



# Wadleigh Memorial Library

49 Nashua Street Milford, NH 03055

POLICY: 400 - 002

GROUP: RESOURCES & FACILITIES

TITLE: **Parking Lot Policy**

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The mission of the Wadleigh Memorial Library is to provide informational, educational and recreational resources and services to the Milford Community. In keeping with this mission, the Library parking lot is open to the public at any time when the library is closed and not in use.

All users of the parking lot must comply with Library policies, current laws, and signs.

The use of parking spaces designated for persons with disabilities is governed by NH RSA section 265:69.I.j (see below).

Parking at the Library is limited, and the parking lot is reserved for patrons and staff when the library is in use.

If the Library is open for a special event outside of the normal hours of operations, parking for non-library business will not be permitted, and every effort will be made to notify the public of same.

The Library Director (or designee) shall be authorized to contact the police and/or a towing company if:

- a vehicle is left by a non-library patron during library hours;
- a vehicle is left in the parking lot for more than 24 hours;
- a vehicle appears to be abandoned; or
- a vehicle is parked in a manner that threatens the safety of the library, its staff, or its patrons. This may include blocking entry to the building or parking in a fire lane.

If a vehicle is towed from library property, it shall be done at the vehicle owner's expense.

Violations of this policy may result in the restriction or termination of Library privileges.

The Library Board of Trustees delegates to the Library Director the responsibility to enforce this policy, including the definition of appropriate penalties, subject to the oversight of the Library Board of Trustees. Those penalized for violating the Library Rules may make a written appeal to the Board of Trustees who have final jurisdiction.

**NH Rules of the Road. 265:69 :**  
**Stopping, Standing or Parking Prohibited in Specified**  
**Places.**

Except when necessary to avoid conflict with other traffic, or in compliance with law or the directions of a police officer or official traffic control device, no person, except a person driving an emergency vehicle, shall:

I. Stop, stand or park a vehicle: (j) In any parking place, whether on public or private property, specially designated for a person with a walking disability by means of a sign as required by RSA 265:73-a stating that the space is reserved for a person with a walking disability or displaying the international accessibility symbol, unless that person has a special plate or placard issued or recognized pursuant to RSA 261:86 or RSA 261:88, and the person who qualifies for the plate or placard is being transported to or from the parking place. Notwithstanding the provisions of title LXII or any other provision of law, a person who violates the provisions of this subparagraph shall be fined a minimum of \$250 of which 20 percent is payable to the town or city where the violation occurred;

The Board of Trustees reserves the right to amend this policy, and to rule on situations not specifically covered herein.

Reviewed 1/17/23

Amended and Approved 7/17/2018

Re-approved June 21, 2005

Approved by Wadleigh Memorial Library Trustees and Town Counsel 4/28/94