pickup Date	Release Number	Net Lbs	Gross/Net Tons	Quantity	Customer Price	Report Transportation	Customer Revenue	Customer Expense
Fibers-Mixed Baled	5/20/2022	693932	42804	21.402	19	\$80.0000	\$0.0000	\$1,712.1600	
	6/15/2022	694600	14141	7.0705	6	\$80.0000	\$0.0000	\$565.6400	
<b>Subtotal</b>	<b>Sum</b>		<b>56945</b>	<b>28.4725</b>	<b>25</b>			<b>\$2,277.8000</b>	<b>\$0.0000</b>
Fibers-News 8 Baled	6/15/2022	694600	25925	12.9625	11	\$120.0000	\$0.0000	\$1,555.5000	
<b>Subtotal</b>	<b>Sum</b>		<b>25925</b>	<b>12.9625</b>	<b>11</b>			<b>\$1,555.5000</b>	<b>\$0.0000</b>
Fibers-OCC Baled	6/15/2022	694600	14092	7.046	7	\$140.0000	\$0.0000	\$986.4400	
	9/8/2022	696583	46080	23.04	23	\$85.0000	\$0.0000	\$1,958.4000	
	11/9/2022	697814	42520	21.26	21	\$40.0000	\$0.0000	\$850.4000	
<b>Subtotal</b>	<b>Sum</b>		<b>102692</b>	<b>51.346</b>	<b>51</b>			<b>\$3,795.2400</b>	<b>\$0.0000</b>
Freon-Units	4/25/2022	693428	0	0	99	\$8.0000	\$0.0000	\$792.0000	
	7/27/2022	695477	0	0	110	\$8.0000	\$0.0000	\$880.0000	
<b>Subtotal</b>	<b>Sum</b>		<b>0</b>	<b>0</b>	<b>209</b>			<b>\$1,672.0000</b>	<b>\$0.0000</b>
HHW-Setup Fee	9/24/2022	691776	0	0	1	\$2,405.0000	\$0.0000	\$0.0000	\$2,405.0000
<b>Subtotal</b>	<b>Sum</b>		<b>0</b>	<b>0</b>	<b>1</b>			<b>\$0.0000</b>	<b>\$2,405.0000</b>
HHW-Unit Fee	9/24/2022	691776	0	0	459	\$30.0000	\$0.0000	\$0.0000	\$13,770.0000
<b>Subtotal</b>	<b>Sum</b>		<b>0</b>	<b>0</b>	<b>459</b>			<b>\$0.0000</b>	<b>\$13,770.0000</b>
Propane-10#	1/25/2022	690921	0	0	2	\$1.2500	\$0.0000	\$0.0000	\$2.5000
<b>Subtotal</b>	<b>Sum</b>		<b>0</b>	<b>0</b>	<b>2</b>			<b>\$0.0000</b>	<b>\$2.5000</b>
Propane-100#	1/25/2022	690921	0	0	3	\$2.2500	\$0.0000	\$0.0000	\$6.7500
<b>Subtotal</b>	<b>Sum</b>		<b>0</b>	<b>0</b>	<b>3</b>			<b>\$0.0000</b>	<b>\$6.7500</b>
Propane-20#	1/25/2022	690921	0	0	42	\$0.7500	-\$100.0000	\$0.0000	\$31.5000
<b>Subtotal</b>	<b>Sum</b>		<b>0</b>	<b>0</b>	<b>42</b>			<b>\$0.0000</b>	<b>\$31.5000</b>
Propane-20# Damaged	1/25/2022	690921	0	0	16	\$1.2500	-\$100.0000	\$0.0000	\$20.0000
<b>Subtotal</b>	<b>Sum</b>		<b>0</b>	<b>0</b>	<b>16</b>			<b>\$0.0000</b>	<b>\$20.0000</b>
Propane-30#	1/25/2022	690921	0	0	6	\$1.2500	\$0.0000	\$0.0000	\$7.5000
<b>Subtotal</b>	<b>Sum</b>		<b>0</b>	<b>0</b>	<b>6</b>			<b>\$0.0000</b>	<b>\$7.5000</b>
Propane-5#	1/25/2022	690921	0	0	6	\$1.2500	\$0.0000	\$0.0000	\$7.5000
<b>Subtotal</b>	<b>Sum</b>		<b>0</b>	<b>0</b>	<b>6</b>			<b>\$0.0000</b>	<b>\$7.5000</b>
Tires-Fuel Surch.	7/27/2022	694574	0	0	1	\$197.6300	\$0.0000	\$0.0000	\$1.2500
<b>Subtotal</b>	<b>Sum</b>		<b>0</b>	<b>0</b>	<b>1</b>			<b>\$0.0000</b>	<b>\$1.2500</b>
Tires-Passenger	7/27/2022	694574	13175	6.5875	527	\$3.0000	\$0.0000	\$0.0000	\$197.6300
<b>Subtotal</b>	<b>Sum</b>		<b>13175</b>	<b>6.5875</b>	<b>527</b>			<b>\$0.0000</b>	<b>\$197.6300</b>
<b>Subtotal</b>	<b>Sum</b>		<b>198737</b>	<b>99.3685</b>	<b>1495</b>			<b>\$7,628.5400</b>	<b>\$20,823.1300</b>

## Annual Report 2022

The mission of **UNH Cooperative Extension** is to strengthen people and communities in New Hampshire by providing trusted knowledge, practical education, and cooperative solutions, working in collaboration with county, state and federal government. Some examples of how Extension has been working towards this mission in Grafton County are summarized below in a few highlights of the past year.

Through the Nutrition Connections program, guidance on building raised garden beds, seeds, and nutrition lessons were provided to residents at a housing location who built raised beds for its tenants. In addition, recipe cards, and vegetables grown by Master Gardeners were provided so participants could apply lessons they learned in class. Master Gardeners were also involved in several community gardens that resulted in donations to food pantries.

Food and Agriculture staff conducted the second year of its cucumber variety trial in the high tunnel at the county complex. The trial looks to find marketable varieties while also monitoring yields and pest and disease resistance. Over 800 pounds of cucumbers from the trial were donated.

The Jumpstart to Farm Food Safety program continues to assist farmers in Maine and New Hampshire. This joint initiative aids fruit and vegetable farmers with farm food safety planning and offers them the chance to work individually with an Extension educator, trained in produce safety.

As part of a Building Community Resilience grant, Community and Economic Development staff worked with Mascoma and Greater Haverhill communities, providing technical support and training to build partnerships, identify needs, and develop a more resilient future.

Members of our Natural Resources team secured a Wildfire Risk Reduction grant for a fire management plan and prescribed fire projects at the Grafton County property. This will include education and training for local fire departments, forest rangers, DOC residents, natural resource professionals, and the public.

4-H youth from several counties took part in the Bunny Basics workshop in March, learning about the care of rabbits and how to exhibit them at a show. Many participants went on to demonstrate their knowledge at the Pint-size Pet Showcase at the North Haverhill Fair.

Please visit our website, [extension.unh.edu](https://extension.unh.edu) for more information on programs and upcoming events.

Respectfully submitted by

Donna Lee, UNH Extension  
Grafton County Office Administrator

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**PLYMOUTH ENERGY COMMISSION (PEC)  
2022 ANNUAL REPORT**

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After several years of inactivity, the Plymouth Energy Commission (PEC) reconvened in September of 2021 and hit the ground running in late 2021 and all through 2022.

Our first line of work was to review and update the Bylaws. From there the PEC got busy with developing proposals to the Selectboard for projects that would be in keeping with the Bylaw's Stated Purpose: projects focused on energy efficiency and sustainability, reducing energy consumption and reliance on non-renewable resources, and saving taxpayer dollars.

Here are some highlights:

- \* Worked with the Highway Department to convert lighting fixtures to LED. After receiving a 50% NH Electric Cooperative (NHEC) rebate, the total conversion cost was \$2500. Estimates are that this conversion will save \$1100 to \$1700 annually.*
- \* Worked with the Police Department and the NHEC on an agreement for removing 9 streetlights for an estimated annual savings of \$1,620.*
- \* Worked with NHEC on a project to convert the remaining streetlights to LED over a two-year period with an estimated savings of \$3 to \$4 per light per month.*
- \* Worked to find the least expensive, green energy contract to supply power to the Town's municipal accounts. On 12/20/2022, the Town signed a 5-year contract with NextEra at \$0.10681 per kWh for 100% renewable energy.*
- \* Developed a warrant article for the 2022 Town Meeting for launching a Request for Qualification process for a solar array to offset municipal power usage. The warrant passed and PEC has since teamed with Barrington Power for development of an array proposal. At the 12/12/2022 Selectboard meeting, the board unanimously supported moving this proposal forward and writing a warrant article to be presented at the 2023 Town Meeting.*
- \* Currently working with the Planning Department and the Parking Committee on a project to establish 20 solar lighted, permit parking spaces on Green Street for Main Street business owners and employees.*
- \* Wrote a letter of support for the development of a plan by Norwich Technologies, Inc. to apply to the Volkswagen Environmental Mitigation Trust's NH Electric Vehicle Supply Equipment Grant Program to transition four (4) parking meters in the Town owned lot on Green Street to EV charging stations. The PEC is awaiting confirmation from Norwich EV that funding for this project is approved by the State of NH.*

The PEC looks forward to continuing to work with the Selectboard, Town Staff, and taxpayers to identify projects that continue to align with the PEC's stated purpose. Cheers to all as we head into 2023!

**Irene Grace Garvey, Chair**  
**Jaime Cronin, Vice Chair**  
**Meredith Flynn, Secretary**  
**James Miller, Treasurer**  
**Maggie Mumford, Member**  
**Ashley Saba, Member**  
**William Bolton, Selectboard Representative**

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## NOTES

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**TOWN OF  
PLYMOUTH, N.H.**

**MINUTES OF THE**

**2022**

**ANNUAL MEETING**

**Town of Plymouth**  
**New Hampshire**  
**Annual Town Meeting Minutes**

MARCH 9, 2022

To the inhabitants of the town of Plymouth in the County of Grafton in the state of New Hampshire qualified to vote in town affairs:

You are hereby notified to meet at the Plymouth Elementary School in said Plymouth on Tuesday, the 8<sup>th</sup> of March, next, polls to be open for voting on Article 1 at 8:00 o'clock in the forenoon, and to close not earlier than 7:00 o'clock in the afternoon, and you are hereby notified to meet at the Plymouth Elementary School in said Plymouth on Wednesday, the 9<sup>th</sup> of March, next at 7:00 o'clock in the afternoon for the deliberative session of the Town Meeting at which time action will be taken upon the remaining articles of this warrant.

**Article 01: Election of officers**

To elect the following town officers which appear on the official town ballot for the ensuing year:

**TOWN ELECTION RESULTS:**

(2) Selectman – 3 years:	William R. Bolton, Jr	<b>321</b>
	Neil F. McIver	<b>306</b>
	Bruce Wiggett, Jr	261
	Joshua Harding	155
(1) Town Clerk – 3 years:	Josie Girona Ewing	<b>455</b>
	Amanda Conaway	101
(1) Tax Collector – 3 years:	Linda Buffington	<b>532</b>
(1) Cemetery Trustee – 3 years:	Jenny Thibeault	<b>518</b>
(1) Library Trustee – 3 years:	Ann Petrou	<b>493</b>
(2) Trustee of Trust Funds – 3 years:	Write-in, no declared winner	
	Write-in, no declared winner	

**Article 02 Zoning Amendment**

Are you in favor of the adoption of Amendment No. 1 as proposed by the Planning Board for the Zoning Ordinance of the Town of Plymouth as follows: amend the definition of Fence in Section 202 for clarification and accuracy; and amend Section 414 (General Provisions) to clarify requirements related to fences regarding height, building permits, and where fences are permitted?

**YES 427 NO 117**

**Article 2 passes**

**Article 03 Zoning Amendment**

Are you in favor of the adoption of Amendment No. 2 as proposed by the Planning Board for the Zoning Ordinance of the Town of Plymouth as follows: delete setback requirements for constructing additions to pre-existing nonconforming residential structures from Section 304 and add them to Section 405; delete requirements for structures on nonconforming lots from Section 401.2 (Existing Lots of Record) and add them to Section 405; and amend Section 405 (Nonconforming Uses) to clarify nonconforming uses, add requirements for nonconforming lots, and nonconforming structures.

**YES 383 NO 153**

**Article 3 passes**

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**Article 04 Zoning Amendment**

Are you in favor of the adoption of Amendment No. 3 as proposed by the Planning Board for the Zoning Ordinance of the Town of Plymouth as follows: amend Section 403 (Temporary Uses and Structures) to clarify standards, including adequate sanitary facilities, for the use of temporary dwellings for limited periods; to prohibit recreational vehicles and tents being used as permanent dwellings; to permit property owners or their guests to occupy no more than two recreational vehicles or tents on the property for no more than 120 days in any calendar year, and permit property owners to store unoccupied recreational vehicles which they own on their property under certain conditions?

**YES 426 NO 123**

**Article 4 passes**

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**Article 05 Zoning Amendment**

Are you in favor of the adoption of Amendment No. 4 as proposed by the Planning Board for the Zoning Ordinance of the Town of Plymouth as follows: amend Section 1204.3 to establish more comprehensive standards for Special Exceptions granted by the Zoning Board of Adjustment for Multiple Unit Dwellings (of three to six units)?

**YES 407 NO 132**

**Article 5 passes**

**Deliberative Session**

**The second session of the legal meeting of the inhabitants of the Town of Plymouth, NH was held in the gymnasium of the Plymouth Elementary School on Wednesday, March 9<sup>th</sup>, 2022 at 7:00 o'clock in the afternoon.**

**The 259<sup>th</sup> Annual Meeting of the Town of Plymouth, NH opened at 7:00 pm with Moderator Robert Clay leading those present with the Pledge of Allegiance.**

**Moderator Clay read the election results.**

**Chairperson William R. Bolton, Jr. read a statement on behalf of the Select Board, stating that they worked with the Budget Committee and Department Heads to provide a budget focused on infrastructure and purchasing needs. A wage study found municipal employees have been underpaid compared to towns of similar populations. The Select Board increased employee wages to fit the results of this study.**

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**Article 06 Keno - Petitioned Article**

**Petitioned Article - Shall we allow the operation of Keno games within the Town?**

**Mr. Dave Chapman, the owner of Lucky Dog, made a motion to move the article and his motion was seconded.**

**Mr. Chapman addressed why our town should adopt this warrant article. Revenue from Keno games is distributed back to municipalities by the Department of Education except for a percentage of the meals and room tax which is returned to business owners, to be used at their discretion. The following towns have adopted this warrant article: Center Harbor, Lincoln, Portsmouth, and Woodstock. Mr. Chapman would like to create a scholarship fund to contribute to Junior Panthers.**

**Mr. John Tucker asked Mr. Chapman to explain what Keno games are.**

**Mr. Chapman explained that Keno games are electronic scratch tickets. The passage of Keno games will provide additional financial support to restaurants that may feel an impact of this road infrastructure project on Main Street.**

**Ms. Patrice Scott opposes this petitioned warrant article out-of-concern of not encouraging gambling as it can be an addictive behavior for some individuals.**

**Mr. Christopher Mumford inquired which restaurants qualify to have Keno?**

**Mr. Chapman explained that any establishment with a liquor license is eligible to offer Keno games. The University of New Hampshire (UNH) studied the effects of Keno on communities and they found Keno did not affect addiction and crime rates.**

**Mr. Michael Ahern would like Keno to be discussed more as he feels critical information on how the funds are disbursed may be missing.**

**Mr. Chapman explained that 92 percent of the funds raised by Keno are placed in a state-operated trust fund to be disbursed to public schools. Towns, such as Woodstock, do not receive any funding whereas Plymouth's school system has historically received state funding.**

**Ms. Brooke Wakefield asked Mr. Chapman what the projected tax impact would be?**

**Mr. Chapman provided The Mug, a restaurant located in Center Harbor, as an example of earning an additional forty-two thousand dollars in revenue by offering Keno.**



YES 73 NO 53

**Article 6 was declared as passed by Moderator Clay.**

**Article 07 General Governmental & Department Expenses**

To see if the Town will vote to raise and appropriate the sum of \$6,699,814 for FY 22/23 general governmental and Departmental expenses, as follows:

Salaries, Fees, and Expenses - Selectmen's Office \$421,125  
Election, Registration, Vital Statistics - Town Clerk's Office \$164,312  
Financial Administration \$373,701  
Reappraisal of Property \$70,000  
Contract Services Legal & others \$209,912  
Planning and Zoning \$205,651  
Land Use Enforcement \$26,811  
General Government Buildings \$61,000  
Cemeteries \$63,906  
Misc. Insurance (workers comp, liability & unemployment) \$203,210  
Advertising & Regional Association \$6,253  
Emergency Management \$40,803  
Police Dispatch \$533,843  
Fire Department \$1,590,330  
Ambulance \$152,069  
Airport \$7,664  
Recreation Programs \$434,537  
Recreation Parks & Grounds \$298,664  
Library \$524,432  
Care of Trees \$7,000  
Patriotic Purposes \$4,700  
Other Culture & Recreation \$12,100  
NH Humane Society \$6,500  
Health Officers \$10,000  
Welfare Officer \$12,929  
Welfare Vendor Payments \$70,000  
Recycling/Solid Waste Disposal \$539,750  
Pemi-Baker Solid Waste District Dues \$4,709  
Infrastructure Bond Payment #7 Approved 2016 \$214,882  
Infrastructure Bond Payment #2 Approved 2020 \$285,000  
Library Expansion Project Bond Payment #12 \$136,971  
Conservation Commission \$7,050

The Select Board recommends the passage of this article.

The estimated net tax impact for this warrant article - \$5.81/\$1,000 in property valuation

**Mr. Henry Ahern made a motion to cut the budget by 5 percent, not including wages and benefits, and was seconded.**

**Ms. Katie Hedberg spoke in opposition to the budgetary amendment.**

**Ms. Valerie Scarborough also spoke in opposition to this amendment. She believes that the Select Board has acted proactively to maintain our employees and be a competitive employer in our region.**

**Ms. Danielle Downing clarified that the motion did not include wages and benefits.**

**Ms. Brooke Wakefield opposes this amendment. She inquired whether the town has appropriated enough funds with consideration to the rise in fuel costs?**

**Mr. Ahern expressed his concern over the tax rate, which has steadily increased due to non-profit organizations that make up our community.**

**Ms. Ursula Huber stated that while Mr. Ahern's request may sound reasonable, departments rely on proper funding to maintain the needs of our town.**

**Mr. Paul SanSoucie provided a solution, which is to contact our state legislature for additional funding. He supports the passage of this budget.**

**Mr. Joseph Dube asks that the town administration consider the community when drafting their budgets as the cost of living has increased.**

**Ms. Joan Randlett concurred as senior citizens are living on a fixed income. Non-profit entities make up more than sixty percent of this town.**

**Mr. David Nash questioned whether the town is losing employees to other employers. He opposes the budget because the town already has a high tax rate.**

**A motion to move the amendment was made and seconded.**

**The amendment failed, returning to the original warrant article.**

**Mr. John Tucker made a motion to reduce the budget by 11 percent as he does not feel the town can afford an increase in the tax rate. He would like the town to prioritize other budget items over increasing wages this year.**

**The amendment failed, returning to the original warrant article.**

**A motion was made to pass the original warrant article and seconded.**

**Article 7 was declared as passed by Moderator Clay by unanimous vote.**

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## **Article 08 Full Time Fire/EMS Personnel**

To see if the Town will vote to raise and appropriate the sum of \$86,678 for the purpose of hiring on additional full time Fire/EMS employee. This amount is for wage and benefits associated with that position. (Majority vote required)

The Selectboard recommends the passage of this article.

Estimated net tax impact for this warrant article - \$.17/\$1,000 in property valuation

**Motion to move and seconded.**

**Chief Tom Morrison said the fire department broke the record for call volume over the past year. The number of employees available to respond to these calls is low and the number of volunteer staff is dwindling. Out of 300 emergencies, 55 of them had to be responded to by other towns as the staff was unavailable to answer. This full-time employee would work day shifts, which is the busiest time of the day.**

**Mr. David Moorhead is in favor of this warrant article. He spoke from experience as he has served as a volunteer for the fire department. David would like the community to prioritize the importance of having adequate staffing for our emergency services. Our current staff is being overworked due to a lack of staffing. The cost of overtime is more than the cost of employing an additional staff member.**

**Ms. Gisela Estes is supportive of this warrant article. She is thankful for our first responders because they were quick to provide her family with emergency assistance.**

**Mr. David Kent is also supportive of this warrant article. He inquired whether the town receives offsetting revenues for responding to out-of-town emergencies?**

**Chief Morrison explained that the town bills for ambulance services. The town was unable to provide transportation services to the 55 emergencies, which meant the town could not bill for ambulance services, totaling a total of one thousand dollars lost per call.**

**Article 8 was declared as passed by Moderator Clay by unanimous vote.**

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**Article 09 Part Time Recycling Ctr Employee**

To see if the Town will vote to raise and appropriate the sum of \$22,287 for the purpose of hiring a part-time employee for the Plymouth Recycling Center. (Majority vote required)

The Selectboard recommends the passage of this article.

