Meeting was called to order at 7:00pm at Wadleigh Memorial Library.

Present: Mary Burdett, Chair; Tim Barr, Chris Costantino, Sandra Hardy, Edith March, Sarah Sandhage; Mike Tule; Director, Michelle Sampson.

Minutes: The minutes as amended for the March 18, 2008 meeting were approved on a motion by Mike, seconded by Tim.

Treasurer’s Report: Reviewed and accepted:

- Error found in checking account, balance is greater than shown
- Discussion to add “gift” column to expenditures, Michelle will add column
- Discussion as to whether trustees are required to formally accept all gifts under $5000, Michelle will include gift list in monthly report, acceptance will be automatic unless otherwise questioned

Director’s Report:

Stats: Circulation

<table>
<thead>
<tr>
<th>Circ thru March</th>
<th>2007</th>
<th>2008</th>
<th>% Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Circ</td>
<td>50,958</td>
<td>56,229</td>
<td>10.3% increase</td>
</tr>
<tr>
<td>Downloadable Audio</td>
<td>316</td>
<td>318</td>
<td>0.6% increase</td>
</tr>
<tr>
<td>Total Circ</td>
<td>51,274</td>
<td>56,547</td>
<td>10.3% increase</td>
</tr>
</tbody>
</table>

Stats: People Counter

<table>
<thead>
<tr>
<th>People Counter</th>
<th>2007</th>
<th>2008</th>
<th>% Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>thru March</td>
<td>47,069</td>
<td>50,492</td>
<td>7.3% increase</td>
</tr>
</tbody>
</table>
Stats: Public PCs

<table>
<thead>
<tr>
<th>People Counter</th>
<th>2007</th>
<th>2008</th>
<th>% Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>thru March</td>
<td>6,397</td>
<td>5,892</td>
<td>8.6% decrease</td>
</tr>
</tbody>
</table>

Circulation still at 10% increase, area libraries report same.

Personnel

- Joanne has a doctor's note excusing her through the end of April.
- Michelle has conducted interviews for fill-in position at ref. desk but would like Cindy to formally take the ref. desk position since she has been covering it a few hours a week all along. (She is already going for her MLS, which is required for that position.) Michelle has spoken with Jack at the Town Hall to arrange a pay increase for her. This increase would be the average between her current pay and the reference desk position. (approx. 25% increase)
- Katie is going for her MLS, Michelle expressed interest in a possible new position for Katie as Teen Librarian/Ref. Desk when the time comes.

Facilities

- New ballasts have been installed
- Still awaiting parts for blower in Children’s room
- Concrete arch over front door is crumbling, Joel can fix
- Beverly Bacon Memorial rose bush to be planted near bike rack- gift of Peggy O’Neill (update 4-17: rose bushes will be installed near bike rack and weeping cherry tree on right hand side of driveway)

91 Nashua Street  No news

Other

- PLA DVD’s are coming, Michelle wants to use them for staff training this summer. Also some good Trustee information included on them.
- Opening up Requests went live Mar. 17, so far so good
- Polaris, the new software system, is coming at the end of August, training will begin in July
- Revels are performing May 3rd at the Amato Center, tickets are already on sale, posters are up, Michelle would welcome help from anyone interested in hanging more posters
- Children’s Room Fundraiser at Uno’s May 1st
- Jaiden Tlapa New England Aquarium Pass, Holly Tlapa wants to continue funding the pass through youth fundraisers, still in planning stage
**Long Range Plan Update** completed!

- Chris suggested combining goals 2 and 3 because of repetition, agreed
- It was determined that goals 1A and 2C, although repetitive, should be stand-alone goals if need be, so will stay as is

**Acoustic Café**  The last show of the season will be this Saturday April 19th at 7pm.

**Next Trustees meeting** is scheduled for Tuesday May 20, 2008. Pizza at 6:30, meeting at 7pm. Mike will bring pizza.

**Minutes prepared by Sarah Sandhage**