

# WADLEIGH MEMORIAL LIBRARY

## TRUSTEES MEETING

SEPTEMBER 15, 2009

The meeting was called to order at 7:00pm at Wadleigh Memorial Library.

Present: Tim Barr, Mary Burdett, Chris Costantino, Edith March, Kristie Popp, Sarah Sandhage, Mike Tule, Director, Michelle Sampson and Selectman, Tim Finan.

The minutes as amended for the August 18, 2009 meeting were approved on a motion by Edith, second by Tim, all in favor.

**Treasurer's Report:** Reviewed and accepted.

**Director's Report:**

**Stats:**

**Circulation**

Circ through AUG	2008	2009	% Change
General Circ	148,167	166,382	12.3% increase
Downloadable Audio	931	1299	39.5 % increase
<b>Total Circ</b>	<b>149,098</b>	<b>167,681</b>	<b>12.5 % increase</b>

**Stats: People Counter**

People Counter	2008	2009	% Change
Through AUG	119,501	130,551	9.25 % increase

**Stats: Public PCs**

Public PCs	2008	2009	% Change
Through AUG	16,528	18,689	13.1% increase

**Personnel**

- Michelle Duchesne has started as our newest Library Page and Stephanie Vore Apple is approaching her (1) year anniversary as a Page.

**Facilities**

- New doors have been installed. Due to the newness of the seal, the parking lot door is not shutting entirely on its' own. One of those doors will be replaced again soon. The first replacement has a defective hinge. The door nearest Cumberland Farms is waiting for new tempered glass panels.

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- Joel Trafford is checking with the alarm contractor about why the alarm isn't ringing (as it should) when the 1<sup>st</sup> person enters the building each morning.
- Once renewal paperwork comes from Simplex Grinnell, Michelle will be investigating cost (if any) of switching to American Security & Fire Protection, the company contracted for most of the town's buildings. Their yearly maintenance price is significantly less.

### Systems

- Still have not received quote from town's copy machine/printer vendor for new equipment. At this point, Michelle may look into finding a different company to service the library.
- No usage stats yet for wireless. Work is in progress to decide if our equipment may be too outdated to enable obtaining those stats.

### Programs

- Children: Summer Reading finale was a big hit; Paws to Read has a new dog and programs for that and regular storytime have resumed.
- YA: Teen writing club every other Friday; Chicks with Sticks Book Club meets on Oct. 1<sup>st</sup>; Animanga meets on Oct. 13th.
- Adult: PC Instruction classes have begun with four different classes per month; Sept. 17- Organize and Downsize program; Preserving the Harvest program on Sept 24; Facebook for small businesses on Oct 15 w/Cappy Popp.

### 91 Nashua St.

- No news

### Other

- Review and acceptance of revised "Policy on Use and Confidentiality Information" on a motion by Chris, seconded by Edith, all in favor
- Bulletin Board Policy update reviewed, will revisit at October meeting
- Library Book Cart drill team was a hit at the Labor Day parade
- Friends of Library meet Sept. 16<sup>th</sup>, 7pm

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Meeting adjourned at 8:32pm.

Next meeting of the Board of Library Trustees will be held Tuesday October 20, 2009 at 7pm; pizza at 6:30 provided by Chris.

Minutes prepared by Sarah Sandhage.