Estimated net tax impact for this warrant article - \$.04/\$1,000 in property valuation.

**A motion to move and seconded.**

**Mr. Henry Ahern inquired whether the position would be replacing a full-time employee or creating a position?**

**Recycling Manager Jessie Jennings said the warrant article will add a new position.**

**Article 9 was declared as passed by Moderator Clay by unanimous vote.**

**Chairperson William R. Bolton, Jr. made a motion to restrict warrant articles 6-9 and was seconded.**

**His motion was declared as passed by Moderator Clay by unanimous vote.**

**Mr. John Tucker asked the Select Board what the impact on the tax rate will be if the entire warrant is passed?**

**Select Board member Mr. Zach Tirrell explained that the impact would be \$2.04; however, this amount is an estimate as any revenue will reduce this amount.**

## **Article 10 Collective Bargaining Agreement**

To see if the Town will vote to approve the cost items included in the collective bargaining agreement reached between the Selectboard and AFSME, Council 93, which calls for the following estimated increases in salaries and benefits at the current staffing level (for police and fire employees)

<b>FISCAL YEAR</b>	<b>ESTIMATED INCREASE</b>	<b>TOTAL</b>
22/23	Police \$44,553 Fire \$127,047	\$171,600
23/24	Police \$54,810 Fire \$145,194	\$200,004
24/25	Police \$88,323 Fire \$166,198	\$254,521

And further to raise and appropriate the amount of \$171,600 for the FY 22/23, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over that of the appropriation at current staffing levels paid in the prior fiscal year.

The Selectboard recommends the passage of this article. (Majority vote required)

Estimated net tax impact for this warrant article - \$.35/\$1,000 in property valuation

**Motion to move and seconded.**

**Mr. John Randlett asked why the fire department has a higher salary and benefits line than the police department?**

**Chief Tom Morrison explained the wage study showed that personnel at the fire department are considerably underpaid compared to other departments.**

**Mr. Randlett said the police department worked on prorating wages and benefits over 5 years.**

**Select Board member Mr. Zach Tirrell said the Collective Bargaining Committee worked on this portion of the budget. During an average week, firefighters were working over 40 hours and were not collecting over time. The reason the fire department's wages and benefits are increasing is to fairly pay them for the actual number of hours worked.**

**Mr. John Tucker said pay raises are usually negotiated with percentages. He asked what is the percentage increase?**

**Mr. Tirrell said the increase in the first year is 0% but will be 8% over a 2-year period.**

**Chief Morrison said they are trying to retain current personnel. They lost two key employees last year and had to make up for the loss with training, which has costs.**

**Ms. Jane Hinkle is not happy with the tax rate but does not believe in skimping on emergency services.**

**Ms. Aimee Lee asked when the wage study was done?**

**Mr. Tirrell said the adjustments for the wage study are located in the General Government portion of the budget.**

**Article 10 was declared as passed by Moderator Clay by unanimous vote.**

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**Article 11 Authorization Special Town Mtg**

Shall the Town, if warrant article #10 is defeated, authorize the governing body to call one special meeting, at its option, to address warrant article #10 cost items only? (Majority vote)

The Selectboard recommends the passage of this article.

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**Article 12 Police Department**

To see if the Town will vote to raise and appropriate the sum of \$1,778,199 for FY 22/23 police department and to further offset for this appropriation by authorizing a withdrawal of \$25,000 from the Police Special Detail Fund.

The Selectboard recommends the passage of this article.

The estimated net tax impact for this warrant article - \$3.53/\$1,000 in property valuation

**Motion to move and seconded.**

**Ms. Brooke Wakefield said the actual revenues were much higher last year than the projected revenues for 2022.**

**Select Board member Mr. Zach Tirrell inquired whether Brooke is looking at the correct page? He confirmed that residents should turn to a different section to reference any anticipated revenues.**

**Ms. Wakefield asked what the anticipated revenue is for 2022 and what the actual revenue was in 2021?**

**Finance Director Anne Abear explained that the town is estimated to bring in more revenue and the actual revenue from the year prior was more due to the bond.**

**Article 12 was declared as passed by Moderator Clay by unanimous vote.**

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**Article 13 Police Parking**

To see if the Town will vote to raise and appropriate the sum of \$105,946 for the purpose of funding the FY 22/23 Police Parking Department and to further authorize the withdrawal of \$30,000 from the parking special revenue fund to offset this appropriation.

The Selectboard recommends the passage of this article.

Estimated net tax impact for this warrant article - \$.15/\$1,000 in property valuation

**Motion to move and seconded.**

**Ms. Aimee Lee inquired whether the new park mobile application is generating more revenue?**

**Police Chief Hutchins explained that the park mobile application is saving funds the metered parking had maintenance costs. We have been using the application for four months and the town has already collected over \$20,000 in revenue.**

**Mr. Chris Sanborn said he believes the police department is doing an excellent job, but Mr. Sanborn encourages residents to weigh what warrant articles are more important to pass as the tax rate is high.**

**Mr. John Tucker asked whether the police department is saving money with the mobile parking application?**

**Police Chief Hutchins said it is hard to tell as it was just implemented, but he believes this new system is working and will generate more revenue.**

**Mr. Dave Chapman inquired why the cost per hour to park increased by .75 cents?**

**Police Chief Hutchins explained that the fee is \$1.00/hour to park in town, but the minimum to park is not an hour.**

**Select Board member Mr. Zach Tirrell said the revenue that offsets this budget is located in another section of the budget.**

**Mr. Henry Ahern asked how this budget compares to the year prior?**

**Mr. Tirrell said 13,000 dollars.**

**Article 13 was declared as passed by Moderator Clay by unanimous vote.**

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**Article 14 Police School Resource Officer**

To see if the Town will vote to raise and appropriate the sum of \$142,213 for the purpose of funding the FY 22/23 Police School Resource Officer. This appropriation to be offset by \$106,660 from the SAU #48 School System.

The Selectboard recommends the passage of this article.

Estimated net tax impact for this warrant article - \$.07/\$1,000 in property valuation

**Motion to move and seconded.**

**Article 14 was declared as passed by Moderator Clay by unanimous vote.**

**Select Board member Ms. Maryann Barnsley made a motion to restrict reconsideration of warrant articles 10-14 and was seconded.**

**The motion was declared as passed by Moderator Clay by unanimous vote.**

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**Article 15 Discontinue 1991 Ladder Truck CR Fund**

To see if the town will vote to discontinue the 1991 Ladder Truck CR Fund created in 2005. Said funds, with accumulated interest to date of withdrawal, are to be transferred to the municipality's general fund. (Majority vote required)

**Motion to move and seconded. No discussion.**

**Article 15 was declared as passed by Moderator Clay by unanimous vote.**

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**Article 16 Proceeds from 1991 Ladder Truck CR Fund**

To see if the town will vote to raise and appropriate the sum of \$14,204 to be added to the Tower Truck CR Fund previously established. This sum to come from unassigned fund balance funds created with the discontinuation of the 1991 Ladder Truck CR Fund previously moved to the Tower Truck CR Fund. (Majority vote required)

The Selectboard recommends this warrant article.

No amount to be raised from taxation.

**Motion to move and seconded. No discussion.**

**Article 16 was declared as passed by Moderator Clay by unanimous vote.**

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**Article 17 Fire Engine Lease - 5 year**

To see if the Town will vote to authorize the Selectboard to enter into a Five (5)-year lease to purchase agreement in the amount of \$732,600 for the purpose of leasing/purchasing a Fire Engine, and to raise and appropriate the sum of \$157,641 to fund the first year's payment. This is year 1 of a 5-year lease-to-purchase agreement. This lease agreement contains a non-appropriation escape clause. (Majority vote required)

This Selectboard recommends the passage of this article.

Estimated net tax impact for this warrant article - \$.52/\$1,000 in property valuation

**Motion to move and seconded.**

**Fire Chief Tom Morrison explained that if the town orders this fire engine now, the vehicle will be available in 22 months. The current fire engine is increasingly unreliable and maintenance costs are high. Average maintenance costs should not exceed \$10k, but maintenance fees for this fire engine are now over \$20k.**

**Chief Morrison also thanked the Truck Committee, membership includes former Deputy Chief Jeremy Bonan, Deputy Chief Kevin Pierce, Captain Brian Tobine, Lieutenant Mark McGlone, and Firefighter Driscoll.**

**Mr. Jim Horan spoke in favor of this warrant article. The reliability of equipment and vehicles is paramount for the Fire Department in addition to the safety of crew members. He asks the town to support this warrant article.**

**Mr. John Randlett inquired whether the town will own the truck after the 5-year lease ends?**

**Chief Morrison said the town will own the vehicle when the lease ends.**

**Ms. Brooke Wakefield inquired why the town has decided to not bond this warrant article?**

**Chief Morrison said he discussed both options with the Select Board and they found the interest rates, either way, were competitive, but the best option was to lease this vehicle.**

**Select Board member Mr. Zach Tirrell said the reason why they opted for a 5-year lease plan was to consider other vehicles that will be leased.**

**Mr. Henry Ahern asked if there is a capital reserve fund to replace this equipment?**

**Chief Morrison said this fund cannot be used to lease equipment.**

**Mr. John Tucker said he was curious about what happened to the vehicle and asked what the trade-in value is?**

**Chief Morrison said the trade-in value is \$13,000.**

**Article 17 was declared as passed by Moderator Clay by unanimous vote.**



**Article 18 Highway & Street Lighting**

To see if the Town will vote to raise and appropriate the sum of \$1,235,407 for FY 22/23 for the Highway Department, as follows:

Highway Department \$1,173,407  
Street Lighting \$62,000

And further to offset this appropriation by authorizing the withdrawal of \$25,000 from the Municipal Transportation Improvement Capital Reserve Fund established for this purpose.

The Selectboard recommends the passage of this article.

Estimated net tax impact for this warrant article - \$2.43/\$1,000 in property valuation

**Motion to move and seconded.**

**Mr. Chris Sanborn inquired why this warrant article is not included in the general budget?**

**Select Board member Mr. Zach Tirrell explained when funds are withdrawn from the capital reserve fund, the item must be formed as a warrant article.**

**Mr. Henry Ahern inquired whether the town can fill the potholes owned by the State of New Hampshire?**

**Mr. John Tucker said the roads are deplorable. While winter weather conditions have been hard on roads, he has not seen any maintenance on these roads during the summer season. There are many streets, such as Thurlow Street, that need work. He would like to know if the Highway Department has a long-range plan to work on roads?**

**Highway Manager Mr. Joseph Fagnant said the town tries to locate and fill any potholes that the state has not filled in.**

**Ms. Brooke Wakefield inquired what roads will be addressed this year?**

**Mr. Fagnant said he plans on finishing Bartlett Road and doing some repairs on New Hebron Road. He could not begin working on other roads as he had to freeze his budget to receive grants.**

**Mr. John Randlett asked how much it would cost to fix all the roads in town?**

**Mr. Fagnant said the amount is astronomical. They will be conducting surveys on culverts and drainage to create a mapping system. This system will help him generate a 10-year plan for road infrastructure changes. This system will also be accessible to the public. They are also pushing for an improved capital reserve plan.**

**Mr. Randlett said between a reduction in assessment and an increase in non-profit organizations, the Select Board needs to create a plan.**

**Mr. Fagnant said most of the funds will be applied to the roads he has made mentioned and he will try to work on some sidewalks.**

**Ms. Jane Hinkle asked how the Highway Department decides what streets will be worked on? She resides on Pleasant Street, which is a frequently traveled street due to college students.**

**Mr. Fagnant said his team has to start with the bottom of the road to assess for any drainage problems, which determines what roads are worked on. To do South Main Street, they had to start with Russell Street due to the drainage of water down to South Main Street. Once that is done, Pleasant Street will be worked on.**

**Ms. Jane Hinkle asked when Pleasant Street will be worked on?**

**Mr. Fagnant said when the funding and grants are available, they will work on Pleasant Street.**

**Ms. Hinkle inquired whether the college provides any funding to the town?**

**Mr. Fagnant said the college does work with the town to ensure that streets on campus are taken care of.**

**Select Board member Mr. Bill Bolton said the college provides payment in place of taxes. They have a renewable life safety agreement. They provide a base of \$400,000 and also contribute additional funding toward our police department for coverage of events.**

**Article 18 was declared as passed by Moderator Clay by unanimous vote.**

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**Article 19 Highway Garage Building Maintenance**

To see if the Town will vote to raise and appropriate the sum of \$26,000 for repairs to the Highway garage building and authorize the withdrawal of \$26,000 from the Highway Building Capital Reserve Fund created for that purpose. No funds to come from general taxation for this purpose. (Majority vote required)

The Selectboard recommends the passage of this article.

The estimated net tax impact for this warrant article - \$0/\$1,000 in property valuation

**Motion to move and seconded. No discussion.**

**Article 19 was declared as passed by Moderator Clay by unanimous vote.**

**Select Board member Mr. Zach Tirrell made a motion to restrict reconsideration of warrant articles 15-19 and was seconded.**

**His motion was declared as passed by Moderator Clay by unanimous vote.**

**Article 20 Highway Dump Truck Purchase**

To see if the Town will vote to raise and appropriate the sum of \$115,000 for a Highway dump truck purchase and authorize the withdrawal of \$104,966 from the Highway Material Handling Equipment Capital Reserve Account created for that purpose. The balance of \$10,034 is to come from general taxation. (Majority vote required)

The Selectboard recommends the passage of this article.

Estimated net tax impact for this warrant article - \$.02/\$1,000 in property valuation

**Motion to move and seconded. No discussion.**

**Article 20 was declared as passed by Moderator Clay by unanimous vote.**

**Article 21 Highway Backhoe Loader**

To see if the Town will vote to raise and appropriate the sum of \$176,000 for the purchase of a backhoe loader for the highway department and authorize the withdrawal of \$137,555 from the Highway Heavy Equipment Capital Reserve Account created for that purpose. The balance of \$38,445 is to come from general taxation. (Majority vote required)

The Selectboard recommends the passage of this article.

Estimated net tax impact for this warrant article - \$.08/\$1,000 in property valuation

**Motion to move and seconded. No discussion.**

**Article 21 was declared as passed by Moderator Clay by unanimous vote.**

**Article 22 Bartlett Road Phase 2**

To see if the Town will vote to raise and appropriate the sum of \$225,000 for the purpose of improvements to Bartlett Road - Phase 2. (Majority Vote Required)

The Selectboard recommends passage of this article

Estimated net tax impact for this warrant article - \$.45/\$1,000 in property valuation

**Motion to move and seconded.**

**Ms. Aimee Lee questioned why the Highway Department reported that Bartlett Road is nearly finished when they are seeking funding to continue road work?**

**Highway Manager Mr. Joseph Fagnant says the warrant article will cover the road construction and pavement in the second phase of work on Bartlett Road.**

**Mr. Joseph Dube suggests they vote on a road and fix it every year. He does not believe the highway department gets enough funding to maintain roads.**

**Mr. Fagnant said last year the town elected to fund Bartlett Road and the funds only covered the first phase of this project.**

**Ms. Brooke Wakefield inquired about the fund surplus.**

**Town Manager Ms. Kathryn Lowe said the fund balance is used at the time of tax rate setting. The Department of Revenue Administration recommends that the town have a minimum of \$900k in that balance. The town currently has \$600k in the fund balance.**

**Article 22 was declared as passed by Moderator Clay by unanimous vote.**

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**Article 23 PBTV Equipment**

To see if the Town will vote to raise and appropriate the sum of \$10,000 for purchases of PBTV equipment and authorize the withdrawal of \$5,009 from the PBTV Equipment Capital Reserve Account created for that purpose. The balance of \$4,991 is to come from general taxation. (Majority vote required)

The Selectboard recommends the passage of this article.

Estimated net tax impact for this warrant article - \$.01/\$1,000 in property valuation

**Motion to move and seconded.**

**Mr. David Moorhead asked what equipment this warrant article is funding for?**

**PBTV Manager Mr. Andrew Fenn said the warrant article will cover the cost of broadcasting equipment used at board meetings.**

**Article 23 was declared as passed by Moderator Clay by unanimous vote.**

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**Article 24 Capital Projects**

To see if the Town will vote to raise and appropriate the sum of \$164,000 for the purpose of funding the following capital projects for FY 22/23:

Landfill Monitoring \$10,000  
Improve Road Construction \$125,000  
Cemetery Tree Work \$9,000  
Planning Board Capital Improvement Plan Update \$20,000

The Selectboard recommends the passage of this article.

Estimated net tax impact for this warrant article - \$.33/\$1,000 in property valuation

**Motion to move and seconded.**

**Ms. Aimee Lee asked what landfill monitoring is and why this budget line increased?**

**Recycling Manager Mr. Jessie Jennings said the landfill monitoring increased due to an annual increase in cost. It includes well and gas testing.**

**Ms. Aimee Lee asked if it has to happen every year?**

**Mr. Jennings said it has to be budgeted annually.**

**Mr. Philip Lamoreaux asked why it is not in the budget?**

**Town Manager Ms. Kathryn Lowe explained that capital reserve funds must be approved in the form of a warrant article.**

**Town Clerk Josie Ewing reminded the public to speak at the microphone.**

**Vote in the affirmative.**

**Article 24 was declared as passed by Moderator Clay by unanimous vote.**

**Select Board member Mr. Neil McIver made a motion to restrict reconsideration of warrant articles 20-24 and was seconded.**

**Motion declared as passed by Moderator Clay by unanimous vote.**

#### **Article 25 Capital Machinery, Vehicles and Equipment**

To see if the Town will vote to raise and appropriate the sum of \$50,000 for the purpose of funding the following capital items for FY 22/23:

Fire Department – Portable Radios \$30,000

Highway Department Equipment Replacement & Repairs \$20,000

The Selectboard recommends passage of this article

Estimated net tax impact for this warrant article - \$.10/\$1,000 in property valuation

**Motion to move and seconded.**

**Ms. Aimee Lee asked what happened to the radios purchased last year?**

**Fire Chief Mr. Tom Morrison said this is the second phase to replace 30 portable radios. They replaced ten radios last year. They are up to \$500 per radio.**

**Article 25 was declared as passed by Moderator Clay by unanimous vote.**

#### **Article 26 Capital Reserve Deposits**

To see if the Town will vote to add to the existing Capital Reserve Fund under the provision of RSA 35:1 for the following purpose and raise and appropriate the respective

sum totaling \$5,000 to be placed in said funds.

Conservation Commission Capital Reserve \$5,000

The Selectboard recommends the passage of this article.

Estimated net tax impact for this warrant article - \$.01/\$1,000 in property valuation

**Motion to move and seconded. No discussion.**

**Article 26 was declared as passed by Moderator Clay by unanimous vote.**

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**Article 27 Establish Capital Reserve Fund for Infrastructure**

To see if the Town will vote to establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of the Town's matching share of grant money received for infrastructure and road projects and to raise and appropriate the sum of \$50,000 to be placed in this fund and further to name the selectboard as agents to expend from said fund. (Majority vote required)

The Selectboard recommends the passage of this article.

Estimated net tax impact for this warrant article - \$.10/\$1,000 in property valuation

**Motion to move and seconded. No discussion.**

**Article 27 was declared as passed by Moderator Clay by unanimous vote.**

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**Article 28 Non-Profit & Health Agencies**

To see if the Town will vote to raise and appropriate the sum of \$80,586 for funding for the following non-profit/health agencies: (Majority vote required)

Pemi Baker Home Health & Hospice \$15,570

Genesis-Lakes Region Mental Health Agency \$7,500

Transport Central \$1,000

Grafton County Senior Citizens \$15,570

Tri-County Community Action \$7,646

Voices Against Violence \$4,000

American Red Cross \$2,000

Pemi Youth Center \$8,000

CADY - Communities for Alcohol and Drug-Free Youth \$8,300

CASA - Court Appt Child Advocates \$1,000

Pemi Bridge House \$10,000

The Selectboard recommends the passage of this article.

