



Wadleigh Memorial Library

49 Nashua Street Milford, NH 03055

POLICY: 100 - 010

GROUP: PHILOSOPHY & GENERAL POLICY

TITLE: **Communication with the Board Policy**

Members of the public and patrons of the library are encouraged to communicate concerns, complaints or praise about the library and library staff to the Board of Library Trustees. Initial communication should be in writing, by letter or email and should give an outline of the issue or concern. Residents of Milford or patrons of the library who wish to speak to the Board can petition to have that discussion item added to the next meeting's agenda. Speakers are limited to 3 minutes for comments. If the participant is not a resident of Milford or a patron of the library, they may petition the Board to speak.

The Board of Trustees will endeavor to address the concerns expressed in a timely manner and will respond in writing if appropriate.

Amended & Approved 2/21/23

Amended 9/18/18

Approved 5/18/04

Board of Trustees