

WADLEIGH MEMORIAL LIBRARY

TRUSTEES MEETING

JANUARY 20, 2009

Meeting was called to order at 7:00pm at Wadleigh Memorial Library.

Present: Tim Barr, Mary Burdett, Sandra Hardy, Edith March, Sarah Sandhage; Director, Michelle Sampson.

Minutes: The minutes as amended for the December 16, 2008 meeting were approved on a motion by Tim, seconded by Edith.

Treasurer's Report: Reviewed and accepted. Unanticipated funds accepted by Trustees. Financial Report to Town reviewed.

Director's Report:

Stats: Circulation

Circ through Dec	2007	2008	% Change
General Circ	204,390	223,531	9.4 % increase
Downloadable Audio	1242	1402	12.9 % increase
Total Circ	205,632	224,933	9.4% increase

Annual highlights:

- Both Adult & Children's book circ up 2.6%
- YA book circ up 2.2%
- Music CDs up 36%
- DVD/VHS up 15%
- Database usage up 122% (largely due to genealogical databases)

Stats: People Counter

People Counter	2007	2008	% Change
Through Dec.	179,570	178,763	0.4% decrease

Stats: Public PCs

Public PCs	2007	2008	% Change
Through Nov	26,014	25,160	3.2% decrease

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Personnel

- Motion by Sarah to hire Theresa Shea as PT Page, seconded by Edith, all in favor.
- The library will be working with/training a local senior citizen in Tech Services for the next 6-12 months in conjunction with the ABLE network, sponsored by the Dept. of Labor.

Facilities

- Joel Trafford has been working tirelessly on snow removal and icy conditions.
- Empty beer cans and stolen toilet paper rolls have been a daily occurrence in both public bathrooms. Other libraries also seeing this.

Systems

- The transition to the new calendar/museum pass system is complete, saving the library approximately \$900 per year.
- Discussion of difficulties various trustees have been having searching through the new catalog database- examples to be given to Michelle

Upcoming Programs

- Children's: storytimes and lapsits; Valentine card making on Feb 7
- YA: Chicks w/Sticks Book Club meeting Feb 5
- Adult: Adult Book Club meeting on Jan 27; Senior Book Club meeting on Feb 12
- AARP Tax Assistance will begin again on Feb 3 (Tuesday AM & afternoons and Thursday evenings through April)

Other

- Friends of the Library meeting tomorrow @ 7pm
- Tuesday, January 27 - 7pm, Wadleigh Library: Trustees and Development Fund meet with Wilton Public Library's Director and professional fundraiser used for their building campaign.
- Town's Deliberative Session in Town Hall-Banquet Room on Saturday, February 7th. 9am
- Michelle will be away on vacation February 12-22.

91 Nashua St.

- 2nd floor tenant asked if February rent can be made in 2 payments- Michelle has approved and put a written note in the file indicating such.

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91 Nashua St. (continued)

- Town insurance did not cover tree limb damage to 2nd floor tenant's car.

New Business

- ICMA Public Library Innovation Grant has been completed by Michelle and will be awarded in March
- Rivier students' presentation reviewed
- "Borrowers Card and Circ Policy" reviewed and approved on a motion by Sarah , seconded by Edith, all in favor.
- Three trustees' terms are expiring in March.

Meeting adjourned at 8:05 pm.

Next meeting of the Board of Library Trustees will be held Tuesday February 17th, 2009 at 7pm; pizza at 6:30 provided by Mike.

Minutes prepared by Sarah Sandhage.