A meeting of the Wadleigh Memorial Library Board of Trustees was held on February 15, 2005 at 7:30 p.m. at the Wadleigh Memorial Library, Nashua Street, Milford, New Hampshire.

“If I could get my membership fee back, I would resign from the human race” (Attended):
Art Bryan: Director, Deb Spratt: Ass't Dir., Sandra Hardy, Bert Becker, Tim Barr, Mary Burdett, Chris Costantino

“Isn't it amazing how many things, if not said immediately, seem not worth saying ten minutes from now.” (Minutes)

- Minutes for the Jan 19, 2005 meeting accepted

“Money is better than poverty, if only for financial reasons” (Treasurer's Report)

- No questions or comments. All looks fine for this stage of the year. The budget may need adjusting after the Mar 8 Vote of the Town on the budget.

“A real leader faces the music, even when he doesn't like the tune.” (Director's Report)

- Circulation – 14,889 through Jan. This is up 6% from last year's data. Tim requested that the data be shown on a bar graph. Art will get the numbers for the last 3 years to Sandra, who will make the bar graph for the next meeting
- People traffic- 17,012 through Feb. 14, 2005 up .8% from last year's data
- Personnel- staff reviews were done and approved as presented on motion by Chris, seconded by Mary
- Systems - The computers continue to be under serious attack from scumware.
- Facilities -
  - Elevator failed safety test: replaced sensory system for $1750
  - Ventilating fan that services bathrooms failed. Will replace whole system
  - Roof leaks still a problem. Joel trying to fix it. Seams of the old rubber roofing on top of elevator tower are separating
  - Ventilation air handlers and duct work have never been cleaned (in 19 years). Should be done every 5 years. Art has quotes that range from $2400 to $4900. He will check the references of the cheapest bid before contracting with them

“Drive thy business or it will drive you” (Old Business):

- 91 Nashua Street: furnace repair for $60.00
- Acoustic Café: on schedule for February 19
- Revels Production of Hutchinson Family Singers is scheduled for March 26, 2005 in the Town Hall auditorium. The cost of the production is $1400 plus police ($90.00) plus janitorial
costs ($150). Historical Society will donate $300.00 and Alene Candles will donate $250.00 to the cost of the event. Due to limited space (300), tickets will be available in advance...$5.00/adult, $2.00/U12 child

- **Art's review** worked on. Sandra will talk with Art about goals that were drafted at the review.

- **Policy Review**
  - General Library Policy discussed and changes recommended.
  - *Multitype Library Cooperation Policy* accepted on motion of Tim, seconded by Mary
  - *Public Relations Policy* accepted on motion of Chris, seconded by Bert

“In the business world, the rearview mirror is always clearer than the windshield!” (*New Business*)

- Art will send around Bylaws via email for review before next meeting
- Potential problem with Annex chimney bricks. Art will look into fix and who is responsible for it.
- Pizza: Mar/Mary, Apr/Sandra, May/Tim, June/Chris, July/Bert

“People are far more sincere and good-humored at speeding their parting guests than meeting them” (*Meeting Adjourned*) at 9:45.

Minutes prepared by Chris Costantino