Wadleigh Memorial Library Trustees Meeting
September 15, 2015

The meeting was called to order at 7:04pm at the Wadleigh Memorial Library.

Present: Jen Hansen, Deb Faucher, Co-Chairs; Kim Paul, Mike Tule, Wayne Hardy, Sarah Sandhage, Michelle Sampson, Director. Chris Costantino excused.

August Meeting Minutes: Approved unanimously on a motion by Sarah, seconded by Deb.

Treasurer’s Report: Reviewed and approved.

Director’s Report:

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Personnel
- Met with library dept. heads on Thur., Sept 3 to continue evaluating and updating our Strategic Plan.
- Nominated K. Gabert and Miss Letty for Primex’s Supervisor’s Academy. Notification not until mid-Oct.
  - Some staff and Trustees attending
- Staff meeting scheduled for Thur., Oct 1.

Facilities
- Building Project
  - Magnets: Michelle to order 250 more
  - Marketing opportunities: Michelle to check with Joel re. lawn thermometer for fundraising goal; discussion regarding when to start easel presentations in library again
• 29 & 39 Nashua Street properties: Two possible renters’ information being evaluated, one possible Nov. 1st move-in
• Sept 1 assault in parking lot. No Trespass Order issued for patron without incident.

Systems
• Laptop replacement: 3 tablets received; awaiting licenses. 2 laptops received; software being installed.
• 2 staff pcs have been replaced. 4 public pcs have yet to be replaced but equipment has been received.
• Still waiting to migrate Envisionware over to the new server; hopefully by end of September.

Programs & Services
• Makerspace programs: Ozobots, Snap-Circuits and 3-Doodlers have been ordered (WMLDF Makerspace $).
• Children’s: Regularly scheduled story times. Lego Party (Sept 17); Paperpalooza Makerspace (Sept 25); Grades 4 & 5 Book Group (Sept 28); Art Afternoon (Oct 9); Grades 2 & 3 Book Group (Oct 12); Wadleigh Writer Wednesday (Oct 14); PAWS to Read (Oct 17).
• YA: Wii Tournament (Sept 17); Zen Coloring (Sept 22); Pizza & Pages Book Club reads Falkner’s Brain Jack;
  Teen Advisory Group (Oct 1); Doctor Who Fan Club (Oct 6); Anime Club (Oct 13).
• Adult: Knit 1, Crochet 2 meets alternate Mondays of each month; Spanish Conversation Group meets each Tuesday; and Intro to Social Networking meets each Wednesday. Evening Book Group reads Wood’s When We Were the Kennedys (Sept 22); Jigsaw Puzzle Exchange (Sept 24); Salem, 1692: Season of the Witch (Sept 29 – Town Hall Banq. Rm); Morning Book Group reads Haig’s The Humans (Oct 8); Acoustic Cafe season opener Brendan Taaffe with special guest Mark Roberts (Oct 17); History Book Club reads Tuchman’s Guns of August (Oct 21).

Other
• Discussion regarding Tor browsers and privacy.
• Friends of the Library to meet Wed., September 23 @ 7pm.
• Save the Date: Saturday, November 14. BAC budget presentations for all depts. Town Hall Auditorium. Department times yet to be scheduled.
• Travel plans: Michelle to be in PA for an upcoming weekend, and MI in October for a long weekend.

Public Relations
• Discussion about a booth on the Oval at Pumpkin Festival 2015. Magnets will be sold, easels and brochures on display; Michelle to check with Wendy Hunt regarding BYO tent or not.
• Discussion regarding Chris and Sarah’s experience with the building project promotion at the Dump on Sept. 12th. Mostly positive feedback, $ raised selling magnets and through donation.
• Next “Dump Day” is October 24th, discussion of who might be available to help that day.

Meeting adjourned at 7:58pm
Next meeting – October 20, 2015 with pizza at 6:30. Meeting at 7:00pm.

Respectfully submitted,
Sarah Sandhage