

Barrington Public Library
Board of Library Trustees Meeting Minutes APPROVED
December 19, 2023

Present: Trustees: Chair Susan Gaudiello, Susan Frankel, Karolina Bodner, Robert Drew, Lydia Cupp, Karen Towne. and Melanie Haley. Library Director, Liz Bolton. Select Board Liaison Dannen Mannschreck.
Absent: Trustee Alternate Ezra Hodgson

The meeting was called to order at 5:30 pm by Chair, Susan Gaudiello.
Susan announced that Melanie Haley has been sworn in as Trustee to complete the term of Leigh Elliott who resigned last month.

Minutes: Susan F. made a motion to accept the 11/21/23 Trustee Meeting Minutes, seconded by Karen, and the motion passed.

Donations: Susan F. made a motion to accept the November donations of \$122.15, seconded by Lydia, and the motion passed.

Treasurer's Report: Susan F. reported the November financials with interest accrued on accounts. Robert made a motion to accept the Treasurer's report, seconded by Melanie, and the motion passed.

Select Board Liaison: Dan Mannschreck reported that a 2024 Voter's Guide will be available on the website . The Select Board and ABC (Advisory Budget Committee) are discussing ways to educate the public about the March Election Warrant Articles, and they will have information tables at the Presidential Primary Election on January 23. Robert stated the need to encourage voters to attend the important February Deliberative Session.

Director's Report: Liz reported that the 2023 budget expenditures are mostly on track. There are minor overages in the equipment maintenance, book maintenance, postage, and digital materials lines.

Liz reported on the high expense of the Hoopla service. Staff will continue to analyze data for usage and costs to make a decision on future Hoopla contracts.

The Library programs in November were well-attended. In addition to the regular programming, Barrington resident Randy Armstrong will lead a Community Drum Circle at 10:30 am on January 12, 2024. .

Staff desk clerk Lucy Kirby has resigned as of Dec. 30, 2023 and the Morning Desk Clerk position will be advertised for a replacement.

Robert made a motion to close the Library on Dec. 30, seconded by Melanie, and the motion passed.

Library Building Project: Minutes from the Library Building Committee, updates, designs and budget for the Project were distributed to the trustees in advance of the meeting. The trustees reviewed the Building Committee recommendations and concurred.

Susan F. made a motion to accept the Proposed SMP Budget for the Warrant Article, seconded by Robert, and the motion passed.

There will be a Public Hearing Testimony and discussion at the Town Hall on January 8 for the

new Town Budget including the Library Building Project Warrant Article, along with the town's operating budget and other warrant articles.

The Library Foundation is working on ways to educate the public on the Warrant Article before the March Town Election. The Foundation will have a table at the Presidential Primary Polls and Susan G. stated there should be at least one Trustee at the table at all times to answer questions. A final schedule can be set at the January 16 Trustee meeting.

Foundation Update: Susan reported that the Fundraising efforts are continuing with a good response on Giving Tuesday. At the January 2 meeting the Board will also discuss the Communication Plan, responses on Facebook, and continued coordination of messaging with the Trustees.

Foundation member, Cynthia Hoisington, has spent time at the Library answering patron questions about the Library Building Project.

Old Business: March 2024 Elections: Lydia, Melanie and Ezra will seek election as Trustees and the Board is searching for a 4th person to run. The filing dates and information can be found on the Town website.

Friends Report: Lydia reported that the raffle was a huge success with \$374 raised. The popular Just Desserts Fundraiser will return on February 10. The Friends Group will work with Library Staff and Trustees to organize the event. Bakers are encouraged to sign up to make 100 samples. Patrons are charged \$5 and will vote for their favorite dessert.

New Business:

The Board is searching for candidates to fill 3 Alternate Trustee positions.

Non-Public Session: Susan F. made a motion to go into Non-Public Session according to RSA 91-A:3,II(c) at 7:13, seconded by Melanie. The motion passed with a roll call vote. Susan F. made a motion to seal the Non-Public minutes for one year, seconded by Lydia. The motion passed by a roll call vote.

Robert made a motion to adjourn at 7:20, seconded by Melanie, and the motion passed.

Next BPL Trustee Board Meeting January 16, 2024 5:30pm

Minutes recorded by Karolina Bodner, Secretary