Estimated net tax impact for this warrant article - \$.16/\$1,000 in property valuation

**Motion to move and seconded.**

**Ms. Aimee Lee inquired whether Pemi-Baker Home Health and Hospice was purchased by Mid-State Health Center?**

**Ms. Katie Hedberg stated Pemi-Baker has shifted its priorities to hospice care rather than rehabilitative services.**

**Mr. John Randlett made a motion to reduce all items by 50% because he does not believe non-profit organizations should request funding from towns.**

**Ms. Valerie Scarborough commented that the amount we provide is offset by the services these agencies provide in our town. Funding non-profit agencies will save the town money on other services.**

**Ms. Brooke Wakefield said the effect is minimal and does not support the motion. She inquired whether these requests go to other towns?**

**Select Board member Mr. Bill Bolton said they do go to other towns based on his experience as Executive Director of Transport Central. The majority of towns they apply to do not contribute, though they make use of these services.**

**Ms. Eileen Towne is the former Welfare Director. These agencies provide great value with the funding towns provide them. She suggests that residents attend school meetings as the majority of the tax rate increases due to the school system.**

**Mr. Randlett said that he is on the Board of Directors of a non-profit agency. They get donations and have never asked the town for any funding.**

**Ms. Jessica Dutille spoke against the amendment in support of non-profit agencies in our community. Investing in non-profit agencies will save us money in the long run. She serves as a member of the Executive Board at the Pemi-Youth Center. They provide many services, all of which are free of charge including a free meal for children.**

**The amendment failed, returning to the original warrant article.**

**Motion to move and seconded.**

**Article 28 was declared as passed by Moderator Clay by unanimous vote.**

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## **Article 29 Solar Array - Transfer Station**

To see if the Town would vote to offer direction to the Selectboard to (1) appoint the Plymouth Energy Commission (PEC) to launch a Request For Proposal (RFP) process to solar contractors for the construction of an approximate 140 kW grid-tied solar-electric array on town qualified property to offset municipal building power usage and (2) to allow the PEC to establish a capital campaign through loans, grants, and/or bonds as well as to obtain and accept federal, state, or other available aid for this project.

**Motion to move and seconded.**

**Ms. Grace Garvey represents the Energy Commission and their job is to report to the Select Board about sustainable and sound energy opportunities and practices that would benefit the town of Plymouth. The Energy Commission is seeking to invest in sustainable sources to decrease the town's reliance on non-renewable energy sources. This warrant article was developed to continue the work they started in 2015 to offset the power demands by municipal buildings. The Energy Commission would engage with solar contractors for proposals and then they would establish a location for solar arrays to be placed. Once they have determined a location, they would seek fiscally responsible ways to fund this project. They will work with the members of the Select Board, who will have the final say on whether the Energy Commission can proceed with a proposal. Grace believes this warrant article supports the resolution that recognizes the town as an ecotourism destination.**

**Ms. Marcia Blaine inquired whether the town still has time to apply for any federal funding, for example, the Infrastructure Investment and Jobs Act, to fund renewable energy sources? She also asked whether the town has received any general funding from the Infrastructure Investment and Jobs Act or American Rescue Plan Act?**

**Ms. Maggie Mumford is also a member of the Energy Commission. She said they are pursuing funds from the rural energy pilot program through the United States Department of Agriculture.**

**Mr. Chris Sanborn inquired whether the Energy Commission and Select Board would be looking at town property or properties approved by the town to place solar arrays on?**

**Ms. Mumford said their understanding is the town will have established a lease agreement to place solar arrays on town property upon a roof or a ground mount.**

**Mr. Mike Ahern opposes this warrant article. He served on the Select Board in 2015 and recalls that the proposals were not profitable. He has since researched solar arrays and says the materials are sourced from China. The method of exploding land is used to obtain the raw materials that compose solar arrays. He is also concerned that the use of solar arrays would be a short-term investment due to their short lifespan.**

**Ms. Maggie Mumford made some corrections to Mr. Ahern's statements. She said that solar arrays have a lifespan of 25 years. Some agencies are repurposing solar arrays, for instance, converting use to charging electric vehicles.**

**Mr. Ahern reiterated his concerns about investing in solar arrays. He also expressed concern over the amounts of money that individuals, such as the Koch Brothers, make from the solar array industry.**

**Article 29 was declared as passed by Moderator Clay by unanimous vote.**

**Select Board member Mr. Ted Wisniewski made a motion to restrict reconsideration of warrant articles 25-29 and was seconded.**



**The motion was declared as passed by Moderator Clay by unanimous vote.**

**Article 30 Other Business**

To transact any other business that may legally come before said meeting.

**Mr. David Kent requested Moderator Clay to adopt a sense of the meeting, asking the Select Board to work with our State Representatives to propose legislation to allow the town to bill for services rendered against non-profit organizations.**

**Motion to move and seconded.**

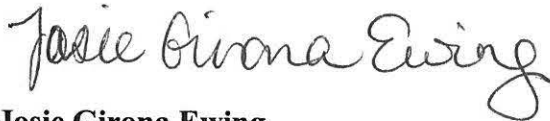
**The motion was declared as passed by Moderator Clay by unanimous vote.**

**Mr. David Moorhead asked whether the Select Board can prevent the purchasing of property by tax-exempt entities?**

**The motion was made to adjourn.**

**Meeting adjourned at 9:22 pm.**

**Respectfully Submitted,**

A handwritten signature in cursive script that reads "Josie Girona Ewing". The signature is written in dark ink and is positioned above the printed name.

**Josie Girona Ewing**

**Revised 4/18/22**

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## NOTES

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**TOWN OF  
PLYMOUTH, NH**

**2022  
MODERATOR'S RULES OF PROCEDURES**

**FOR**

**TOWN OF PLYMOUTH AND  
PLYMOUTH SCHOOL DISTRICT  
ANNUAL MEETINGS**

TOWN OF PLYMOUTH  
and  
PLYMOUTH SCHOOL DISTRICT

MODERATORS' RULES OF PROCEDURE

Unless changed by the voters at a Meeting, the Moderators intend to use the following Rules of Procedure to conduct Meetings for the Town of Plymouth and the Plymouth School District:

1. The Moderator will not follow Robert's Rules of Order. The Moderator will use the following general rules of procedure. The intent of the rules is to permit a fair discussion of the issues before the Meeting, keep the Meeting moving, and provide basic rules to govern procedural issues.
2. By majority vote, the voters can overrule any decision that the Moderator makes and any rule that the Moderator establishes. A voter may raise a request to overrule the Moderator by a Point of Order.
3. Unless announced otherwise at the Meeting, the Moderator will take up Articles one at a time and in the order that the Articles appear on the Warrant.
4. The Meeting will consider each Article as follows:
  - a. The Moderator will announce the Article and read the text of the Article.
  - b. The Moderator will recognize a member of the Selectboard, School Board, or a petitioner of a petitioned Article, to move adoption of the Article.
  - c. If the motion is seconded, the Moderator will recognize a member of the Selectboard, School Board, or a petitioner of a petitioned Article, to explain the Article if they wish to do so.
  - d. The Meeting will debate the Article and then vote on the Article. The Moderator does not intend to re-read the Article before a vote unless the Meeting votes to have the Moderator do so.
5. No one may speak to the Meeting unless he or she has the floor.
  - a. No one may have the floor unless recognized by the Moderator.
  - b. Except for Points of Order, the Moderator will not recognize a speaker unless she or he is at a microphone.
  - c. Please state your name each time you speak to the Meeting.
  - d. Even if you do not have the floor (not at a microphone and recognized), you may speak to raise a Point of Order to challenge a Moderator's ruling.

6. The Moderator will allow only one motion on the floor at a time. There are two exceptions to this rule:
  - a. You may raise a Point of Order at any time.
  - b. If you have the floor (at a microphone and recognized) you may also make:
    - I. A motion to amend the pending motion.
    - II. A Motion to Call the Question.
7. All substantial amendments and motions are to be in writing. Exceptions are amendments regarding technical changes to a printed Article, Points of Order, or Motions to Call the Question.
8. The Moderator will not accept negative motions, which are motions that require a “no” vote to vote in the affirmative, such as “I move that we not adopt the budget.”
9. Motions to Call the Question are motions that end discussion on the main motion. They are not debatable and require a two-thirds vote. Prior to voting on a Motion to Call the Question, the Moderator may allow voters who are standing in line at a microphone, and anyone seated at the head table who has previously indicated to the Moderator that he or she wishes to address the main motion, to speak.
10. The Moderator may allow non-resident School District officials, the school principal, and consultants or experts who are in attendance for the purpose of providing information about an Article to speak to the Meeting. Other non-residents may not speak to the Meeting without the permission of the voters.
11. All comments and questions are to be addressed to the Moderator. The Moderator will choose the individual to respond to a question.
12. Each speaker may only speak once until everyone who wishes to do so has spoken except that the Moderator may allow someone who has already spoken to respond to a question.
13. The Moderator may limit the amount of time that each speaker may address a motion. As a general rule, initial presentations on Articles should take less than ten minutes and subsequent speakers should limit the time for their comments and questions to less than three minutes.
14. All speakers must be courteous. The Moderator will not allow personal attacks or inappropriate language.

15. Votes on bond issues over \$100,000 must be by secret ballot and require a two-thirds majority to pass. Votes on amendments to bond articles require a simple majority. Votes on amendments to bond articles do not require a secret ballot.
16. Any five voters may request that a vote on be taken by secret ballot. The following procedures must be followed to request a vote by secret ballot:
  - a. The request must be in writing and presented to the Moderator during the meeting but prior to voting.
  - b. Five voters who requested the secret ballot must be present at the Meeting at the time of the vote.
  - c. A separate request must be submitted for each vote on which a secret ballot is requested.
17. Motions to Reconsider an Article may be made after a vote has been taken but are subject to the following restrictions:
  - a. Mandatory Restriction: If the Meeting votes to reconsider a ballot vote on a bond issue of over \$100,000, the Article cannot be reconsidered until a reconvened Meeting that is held at least seven days after the original vote. (RSA 33:8-a).
  - b. Optional Restriction: Any voter may introduce a Motion to Restrict Reconsideration of an Article at any time after the Article has been considered. If the Meeting votes to reconsider an Article after having previously voted to restrict reconsideration, the Article will be reconsidered at a reconvened Meeting that is held at least seven days after the original vote. A vote to restrict consideration of an Article is final and cannot be reconsidered later in the Meeting. (RSA 40:10).
18. The Moderator may vote on all Articles. However, the Moderator plans to vote in only two instances:
  - a. To break a tie.
  - b. To make a vote a tie if a motion the Moderator opposes would otherwise be carried by one vote.
19. The Moderator may adjourn the Meeting to a future date at a time certain if the Meeting runs past 11:00 p.m.

Robert Clay  
Town of Plymouth Moderator  
and  
Quentin Blaine  
Plymouth School District Moderator  
2017

**TOWN OF  
PLYMOUTH**

**2023**

**WARRANT AND BUDGET**

**2023  
WARRANT**

**Plymouth**

The inhabitants of the Town of Plymouth in the County of Grafton in the state of New Hampshire qualified to vote in Town affairs are hereby notified that the Annual Town Meeting will be held as follows:

**First Session of Annual Meeting (Official Ballot Voting)**

Date: Tuesday, March 14, 2023  
Time: 8:00 am – 7:00 pm  
Location: Plymouth Elementary School Gymnasium

**Second Session of Annual Meeting (Transaction of All Other Business)**

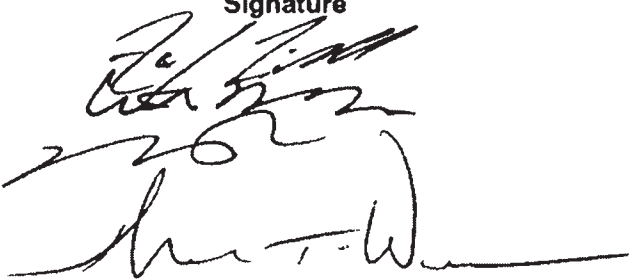
Date: Wednesday, March 15, 2023  
Time: 7:00 pm  
Location: Plymouth Elementary School Gymnasium

**GOVERNING BODY CERTIFICATION**

We certify and attest that on or before February 10, 2023 a true and attested copy of this document was posted at the place of meeting and at the Plymouth Town Hall and that an original was delivered to Plymouth Town Clerk.

Name	Position
Zachary Tirrell	Chairman Select Board
William Bolton	Member Select Board
Maryann Barnsley	Member Select Board
Neil McIver	Member Select Board
Theodore Wisniewski	Member Select Board

**Signature**





**2023  
WARRANT**

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**Article 01 Election of Officers**

To elect the following Town officers which appear on the official Town ballot for the ensuing year:

Select Board: 2 Positions - 3 Year Terms  
Moderator: 1 Position - 2 Year Term  
Treasurer: 1 Position – 3 Year Term  
Trustees of the Trust Fund: 1 Position - 3 Year Term  
Library Trustees: 3 Positions - 3 Year Terms  
Cemetery Trustees: 1 Position - 3 Year Term

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**Article 02 Zoning Amendment - Section 304**

Are you in favor of the adoption of amendment number 1 as proposed by the Planning Board, amending Zoning Ordinance Section 304, Minimum Yards (Setbacks) in feet, to reduce the minimum front setback in the Village Commercial zone to 0' and adopt a maximum front setback in the Village Commercial zone of 10'; and allow the minimum front setback in Single-Family Residential and Multi-Family Residential zoning districts to be reduced from 30' to 15' with a special exception from the Zoning Board of Adjustment?

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**Article 03 Zoning Amendment - Section 402**

Are you in favor of the adoption of amendment number 2 as proposed by the Planning Board, amending Zoning Ordinance Section 402 such that the 35' maximum height requirement would be measured from the grade of Main Street for properties in the Village Commercial zone with frontage on Main Street, rather than the average finished grade around the building?

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**Article 04 Zoning Amendment - Section 409**

Are you in favor of amendment number 3 as proposed by the Planning Board, amending Zoning Ordinance Section 409 to allow for the keeping of up to ten female chickens as an accessory use in the Single-Family Residential district subject to certain limitations on manure, location, and enclosure?

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**Article 05 Zoning Amendment - Article VII**

Are you in favor of amendment number 4 as proposed by the Planning Board, amending Zoning Ordinance Article VII to make the Floodplain Development section mirror the most current requirements of the National Flood Insurance Program?

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**Article 06 Zoning Amendment - Section 1204.3(G)**

Are you in favor of amendment number 5 as proposed by the Planning Board, deleting Zoning Ordinance Section 1204.3(G): Standards Guiding the Granting of Special Exceptions for Specific Uses: Accessory Family Dwelling, as it is no longer in effect?

**2023  
WARRANT**

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**Article 07     Zoning Amendment – Section 1204.4**

Are you in favor of amendment number 6 as proposed by the Planning Board, amending Zoning Ordinance section 1204.4 to change the criteria for granting of a variance to mirror those outlined in NH RSA 674:33?

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**Article 08     Readopt Optional Veterans Tax Credit**

Shall the Town vote to approve the re-adoption of the Optional Veterans' Tax Credit (RSA 72:28, II) to allow for the expansion of the eligibility criteria needed to qualify for the Optional Veterans' Tax Credit effective April 1, 2023. The re-adoption of the Optional Veteran's Tax Credit, if approved, would continue to offer a \$500 annual tax credit on residential property to all honorably discharged Veterans that qualify under the current requirements, but as of April 1, 2023, it would expand the eligibility requirements to include those individuals that have not yet been discharged from the armed services. The Selectboard recommend this warrant article. (Majority vote required)

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**Article 09     Readopt All Veterans' Tax Credit**

Shall the Town vote to approve the re-adoption of the All Veterans' Tax Credit (RSA 72:28-b) to allow for the expansion of the eligibility criteria needed to qualify for the All Veterans' Tax Credit effective April 1, 2023. The re-adoption of the All Veterans' Tax Credit, if approved, would continue to offer a \$500 annual tax credit on residential property to all honorably discharged Veterans that qualify under the current requirement of RSA 72:28-b, and it would expand the eligibility requirements to now include those individuals that have not yet been discharged from armed service. The Selectboard recommend this warrant article. (Majority vote required).

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**Article 10     Solar Array**

To see if the Town will vote to raise and appropriate the sum of \$686,000 for the building a solar array, and to authorize the Selectmen to issue not more than \$686,000 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the Selectmen to issue and negotiate such bonds or notes and to determine the rate of interest thereon; and, additionally, the maturity and other terms thereof; and, to raise and appropriate the bond's 1st year's payment of interest and principal in the amount of \$100,000. Further, to allow the Selectboard to accept any federal and state grants, or other incentives that are available towards this project such as a 30% direct payment in lieu of tax credits from the Inflation Reduction Act, a 10% bonus for being a low/moderate income community from the same and rebate(s) from the Public Utility Commission. The Selectboard recommend this warrant article. (3/5 ballot vote required).

If passed, this will allow the Selectboard to enter into a contract with Barrington Power to build a solar array on Town property to offset approximately 70% of the Town's current municipal energy needs. The Town will receive revenue from the array by selling annual renewable energy credits and annual payments from the NH Electric Cooperative for the energy generated by the array. After loan and maintenance costs, the expected revenue to the Town for the solar array is anticipated to be \$22,263 per year which equates to \$1,239,548 over the 30-year life of this project.

Estimated net tax impact for this warrant article - \$.20/\$1,000 in property valuation

**2023  
WARRANT**

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**Article 11     South Main Street Infrastructure Project**

To see if the Town will vote to raise and appropriate the sum of \$1,800,000 for the purpose of infrastructure repairs to South Main Street, Warren Street and Russell Street, and to authorize the Selectmen to issue of not more than \$1,800,000 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the Selectmen to issue and negotiate such bonds or notes and to determine the rate of interest thereon; and, additionally, the maturity and other terms thereof; and, to raise and appropriate \$250,000 for the bond's 1st year's payment. The Selectboard recommend this article. (3/5 ballot vote required).

Estimated net tax impact for this warrant article - \$.50/\$1,000 in property valuation

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**Article 12     General Governmental & Department Expenses**

To see if the Town will vote to raise and appropriate the sum of \$9,018,383 for FY 23/24 general governmental and Departmental expenses, as follows:

Salaries, Fees and Expenses - Selectmen's Office \$462,784  
Election, Registration, Vital Statistics - Town Clerk's Office \$167,049  
Financial Administration \$386,687  
Reappraisal of Property \$70,000  
Contract Services Legal & others \$216,063  
Planning and Zoning \$216,779  
Land Use Enforcement \$27,058  
General Government Buildings \$78,500  
Cemeteries \$73,311  
Misc. Insurance (workers comp, liability & unemployment) \$219,467  
Advertising & Regional Association \$7,004  
Police Department \$1,790,268  
Police Dispatch \$567,612  
Ambulance \$154,796  
Fire Department \$1,893,947  
Emergency Management \$7,138  
Street Lighting \$60,000  
Airport \$8,112  
Recycling Department/Solid Waste \$582,608  
Pemi Baker Solid District Dues \$4,709  
Health Office \$10,000  
NH Humane Society \$7,150  
Welfare Officer \$13,004  
Welfare Vendor Payments \$70,000  
Recreation Programs \$441,918  
Parks & Grounds \$288,134  
Library \$526,632  
Patriotic Purposes \$4,700  
Other Culture & Recreation \$12,100  
Conservation Commission \$7,000  
Care of Trees \$7,000  
Infrastructure Bond Payment #8 Approved 2016 \$214,882  
Infrastructure Bond Payment #3 Approved 2020 \$285,000  
Library Expansion Project Bond Payment #13 \$136,971

The Selectboard recommend this warrant article. (Majority vote required)

Estimated net tax impact for this warrant article - \$10.11/\$1,000 in property valuation

**2023  
WARRANT**

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**Article 13 Hire One Additional Police Officer**

To see if the Town will vote to raise and appropriate the sum of \$105,799 for the purpose of hiring one additional police officer. This amount includes pay and benefits. The Selectboard recommend this article. (Majority vote required)

Estimated net tax impact for this warrant article - \$.21/\$1,000 in property valuation

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**Article 14 Hire One Additional Police Dispatcher**

To see if the Town will vote to raise and appropriate the sum of \$80,965 for the purpose of hiring one police dispatcher. This amount includes pay and benefits. The Selectboard recommend this article. (Majority vote required)

Estimated net tax impact for this warrant article - \$.16/\$1,000 in property valuation

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**Article 15 Full Time Fire/EMS Personnel**

To see if the Town will vote to raise and appropriate the sum of \$89,250 for the purpose of funding one additional Fire/EMS employee. This cost includes pay and benefits for one position. The Selectboard recommend this article. (Majority vote required)

Estimated net tax impact for this warrant article - \$.18/\$1,000 in property valuation

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**Article 16 Tricaster for PBTV**

To see if the Town will vote to raise and appropriate the sum of \$11,000 for the purpose of a NewTek TriCaster - The broadcast video switch for the studio (would propose moving to a TriCaster Mini model to allow for portability). The Selectboard recommend this article. (Majority vote required)

Estimated net tax impact for this warrant article - \$.02/\$1,000 in property valuation

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**Article 17 Town Wide Revaluation**

To see if the Town will vote to raise and appropriate the sum of \$58,000 for a Town Wide Revaluation of Property and authorize the withdrawal of \$49,000 from the Revaluation of Property Capital Reserve Fund created for that purpose. The balance of \$9,000 is to come from general taxation. The Selectboard recommend this article. (Majority vote required)

Estimated net tax impact for this warrant article - \$.02/\$1,000 in property valuation

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**Article 18 Town Clerk/Election - Cargo Storage Trailer & Voting Booths**

To see if the Town will vote to raise and appropriate the sum of \$12,540 for the purpose of purchasing a cargo storage trailer and new voting booths. The Selectboard recommend this article. (Majority vote required)

Estimated net tax impact for this warrant article - \$.03/\$1,000 in property valuation

**2023  
WARRANT**

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**Article 19    Police Parking**

To see if the Town will vote to raise and appropriate the sum of \$102,262 for the purpose of funding the FY 23/24 Police Parking Department and to further authorize the withdrawal of \$30,000 from the parking special revenue fund to offset this appropriation. The Selectboard recommend this article. (Majority vote required)

Estimated net tax impact for this warrant article - \$.15/\$1,000 in property valuation

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**Article 20    Police School Resource Officer**

To see if the Town will vote to raise and appropriate the sum of \$150,471 for the purpose of funding the FY 23/24 Police School Resource Officer. This appropriation to be offset by \$112,853 from the SAU #48 School System. The Selectboard recommend this article. (Majority vote required)

Estimated net tax impact for this warrant article - \$.08/\$1,000 in property valuation

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**Article 21    Fire Department Portable Radios**

To see if the Town will vote to raise and appropriate the sum of \$40,000 for the purpose of purchasing portable radios for the Fire Department. The Selectboard recommend this article. (Majority vote required)

Estimated net tax impact for this warrant article - \$.08/\$1,000 in property valuation

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**Article 22    Police Cruiser**

To see if the Town will vote to raise and appropriate the sum of \$50,000 for the purpose of purchasing a police cruiser. The Selectboard recommend this article. (Majority vote required)

Estimated net tax impact for this warrant article - \$.10/\$1,000 in property valuation.

