

Present: Trustees: Chair Susan Gaudiello, Susan Frankel, Karolina Bodner, Robert Drew, Lydia Cupp, Karen Towne. and Melanie Haley. Trustee Alternate Ezra Hodgson. Library Director, Liz Bolton. Select Board Liaison Dannen Mannschreck.

The meeting was called to order at 5:00 pm by Chair, Susan Gaudiello. The meeting was rescheduled from January 16, 2024 due to inclement weather.

Minutes: Susan F. made a motion to accept the 12/19/23 Trustee Meeting Minutes, seconded by Lydia, and the motion passed.

Donations: Melanie made a motion to accept the December donations of \$59, seconded by Karen, and the motion passed.

Treasurer's Report: Susan F. gave the Year End Report for accounts and the December financials with interest accrued on CD accounts. Melanie made a motion to accept the Treasurer's report, seconded by Susan G., and the motion passed.

*There was a discussion about the various options and interest rates for the TD Bank CD renewal, noting that the interest rates are projected to go down. Robert made a motion to renew the CD for 3 months at the rate of 4.2%, seconded by Lydia, and the motion passed.

*Susan F. and Melanie discussed the importance of purchasing a back-up system for the Treasurer's reports. Susan F. made a motion to expend up to \$125 for an external drive and a thumb drive, seconded by Lydia. The motion passed with one vote in opposition.

Select Board Liaison: Dannen Mannschreck reported that the Select Board and ABC(Advisory Budget Committee) will have an information table at the Presidential Primary Jan. 23, 2024 to inform residents about the March 12, 2024 Municipal Election. Members will be available all day to explain the proposed Articles, Bonds and answer questions. They are also urging residents to attend the important Deliberative Session 9AM Sat. Feb. 3rd. The School Deliberative Session will be held on Feb. 10. The finalized Ballot will be available on the Town Website.

Director's Report: Liz reported that according to Amy Doherty's Town budget appropriations report, the Library came in at 89% of the 2023 budget.

Applications are still being accepted for the Morning Desk Clerk position.

*Susan F. made a motion to accept the updated Children's Librarian/Assistant Director's Job Description, seconded by Karen, and the motion passed.

*The Hoopla monthly budget has been reduced to \$450 for the month. Patrons are now allowed two checkouts per month down from three.

*Eighteen people attended the highly successful Community Drum Circle conducted by resident musician Randy Armstrong.

*The Just Desserts fundraiser will be returning on Sat., Feb.10 @4pm and is coordinated with

*the Library Friends. Tickets can be purchased for \$5 at the Library or on the Library website.

*The next staff meeting is planned for February 9, 2024 at 9AM.

Library Building Project: Susan G. gave an update on the proposed new library project. Karen made a motion to approve payment of the \$3250 invoice to Bauen Corp. for Construction Management services to be paid from the Capital Reserve Fund, seconded by Susan F., and the motion passed.

Susan G. reported about her presentation at the Select Board Public Hearing on January 8th. The Select Board voted to allow the pledges toward the new library fund from the Historical Society of \$15,000 to be reflected in the cash at hand amount to offset the cost of renovation in the proposed Bond Article.

Foundation update: Susan reported that the Foundation and Trustees will have an information table at the Jan. 23 Presidential Primary to present current plans and fundraising for the proposed new library in the renovated Frisbee building. There will be information flyers available and also reminders of the Deliberative Session Feb 3, 2024 and the Library Bond article that will be voted on at the March 12, 2024 Municipal Election. Susan G. will present an updated slide presentation on the proposed new library at the Feb. 3 Deliberative Session. *A flyer is being created to announce the Open House on Feb 17, 2024 from 10 to 2:00 to allow residents to tour the inside of the Frisbee building and see the architects' proposed plans for the new library interior.

Old Business: March 12, 2024 Municipal Elections: Lydia, Melanie and Ezra will be on the ballot for 3 year Trustee terms. Susan F. will run for the 1 year Trustee position and Karen will seek appointment to the Alternate Trustee position. The Board will continue to look for 2 more Trustee Alternates.

Friends: Lydia reported that the Friends are working with the library to plan the Just Desserts fundraiser on Feb. 10 from 4 to 6 PM. The Friends will also conduct the Book Sale by donation at the Presidential Primary and is signing up workers for time slots.

New Business: Susan G., Susan F. and Lydia volunteered to work on the one year Evaluation and Contract Extension of the Library Director Liz Bolton. The evaluation will be reviewed and the contract extension approved at the March Trustee meeting.

*Robert made a motion for the Board to make a nomination for the Barrington Volunteer Recognition due to the Select Board Jan. 31, seconded by Susan F., and the motion passed.

Susan F. made a motion to adjourn at 6:15, seconded by Karen, and the motion was passed.

Next Meeting of the BPL Trustee Board February 20, 2024 5:30 PM

Minutes recorded by Karolina Bodner, Secretary