

The meeting was called to order at 7:00pm at Wadleigh Memorial Library.

Present: *How quick come the reasons for approving what we like! ~ JA*

Mary Burdett, Chair; Tim Barr, Chris Costantino, Edith March, Kim Paul, Kristie Popp, Mike Tule, Michelle Sampson, Library Director.

Minutes: *I cannot speak well enough to be unintelligible ~ JA*

Approved as submitted

Treasurer's Report: *A large income is the best recipe for happiness I ever heard of ~ JA*

Approved as presented

Stats: Circulation

Circ through NOV	2010	2011	% Change
General Circ	244,078	231,243	5.3 % decrease
Downloadable audio & ebooks	2312	3424	48 % increase
Total Circ	246,390	234,667	4.8% decrease

Stats: People Counter

People Counter	2010	2011	% Change
Through NOV	175,692	144,755	17.6 % decrease*

Stats: Public PCs

Through NOV	2010	2011	% Change
Wireless	1,055*	1,789	
Public PCs	22,930	19,666	
Total through NOV	23,985	21,455	10.5 % decrease

Personnel

- Children's Room positions: "Miss Letty" (aka Letisha Goerner) started on December 12. Part-time Assistant Children's Librarian positions have been posted and applications are still coming in.
- Mary Beth & Joan's retirement: an informal drop-in celebration for the public will take place the week between Christmas and New Year's.

Facilities/Collections *Words are, of course, the most powerful drug used by mankind ~ RK*

- 2-3 kids were banned for 1 month (next step is permanent ban unless accompanied by a parent). Staff has called MACC Base several times
- Three shattered windows in all since last month's report. Along that side of the building, the lower window frames which hold the glass are rotted so they wouldn't hold a glass replacement properly. Joel Trafford has used plywood to cover the damage for now—but will be replacing the broken glass with painted, exterior grade plywood so that it blends in with the building.
- Boiler issue: expansion tank that sits above the boiler was not replaced 6 years ago when the new boiler was installed. It's now very old, is leaking air and is blocking the water from getting into the heating system to heat the building efficiently. There is little to no heat in the NH Room; on the third floor, the radiators are only lukewarm. Replacement cost of about \$700-800; tank is on order. Installation set for next Tuesday or Wednesday.
- Goedecke will be replacing the remaining portions of 1980s carpet in the building (AV Room, Katie & Kim's office, the elevator "lobby" area on the third floor and the NH Room—which has been down to bare cement since late spring). Cost is approximately \$7k; funds to come from unspent 2011 capital outlay money budgeted for building improvements.

Systems *Borrow trouble for yourself, if that's your nature, but don't lend it to your neighbours ~ RK*

- There are 5 new pcs awaiting install. Sent an email to Town IT today inquiring about possible setup assistance.
- No information about the new phone system installation
- Windham Public Library is joining GMILCS. GMILCS will be bringing Windham online Monday & Tuesday, January 16 & 17, 2012. Polaris, the catalog, patron accounts, etc will be unavailable during the process.
- Results of IMPACT Survey on how the community uses and benefits from Wadleigh pcs and internet connection. Highlights from a 20 page report:
 - 218 responses—large majority seem to be in the 35-54 age groups & 43% visit at least 1x/wk. Respondents were 72% female/28% male; 57% had a 4 year degree or post graduate study; **8% (17 people) spoke a language other than English at home.**
 - 83% used the library's computers to access library resources such as the catalog, databases, placing holds, etc; 93% accessed library resources remotely via our website.
 - **23% accessed library resources through a handheld mobile device such as a cellphone.**
 - 38% accessed our wireless internet via their own computers
 - 50% reported having received one on one IT help from library staff in past 12 months.
 - Of the 40% using our pcs/wireless for social inclusion, 20% looked for movie, book or music reviews; 18% pursued a new hobby; 16% searched for recipes; 11% played games.
 - Of the 34% using for civic engagement, most common use was to keep up with news & current events.
 - **Of the 32% using for employment, 65% of them applied for a job, 34% rec'd interviews; 21% got the job.**
 - "Consumers connected to the internet are able to find and compare products & services, leaving those without access at a disadvantage when it comes to making informed financial decisions." 30% of respondents used our pcs for e-commerce (~60% between ages 35-54). 22% researched products/services.
 - **27% used to access health info. Of those, 77% made changes in their diet; 91% made changes in their exercise habits; 25% learned about an illness or medical condition.**
 - 25% used to access e-government info; most common use was to learn about laws & regulations.
 - Of the 8% using to manage their own business, 42% found potential customers and 40% saw their business increase.
 - 94% were satisfied or very satisfied with the access we provide.
 - 53% responded that free access to public computing resources was important or very important to them; **92% said it was important or very important to have available for others in the community.**