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**Article 23    Fire Department - Command Vehicle**

To see if the Town will vote to raise and appropriate the sum of \$75,000 for the purpose of purchasing a command vehicle for the Plymouth Fire Department. The Selectboard recommend this article. (Majority vote required)

Estimated net tax impact for this warrant article - \$.15/\$1,000 in property valuation

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**Article 24    Highway**

To see if the Town will vote to raise and appropriate the sum of \$1,311,272 for FY 23/24 for the Highway Department, and further to offset this appropriation by authorizing the withdrawal of \$25,000 from the Municipal Transportation Improvement Capital Reserve Fund established for this purpose. The Selectboard recommend this article. (Majority vote required)

Estimated net tax impact for this warrant article - \$2.59/\$1,000 in property valuation.

**2023  
WARRANT**

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**Article 25    Recycling Center Skid Steer**

To see if the Town will vote to raise and appropriate the sum of \$60,000 for the purpose of purchasing a skid steer for the Recycling Center. The Selectboard recommend this article. (Majority vote required)

Estimated net tax impact for this warrant article - \$.12/\$1,000 in property valuation

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**Article 26    Pease Public Library Computer Server**

To see if the Town will vote to raise and appropriate the sum of \$10,000 for the purpose of replacing the computer server at Pease Public Library. The Selectboard recommend this article. (Majority vote required)

Estimated net tax impact for this warrant article - \$.02/\$1,000 in property valuation

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**Article 27    Capital Projects**

To see if the Town will vote to raise and appropriate the sum of \$703,015 for the purpose of funding the following capital projects for FY 23/24:

- Landfill Monitoring \$10,000
- Pease Library Carpeting \$13,000
- Improve Road Construction Projects \$550,015
- Crushed Gravel \$25,000
- Highway Building Maintenance & Repairs \$85,000
- Town Hall Maintenance & Repairs \$20,000

The Selectboard recommend this article. (Majority vote required)

Estimated net tax impact for this warrant article - \$1.42/\$1,000 in property valuation.

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**Article 28    Capital Reserve Deposits**

To see if the Town will vote to add to the existing Capital Reserve Fund under the provision of RSA 35:1 for the following purpose and raise and appropriate the respective sum totaling \$245,000 to be placed in said funds.

- Conservation Commission Capital Reserve \$5,000
- Town Revaluation \$15,000
- Ambulance #1 Replacement \$120,000
- Material Handling Equipment \$105,000

The Selectboard recommend this article. (Majority vote required)

Estimated net tax impact for this warrant article - \$.49/\$1,000 in property valuation.

**2023  
WARRANT**

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**Article 29    Non-Profit & Health Agencies**

To see if the Town will vote to raise and appropriate the sum of \$74,040 for the purpose of funding for the following non-profit/health agencies:

Pemi Baker Home Health & Hospice \$15,570  
Genesis-Lakes Region Mental Health Agency \$5,000  
Transport Central \$2,000  
Grafton County Senior Citizens \$15,570  
Tri-County Community Action \$5,400  
Voices Against Violence \$2,000  
American Red Cross \$2,000  
Pemi Youth Center \$8,000  
CADY - Communities for Alcohol and Drug-Free Youth \$5,000  
CASA - Court Appt Child Advocates \$1,000  
Pemi Bridge House \$12,500

The Selectboard recommend this article. (Majority vote required)

Estimated net tax impact for this warrant article - \$.15/\$1,000 in property valuation

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**Article 30    Other Business**

To transact any other business that may legally come before said meeting.

Given under our hands this 9<sup>th</sup> day of February, 2023.

Plymouth Select Board:

Zachary Tirrell, Chairman  
William Bolton  
Maryann Barnsley  
Theodore Wisniewski  
Neil McIver

2023  
MS-636

**Proposed Budget  
Plymouth**

For the period beginning July 1, 2023 and ending June 30, 2024

Form Due Date: **20 Days after the Annual Meeting**

This form was posted with the warrant on: 2/10/2023

**GOVERNING BODY CERTIFICATION**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position
Zachary Tirrell	Chairman, Select Board
William Bolton	Member, Select Board
Maryann Barnsley	Member, Select Board
Neil McIver	Member, Select Board
Theodore Wisniewski	Member, Select Board

**Signature**



This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:  
<https://www.proptax.org/>

**For assistance please contact:**  
NH DRA Municipal and Property Division  
(603) 230-5090  
<http://www.revenue.nh.gov/mun-prop/>





Appropriations

Account	Purpose	Article	Expenditures for period ending 6/30/2022	Appropriations for period ending 6/30/2023	Proposed Appropriations for period ending 6/30/2024	
					(Recommended)	(Not Recommended)
<b>General Government</b>						
4130-4139	Executive	12	\$382,267	\$421,125	\$462,784	\$0
4140-4149	Election, Registration, and Vital Statistics	12	\$157,871	\$164,312	\$167,049	\$0
4150-4151	Financial Administration	12	\$354,758	\$373,701	\$386,687	\$0
4152	Revaluation of Property	12	\$53,993	\$70,000	\$70,000	\$0
4153	Legal Expense	12	\$193,834	\$209,912	\$216,063	\$0
4155-4159	Personnel Administration		\$0	\$0	\$0	\$0
4191-4193	Planning and Zoning	12	\$176,179	\$205,651	\$216,779	\$0
4194	General Government Buildings	12	\$59,090	\$61,000	\$78,500	\$0
4195	Cemeteries	12	\$57,333	\$63,906	\$73,311	\$0
4196	Insurance	12	\$163,233	\$203,210	\$219,467	\$0
4197	Advertising and Regional Association	12	\$5,732	\$6,253	\$7,004	\$0
4199	Other General Government		\$0	\$0	\$0	\$0
<b>General Government Subtotal</b>			<b>\$1,604,290</b>	<b>\$1,779,070</b>	<b>\$1,897,644</b>	<b>\$0</b>
<b>Public Safety</b>						
4210-4214	Police	12	\$2,274,162	\$1,964,965	\$1,790,268	\$0
4215-4219	Ambulance	12	\$123,877	\$152,069	\$154,796	\$0
4220-4229	Fire	12	\$1,519,762	\$1,804,055	\$1,893,947	\$0
4240-4249	Building Inspection	12	\$26,887	\$26,811	\$27,058	\$0
4290-4298	Emergency Management	12	\$45,281	\$40,803	\$7,138	\$0
4299	Other (Including Communications)	12	\$89,279	\$639,789	\$567,612	\$0
<b>Public Safety Subtotal</b>			<b>\$4,079,248</b>	<b>\$4,628,492</b>	<b>\$4,440,819</b>	<b>\$0</b>
<b>Airport/Aviation Center</b>						
4301-4309	Airport Operations	12	\$10,338	\$7,664	\$8,112	\$0
<b>Airport/Aviation Center Subtotal</b>			<b>\$10,338</b>	<b>\$7,664</b>	<b>\$8,112</b>	<b>\$0</b>
<b>Highways and Streets</b>						
4311	Administration		\$955,977	\$1,173,407	\$0	\$0
4312	Highways and Streets		\$0	\$225,000	\$0	\$0
4313	Bridges		\$0	\$0	\$0	\$0
4316	Street Lighting	12	\$54,037	\$62,000	\$60,000	\$0
4319	Other		\$0	\$0	\$0	\$0
<b>Highways and Streets Subtotal</b>			<b>\$1,010,014</b>	<b>\$1,460,407</b>	<b>\$60,000</b>	<b>\$0</b>
<b>Sanitation</b>						
4321	Administration	12	\$473,073	\$562,037	\$582,608	\$0
4323	Solid Waste Collection		\$0	\$0	\$0	\$0



**Appropriations**

4324	Solid Waste Disposal		\$0	\$0	\$0	\$0
4325	Solid Waste Cleanup		\$0	\$0	\$0	\$0
4326-4328	Sewage Collection and Disposal		\$0	\$0	\$0	\$0
4329	Other Sanitation	12	\$4,031	\$4,709	\$4,709	\$0
<b>Sanitation Subtotal</b>			<b>\$477,104</b>	<b>\$566,746</b>	<b>\$587,317</b>	<b>\$0</b>

**Water Distribution and Treatment**

4331	Administration		\$0	\$0	\$0	\$0
4332	Water Services		\$0	\$0	\$0	\$0
4335	Water Treatment		\$0	\$0	\$0	\$0
4338-4339	Water Conservation and Other		\$0	\$0	\$0	\$0
<b>Water Distribution and Treatment Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Electric**

4351-4352	Administration and Generation		\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0	\$0
<b>Electric Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Health**

4411	Administration	12	\$7,089	\$10,000	\$10,000	\$0
4414	Pest Control	12	\$6,500	\$6,500	\$7,150	\$0
4415-4419	Health Agencies, Hospitals, and Other		\$86,167	\$80,586	\$0	\$0
<b>Health Subtotal</b>			<b>\$99,756</b>	<b>\$97,086</b>	<b>\$17,150</b>	<b>\$0</b>

**Welfare**

4441-4442	Administration and Direct Assistance	12	\$18,223	\$82,929	\$13,004	\$0
4444	Intergovernmental Welfare Payments		\$0	\$0	\$0	\$0
4445-4449	Vendor Payments and Other	12	\$17,343	\$0	\$70,000	\$0
<b>Welfare Subtotal</b>			<b>\$35,566</b>	<b>\$82,929</b>	<b>\$83,004</b>	<b>\$0</b>

**Culture and Recreation**

4520-4529	Parks and Recreation	12	\$665,022	\$733,201	\$730,052	\$0
4550-4559	Library	12	\$496,472	\$524,432	\$526,632	\$0
4583	Patriotic Purposes	12	\$2,550	\$4,700	\$4,700	\$0
4589	Other Culture and Recreation	12	\$10,699	\$12,100	\$12,100	\$0
<b>Culture and Recreation Subtotal</b>			<b>\$1,174,743</b>	<b>\$1,274,433</b>	<b>\$1,273,484</b>	<b>\$0</b>

**Conservation and Development**

4611-4612	Administration and Purchasing of Natural Resources	12	\$4,550	\$7,050	\$7,000	\$0
4619	Other Conservation	12	\$0	\$7,000	\$7,000	\$0
4631-4632	Redevelopment and Housing		\$0	\$0	\$0	\$0



**New Hampshire**  
 Department of  
 Revenue Administration

**2023**  
**MS-636**

**Appropriations**

4651-4659	Economic Development		\$0	\$0	\$0	\$0
	<b>Conservation and Development Subtotal</b>		<b>\$4,550</b>	<b>\$14,050</b>	<b>\$14,000</b>	<b>\$0</b>
<b>Debt Service</b>						
4711	Long Term Bonds and Notes - Principal	12	\$545,339	\$572,486	\$542,486	\$0
4721	Long Term Bonds and Notes - Interest	12	\$76,854	\$64,367	\$94,367	\$0
4723	Tax Anticipation Notes - Interest		\$0	\$0	\$0	\$0
4790-4799	Other Debt Service		\$0	\$0	\$0	\$0
	<b>Debt Service Subtotal</b>		<b>\$622,193</b>	<b>\$636,853</b>	<b>\$636,853</b>	<b>\$0</b>
<b>Capital Outlay</b>						
4901	Land		\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment		\$301,424	\$508,641	\$0	\$0
4903	Buildings		\$0	\$26,000	\$0	\$0
4909	Improvements Other than Buildings		\$390,552	\$164,000	\$0	\$0
	<b>Capital Outlay Subtotal</b>		<b>\$691,976</b>	<b>\$698,641</b>	<b>\$0</b>	<b>\$0</b>
<b>Operating Transfers Out</b>						
4912	To Special Revenue Fund		\$0	\$0	\$0	\$0
4913	To Capital Projects Fund		\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport		\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric		\$0	\$0	\$0	\$0
4914O	To Proprietary Fund - Other		\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer		\$0	\$0	\$0	\$0
4914W	To Proprietary Fund - Water		\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0
4919	To Fiduciary Funds		\$0	\$0	\$0	\$0
	<b>Operating Transfers Out Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Operating Budget Appropriations</b>					<b>\$9,018,383</b>	<b>\$0</b>



**New Hampshire**  
 Department of  
 Revenue Administration

**2023**  
**MS-636**

Account	Purpose	Article	Proposed Appropriations for period ending 6/30/2024	
			(Recommended)	(Not Recommended)
4152	Revaluation of Property	17 <i>Purpose: Town Wide Revaluation</i>	\$58,000	\$0
4299	Other (Including Communications)	19 <i>Purpose: Police Parking</i>	\$102,262	\$0
4311	Administration	24 <i>Purpose: Highway</i>	\$1,311,272	\$0
4711	Long Term Bonds and Notes - Principal	10 <i>Purpose: Solar Array</i>	\$70,000	\$0
4711	Long Term Bonds and Notes - Principal	11 <i>Purpose: South Main Street Infrastructure Project</i>	\$200,000	\$0
4721	Long Term Bonds and Notes - Interest	10 <i>Purpose: Solar Array</i>	\$30,000	\$0
4721	Long Term Bonds and Notes - Interest	11 <i>Purpose: South Main Street Infrastructure Project</i>	\$50,000	\$0
4909	Improvements Other than Buildings	10 <i>Purpose: Solar Array</i>	\$686,000	\$0
4909	Improvements Other than Buildings	11 <i>Purpose: South Main Street Infrastructure Project</i>	\$1,800,000	\$0
4915	To Capital Reserve Fund	28 <i>Purpose: Capital Reserve Deposits</i>	\$245,000	\$0
<b>Total Proposed Special Articles</b>			<b>\$4,552,534</b>	<b>\$0</b>



**Individual Warrant Articles**

Account	Purpose	Article	Proposed Appropriations for period ending 6/30/2024	
			(Recommended)	(Not Recommended)
4210-4214	Police	20 <i>Purpose: Police School Resource Officer</i>	\$150,471	\$0
4210-4214	Police	13 <i>Purpose: Hire One Additional Police Officer</i>	\$105,799	\$0
4220-4229	Fire	15 <i>Purpose: Full Time Fire/EMS Personnel</i>	\$89,250	\$0
4299	Other (Including Communications)	14 <i>Purpose: Hire one additional Police Dispatcher</i>	\$80,965	\$0
4415-4419	Health Agencies, Hospitals, and Other	29 <i>Purpose: Non-Profit &amp; Health Agencies</i>	\$74,040	\$0
4902	Machinery, Vehicles, and Equipment	23 <i>Purpose: Fire Department - Command Vehicle</i>	\$75,000	\$0
4902	Machinery, Vehicles, and Equipment	16 <i>Purpose: Tricaster for PBTv</i>	\$11,000	\$0
4902	Machinery, Vehicles, and Equipment	22 <i>Purpose: Police Cruiser</i>	\$50,000	\$0
4902	Machinery, Vehicles, and Equipment	25 <i>Purpose: Recycling Center Skid Steer</i>	\$60,000	\$0
4902	Machinery, Vehicles, and Equipment	21 <i>Purpose: Fire Department Portable Radios</i>	\$40,000	\$0
4902	Machinery, Vehicles, and Equipment	18 <i>Purpose: Town Clerk/Election - Cargo Storage Trailer &amp; Voti</i>	\$12,540	\$0
4909	Improvements Other than Buildings	26 <i>Purpose: Pease Public Library Computer Server</i>	\$10,000	\$0
4909	Improvements Other than Buildings	27 <i>Purpose: Capital Projects</i>	\$703,015	\$0
<b>Total Proposed Individual Articles</b>			<b>\$1,462,080</b>	<b>\$0</b>



Revenues

Account	Source	Article	Actual Revenues for period ending 6/30/2022	Estimated Revenues for period ending 6/30/2023	Estimated Revenues for period ending 6/30/2024
<b>Taxes</b>					
3120	Land Use Change Tax - General Fund	12	\$10,200	\$20,000	\$20,000
3180	Resident Tax		\$0	\$0	\$0
3185	Yield Tax	12	\$27,991	\$10,000	\$20,000
3186	Payment in Lieu of Taxes	12	\$66,958	\$67,000	\$68,000
3187	Excavation Tax		\$568	\$0	\$0
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes	12	\$128,401	\$140,000	\$140,000
9991	Inventory Penalties		\$0	\$0	\$0
<b>Taxes Subtotal</b>			<b>\$234,118</b>	<b>\$237,000</b>	<b>\$248,000</b>
<b>Licenses, Permits, and Fees</b>					
3210	Business Licenses and Permits	12	\$67,804	\$70,000	\$70,000
3220	Motor Vehicle Permit Fees	12	\$915,338	\$900,000	\$910,000
3230	Building Permits	12	\$17,863	\$16,000	\$20,000
3290	Other Licenses, Permits, and Fees	12	\$95,796	\$55,000	\$55,000
3311-3319	From Federal Government		\$0	\$0	\$0
<b>Licenses, Permits, and Fees Subtotal</b>			<b>\$1,096,801</b>	<b>\$1,041,000</b>	<b>\$1,055,000</b>
<b>State Sources</b>					
3351	Municipal Aid/Shared Revenues		\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution	12	\$516,157	\$516,157	\$557,000
3353	Highway Block Grant	12	\$146,211	\$146,792	\$150,000
3354	Water Pollution Grant		\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement		\$0	\$0	\$0
3357	Flood Control Reimbursement		\$0	\$0	\$0
3359	Other (Including Railroad Tax)		\$12,437	\$31,311	\$0
3379	From Other Governments		\$41,009	\$93,845	\$0
<b>State Sources Subtotal</b>			<b>\$715,814</b>	<b>\$788,105</b>	<b>\$707,000</b>
<b>Charges for Services</b>					
3401-3406	Income from Departments	12	\$1,746,373	\$1,800,000	\$1,900,000
3409	Other Charges		\$0	\$0	\$0
<b>Charges for Services Subtotal</b>			<b>\$1,746,373</b>	<b>\$1,800,000</b>	<b>\$1,900,000</b>
<b>Miscellaneous Revenues</b>					
3501	Sale of Municipal Property	12	\$29,716	\$25,000	\$1,000
3502	Interest on Investments	12	\$8,580	\$40,000	\$40,000
3503-3509	Other	12	\$171,350	\$50,000	\$50,000
<b>Miscellaneous Revenues Subtotal</b>			<b>\$209,646</b>	<b>\$115,000</b>	<b>\$91,000</b>
<b>Interfund Operating Transfers In</b>					
3912	From Special Revenue Funds	20, 19	\$60,000	\$60,000	\$142,853
3913	From Capital Projects Funds		\$0	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)		\$0	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)		\$0	\$0	\$0
3914O	From Enterprise Funds: Other (Offset)		\$0	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)		\$0	\$0	\$0



