

WADLEIGH MEMORIAL LIBRARY

TRUSTEES MEETING

JUNE 16, 2009

The meeting was called to order at 7:00pm at Wadleigh Memorial Library.

Present: Tim Barr, Mary Burdett, Edith March, Sarah Sandhage, Mike Tule and Director, Michelle Sampson

The minutes as amended for the May 19, 2009 meeting were approved on a motion by Tim, seconded by Edith, all in favor.

Treasurer's Report: Reviewed and accepted.

Director's Report:

Stats: Circulation

Circ through MAY	2008	2009	% Change
General Circ	92,710	97,304	5% increase
Downloadable Audio	529	798	51 % increase
Total Circ	93,239	98,102	5.2 % increase

To date, children's book collection accounts for 29.7% of our circulation; adult book collection accounts for 24.7; DVDs 18.4%.

Stats: People Counter

People Counter	2008	2009	% Change
Through MAY	72,629	77,004	6 % increase

Stats: Public PCs

Public PCs	2008	2009	% Change
Through MAY	10,057	10,874	8.1% increase

Michelle will order one (1) new people counter and have it installed by one of the old ones to compare figures and see if the old one is actually working properly, after which, the decision will be made whether to purchase additional counters or not.

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Personnel

- Diana LeBlanc & Katie Spofford have provided summaries of their trip to the NHLA Conference at Attitash.

Facilities

- After Joel Trafford presented quotes from area plumbers regarding the main floor toilet repairs. Motion by Mike, seconded by Sarah, all in favor- the trustees unanimously voted to hire Wetherbee Plumbing to address those repairs.
- Joel also presented quotes for replacement of the steel entry doors. Motion by Edith, seconded by Tim, all in favor- the trustees unanimously voted to hire Marvell Plate Glass to replace the doors. And further, Joel will get a quote and detailed information from them with regards to possible installation of doors leading into the Children's room. Noise has been an issue.
- The motor in the Civil War fountain outside just gave in and was replaced.
- The Jordan Institute walk-thru on June 4th was informative however, Joel feels that he can tackle most of the items noted himself.
- The new carpet tiles that were installed last year have been "recalled" due to adhesive issues. They will be replaced, free of charge, by Goedecke of Bedford, hopefully near the end of August. The library will be closed for approximately three (3) days during the process.

Systems

- Michelle and Cindy Mazza have met with the Town's IT manager, Bruce Dickerson and their copy machine/printer vendor for the purpose of acquiring new machines for the library and streamlining the amount of machines in use and their locations in the library.
- Software upgrade June 10th went very smoothly.

Upcoming Programs

- Children's: Summer Reading Program - Read to Feed kicks off June 19th. Magic show June 24th at Amato Center, tickets available beginning the 19th at the circ. Desk. Pucker Up for a Python contest ends July 14th ("winner" kisses python on the 15th). Weekly trivia contests with prizes. Big Truck Day July 7th, Wingmasters-Birds of Prey show July 8th. Field trip to SHARE July 9th. Scholastic Book Fair week of July 13th.
- YA: Book Club for 4-7th graders begins June 22nd. Teen Ice Cream social;craft projects; Chicks with Sticks Book Club; Harry Potter party July 7th w/costumes.
- Adult: Job Search networking meeting; Tri-Town Book Club sponsored by the New Hampshire Humanities Council - featuring women mystery writers & detectives.

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91 Nashua St.

- It was recently discovered that renter's security deposits are supposed to be held in separate, interest-bearing accounts which the Town Hall holds (deposits plus any earned interest would be refunded to tenants upon moving out after apartment passes inspection). Since 2005, just the security deposits have been returned to renters from the Trustee checking account. From now on, a check for current renter's security deposits will be written and given to Town Hall so that it may earn interest until renters leave.

Other

- Skyrocketing demands on public libraries has finally made a television news piece.
- 50+ people now following us on Facebook, about 20 on Twitter. Gives up to the minute updates on new materials as we catalog them; new posts to our blog are fed directly to each; and current news can be broadcast with no lead
- Budget: projected shortfall of \$200-300k from state monies. In addition, town revenues are at least \$100K less than last year and anticipated to double by year's end. Town Administrator anticipates being able to cover shortfall by underspending within departments. Town has residential property up for sale, and current stats point to a 3% tax increase.
- NHPDIP rep. to meet with library trustees June 25th, 7pm regarding accounts.
- Michelle is to present a "State of the Library" speech to the BOS on July 13.
- Review of CIP 2009 Project Request

Meeting adjourned at 8:35 pm.

Next meeting of the Board of Library Trustees will be held Tuesday July 21st, 2009 at 7pm; pizza at 6:30 provided by Kristie Popp.

Minutes prepared by Sarah Sandhage.