Programs *If history were taught in the form of stories, it would never be forgotten ~ RK*

- **Children's:** Under 3 Storytimes (Mondays); Baby lapsits (Wednesdays); 4-6 year old storytimes (Wednesdays & Thursdays); PAWS to Read (Jan 14).
- **YA:** Dr. Who Fan Club (Jan 3); Chicks with Sticks Book Club reads *Paranormalcy* by Kiersten White (Jan 5); Anime Club (Jan 10); Teen Writing Club (Jan 12); Pizza & Pages Book Club reads *The Cats of Roxville Station* by Jean Craighead George (Jan 19).
- **Adult:** "Knit 1, Crochet 2" group 1st & 4th Monday nights of each month (note date change); Morning Book Group reads Austen's *Emma* (Jan 12); Peru travel series-Sacred Valley of the Incas and Machu Picchu part 1 of 2: Sacred Valley (Jan 18); Acoustic Café: Fiddling Thomsons (Jan 21); Evening Book Group reads Bohjalian's *Skeletons at the Feast* (Jan 24) Peru travel series-Sacred Valley of the Incas and Machu Picchu part 2 of 2: Machu Picchu (Jan 25).

Of Interest *All the people like us are we, and everyone else is They ~ RK*

- Trustees approved a motion to pay the PLA registration for Michelle - \$200.00

- Friends of the Library fundraisers: "Wreaths Around the Wadleigh" was a whopping success. Over 40 wreaths were submitted; more than \$1000 raised in the silent auction. This will continue to be an annual event. Bike raffle to be drawn Thursday.
- The anonymous donor of the \$10,000 grant benefiting service to seniors also donated an additional \$1000 to the Friends. The only stipulation: "make people happy."
- Appointment with Budget Advisory Cmte is tomorrow (Wed., Dec 21) @ 7pm. BOS Room, Town Hall.

Ongoing Discussions . *What is right to be done cannot be done too soon ~ RK*

- Social media policy – Tim Finan, BOS representative couldn't attend the meeting, so this is tabled until the next meeting.
- Long Range Plan – survey questions are submitted from each department. Tim asked again that Michelle meet with Joan Bajek and Mary Beth Choquette before they retire. Their combined 40 years of experience would be invaluable in generating the long range plan for Children's Programming.
- 29 Nashua Street – The Burchers still own the property, so nothing can be done unless through them.
- Discussion about a gift or a purchase for the library in commemoration of Mary Beth and Joan's years of service. The trustees need to develop a process for acknowledging the retirement of long time employees. Mary Beth and Joan had requested that any gifts be directed to SHARE, which many of the trustees did personally.
- Approved the 2012 calendar
- Approved the 2012 Budget to be presented to the Budget Advisory Committee Wednesday pm.
- Started the annual evaluation of Michelle. Trustees will come to the next meeting prepared to complete the form with suggestions for goals, etc.

Pizza

Kim will bring pizza for next meeting.

Meeting *Life seems but a quick succession of busy nothings ~ JA*

Adjourned at 9:10. Next meeting January 17, 2012