**New Hampshire**  
*Department of  
 Revenue Administration*

**2023  
 MS-636**

**Revenues**

3914W	From Enterprise Funds: Water (Offset)		\$0	\$0	\$0
3915	From Capital Reserve Funds	24, 17	\$70,000	\$70,000	\$74,000
3916	From Trust and Fiduciary Funds		\$0	\$0	\$0
3917	From Conservation Funds		\$0	\$0	\$0
	<b>Interfund Operating Transfers In Subtotal</b>		<b>\$130,000</b>	<b>\$130,000</b>	<b>\$216,853</b>
<b>Other Financing Sources</b>					
3934	Proceeds from Long Term Bonds and Notes	10, 11	\$0	\$0	\$2,486,000
9998	Amount Voted from Fund Balance		\$0	\$0	\$0
9999	Fund Balance to Reduce Taxes		\$0	\$0	\$0
	<b>Other Financing Sources Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$2,486,000</b>
<b>Total Estimated Revenues and Credits</b>			<b>\$4,132,752</b>	<b>\$4,111,105</b>	<b>\$6,703,853</b>



**New Hampshire**  
Department of  
Revenue Administration

**2023**  
**MS-636**

**Budget Summary**

<b>Item</b>	<b>Period ending 6/30/2024</b>
Operating Budget Appropriations	\$9,018,383
Special Warrant Articles	\$4,552,534
Individual Warrant Articles	\$1,462,080
Total Appropriations	\$15,032,997
Less Amount of Estimated Revenues & Credits	\$6,703,853
<b>Estimated Amount of Taxes to be Raised</b>	<b>\$8,329,144</b>



# **Annual Report**

of the

**PLYMOUTH VILLAGE WATER**

**&**

**SEWER DISTRICT**

**Year Ending  
December 31, 2022**

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**PLYMOUTH VILLAGE WATER & SEWER DISTRICT OFFICERS**

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COMMISSIONERS: (3 year term)

Christopher C. Woods

Term Expires 2024

Paul E. SanSoucie

Term Expires 2025

Judith A. D'Aleo

Term Expires 2023

CLERK: (3 year term)

Barbara A. Noyes

Term Expires 2024

MODERATOR: (2 year term)

Quentin Blaine

Term Expires 2024

TREASURER: (3 year term)

Robert B. Clay

(appointed March 2019)

Bryan Dutille, Deputy Treasurer

(appointed June 2020)

District Administrator: Donald Jutton

Superintendent: Jason C. Randall

Business Manager: Kim A. Haines

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## COMMISSIONERS' REPORT

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The District began and ended 2022 both financially and operationally sound thanks to the good work and dedication of our staff. Inflation had an expected but manageable impact on operational costs.

We commissioners never tire of praising the dedication of our staff. We welcome new hires Kevin Costigan and Phillip Gossel. Congratulations to Gary Hancock for receiving his Grade II Wastewater Certification. Despite illness which sidelined more than half the staff at times and multiple water line breaks, the team did a superb job of consistently maintaining a service that we frequently take for granted.

### Highlights

- We are pleased to be working closely with the Town on infrastructure projects to help save our residents as much money as possible on construction costs.
- The Pump Station #1, Septage Phase 1A and Foster St. Generator Replacement Projects were completed.
- Warrant articles for capital projects on Highland Street, Reservoir Road, Emerson Street and Russell Street all passed which allowed us to pursue as much funding as possible for the many needed capital projects.
- The District has received significant funding from EPA's Clean Water State Revolving Fund (CWSRF) and Drinking Water State Revolving Fund (DWSRF), American Rescue Plan Act (ARPA), New Hampshire Drinking Water & Groundwater Trust Fund (NH DWGTF) and the New Hampshire State Aid Grant (SAG).
- We continue to work on a new approach to rate modeling, ending the year by hiring a Raftelis Financial Consultant.
- Cybersecurity and effective use of technology is an ongoing focus.

### A Partial List of Accomplishments for 2022:

- The Holderness Well project advanced both in well construction and engineering for future work to connect the well to the existing piping.
- The District received grants for pre-planning of the Highland and Russell Street projects, for improvement/expansion of our Asset Management Program, and for a water audit – water balance study.
- The office moved to new MTS software for accounting, budgeting and purchase orders. Payroll transitioned to Paychex
- Revenue from septage receiving provided substantial income. The treatment plant took in over 6 million gallons for a total revenue of just over \$450,000.

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**COMMISSIONERS' REPORT (Continued)**

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- Energy efficiency initiatives continue to pay by way of lower electric usage.
- Staff demonstrated a rapid response to repair multiple incidents with District infrastructure including a major water main break on Langdon Street.
- We arranged the sale of solar energy credits of approximately \$4700
- We completed a 2-day survey of water lines covering approximately 60% of the District piping in an effort to reduce water loss.
- District staff collaborated with PSU MBA Business / Accounting students to develop debt projections and rate modeling recommendations.
- We completed a Climate Change Vulnerability Assessment for NHDES.

Respectfully submitted,

Christopher Woods, Chair  
Judith Anne D'Aleo  
Paul Sansoucie

Commissioners

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## SUPERINTENDENT'S REPORT

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On behalf of the Plymouth Village Water and Sewer District and the team of dedicated staff serving you in these critical functions, I hereby submit the annual report to the citizens of the District:

The District began 2022 by welcoming (2) two new employees onto the Operations Team; Kevin Costigan was hired as a full time Water/Sewer Utility Technician and Phil Gossel was hired as a part time per diem Special Projects Technician focusing on Asset Management. Both staff members have contributed greatly to the District's successes in 2022. Also to report, Operations Supervisor Gary Hancock received a Grade II Wastewater Certification.

2022 seemed like a transition year trending back to "normal" after experiencing a level of uncertainty in 2020 and 2021 regarding Pandemic impacts. The District remained in full operation throughout the year even when staffing was affected on multiple occasions by COVID. I am thankful for the dedication of our staff and their families to adhere to protocols keeping themselves, their co-workers, and the public safe. Plymouth is one of (14) fourteen communities throughout the State partnering with NH DHHS to monitor COVID Biomarkers in wastewater. The public can view the weekly results posted on the State's SARS-CoV-2 Wastewater Surveillance dashboard at: [www.covid19.nh.gov/wastewater-surveillance](http://www.covid19.nh.gov/wastewater-surveillance).

The District's saw water usage increase by 7% and sewer usage increase by 2% compared to 2020 and 2021, consistent with pre-pandemic usage. Septage received remained consistent with 2021 volume, but still about 25% lower than our peak year of 2020 during the pandemic. Since the District's septage improvements of 2019, several regional facilities have also made improvements to increase their septage processing capacity, providing options for shorter hauling distances, saving time and cost of fuel. Still the District is proud to provide septage processing services for 100 Town NH, resulting in revenues that support healthy reserves and offset costs of capital projects.

Lingering supply chain issues coupled with severe weather has caused treatment chemical prices to skyrocket and availability to decrease in 2022. Fortunately, the operations staff worked with our chemical vendor to procure the necessary supply of chemicals early in the year anticipating shortages and volatile prices. Supply chain issues also postponed a new vehicle purchase until 2023 based on availability and pricing. To take advantage of high vehicle prices, (2) two District vehicles were decommissioned and sold at market value.

The District continues to closely monitor water loss within the water distribution system. The District was able to secure a Water Audit Grant through NHDES to compare water billed vs. water pumped and metered vs. unmetered water usage. The District experienced an 11% water loss in 2022, within the NHDES recommended threshold of 15%. Water Loss is comprised of "real losses" including leaks and water main breaks, and "apparent losses" including unauthorized consumption, and meter inaccuracy. To accompany this effort the District also took advantage of a NHDES Water Leak Detection Survey, comprising of leak detection of a majority of the District's water distribution system. At the time of the survey only one small service line leak was located and repaired. The operations and office staff worked with many customers over the year to replace broken or faulty water meters in an effort to ensure usage and billing accuracy. Did you know that a running toilet can waste in some cases between 250 and 4,000 gallons per day, that's a lot of water (and sewer)! The wasted water (and sewer) can add up quickly over the course of a quarter billing period, resulting in significant cost between \$650 and \$10,300, ouch! Please help by keeping an eye out and immediately reporting water service leaks or water main breaks, and fixing household plumbing issues.

Two water main breaks on Chase St. and Langdon St. occurred in 2022. The Langdon St. water main break took place directly under a 1900's granite box culvert (owned by the Town) that conveys water from Fox pond park and over 500 acres of upstream watershed to the Pemigewasset river. The operations staff worked diligently through the night to restore water to those impacted from the intersection of Pleasant St., along Langdon St., to Thurlow St., Parker St., and Chaddarin Ln. Office Staff assisted by posting updates on the District's website, fielding many phone calls, and responding to website inquiries. It was a true team effort, great work! The operations staff then repaired and restored the impacted section

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## SUPERINTENDENT'S REPORT (Continued)

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of the granite box culvert to like original condition with the help of a local contractor. The District and Town have agreed to form a partnership to address similar situations as the Langdon St. main break and culvert repair, anywhere Town and District infrastructure overlaps to maximize coordination and cooperation for future infrastructure improvements. What had appeared to be the third water main break of the year surfaced on Thurlow St., but over the course of a week investigating the water main and associated service lines, it was determined to be an unusual amount of groundwater.

The District experienced a sewer backup on Rt. 3/Main St. just south of Piper Notch Rd. A rootball covered in grease was discovered within a section of 1960's clay sewer line which also impacted two residential services. The section of sewer main was bypass pumped until a contractor was able to cut the rootball out of the line and clean the excessive grease from the main. A backup and resulting sanitary sewer overflow also occurred at the WWTP due to rags and other non-flushable materials that clogged up the sludge gravity thickener. Operators were able to maintain septage and sludge pumping operations for two days until a jet/vactor truck was able to respond and clear the clog. Grease and other non-flushable items discharged into the sanitary sewer system cause significant upsets, sewer overflows and costly repairs and services. Please dispose of all fats, oils, greases, and non-flushable items in the trash.

The District Wastewater Treatment Plant received a renewed National Pollutant Discharge Elimination System (NPDES) General permit in 2022. Although there were no significant changes or new limits in the new permit, it did have a few additional monitoring requirements that required sampling and testing for nutrients and PFAS compounds. These new costly monitoring requirements present the potential for new limits and regulations that will ultimately protect our nearby surface and groundwater for the future.

The District worked with Users on several development projects in 2022, expanding service connections to several properties along the Tenney Mt. Highway corridor, Point of View Dr., Ski Lift Ln., Mayhew Tpk., Fairgrounds Rd., Page St., and Crescent St. There were no decommissioned water and sewer services in 2022.

The District made investments in infrastructure, environmental protection, public health, and safety, and has begun and continued several capital improvement projects. Planning and engineering on several larger projects are anticipated this year.

- 10 of 16 Rotating Biological Contactor (RBC) drive bearings were replaced (\$53,550)
- Secured and completed a USDA RD Pre-Planning Grant (PPG) for Highland St. and Russell St. producing preliminary engineering reports.
- Completed a technology asset inventory as part of the District's Cyber Action Plan; Mitigated cyber risk and improve security.
- Completed Pump Station #1 Upgrade, Septage Phase 1A Improvements, and Foster St. Generator Replacement Projects.
- Completed 100% Design for Phases 1&2 of Main St. Water & Sewer Improvements
- Completed 90% Design for the Holderness Well Project (Adjustments made due to impending NHDES Manganese Rules).
- Completed dewatering polymer pilot testing (Unsuccessful, exploring other options)
- Contracted with NHEC for the sale of the solar array energy credits accumulated from the Treatment Plant array, a value of approximately \$4,700 per year.
- Planning continued with engineers for Sewer Pump Station #4 Force Main stretching from the High School along the Baker River to Rt. 3.
- Completed and presented Asset Management Program on Lead Service Line inventory and the upcoming revised EPA Lead and Copper Rule requiring the identification and removal of all known Lead with in the distribution system.

The District was the recipient of the 2022 NHDES Asset Management Award. The award highlights not only Asset Management Plan (AMP) implementation but also continued expansion of its program and creating a cultural shift along the way. PVWSD staff have served as mentors to several other communities and utilities. PVWSD has communicated the value of AMP to the public and has embraced the idea and concepts of turning data into dollars by using its resources and most importantly it's AMP. The District also received an AMP grant for both water and wastewater totaling \$100,000. This grant will

be used to improve and advance the District’s AMP including asset documentation, condition assessment, water meter reading/leak detection capability, financial resiliency, energy efficiency/climate change vulnerability, and stakeholder communications. Part of the scope of the AMP is for a Climate Change Vulnerability Assessment (CCVA). The CCVA will help in the District’s planning efforts to adapt to climate and extreme weather impacts such as flooding, drought, electrical events, etc...

2022 By The Numbers

Water Pumping System:

• Length of Distribution System	27	miles
• Number of Water Services	1,040	services
• Number of Hydrants	215	hydrants
• Number of Groundwater Wells	2	wells
• Number of Booster Pump Stations	2	stations
• Number of Storage Tanks	2	tanks
• Total Volume in storage	3,000,000	gallons
• Total gallons water pumped in 2022	141,562,100	gallons
• Average gallons water pumped daily	387,841	gallons
• Water Balance (max. 15%)	11%	percent

Wastewater Treatment Facility:

• Length of Collection System Gravity Mains	27	miles
• Length of Collection System Force Mains	4	miles
• Number of Sewer Pump Stations	9	stations
• Number of Sewer Manholes	749	structures
• Total Effluent Flow	107,821,000	gallons
• Average Daily Effluent Flow	304,333	gallons
• Average Daily Flow as a percentage of design capacity	43.5%	percent
• Pounds of TSS <sup>1</sup> to the Treatment facility	1,192,597	pounds
• Pounds of TSS out to the Pemigewasset	14,374	pounds
• Removal of Solids Efficiency min 85%	98.8%	percent
• Pounds of BOD <sup>2</sup> to the Treatment Plant	705,832	pounds
• Pounds of BOD out to the Pemigewasset	16,967	pounds
• Removal of BOD Efficiency min. 85%	97.6%	percent
• Total Septage & Hauled Wastewater Received	6,502,521	gallons
• Revenue Received from Septage & Hauled Wastewater	\$451,120	dollars
• Biosolids Removed from Waste Stream	430.81	dry tons
• Biosolids Average % Solids Dewatered	37.3%	percent

The District employees strive to provide the community with safe reliable service, and it is a team effort. My thanks go to the unwavering efforts of the Water and Wastewater Operators. The support and guidance from Don Jutton Administrator, Kim Haines Business Manager, Gary Hancock Operations Supervisor, Heidi O’Connor Office Assistant, and the Commissioners Christopher Woods, Judi D’Aleo and Paul SanSoucie are greatly appreciated. Lastly, the District appreciates the continued support of residents and businesses.

Respectfully Submitted,

*Jason C. Randall*

Water & Wastewater Superintendent

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<sup>1</sup> Total Suspended Solids

<sup>2</sup> Biochemical Oxygen Demand



# Drinking Water Quality Test Results

Contaminant	Level Detected	Range	MCL	MCLG	Meets Limits?	Likely Source of Contamination
Fluoride (2021)	0.13 mg/L average	0.11 to 0.14 mg/L	4 mg/L	2 mg/L (SMCL)	YES	Erosion of natural deposits; water additive which promotes strong teeth; discharge from fertilizer and aluminum factories
Sulfate (2021)	14 mg/L average	11 to 16 mg/L	250 mg/L	250 mg/L	YES	Naturally occurring
Barium (2021)	0.037 mg/L average	0.031 to 0.042 mg/L	2 mg/L	1 mg/L	YES	Geological; oil/gas drilling, painting, industrial waste
Iron (2021)	1.0 mg/L average	< 0.05 to 1.9 mg/L	0.3 mg/L (SMCL)	0.3 mg/L	YES	Geological
Manganese (2021)	0.35 mg/L average	0.019 to 0.68 mg/L	0.05 mg/L (SMCL)	0.05 mg/L	YES	Geological
Nickel (2021)	0.002 mg/L average	< 0.001 to 0.0032 mg/L	N/A	N/A	YES	Geological; electroplating, battery production, ceramics
Sodium (2021)	65 mg/L average	37 to 92 mg/L	250 mg/L (SMCL)	250 mg/L	YES	Road salt, septic systems (salt from water softeners)
Zinc (2021)	0.017 mg/L average	0.0067 to 0.027 mg/L	5 mg/L (SMCL)	5 mg/L	YES	Galvanized pipes
Lead (2020)	0.003 mg/L at the 90th Percentile	< 0.001 to 0.0058 mg/L	AL = 0.015 mg/L (Trigger exceeded at 90%)	0.015 mg/L	YES	Corrosion of household plumbing systems; erosion of natural deposits
Copper (2020)	0.31 mg/L at the 90th Percentile	0.053 to 0.72 mg/L	AL = 1.3 mg/L (Trigger exceeded at 90%)	1.3 mg/L	YES	Corrosion of household plumbing systems; erosion of natural deposits; leaching from wood preservatives
Chloride	108 mg/L average	45 to 190 mg/L	250 mg/L (SMCL)	250 mg/L	YES	Wastewater, road salt, water softeners, corrosion
Chlorine	0.48 mg/L average	0.23 to 0.82 mg/L	4.0 mg/L (MRDL)	4.0 mg/L (MRDLG)	YES	Water Additive used to control microbes
Nitrate-N (2020)	0.58 mg/L	<0.5 to 0.58 mg/L	10 mg/L	10 mg/L	YES	Nitrate is a component in fertilizers, sewage, and sanitary wastes
Haloacetic Acids (HAA5)	< 6 ug/L	< 6 ug/L	MCL = 60 ug/L	N/A	YES	By-product of drinking water disinfection
Total Trihalomethanes (TTHM) (Bromodichloromethane, Bromoform, Dibromomethane, Chloroform)	7.96 ug/L average	7.74 to 8.18 ug/L	MCL= 80 ug/L (combined)	NA	YES	By-product of drinking water disinfection
Radium-226 + Radium-228	1.6 pCi/L	1.6 +/- 0.7 pCi/L	MCL= 5.0 pCi/L (Combined)	0 pCi/L	YES	Erosion of natural deposits. Some people who drink water containing radium 226 or 228 in excess of the MCL over many years may have an increased risk of getting cancer.

## Test Result Definitions:

**Maximum Contaminant Level (MCL):** The highest level of a contaminant that is allowed in drinking water.

**Maximum Residual Disinfectant Level (MRDL):** The highest level of a disinfectant allowed in drinking water. There is convincing evidence that addition of a disinfectant is necessary for control of microbial contaminants.

**Action Level (AL):** The concentration of a contaminant which, if exceeded, triggers treatment or other requirements which a water system must follow.

## Abbreviations:

ug/L = micrograms per Liter (0.001 mg/L)  
 mg/L = milligrams per Liter (1000 ug/L)  
 ppm = parts per million (1 mg/L)  
 ppb = parts per billion (1 ug/L)  
 < = less than  
 ND = Not Detected at Testing Limits

## General Notes:

- 1) District personnel sample for Total Coliform Bacteria and Fecal Coliform Bacteria twice each month at six (6) NHDES registered sites.
- 2) Results for routine coliform testing are "ABSENT", unless otherwise noted.
- 3) Hypochlorite is added to maintain a minimal free chlorine residual of approximately 0.20 mg/L throughout the distribution system.
- 4) The pH of the raw well water is being raised to a pH range of 6.8 to 7.4 standard units by the use of sodium hydroxide solution to lessen corrosion.



**Plymouth Village Water & Sewer District**  
**227 Old North Main Street**  
**Plymouth, NH 03264**  
**Tel: 603-536-1733 Fax: 603-536-1734**

February 05, 2023

Dear District Residents and Rate Payers,

The firm of Melanson Heath of Manchester, NH is in the process of conducting the 2022 audit. Once complete the Audit will be available at the District office for review and on the District website at [pvwsd.org](http://pvwsd.org).

