

Present - *Only those who will risk going too far can possibly find out how far one can go*
Mary Burdett, Chair; Tim Barr, Chris Costantino, Edith March, Sarah Sandhage, Mike Tule.
Michelle Sampson, Director. Tim Finan, BOS representative. Kristie Popp, Kim Paul excused

Minutes of August meeting - *Success is relative. It is what we can make of the mess we have made of things.*
accepted on a motion from Tim and seconded by Sarah

Treasurer's report - *Truth has rough flavours if we bite it through*
accepted as presented.

Director's report - *If I had more time, I would have written a shorter letter*

Stats: Circulation

Circ through August	2009	2010	% Change
General Circ	166,382	181,821	9.28 % increase
Downloadable Audio	1299	1600	23.17 % increase
Total Circ	167,681	183,421	9.34% increase

People Counter

People Counter	2009	2010	% Change
Through August	130,551	131,266	0.55% decrease

Stats: PublicPCs

	2009	2010	% Change
Wireless		344*	
Public PCs	18,689	16,799	10.11% decrease
Total through AUG	18,689	17,143	8.23% decrease

*Stats begin mid-July

Personnel - *Where is wisdom we have lost in knowledge? Where is the knowledge we have lost in information?*

- Name badges: Name badges now in place.
- Staff meeting scheduled for Thursday, October 7th @ 8am.

Facilities/Collections - *Most of the trouble in the world is caused by people wanting to be important*

- The old Library sign has finally deteriorated to the point where it had to be removed. There are 4 quotes for a sign with engraving only on one side. Single sided engraved sign quotes range from \$2500-\$6000 including installation (note that Swenson Granite's quote does not

include the cost of installation). After discussion, Sarah will talk with Dick Medlyn of Medlyn Monuments about the design and size of a two sided granite sign.

- Security cameras: we now have 3 quotes. Cost ranges from \$6,225 to \$8,395. Our current vendor for all alarm systems and monitoring came in at \$6,860. All quotes are on a system of 5 interior cameras, 1 exterior camera, 1 DVR, a flat panel monitor and all installation costs. A motion was made by Tim and seconded by Sarah to contract with American Security to install a system in the library. Michelle will confirm where the 5 cameras are going to be placed.

Systems *Where is the Life we have lost in living*

- No news at this time.

Programs: upcoming - *Humor is also a way of saying something serious.*

- Children's: Baby lapsits resume (Wed AM); all storytimes resume (Sept 27); PAWS to Read resumes (Oct 16).
- YA: Chicks with Sticks Book Club reads *The Ever After* by Huntley (Oct 7); Animanga Club (Oct 12); Teen Wii Battle of the Bands (Oct 19); Teen Craft-earbud/iPod holders (Oct 20); Pizza & Pages Book Club reads *Red Kayak* by Cummings (Oct 21).
- Adult: Researching your ancestors on the internet (Sept 29); "Haunted Hikes of New Hampshire" author visit (Oct 7); Acoustic Café season opens (Oct 16); Preserving Memories: maintaining family photos, personal papers and memorabilia (Nov 9).

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- No news at this time

Other: *The one thing you can do is to do nothing. Wait . . . You will find that you survive humiliation and that's an experience of incalculable value."*

- Library Development Fund meeting Tue., Sept 28 @ 7pm in the Conference Room.
- Friends of the Library
 - Meeting rescheduled for Wed., Sept 29 @ 7pm in the AV Room.
 - New outreach effort to obtain corporate sponsorships. Letters will be sent to most—if not all—Milford businesses listed with the town. Letters include info on how the library benefits town businesses (free library cards for business owners & employees even if they don't live in town; free access to a multitude of materials to help grow their businesses; estimated economic impact of the library to area businesses).
- Library scheduled to present our 2011 budget to the Budget Advisory Committee on Thursday, October 21, 7pm in the Police Department's Community Room. All meetings are now televised on PEG.
- Geek your library marketing campaign discussion. Tim passed around information about the "Geek Your Library" marketing template. It is a humorous way of increasing public awareness of your library.
- Tim created a Google calendar for the trustees directed toward the library expansion project. We are in the trial stage of using WLEG
- Mary brought in a cake and card for Michelle to recognize her 5 year anniversary working for the library.

Steering Committee – *If you aren't in over your head, how do you know how tall you are*

- Next meeting is September 29 at 6:30 at the library
- The result of discussion was that we need to start the process of finding a fundraiser. Michelle downloaded a list of NH area fundraisers. This list was divided between Edith, Mary, Tim, and Chris to each trustee to look at websites for an initial screening. Tim will contact Sarah Mitchell, who is the highly recommended (by New Boston Public Library Director) from Maine about having her attend the next work session.
- Chris received an email from Carol Roberts, Wilton library director, recommending and providing a contact for Phil Waterman of Waterman Consulting, Inc. Phil is willing to work in an advisory capacity for a limited amount of time giving the trustees some guidance on the process of fundraising.
- We discussed the need to suggest residents of Milford to fill different subcommittees that will need to be formed and staffed for the expansion

Adjourned at 8:30 *Keep true, never be ashamed of doing right; decide on what you think is right and stick to it.*

Edith will bring pizza October , 2010.

Next meeting October , 2010. Food at 6:30. Meeting at 7 p.m.

Minutes prepared by Chris Costantino with help from T.S. Eliot