

**WADLEIGH MEMORIAL LIBRARY**

**TRUSTEES MEETING**

**AUGUST 18, 2009**

The meeting was called to order at 7:00pm at Wadleigh Memorial Library.

Present: Tim Barr, Mary Burdett, Edith March, Kristie Popp, Sarah Sandhage, Mike Tule, Director, Michelle Sampson and Selectman, Tim Finan.

The minutes as amended for the July 21, 2009 meeting were approved on a motion by Mary, second by Edith, all in favor.

**Treasurer's Report:** Reviewed and accepted.

**Director's Report:**

**Stats:**

**Circulation**

<b>Circ through JULY</b>	<b>2008</b>	<b>2009</b>	<b>% Change</b>
General Circ	133429	143791	7.8% increase
Downloadable Audio	775	1130	45.8 % increase
<b>Total Circ</b>	<b>134204</b>	<b>144921</b>	<b>8 % increase</b>

**Stats: People Counter**

<b>People Counter</b>	<b>2008</b>	<b>2009</b>	<b>% Change</b>
<b>Through JULY</b>	<b>102997</b>	<b>113835</b>	<b>10.5 % incr</b>

**Stats: Public PCs**

<b>Public PCs</b>	<b>2008</b>	<b>2009</b>	<b>% Change</b>
<b>Through JULY</b>	<b>14462</b>	<b>16310</b>	<b>12.8% incr</b>

**Personnel**

- Formal approval to hire new Library Page Michelle Duchesne. Motion by Tim Barr, second by Sarah, all in favor.
- Alexi Galica-Cohen has completed her summer internship. The endeavor was most successful and Michelle (Sampson) has already spoken with St. Anselm College's internship coordinator about future internships at the library.

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### Facilities

- Toilet repair and carpet re-install are both complete. Joel Trafford repaired the sheetrock and tile in the bathrooms.
- Door replacements are scheduled for Thursday, Aug. 27<sup>th</sup>.
- Town building inspector, William McKinney was in to inspect the integrity of the wall which opens into the Children's room for possible future door installation. The metal-stud wall structure is stable.

### Systems

- Still awaiting quote from copy machine/printer vendor for new equipment.

### Upcoming Programs

- Children's: Summer Reading- Aug. 26<sup>th</sup> all reading logs are due; a magician will close the program on the 27<sup>th</sup> and drawing winners will ride in limos to shop for Share that same day
- YA: Tie Dye Tuesday was very successful; on Aug 19<sup>th</sup>, teens can make floppy disk notebooks; writing club meets on Aug 21<sup>st</sup>; Chicks with Sticks Book Club meets on Sept. 3<sup>rd</sup>.
- Adult: Aug. 19<sup>th</sup> final meeting of Tri-Town Book Club; Dick Lehr author event – copies of DVD recording are in circulation.

### 91 Nashua St.

- No news

### Other

- DVD recording of Library presentation to BOS now available
- Review 2010 Budget- minor changes made
- Friends of Library meet Aug. 19<sup>th</sup> 7pm
- Michelle will ask local graphic designer to make up posters and promotional materials for upcoming Acoustic Café season
- Library Book Cart Drill Team has been formed and will begin practicing for appearance in the Milford Labor Day Parade
- Policy revisions reviewed, will revisit at September meeting

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**New Business**

- Library Development Fund meeting last month met mostly dead ends, discussion of possibly assembling a new committee to head fund
- Patron complaint reviewed and addressed, Michelle to send patron a letter

Meeting adjourned at 8:24m.

Next meeting of the Board of Library Trustees will be held Tuesday September 15<sup>th</sup>, 2009 at 7pm; pizza at 6:30 provided by Sarah.

Minutes prepared by Sarah Sandhage.

Approved September 15, 2009.