Sincerely,

Board of Commissioners

**Plymouth Village Water & Sewer District  
Treasurer's Report  
for Fiscal Year Ended December 31, 2022**

	Meredith Village Savings Bank Money Market Account	Meredith Village Savings Bank Checking Account	Union Bank Checking Account
Beginning Balance January 1, 2022	\$2,322,960.91	\$478,685.05	\$78,579.30
Income:			
Interest	\$10,943.54	\$51.86	\$92.15
Deposits/Transfers	\$4,523,718.52	\$3,266,325.86	\$148,811.06
Disbursements:			
Transfers to General Fund	\$3,055,037.45	\$3,104,657.46	\$148,811.06
Ending Balance December 31, 2022	\$3,802,585.52	\$640,405.31	\$78,671.45

	Water Fund	Sewer Fund	Water & Sewer Combined
Beginning Cash Balance January 1, 2022	\$724,181.40	\$2,156,143.86	\$2,880,325.26
Petty Cash	\$50.00	\$50.00	\$100.00
Revenues:			
Rents, Meters, Hydrants, Sprinklers	\$1,631,972.34	\$1,793,118.39	\$3,425,090.73
Access Fees	\$6,000.00	\$10,000.00	\$16,000.00
Interest Income	\$5,605.81	\$5,548.23	\$11,154.04
Miscellaneous Revenue	\$31,710.83	\$32,707.07	\$64,417.90
State of NH Grants	\$405,609.88	\$8,288.00	\$8,288.00
Federal Other Grants	\$405,609.88	\$451,606.20	\$405,609.88
Septage Disposal	\$10,611.22	\$138,199.84	\$451,606.20
Trust Funds Proceeds	\$2,091,510.08	\$2,439,467.73	\$0.00
Bond/Note Proceeds	\$2,815,741.48	\$4,595,661.59	\$148,811.06
Total Amount Available	\$2,815,741.48	\$4,595,661.59	\$7,411,403.07
Disbursements:			
Authorized by Commissioners	\$1,562,057.00	\$1,365,624.63	\$2,927,681.63
Ending Cash Balance December 31, 2022	\$1,253,684.48	\$3,230,036.96	\$4,483,721.44
Petty Cash	\$50.00	\$50.00	\$100.00
	\$1,253,734.48	\$3,230,086.96	\$4,483,821.44

**CAPITAL RESERVE ACCOUNTS  
December 31, 2022**

Purpose	Account Number	Beginning Balance 11/30/2022	Withdrawals	Deposits	Interest	Ending Balance 12/31/2022	Encumbrances	Available Balance	Reason for Encumbrance
<b>CAPITAL RESERVE:</b>									
<b>Water Funds</b>									
Vehicle and Heavy Equipment Replacement	90700902	77,546.08			39.51	77,585.59	40,000.00	37,585.59	1/2 of dump truck
Water Storage Tank Replacement	90900897	272,067.41			138.64	272,206.05		272,206.05	
Water Main Construction and Reconstruction	90200966	51,127.02			26.05	51,153.07	51,127.02	26.05	Main St Ph I Project
Water Distribution Emergency Repair	90600912	204,142.39			104.03	204,246.42		204,246.42	
Storage Tank Inspection and Cleaning	90900915	69,623.14			35.48	69,658.62	15,000.00	54,658.62	Inspection
Pump and Motor Repair	90600894	2,885.27			1.47	2,886.74		2,886.74	
Acquisition, Exploration & Dev. for Water Supply	90300895	104,319.77			53.16	104,372.93	104,319.77	53.16	Emerging Contaminates/ Holderness Well Project
Water Zone Meters	90601011	153,384.17			78.16	153,462.33		153,462.33	
<b>Total Water Capital Reserve Funds</b>		<b>935,095.25</b>	<b>-</b>	<b>-</b>	<b>476.50</b>	<b>935,571.75</b>	<b>210,446.79</b>	<b>725,124.96</b>	

Purpose	Account Number	Beginning Balance 11/30/2022	Withdrawals	Deposits	Interest	Ending Balance 12/31/2022	Encumbrances	Available Balance	Reason for Encumbrance
<b>Wastewater Funds</b>									
Vehicle and Heavy Equipment	90900901	42,803.83			21.81	42,825.64	40,000.00	2,825.64	1/2 of dump truck dry polymer, paving auto transfer switch
WWTF Expansion & Upgrade	90100896	451,777.55			230.22	452,007.77	270,000.00	182,007.77	
WWTP Expansion & Upgrade	90501200	-			-	-	-	-	Closed Duplicate Acct
Pump Station Improvements	90400847	313,989.03			160.00	314,149.03	22,000.00	292,149.03	paving
Sewer Line Relocate, Replace and Repair	90001014	455,427.66			232.08	455,659.74		455,659.74	
WWTP Emergency Pump & Machinery Repair	90500936	141,696.72			72.20	141,768.92	141,696.72	72.20	PS #1 Cost. Contract/ Main St Ph II / PS #4 FM
<b>Total Wastewater Capital Reserve Funds</b>		<b>1,405,694.79</b>	<b>-</b>	<b>-</b>	<b>716.31</b>	<b>1,406,411.10</b>	<b>473,696.72</b>	<b>932,714.38</b>	

<b>Total Capital Reserve Funds</b>		<b>2,340,790.04</b>	<b>-</b>	<b>-</b>	<b>1,192.81</b>	<b>2,341,982.85</b>	<b>684,143.51</b>	<b>1,657,839.34</b>	
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All Capital Reserves are invested with Meredith Village Savings Bank.

**Plymouth Village Water & Sewer District**  
**Statement of Bonded Debt**  
**as of December 31, 2022**

Original Loan Date	2007		2007		2008		2012		2016		2016		2017		2017	
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest
2023	\$5,838	\$816	\$20,000	\$12,775	\$5,995	\$2,072	\$6,000	\$1,780	\$3,062	\$1,748	\$12,000	\$1,838	\$38,250	\$12,586	\$38,250	\$12,586
2024	\$5,838	\$626	\$20,000	\$11,925	\$6,494	\$1,740	\$6,000	\$1,480	\$3,062	\$1,668	\$12,000	\$1,379	\$38,250	\$11,566	\$38,250	\$11,566
2025	\$5,838	\$432	\$20,000	\$11,075	\$6,995	\$1,375	\$6,000	\$1,180	\$3,062	\$1,587	\$12,000	\$919	\$38,250	\$10,483	\$38,250	\$10,483
2026	\$5,838	\$240	\$20,000	\$10,225	\$6,995	\$995	\$6,000	\$880	\$3,062	\$1,507	\$12,000	\$460	\$38,250	\$9,431	\$38,250	\$9,431
2027	\$2,919	\$48	\$20,000	\$9,375	\$7,493	\$886	\$6,000	\$600	\$3,062	\$1,427	\$12,000	\$460	\$38,250	\$8,379	\$38,250	\$8,379
2028			\$20,000	\$8,513	\$7,993	\$734	\$6,000	\$375	\$3,062	\$1,346	\$12,000	\$460	\$38,250	\$7,347	\$38,250	\$7,347
2029			\$20,000	\$7,638	\$8,489	\$250	\$6,000	\$75	\$3,062	\$1,266	\$12,000	\$460	\$38,250	\$6,275	\$38,250	\$6,275
2030			\$20,000	\$6,750			\$6,000		\$3,062	\$1,186	\$12,000	\$460	\$38,250	\$5,223	\$38,250	\$5,223
2031			\$20,000	\$5,850			\$6,000		\$3,062	\$1,105	\$12,000	\$460	\$38,250	\$4,171	\$38,250	\$4,171
2032			\$20,000	\$4,950			\$6,000		\$3,062	\$1,025	\$12,000	\$460	\$38,250	\$3,128	\$38,250	\$3,128
2033-2044			\$100,000	\$11,250			\$100,000		\$36,744	\$6,028	\$48,000	\$4,596	\$75,182	\$3,084	\$457,682	\$81,673
	<b>\$26,273</b>	<b>\$2,162</b>	<b>\$500,000</b>	<b>\$100,326</b>	<b>\$50,454</b>	<b>\$8,052</b>	<b>\$42,000</b>	<b>\$6,370</b>	<b>\$67,364</b>	<b>\$19,893</b>	<b>\$48,000</b>	<b>\$4,596</b>	<b>\$457,682</b>	<b>\$81,673</b>	<b>\$0</b>	<b>\$0</b>

W13

**SEWER FUND**

Original Loan Date	2007		2008		2010		2012		2016		2016		2018	
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest
2023	\$5,993	\$838	\$54,005	\$18,643	\$54,282	\$22,918	\$30,000	\$13,905	\$22,456	\$12,821	\$13,000	\$1,992	\$34,644	\$18,123
2024	\$5,993	\$642	\$58,506	\$15,663	\$55,511	\$21,689	\$31,000	\$12,405	\$22,456	\$12,231	\$13,000	\$1,494	\$34,644	\$17,343
2025	\$5,993	\$443	\$63,005	\$12,369	\$56,767	\$20,433	\$33,000	\$10,805	\$22,456	\$11,642	\$13,000	\$996	\$34,644	\$16,563
2026	\$5,993	\$246	\$63,005	\$8,954	\$58,071	\$19,149	\$35,000	\$9,130	\$22,456	\$11,052	\$13,000	\$498	\$34,644	\$15,784
2027	\$2,997	\$49	\$67,507	\$7,975	\$59,364	\$17,836	\$36,000	\$7,560	\$22,456	\$10,462	\$13,000	\$498	\$34,644	\$15,005
2028			\$72,007	\$6,609	\$60,708	\$16,492	\$37,000	\$6,300	\$22,456	\$9,873	\$13,000	\$498	\$34,644	\$14,225
2029			\$76,511	\$2,247	\$62,081	\$15,119	\$36,000	\$4,425	\$22,456	\$9,283	\$13,000	\$498	\$34,644	\$13,445
2030					\$63,486	\$13,714	\$35,000	\$2,450	\$22,456	\$8,694	\$13,000	\$498	\$34,644	\$12,666
2031					\$64,923	\$12,777	\$18,000	\$450	\$22,456	\$8,105	\$13,000	\$498	\$34,644	\$11,887
2032-2046					\$496,886	\$43,116	\$496,886	\$51,719	\$22,456	\$8,105	\$13,000	\$498	\$34,644	\$11,887
	<b>\$26,970</b>	<b>\$2,218</b>	<b>\$454,546</b>	<b>\$72,460</b>	<b>\$1,032,079</b>	<b>\$202,743</b>	<b>\$291,000</b>	<b>\$67,430</b>	<b>\$494,032</b>	<b>\$145,882</b>	<b>\$52,000</b>	<b>\$4,980</b>	<b>\$814,102</b>	<b>\$219,798</b>

\* Consolidation: RBC Inspection, Odor Control Upgrade, WWTF Design, RBC Repair & Upgrade

**Summary of Outstanding Debt:**

Total Principal	\$4,156,502
Total Interest	\$938,583
Total Debt Payable	\$5,095,085

ANNUAL DISTRICT MEETING  
PLYMOUTH VILLAGE WATER & SEWER DISTRICT

MARCH 8, 2022 AND MARCH 10, 2022  
MINUTES

A legal meeting of the Plymouth Village Water & Sewer District of Plymouth, NH was held in the Plymouth Elementary School on Tuesday, March 8, 2022. The polls were open at 8 o'clock in the forenoon. Article 1 of the warrant was voted on by printed electronic ballot during the hours of 8:00 a.m. through 7:00 p.m.

The polls were closed to voting at 7:00 p.m. and the ballots were counted. At the completion of the counting, the following results were announced:

**ARTICLE 01: ELECTION**

**TOTAL VOTES CAST – 317**

Commissioner for 3 Years:	Paul SanSoucie	275, duly elected
Moderator for 3 Years:	Quentin Blaine	299, duly elected

**DELIBERATIVE SESSION**

The deliberative session of a legal meeting of the Plymouth Village Water & Sewer District was held at the Plymouth Village Water & Sewer District office at 227 Old North Main Street on Thursday, March 10, 2022 at 6 o'clock in the evening. Moderator Quentin Blaine opened the meeting with the Pledge of Allegiance and announced the results of the votes cast on March 8, 2022 (above).

The ballot boxes were verified as empty and one per warrant article was assigned and locked in preparation for voting. Each ballot was a different color per article.

**ARTICLE 2: HIGHLAND STREET WATER & SEWER LINE REPLACEMENT**

**PASSED**

To see if the District will vote to raise and appropriate the sum of \$4,000,000.00 (Four Million Dollars) for the purpose of replacing approximately 5200 feet of water and sewer lines in Highland St. beginning at the intersections with Main St. and extending westerly approximately 5200 feet to the intersection with Reservoir Rd; and to authorize the Commissioners to apply for, accept, receive and expend grant funds in an amount not less than \$1,400,000 (One Million Four Hundred Thousand Dollars) and to borrow up to \$2,600,000 (Two Million Six Hundred Thousand Dollars) for this purpose as specifically follows: The water line portion is \$2,000,000 (Two Million Dollars ) and will be funded through a grant of not less than \$800,000 (Eight Hundred Thousand Dollars) with up to \$1,200,000 (One Million Two Hundred Thousand Dollars) to be in the form of long term borrowing as determined by the Commissioners in the best interest of the District. The sewer line portion is \$2,000,000 (Two Million Dollars) and will be funded through a grant of not less than \$600,000 (Six Hundred Thousand Dollars) and up to \$1,400,000 (One Million Four Hundred Thousand Dollars) to be in the form long term borrowing as determined by the Commissioners in the best interest of the District; and, Further, to authorize the Commissioners to issue, negotiate, sell and deliver such bonds, notes or borrowing agreements and to determine the rate of interest thereon and the maturity and other terms hereof; and to authorize the Commissioners to take any other action or to pass any other vote thereto. This appropriation will potentially be financed through a loan and grant package from the NH Drinking Water State Revolving Fund, the NH Clean Water State Revolving Fund and the NH Drinking

Water and Ground Water Trust Fund. This article is contingent upon and will only take effect if the grant(s) noted in this article are received. The Commissioners recommend passage of this Article.

(Paper ballot, polls open for one hour. 3/5 vote required)

Judy D'Aleo motioned to move the article. It was seconded by Paul SanSoucie.

A presentation was made by Jason Randall at various points throughout the meeting to help further explain the scope of each proposed article.

The Moderator called for a vote. Green colored ballots were used.

The voting opened at 6:32 p.m.

At 7:32 p.m. the voting closed.

**YES - 12**

**NO - 0**

**Article 2 passed by the required 3/5 majority ballot vote.**

**ARTICLE 3: RUSSELL STREET WATER & SEWER LINE REPLACEMENT & UPGRADE PASSED**

To see if the District will vote to raise and appropriate the sum of \$812,000 (Eight Hundred Twelve Thousand Dollars) for the purpose of replacing approximately 1900 feet of water line and upgrading sections of sewer lines in Russell St. beginning at the intersections with Highland St. and extending southerly approximately 1900 feet to the intersection with Warren St.; and to authorize the Commissioners to apply for, accept, receive and expend grant funds in an amount not less than \$212,000 (Two Hundred Twelve Thousand Dollars) and to borrow up to \$320,000 (Three Hundred Twenty Thousand Dollars) for the purposes of the water line replacement; and to borrow up to \$280,000 (Two Hundred Eighty Thousand Dollars) for the purpose of upgrading sections of the sewer line.; and, further, to authorize the Commissioners to issue, negotiate, sell and deliver such bonds, notes or borrowing agreements and to determine the rate of interest thereon and the maturity and other terms hereof; and to authorize the Commissioners to take any other action or to pass any other vote thereto. This appropriation will potentially be financed through a loan and grant package from the NH Drinking Water State Revolving Fund. This article is contingent upon and will only take effect if the grant(s) noted in this article are received. The Commissioners recommend passage of this Article.

(Paper ballot, polls open for one hour. 3/5 vote required)

Judy D'Aleo motioned to move the article. It was seconded by Paul SanSoucie.

The Moderator called for a vote. Orange colored ballots were used.

The voting opened at 6:42 p.m.

At 7:42 p.m. the voting closed.

**YES - 12**

**NO - 0**

**Article 3 passed by the required majority ballot 3/5 vote.**

**ARTICLE 4: RESERVOIR ROAD WATER & SEWER LINE REPLACEMENT**

**PASSED**

To see if the District will vote to raise and appropriate the sum of \$1,746,000 (One Million Seven Hundred Forty Six Thousand Dollars) for the purpose of replacing water line and sewer lines on Reservoir Road and a section of sewer line on Binks Hill Rd. The water line replacement will begin at the intersections with Highland St. and extend southwesterly approximately 3000 feet to a point of connection with the existing 500,000-gallon water tank. The sewer line replacement will begin at the intersection with Highland St and extend approximately 1200 feet southwesterly to the intersection of Binks Hill Road and then turn and extend down Binks Hill Road approximately 450 feet. Further, to authorize the Commissioners to apply for, accept, receive and expend grant funds in an amount not less than \$446,000 (Four Hundred Forty Six Thousand Dollars) and to borrow up to \$670,000 (Six Hundred Seventy Thousand Dollars) for the purposes of the water line replacement; and to borrow up to \$630,000 (Six Hundred Thirty Thousand Dollars) for the purpose of the sewer line replacement.; and, further, to authorize the Commissioners to issue, negotiate, sell and deliver such bonds, notes or borrowing agreements and to determine the rate of interest thereon and the maturity and other terms hereof; and to authorize the Commissioners to take any other action or to pass any other vote thereto. This appropriation will potentially be financed through a loan and grant package from the NH Drinking Water State Revolving Fund and the NH Clean Water State Revolving Fund; This article is contingent upon and will only take effect if the grant(s) noted in this article are received. The Commissioners recommend passage of this Article.

(Paper ballot, polls open for one hour. 3/5 vote required)

Judy D'Aleo motioned to move the article. It was seconded by Paul SanSoucie.

The Moderator called for a vote. Baby Blue colored ballots were used.

The voting opened at 6:48 p.m.

At 7:48 p.m. the voting closed.

**YES - 12**

**NO - 0**

**Article 4 passed by the required majority ballot 3/5 vote.**

**ARTICLE 5: EMERSON STREET WATER & SEWER LINE REPLACEMENT**

**PASSED**

To see if the District will vote to raise and appropriate the sum of \$867,000 (Eight Hundred Sixty Seven Thousand Dollars) for the purpose of replacing approximately 1350 feet of water line and sewer lines in Emerson St. beginning at the intersections with Merrill St. and extending southerly approximately 1350 feet to the intersection with Highland St.; and to authorize the Commissioners to apply for, accept, receive and expend grant funds in an amount not less than \$157,000 (One Hundred Fifty Seven Thousand Dollars) and to borrow up to \$235,000 (Two Hundred Thirty Five Thousand Dollars) for the purposes of the water line replacement; and to borrow up to \$475,000 (Four Hundred Seventy Five Thousand Dollars) for the purpose of replacing the sewer line.; and, further, to authorize the Commissioners to issue, negotiate, sell and deliver such bonds, notes or borrowing agreements and to determine the rate of interest thereon and the maturity and other terms hereof; and to authorize the Commissioners to take any other action or to pass any other vote thereto. This appropriation will potentially be financed through a loan and grant package from the NH Drinking Water State Revolving Fund. This article is contingent upon and will only take effect if the grant(s) noted in this article are received. The Commissioners recommend passage of this Article.

(Paper ballot, polls open for one hour. 3/5 vote required)



Judy D'Aleo motioned to move the article. It was seconded by Paul SanSoucie.

The Moderator called for a vote. Mustard yellow colored ballots were used.

The voting opened at 7:03 p.m.

At 8:03 p.m. the voting closed.

**YES - 12**

**NO - 0**

**Article 5 passed by the required majority ballot 3/5 vote.**

**ARTICLE 6: Water & Sewer Operating Budget**

**PASSED**

To see if the District will vote to raise and appropriate the sum of \$2,960,836 (Two Million, Nine Hundred, Sixty Thousand, Eight Hundred Thirty Six Dollars) for general District operations. This article does not include appropriations contained in special or individual articles addressed separately. This appropriation will be funded through income from departments and not taxation. The Commissioners recommend this appropriation.

(Majority Vote Required)

**THIS ARTICLE PASSED BY MAJORITY VOICE VOTE.**

**ARTICLE 7: Other Business**

To transact any other business that may legally come before this meeting.

The Moderator asked if anyone had any other business to transact that may legally come before said meeting.

Hearing none, a motion to adjourn the meeting was made by Judy D'Aleo at 8:05 p.m.

