

The meeting was called to order at 7:00pm at Wadleigh Memorial Library.

Present: *Great perils have this beauty, that they bring to light the fraternity of strangers.*

Mary Burdett, Chair; Tim Barr, Chris Costantino, Edith March, Kim Paul (treasurer), Kristie Popp, Mike Tule. Joel Trafford, facilities manager. Michelle Sampson, Library Director, excused for her Rotary trip to Pakistan
Guest: Randi Malcuit, prospective trustee

Minutes: *Change your opinions, keep to your principles; change your leaves, keep intact your roots.*

Approved as submitted

Treasurer's Report: *Concision in style, precision in thought, decision in life.*

Approved as presented

Stats: Circulation

Circ through JAN	2011	2012	% Change
General Circ	21,172	19,282	8.9% decrease
Downloadable audio & ebooks	348	457	31% increase
Total Circ	21,520	19,739	8.3% decrease

Stats: People Counter

People Counter	2011	2012	% Change
Through JAN	12,017	11,881	1.1% decrease

Stats: Public PCs

Through JAN	2011	2012	% Change
Wireless	140	204	
Public PCs	1680	1697	
Total through JAN	1820	1901	4.5% decrease

Personnel *Habit is the nursery of errors.*

- Michelle will be attending the leadership workshop at the PLA conference

Facilities/Collections *It is from books that wise people derive consolation in the troubles of life.*

- The parking lot surface is deteriorating. Joel presented the trustees with an option to do a skimcoat to fill in the low spots. He will get a quote for the trustees to consider. If there is to be a renovation in the near future, it would not be wise to re-asphalt the parking lot at this time.
- The ballasts for the library lighting continue to break. Joel recommends that the trustees consider replacing the lights with more energy efficient LED bulbs. The longevity of the more expensive LED counterbalances the inefficient, shortlived and expensive florescent bulbs. He is getting quotes for this work. His recommendation is to do one area at a time to see how the new lighting functions. He proposes to start with the children's room.
- The atrium needs to be repainted. Joel will need assistance in doing this. He has a quote for \$1150 from a contractor who provided 30 references. The contractor was significantly less costly than other contractors who were estimating the need for jack lifts, etc. This contractor's crew can do the work with ladders. The library would need to be closed for a day. Roberta Wolfson, the artist who painted the mural gracing the children's room entrance, needs to be contacted by Michelle prior to the painting. Perhaps Ms. Wolfson would like to paint another mural. It would be good to have Letty Goemer, children's librarian, attend the meeting for her input.

- Michelle informed the trustees that the interlibrary loan van service is facing further cuts. The trustees would like data from Michelle –
 - How long does it take for a book to arrive
 - How many complaints are received from patrons
 - How much will it cost for GMILCS or WML to hire a courier to supplement the state van service

Systems *Men become accustomed to poison by degrees.*

- The trustees would like Michelle to look into adding ebooks to the WML collection. The Bow Town Library has ebooks in their collection. She may be able to learn more about this at the PLS conference.

Of Interest *A man is not idle because he is absorbed in thought. There is a visible labor and there is an invisible labor.*

- Mary brought a cake, pie and cards to thank retiring trustees; Tim Barr, Edith March and Kristie Popp for their years of service. They will be sorely missed.
- Randi Malcuit attended the meeting as a prospective trustee. He would like to become a trustee. It is too late to be on the ballot. The returning trustees will pass out “flyers” in support of a write-in campaign for Randi.

Ongoing Discussions *. Adversity makes men, and prosperity makes monsters.*

- Social media policy – guidelines have been established, accepted, and entered into the town employee manual. The trustees have decided that it is appropriate for the town to have passwords to the existing social media accounts hosted by the library. Chris will look into social media policies at other libraries to present to the trustees for discussion.
- Long Range Plan – The survey is complete and ready to go. Staff will have computers at the voting site on March 13 to offer the survey to voters.
- Fundraising – Mary, Tim, Kim, Michelle and Chris met with our donor who wishes to remain anonymous. During a very pleasant lunch, he offered to donate ticket(s?) to a 2012 Red Sox game which the trustees could use for a raffle fundraiser. The trustees very gratefully accept this generous gift. Mary will contact him to accept the offer and to see if there are any conditions on the funds raised – programming or bricks and mortar projects.... The gift would be held by the Development Fund.

Meeting *A library implies an act of faith.*

Adjourned at 8:30 Closed session to discuss the Director evaluation followed

Next meeting *Perseverance, secret of all triumphs.*

food at 6:30; meeting at 7:00 on March 20, 2012 – Michelle will bring pizza