A second to the motion to adjourn followed by Paul SanSoucie also at 8:05 p.m.

Respectfully submitted,

*Barbara Noyes*

Barbara A. Noyes, District Clerk

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NOTES

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**PLYMOUTH VILLAGE  
WATER & SEWER  
DISTRICT**

2023

**WARRANT & BUDGET**

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NOTES

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**Plymouth Village Water & Sewer District  
Plymouth, New Hampshire  
2023**

To the inhabitants of the Plymouth Village Water & Sewer District, in the County of Grafton, in the State of New Hampshire, qualified to vote in Village District affairs:

You are notified to meet at the Plymouth Elementary School on Tuesday, the 14<sup>th</sup> of March 2023; polls to be open for voting on Article 1 at 8:00 am and to close not earlier than 7:00 pm, and you are hereby notified to meet at the Plymouth Village Water & Sewer District office, 227 Old North Main Street, on Thursday, the 16<sup>th</sup> of March 2023, at 6:00 pm to act upon the remaining articles of the Warrant.

**Article 01: Election**

To elect the following District Officer(s) who will appear on the Official District ballot for the ensuing year:

Commissioner – Three (3) year term

**Article 02: Holderness Well Field Emerging Contaminants**

To see if the District will vote to raise and appropriate the sum of one million two hundred thousand dollars (\$1,200,000) for the purpose of developing a District well field water supply system to address Emerging Contaminates on land leased from the Holderness School and to authorize the Commissioners to enter into an Loan Agreement with the NH Drinking Water State Revolving Loan Fund for one million two hundred thousand dollars (\$1,200,000) on the condition that the terms of said loan include 100% principal forgiveness after closing the loan upon completion of the project, and to authorize the Commissioners to raise and appropriate twelve thousand dollars (\$12,000), (1% interest) on any portion of said loan amount that may be drawn down during construction prior to closing said loan; to be withdrawn from the Acquisition, Exploration & Development for Water Supply Capital Reserve Fund; and to expend such monies as they become available, and to pass any vote relating thereto and further, to authorize the Commissioners to apply for, receive and expend other Federal and State Grants that may become available. This Article is contingent upon the District receiving an Emerging Contaminates loan subject to 100% principal forgiveness. The Commissioners recommend this appropriation. (Paper ballot, polls open for one hour. 3/5 vote required)

**Article 03: Development of Holderness Well Field Supply System**

To see if the District will vote to raise and appropriate the sum of nine hundred sixty thousand dollars (\$960,000) for the purpose of developing a District well field water supply system on land leased from the Holderness School and transmission piping to connect the Holderness Well site to the existing Plymouth Village water distribution system at Foster St., as well as treatment improvements at Foster St. and to authorize the Commissioners to enter into a Loan Agreement with the NH Drinking Water State Revolving Loan Fund for nine hundred sixty thousand dollars (\$960,000) on the condition that the terms of said loan to include a term of not less than 20 years with 40% principal forgiveness and to authorize the Commissioners to expend such monies as they become available, and to pass any vote relating thereto and furthermore to authorize the Commissioners to apply for, receive and expend other Federal and State Grants that may become available. This Article is contingent upon the

District receiving the loan subject to the terms and conditions described herein. The Commissioners recommend this appropriation. (Paper ballot, polls open for one hour. 3/5 vote required)

**Article 04: Main Street Phase I Water Line Project**

To see if the District will vote to raise and appropriate the sum of five hundred seventy-seven thousand dollars (\$577,000) for the purpose of completing additional work on the water and sewer lines on Main St. from Highland St., running south and on Warren St. to Winter St. and to authorize the issuance of not more than five hundred seventy-seven thousand dollars (\$577,000) of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the municipal officials to issue and negotiate such bonds or notes and to determine the rate of interest thereon. The Commissioners recommend this appropriation. (Paper ballot, polls open for one hour. 3/5 vote required)

**Article 05: To Change Name of Sewer Capital Reserve Fund**

To see if the District will vote to change the name of the Sewer line Relocate, Replace & Repair Capital Reserve Account (MVSBS account # 90001014) to the Sewer System Maintenance, Repair & Replacement Fund and to clarify that the purpose of this fund is undertaking non-routine maintenance as well as emergency and non-emergency repairs or replacements as may be required in the overall operation of the District Sewer System and insure that short lived assets are maintained and replaced as may be determined by the Commissioners serving as the Agents to Expend. The Commissioners recommend this appropriation. (Majority Vote Required)

**Article 06: To Change Name of Water Capital Reserve Fund**

To see if the District will vote to change the name of the Water Distribution Emergency Repair Capital Reserve Account (MVSBS account # 90600912) to the Water System Maintenance, Repair & Replacement Fund and to clarify that the purpose of this fund is undertaking non-routine maintenance as well as emergency and non-emergency repairs or replacements as may be required in the overall operation of the District Water System and insure that short lived assets are, maintained and replaced as may be determined by the Commissioners serving as the Agents to Expend. The Commissioners recommend this appropriation. (Majority Vote Required)

**Article 07: Water & Sewer Operating Budget**

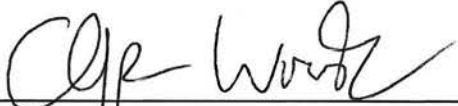
To see if the District will vote to raise and appropriate the sum of \$3,095,716 (Three Million, Ninety Five Thousand, Seven Hundred Sixteen Dollars) for general District operations. This article does not include appropriations contained in special or individual articles addressed separately. This appropriation will be funded through income from departments and not taxation. The Commissioners recommend this appropriation. (Majority Vote Required)

**Article 08: Other Business**

To transact any other business that may legally come before this meeting.

**Given under our hands, February 7, 2023.**

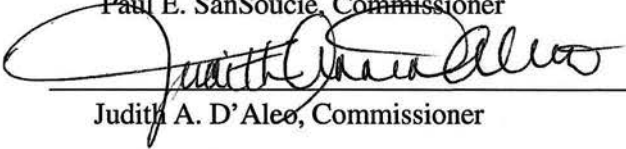
We certify and attest that on or before February 20, 2023, we posted a true and attested copy of the within Warrant at the Plymouth Elementary School, and like copies at the Town Hall, the Plymouth Village Water & Sewer District's Office, the District's Website and delivered the original to the District Clerk.



Christopher C. Woods, Chair



Paul E. SanSoucie, Commissioner



Judith A. D'Aleo, Commissioner







### Appropriations

Account	Purpose	Article	Expenditures for period ending 12/31/2022	Appropriations for period ending 12/31/2022	Proposed Appropriations for period ending 12/31/2023	
					(Recommended)	(Not Recommended)
<b>General Government</b>						
4130-4139	Executive	07	\$176,018	\$180,440	\$203,010	\$0
4140-4149	Election, Registration, and Vital Statistics	07	\$1,694	\$3,000	\$3,000	\$0
4150-4151	Financial Administration	07	\$90,128	\$103,750	\$110,150	\$0
4152	Revaluation of Property		\$0	\$0	\$0	\$0
4153	Legal Expense	07	\$12,817	\$80,000	\$40,000	\$0
4155-4159	Personnel Administration	07	\$422,349	\$483,126	\$477,000	\$0
4191-4193	Planning and Zoning		\$0	\$0	\$0	\$0
4194	General Government Buildings	07	\$9	\$3,000	\$14,000	\$0
4195	Cemeteries		\$0	\$0	\$0	\$0
4196	Insurance	07	\$20,780	\$24,000	\$24,600	\$0
4197	Advertising and Regional Association		\$0	\$0	\$0	\$0
4199	Other General Government		\$0	\$0	\$0	\$0
	<b>General Government Subtotal</b>		<b>\$723,795</b>	<b>\$877,316</b>	<b>\$871,760</b>	<b>\$0</b>
<b>Public Safety</b>						
4210-4214	Police		\$0	\$0	\$0	\$0
4215-4219	Ambulance		\$0	\$0	\$0	\$0
4220-4229	Fire		\$0	\$0	\$0	\$0
4240-4249	Building Inspection		\$0	\$0	\$0	\$0
4290-4298	Emergency Management		\$0	\$0	\$0	\$0
4299	Other (Including Communications)		\$0	\$0	\$0	\$0
	<b>Public Safety Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Airport/Aviation Center</b>						
4301-4309	Airport Operations		\$0	\$0	\$0	\$0
	<b>Airport/Aviation Center Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Highways and Streets</b>						
4311	Administration		\$0	\$0	\$0	\$0
4312	Highways and Streets		\$0	\$0	\$0	\$0
4313	Bridges		\$0	\$0	\$0	\$0
4316	Street Lighting		\$0	\$0	\$0	\$0
4319	Other		\$0	\$0	\$0	\$0
	<b>Highways and Streets Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



**Appropriations**

Account	Purpose	Article	Expenditures for period ending 12/31/2022	Appropriations for period ending 12/31/2022	Proposed Appropriations for period ending 12/31/2023	
					(Recommended)	(Not Recommended)
<b>Sanitation</b>						
4321	Administration	07	\$31,300	\$60,450	\$49,700	\$0
4323	Solid Waste Collection		\$0	\$0	\$0	\$0
4324	Solid Waste Disposal		\$0	\$0	\$0	\$0
4325	Solid Waste Cleanup		\$0	\$0	\$0	\$0
4326-4328	Sewage Collection and Disposal	07	\$760,769	\$841,090	\$963,628	\$0
4329	Other Sanitation	07	\$0	\$20,000	\$20,000	\$0
	<b>Sanitation Subtotal</b>		<b>\$792,069</b>	<b>\$921,540</b>	<b>\$1,033,328</b>	<b>\$0</b>
<b>Water Distribution and Treatment</b>						
4331	Administration	07	\$30,730	\$56,750	\$49,000	\$0
4332	Water Services	07	\$411,872	\$529,090	\$524,628	\$0
4335	Water Treatment	07	\$43,240	\$50,000	\$105,000	\$0
4338-4339	Water Conservation and Other	07	\$0	\$20,000	\$20,000	\$0
	<b>Water Distribution and Treatment Subtotal</b>		<b>\$485,842</b>	<b>\$655,840</b>	<b>\$698,628</b>	<b>\$0</b>
<b>Electric</b>						
4351-4352	Administration and Generation		\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0	\$0
	<b>Electric Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Health</b>						
4411	Administration		\$0	\$0	\$0	\$0
4414	Pest Control		\$0	\$0	\$0	\$0
4415-4419	Health Agencies, Hospitals, and Other		\$0	\$0	\$0	\$0
	<b>Health Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Welfare</b>						
4441-4442	Administration and Direct Assistance		\$0	\$0	\$0	\$0
4444	Intergovernmental Welfare Payments		\$0	\$0	\$0	\$0
4445-4449	Vendor Payments and Other		\$0	\$0	\$0	\$0
	<b>Welfare Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Culture and Recreation</b>						
4520-4529	Parks and Recreation		\$0	\$0	\$0	\$0
4550-4559	Library		\$0	\$0	\$0	\$0
4583	Patriotic Purposes		\$0	\$0	\$0	\$0
4589	Other Culture and Recreation		\$0	\$0	\$0	\$0
	<b>Culture and Recreation Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



**Appropriations**

Account	Purpose	Article	Expenditures for period ending 12/31/2022	Appropriations for period ending 12/31/2022	Proposed Appropriations for period ending 12/31/2023	
					(Recommended)	(Not Recommended)
<b>Conservation and Development</b>						
4611-4612	Administration and Purchasing of Natural Resources		\$0	\$0	\$0	\$0
4619	Other Conservation		\$0	\$0	\$0	\$0
4631-4632	Redevelopment and Housing		\$0	\$0	\$0	\$0
4651-4659	Economic Development		\$0	\$0	\$0	\$0
	<b>Conservation and Development Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Debt Service</b>						
4711	Long Term Bonds and Notes - Principal	07	\$360,456	\$377,325	\$315,000	\$0
4721	Long Term Bonds and Notes - Interest	07	\$125,206	\$128,815	\$127,000	\$0
4723	Tax Anticipation Notes - Interest		\$0	\$0	\$0	\$0
4790-4799	Other Debt Service		\$0	\$0	\$0	\$0
	<b>Debt Service Subtotal</b>		<b>\$485,662</b>	<b>\$506,140</b>	<b>\$442,000</b>	<b>\$0</b>
<b>Capital Outlay</b>						
4901	Land		\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment	07	\$0	\$0	\$50,000	\$0
4903	Buildings		\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings		\$0	\$0	\$0	\$0
	<b>Capital Outlay Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$50,000</b>	<b>\$0</b>
<b>Operating Transfers Out</b>						
4912	To Special Revenue Fund		\$0	\$0	\$0	\$0
4913	To Capital Projects Fund		\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport		\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric		\$0	\$0	\$0	\$0
4914O	To Proprietary Fund - Other		\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer		\$0	\$0	\$0	\$0
4914W	To Proprietary Fund - Water		\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0
4919	To Fiduciary Funds		\$0	\$0	\$0	\$0
	<b>Operating Transfers Out Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Operating Budget Appropriations</b>					<b>\$3,095,716</b>	<b>\$0</b>



**Special Warrant Articles**

Account	Purpose	Article	Proposed Appropriations for period ending 12/31/2023	
			(Recommended)	(Not Recommended)
4721	Long Term Bonds and Notes - Interest	02	\$12,000	\$0
	<i>Purpose: Holderness Well Field Emerging Contaminants</i>			
4909	Improvements Other than Buildings	02	\$1,200,000	\$0
	<i>Purpose: Holderness Well Field Emerging Contaminants</i>			
4909	Improvements Other than Buildings	03	\$960,000	\$0
	<i>Purpose: Development of Holderness Well Field Supply System</i>			
4909	Improvements Other than Buildings	04	\$577,000	\$0
	<i>Purpose: Main Street Phase I Water Line Project</i>			
4915	To Capital Reserve Fund		\$0	\$0
4916	To Expendable Trust Fund		\$0	\$0
4917	To Health Maintenance Trust Fund		\$0	\$0
<b>Total Proposed Special Articles</b>			<b>\$2,749,000</b>	<b>\$0</b>



**Individual Warrant Articles**

Account	Purpose	Article	Proposed Appropriations for period ending 12/31/2023	
			(Recommended)	(Not Recommended)
<b>Total Proposed Individual Articles</b>			<b>\$0</b>	<b>\$0</b>



Revenues

Account	Source	Article	Actual Revenues for period ending 12/31/2022	Estimated Revenues for period ending 12/31/2022	Estimated Revenues for period ending 12/31/2023
<b>Taxes</b>					
3120	Land Use Change Tax - General Fund		\$0	\$0	\$0
3180	Resident Tax		\$0	\$0	\$0
3185	Yield Tax		\$0	\$0	\$0
3186	Payment in Lieu of Taxes		\$0	\$0	\$0
3187	Excavation Tax		\$0	\$0	\$0
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes		\$0	\$0	\$0
9991	Inventory Penalties		\$0	\$0	\$0
	<b>Taxes Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Licenses, Permits, and Fees</b>					
3210	Business Licenses and Permits		\$0	\$0	\$0
3220	Motor Vehicle Permit Fees		\$0	\$0	\$0
3230	Building Permits		\$0	\$0	\$0
3290	Other Licenses, Permits, and Fees		\$0	\$0	\$0
3311-3319	From Federal Government		\$0	\$0	\$0
	<b>Licenses, Permits, and Fees Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>State Sources</b>					
3351	Municipal Aid/Shared Revenues		\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution		\$0	\$0	\$0
3353	Highway Block Grant		\$0	\$0	\$0
3354	Water Pollution Grant	07	\$8,288	\$8,000	\$8,000
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement		\$0	\$0	\$0
3357	Flood Control Reimbursement		\$0	\$0	\$0
3359	Other (Including Railroad Tax)		\$0	\$0	\$0
3379	From Other Governments		\$0	\$0	\$0
	<b>State Sources Subtotal</b>		<b>\$8,288</b>	<b>\$8,000</b>	<b>\$8,000</b>
<b>Charges for Services</b>					
3401-3406	Income from Departments	07	\$3,491,678	\$2,442,836	\$2,577,716
3409	Other Charges	07	\$452,706	\$500,000	\$500,000
	<b>Charges for Services Subtotal</b>		<b>\$3,944,384</b>	<b>\$2,942,836</b>	<b>\$3,077,716</b>
<b>Miscellaneous Revenues</b>					
3501	Sale of Municipal Property		\$0	\$0	\$0
3502	Interest on Investments	07	\$11,154	\$5,000	\$5,000
3503-3509	Other	07	\$1,732	\$5,000	\$5,000
	<b>Miscellaneous Revenues Subtotal</b>		<b>\$12,886</b>	<b>\$10,000</b>	<b>\$10,000</b>



**Revenues**

Account	Source	Article	Actual Revenues for period ending 12/31/2022	Estimated Revenues for period ending 12/31/2022	Estimated Revenues for period ending 12/31/2023
<b>Interfund Operating Transfers In</b>					
3912	From Special Revenue Funds		\$0	\$0	\$0
3913	From Capital Projects Funds		\$0	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)		\$0	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)		\$0	\$0	\$0
3914O	From Enterprise Funds: Other (Offset)		\$0	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)		\$0	\$0	\$0
3914W	From Enterprise Funds: Water (Offset)		\$0	\$0	\$0
3915	From Capital Reserve Funds	02	\$0	\$0	\$12,000
3916	From Trust and Fiduciary Funds		\$0	\$0	\$0
3917	From Conservation Funds		\$0	\$0	\$0
<b>Interfund Operating Transfers In Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$12,000</b>
<b>Other Financing Sources</b>					
3934	Proceeds from Long Term Bonds and Notes	03, 02, 04	\$148,811	\$0	\$2,737,000
9998	Amount Voted from Fund Balance		\$0	\$0	\$0
9999	Fund Balance to Reduce Taxes		\$0	\$0	\$0
<b>Other Financing Sources Subtotal</b>			<b>\$148,811</b>	<b>\$0</b>	<b>\$2,737,000</b>
<b>Total Estimated Revenues and Credits</b>			<b>\$4,114,369</b>	<b>\$2,960,836</b>	<b>\$5,844,716</b>



**Budget Summary**

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<b>Item</b>	<b>Period ending 12/31/2023</b>
Operating Budget Appropriations	\$3,095,716
Special Warrant Articles	\$2,749,000
Individual Warrant Articles	\$0
Total Appropriations	\$5,844,716
Less Amount of Estimated Revenues & Credits	\$5,844,716
<b>Estimated Amount of Taxes to be Raised</b>	<b>\$0</b>



2022

PLYMOUTH  
SCHOOL DISTRICT

**ANNUAL REPORT**

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**PLYMOUTH SCHOOL DISTRICT**  
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**OFFICERS OF THE  
PLYMOUTH SCHOOL DISTRICT**

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<b>School Board</b>	<b>Term Expires</b>
Philip LaMoreaux	2023
Frances Gonsalves	2023
Aimee Lee	2024
Francis Valenti	2024
Stephanie Halter	2025

**CLERK**

Jane Clay

**TREASURER**

Jane Clay

**MODERATOR**

Quentin Blaine

**AUDITOR**

Roberge and Company

**SUPERINTENDENT**

Kyla A. Welch

**ASSISTANT SUPERINTENDENT**

Pamela A. Martin

**ASSISTANT SUPERINTENDENT**

Dana L. Andrews

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## SUPERINTENDENT'S REPORT 2022-2023

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This annual report provides an opportunity to share with you a brief overview of the accomplishments and happenings of our school community.

It has been refreshing to return to a normal school year after the challenges of the past three years. Our students, staff, and administration are fully engaged in academics, professional learning, athletics, and co-curricular offerings across all of SAU 48.

In the areas of curriculum, instruction and assessment, we have been focusing on a variety of initiatives designed to better support and enhance the learning experiences for students. At Plymouth Regional High School, work has continued around curriculum refinement, instructional support, and additional course offerings. In the area of English/Language Arts, we are working with Keys to Literacy to create an SAU 48 Literacy Action Plan and to provide literacy professional development for our teachers. This three year commitment will help our teachers infuse best literacy practice throughout our K-12 classrooms. For science, we are building on the work done last year around revising and improving our K-12 curriculum and ensuring that our units are aligned with Next Generation Science Standards (NGSS). In mathematics, our elementary schools are implementing Into Math programming while also maintaining a focus on professional development and student support.

School safety and security remain a top priority across SAU 48. Each school has a safety committee that includes administration, teachers, and local emergency services personnel. These committees meet regularly to review emergency operation plans and conduct site specific safety drills. Beginning in July 2022, the Department of Homeland Security provided an in-person evaluation for all schools in SAU 48. The safety recommendations provided will help our safety committees and school administrators ensure that our facilities and practices are as effective as possible. SAU 48 received a total of 21 Security Action for Education (SAFE) Grants from the NH Department of Education totaling \$615,170.

SAU 48 continues to utilize the Elementary and Secondary School Emergency Relief (ESSER) funding to help schools prevent, prepare, and respond to Covid-19 and future infectious diseases. These funds will be used for a variety of projects including but not limited to; HVAC upgrades, window & door replacement, bathroom renovations, new technology, additional staffing, professional development, and cleaning supplies.

All of us remain incredibly grateful for the support and generosity afforded to our schools by the families, staff, and community members of SAU 48. We understand and appreciate the sacrifices homeowners make to support our schools. We hope we have met your expectations and we are proud to serve the communities in SAU 48. Feel free to reach out to us with any questions or feedback anytime.

SAU 48 welcomed four new principals this Fall:

Laura-Beth Ulwick, Assistant Principal - Campton Elementary School

Janet Eccleston, Assistant Principal - Plymouth Regional High School

Tami Keyes, Principal - Wentworth Elementary School

Lindsay Costello, Principal - Waterville Valley Elementary School

*Kyla A. Welch*

Kyla A. Welch

Superintendent of Schools

*Pamela A. Martin*

Pamela Martin

Assistant Superintendent

*Dana L. Andrews*

Dana Andrews

Assistant Superintendent

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**PLYMOUTH ELEMENTARY SCHOOL  
PRINCIPAL'S REPORT - JANUARY 2023**

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Dear Friends and Families of Plymouth Elementary School,

Our big focus for the past year has been literacy instruction and curriculum. There is an active leadership group working on professional development, curriculum choices, instructional plans and assessment. All Pre-K through fifth-grade teachers were trained in the Keys to Beginning Reading. Middle School teachers were trained in Keys to Comprehension. As a school community, we have developed new work habits that our students are developing: Collaboration & Teamwork, Accountability, Innovative Thinking, and Self and Social Awareness. Teachers are acting as coaches in these areas.

In June, Jan Quintal, long-time School Psychologist, retired from her work at the school. Over the summer, the school building was painted and general maintenance was completed. Throughout the Fall new projectors were installed in the primary and intermediate wing classrooms. We continue to provide chromebooks to each student to support their learning via digital platforms.

We have been working with Plymouth Fire and Police Departments to refine the Emergency Management Plan and to conduct drills and training for staff on emergency procedures. Safety continues to be a priority. We are grateful for the support from both of these departments.

The Parent Teacher Association is active in fundraising, classroom support, and community events. The parents and staff hosted the first annual Gathering of Gratitude in June which highlighted academic learning and included music from Uncle Steve Band. The food was provided by the Common Man Family of Restaurants. We hope to make this event an annual celebration.

Our building is alive with learning and individual growth. If you would like more information about the happenings at PES, please visit our website, <https://pes.pemibaker.org/>, or stop by any time. Thank you for your support.

Respectfully submitted,

*Ms. Tonia Orlando*

Ms. Tonia Orlando, Principal

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**PLYMOUTH SCHOOL DISTRICT**  
**Special Education Actual Expenditures Report**  
**per RSA 32:11-a**

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	Fiscal Year	Fiscal Year
	2020-2021	2021-2022
Expenditures	\$2,107,537	\$2,406,724
Revenues	<u>\$710,436</u>	<u>\$503,917</u>
Net Expenditures	\$1,397,102	\$1,902,808
\$ increase/decrease	\$505,706	
% increase/decrease	36.20%	

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**PLYMOUTH SCHOOL DISTRICT MEETING**

**Minutes**

**State of New Hampshire**

**March 7, 2022**

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A legal meeting of the inhabitants of the School District in the Town of Plymouth, in the County of Grafton, State of New Hampshire, qualified to vote upon District affairs was called to order by Moderator Quentin Blaine at 7:00 pm on Monday, March 7, 2022 at Plymouth Elementary School. Mr. Blaine led those present in the Pledge of Allegiance to the flag. All were reminded that the rules of procedure followed could be found in the Town report on pages 124-126 and to use the microphone, stating full name.

**Article 1: Reports of agents, auditors, committees or officers**

*To see what action the School District will take relative to the reports of agents, auditors, committees and officers.*

Moved and seconded to accept all reports as read. A question was raised about total appropriations in MS-26 in town report vs. handout and was answered by the end of the meeting.

**Majority voice vote in the affirmative, one nay. Declared reports accepted. Article 1 passes.**

**Article 2: Teachers Collective Bargaining Agreement**

*To see if the School District will vote to approve the cost items included in the collective bargaining agreement reached between the School Board and the Plymouth Education Association which calls for the following increases in salaries and benefits at the current staffing level:*

<i>Fiscal Year</i>	<i>Estimated Increase</i>
2022-2023	\$169,779
2023-2024	\$160,247
2024-2025	\$145,833
2025-2026	\$152,530

*and further to raise and appropriate one hundred sixty-nine thousand seven hundred seventy-nine dollars (\$169,779) for the current fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels. Recommendations required. (Majority vote required.)*

Moved and seconded as read. No discussion.

**Majority voice vote in the affirmative, declared as read. Article 2 passes.**

**Article 3: Establish Contingency Fund**

*To see if the School District will vote to establish a contingency fund for the current year for the unanticipated expenses that may arise and further to raise and appropriate the One Thousand dollars (\$1,000) to put in the fund. This sum to come from general taxation. Any appropriation left in the fund at the end of the year will lapse to the general fund. (Majority vote required.)*

Moved and seconded as read. No discussion.

**Majority voice vote in the affirmative, declared as read. Article 3 passes.**

**Article 4: Fund Balance to Capital Reserve Fund**

*To see if the School District will vote to raise and appropriate the sum of up to Fifty Thousand Dollars (\$50,000) to be added to the Building Maintenance Capital Reserve Fund previously established. This sum to come from June 30 fund balance available for transfer on July 1. No amount to be raised from taxation. The School Board recommends this article. (Majority vote required.)*

Moved and seconded as read. No discussion.

**Majority voice vote in the affirmative, declared as read. Article 4 passes.**

**Article 5: Operating Budget**

*To see if the School District will vote to raise and appropriate the amount of nine million four hundred fifty-seven thousand one hundred thirty-five dollars (\$9,457,135) for the support of schools, for the payment of salaries for the school district officials and agents, and for the payment for the statutory obligations of the district. This article does not include appropriations contained in special or individual articles addressed separately. (Majority vote required)*

Moved and seconded as read. No discussion.

**Majority voice vote in the affirmative, one nay; declared as read. Article 5 passes.**

Moderator Blaine announced annual meeting adjourned 7:22 pm.

Respectfully submitted,

*Susan Jane H. Clay*  
Susan Jane H. Clay  
School District Clerk



**PLYMOUTH  
SCHOOL DISTRICT**

**2023**

**WARRANT AND BUDGET**



### Plymouth Local School

The inhabitants of the School District of Plymouth Local School in the state of New Hampshire qualified to vote in School District affairs are hereby notified that the Annual School District Meeting will be held as follows:

Date: Monday, March 6, 2023  
Time: 7:00 p.m.  
Location: Plymouth Elementary School

#### GOVERNING BODY CERTIFICATION

We certify and attest that on or before \_\_\_\_\_, a true and attested copy of this document was posted at the place of meeting and at Town Office and Library and that an original was delivered to keeper of the records.

Name	Position	Signature
Aimee Lee	School Board Chairperson	
Frances Gonsalves	School Board Member	
Stephanie Halter	School Board Member	
Philip LaMoreaux	School Board Member	
Francis Valenti	School Board Member	

#### Article 01 Reports of agents, auditors, committees or officer

To see what action the School District will take relative to the reports of agents, auditors, committees and officers.

Yes  No

#### Article 02 Establish Contingency Fund

To see if the school district will vote to establish a contingency fund for the current year for unanticipated expenses that may arise and further to raise and appropriate One Thousand dollars (\$1,000) to put in the fund. This sum to come from general taxation. Any appropriation left in the fund at the end of the year will lapse to the general fund. (Majority vote required).

Yes  No

#### Article 03 Fund Balance to Capital Reserve Fund

To see if the school district will vote to raise and appropriate the sum of up to Fifty Thousand Dollars (\$50,000) to be added to the Building Maintenance Capital Reserve Fund previously established. This sum to come from June 30 fund balance available for transfer on July 1. No amount to be raised from taxation. The School Board Recommends this Article. (Majority vote required)

Yes  No

#### Article 04 Operating Budget

To see if the district will vote to raise and appropriate the amount of ten million three hundred twenty-one thousand three hundred twenty-seven dollars (\$10,321,327) for the support of schools, for the payment of salaries for the school district officials and agents, and for the payment for the statutory obligations of the district. This article does not include appropriations contained in special or individual articles addressed separately. (Majority vote required)





**Appropriations**

Account	Purpose	Article	Expenditures for period ending 6/30/2022	Appropriations for period ending 6/30/2023	Appropriations for period ending 6/30/2024 (Recommended)	Appropriations for period ending 6/30/2024 (Not Recommended)
<b>Instruction</b>						
1100-1199	Regular Programs	04	\$3,581,846	\$3,957,325	\$4,290,951	\$0
1200-1299	Special Programs	04	\$1,688,980	\$2,137,407	\$2,370,092	\$0
1300-1399	Vocational Programs		\$0	\$0	\$0	\$0
1400-1499	Other Programs	04	\$138,199	\$132,147	\$190,560	\$0
1500-1599	Non-Public Programs	04	\$0	\$0	\$0	\$0
1600-1699	Adult/Continuing Education Programs	04	\$0	\$0	\$0	\$0
1700-1799	Community/Junior College Education Programs		\$0	\$0	\$0	\$0
1800-1899	Community Service Programs	04	\$234,487	\$252,962	\$283,182	\$0
<b>Instruction Subtotal</b>			<b>\$5,643,512</b>	<b>\$6,479,841</b>	<b>\$7,134,785</b>	<b>\$0</b>
<b>Support Services</b>						
2000-2199	Student Support Services	04	\$621,671	\$786,743	\$819,587	\$0
2200-2299	Instructional Staff Services	04	\$161,874	\$187,296	\$193,849	\$0
<b>Support Services Subtotal</b>			<b>\$783,545</b>	<b>\$974,039</b>	<b>\$1,013,436</b>	<b>\$0</b>
<b>General Administration</b>						
2310 (840)	School Board Contingency		\$0	\$1,000	\$0	\$0
2310-2319	Other School Board	04	\$27,816	\$28,548	\$31,048	\$0
<b>General Administration Subtotal</b>			<b>\$27,816</b>	<b>\$29,548</b>	<b>\$31,048</b>	<b>\$0</b>
<b>Executive Administration</b>						
2320 (310)	SAU Management Services	04	\$344,224	\$357,090	\$342,370	\$0
2320-2399	All Other Administration	04	\$67,404	\$73,058	\$74,640	\$0
2400-2499	School Administration Service	04	\$456,465	\$461,610	\$475,801	\$0
2500-2599	Business	04	\$0	\$1	\$1	\$0
2600-2699	Plant Operations and Maintenance	04	\$737,097	\$734,500	\$737,453	\$0
2700-2799	Student Transportation	04	\$250,606	\$284,303	\$284,434	\$0
2800-2999	Support Service, Central and Other	04	\$31,563	\$36,954	\$39,499	\$0
<b>Executive Administration Subtotal</b>			<b>\$1,887,359</b>	<b>\$1,947,516</b>	<b>\$1,954,198</b>	<b>\$0</b>
<b>Non-Instructional Services</b>						
3100	Food Service Operations	04	\$212,317	\$165,000	\$195,000	\$0
3200	Enterprise Operations		\$0	\$0	\$0	\$0
<b>Non-Instructional Services Subtotal</b>			<b>\$212,317</b>	<b>\$165,000</b>	<b>\$195,000</b>	<b>\$0</b>
<b>Facilities Acquisition and Construction</b>						
4100	Site Acquisition		\$0	\$0	\$0	\$0
4200	Site Improvement		\$0	\$0	\$0	\$0
4300	Architectural/Engineering		\$0	\$0	\$0	\$0
4400	Educational Specification Development		\$0	\$0	\$0	\$0
4500	Building Acquisition/Construction		\$0	\$0	\$0	\$0
4600	Building Improvement Services	04	\$156,418	\$1	\$1	\$0
4900	Other Facilities Acquisition and Construction		\$0	\$0	\$0	\$0
<b>Facilities Acquisition and Construction Subtotal</b>			<b>\$156,418</b>	<b>\$1</b>	<b>\$1</b>	<b>\$0</b>
<b>Other Outlays</b>						
5110	Debt Service - Principal	04	\$24,305	\$25,056	\$25,830	\$0
5120	Debt Service - Interest	04	\$7,658	\$6,907	\$6,133	\$0
<b>Other Outlays Subtotal</b>			<b>\$31,963</b>	<b>\$31,963</b>	<b>\$31,963</b>	<b>\$0</b>
<b>Fund Transfers</b>						
5220-5221	To Food Service	04	\$0	\$4	\$10,003	\$0



**2023**  
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**Appropriations**

5222-5229	To Other Special Revenue	04	\$0	\$2	\$2	\$0
5230-5239	To Capital Projects		\$0	\$0	\$0	\$0
5254	To Agency Funds		\$0	\$0	\$0	\$0
5310	To Charter Schools		\$0	\$0	\$0	\$0
5390	To Other Agencies		\$0	\$0	\$0	\$0
9990	Supplemental Appropriation		\$0	\$0	\$0	\$0
9992	Deficit Appropriation		\$0	\$0	\$0	\$0
<b>Fund Transfers Subtotal</b>			<b>\$0</b>	<b>\$6</b>	<b>\$10,005</b>	<b>\$0</b>
<b>Total Operating Budget Appropriations</b>					<b>\$10,370,436</b>	<b>\$0</b>



**Special Warrant Articles**

Account	Purpose	Article	Appropriations for period ending 6/30/2024 (Recommended)	Appropriations for period ending 6/30/2024 (Not Recommended)
5251	To Capital Reserve Fund	03	\$50,000	\$0
<i>Purpose: Fund Balance to Capital Reserve Fund</i>				
5251	To Capital Reserve Fund		\$0	\$0
5252	To Expendable Trust Fund		\$0	\$0
5253	To Non-Expendable Trust Fund		\$0	\$0
<b>Total Proposed Special Articles</b>			<b>\$50,000</b>	<b>\$0</b>



**Individual Warrant Articles**

Account	Purpose	Article	Appropriations for period ending 6/30/2024 (Recommended)	Appropriations for period ending 6/30/2024 (Not Recommended)
2310 (840)	School Board Contingency	02	\$1,000	\$0
<i>Purpose: Establish Contingency Fund</i>				
<b>Total Proposed Individual Articles</b>			<b>\$1,000</b>	<b>\$0</b>



Revenues

Account	Source	Article	Actual Revenues for Period ending 6/30/2022	Revised Estimated Revenues for Period ending 6/30/2023	Estimated Revenues for Period ending 6/30/2024
<b>Local Sources</b>					
1300-1349	Tuition	04	\$0	\$346,315	\$321,066
1400-1449	Transportation Fees		\$0	\$0	\$0
1500-1599	Earnings on Investments	04	\$0	\$1	\$1
1600-1699	Food Service Sales	04	\$0	\$30,000	\$50,000
1700-1799	Student Activities		\$0	\$0	\$0
1800-1899	Community Services Activities	04	\$0	\$0	\$0
1900-1999	Other Local Sources	04	\$0	\$48,365	\$50,000
<b>Local Sources Subtotal</b>			<b>\$0</b>	<b>\$424,681</b>	<b>\$421,067</b>
<b>State Sources</b>					
3210	School Building Aid		\$0	\$0	\$0
3215	Kindergarten Building Aid		\$0	\$0	\$0
3220	Kindergarten Aid		\$0	\$0	\$0
3230	Special Education Aid		\$0	\$27,258	\$0
3240-3249	Vocational Aid		\$0	\$0	\$0
3250	Adult Education		\$0	\$0	\$0
3260	Child Nutrition	04	\$0	\$1,500	\$1,500
3270	Driver Education		\$0	\$0	\$0
3290-3299	Other State Sources		\$0	\$0	\$0
<b>State Sources Subtotal</b>			<b>\$0</b>	<b>\$28,758</b>	<b>\$1,500</b>
<b>Federal Sources</b>					
4100-4539	Federal Program Grants	04	\$0	\$220,001	\$220,001
4540	Vocational Education		\$0	\$0	\$0
4550	Adult Education		\$0	\$0	\$0
4560	Child Nutrition	04	\$0	\$133,500	\$133,500
4570	Disabilities Programs		\$0	\$0	\$0
4580	Medicaid Distribution	04	\$0	\$60,000	\$60,000
4590-4999	Other Federal Sources (non-4810)		\$0	\$2,324	\$0
4810	Federal Forest Reserve	04	\$0	\$0	\$2,000
<b>Federal Sources Subtotal</b>			<b>\$0</b>	<b>\$415,825</b>	<b>\$415,501</b>
<b>Other Financing Sources</b>					
5110-5139	Sale of Bonds or Notes		\$0	\$0	\$0
5140	Reimbursement Anticipation Notes		\$0	\$0	\$0
5221	Transfers from Food Service Special Revenues Fund	04	\$0	\$0	\$10,000
5222	Transfer from Other Special Revenue Funds		\$0	\$0	\$0
5230	Transfer from Capital Project Funds		\$0	\$0	\$0
5251	Transfer from Capital Reserve Funds		\$0	\$0	\$0
5252	Transfer from Expendable Trust Funds		\$0	\$0	\$0
5253	Transfer from Non-Expendable Trust Funds		\$0	\$0	\$0
5300-5699	Other Financing Sources		\$0	\$0	\$0
9997	Supplemental Appropriation (Contra)		\$0	\$0	\$0
9998	Amount Voted from Fund Balance	03	\$0	\$0	\$50,000
9999	Fund Balance to Reduce Taxes		\$0	\$0	\$0
<b>Other Financing Sources Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$60,000</b>
<b>Total Estimated Revenues and Credits</b>			<b>\$0</b>	<b>\$869,264</b>	<b>\$898,068</b>





**Budget Summary**

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<b>Item</b>	<b>Period ending 6/30/2024</b>
Operating Budget Appropriations	\$10,370,436
Special Warrant Articles	\$50,000
Individual Warrant Articles	\$1,000
Total Appropriations	\$10,421,436
Less Amount of Estimated Revenues & Credits	\$898,068
Less Amount of State Education Tax/Grant	\$2,639,425
<b>Estimated Amount of Taxes to be Raised</b>	<b>\$6,883,943</b>

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**NOTES**

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**2023**  
**DATES TO REMEMBER**

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- January 3:** **Pemi-Baker Budget Hearing-**  
6:30 PM at Plymouth Regional High School
- January 24:** **Budget Hearing #1 for the Town of Plymouth – 5:15 PM at the Town Hall**  
**Rescheduled to January 30, 2023**
- February 6:** **Budget Hearing for Plymouth Elementary School District –**  
7:00 PM at the Elementary School
- February 7:** **Annual Pemi-Baker Regional School District Meeting –**  
Deliberative session only – 6:30 PM at Plymouth Regional High School  
**(Voting on budget will take place on March 14) - Town Election Day** at the  
Plymouth Elementary School (RSA 40:13)
- February 9:** **Budget Hearing #2 for the Town of Plymouth – 6:00PM at the Town Hall**
- March 6:** **Annual Plymouth Elementary School District Meeting –**  
The annual meeting to vote on the Plymouth Elementary School District FY 2022/ 2023 budget. Plymouth Elementary School - 7:00 PM
- March 14:** **Annual Town - Election Day –** at Plymouth Elementary School  
- 8:00 AM - 7:00 PM
- March 14:** **Voting on Pemi-Baker School District Budget – RSA 40:13 –**  
Plymouth Elementary School – 8:00 AM – 7:00 PM
- March 15:** **Annual Town Meeting – Deliberative Session –** at Plymouth Elementary School  
- 7:00 PM
- March 16:** **Annual Plymouth Village Water and Sewer District Meeting**  
PVWSD Office, 227 Old North Main St. - 6:00 PM
- April 1:** All real property assessed to owner this date.
- April 15:** Last day for veterans to file for permanent tax credit with the Selectmen's Office.
- April 15:** Last day for eligible residents to file for permanent elderly exemption and/or blind exemption with the Selectmen's Office.
- April 15:** Last day to file Current Use application with Selectmen's Office.
- April 30:** Dog tax due. Licenses available from the Town Clerk with proof of rabies vaccination.

