

**Call to order:** 7:30pm at Wadleigh Memorial Library.

**Present:**

Judy Gross, Chair  
Betsy Solon, Library Director  
Lynn Coakley, Treasurer  
David Rysdam, Secretary  
Sarah Sandhage  
Jen O'Brien-Traficante  
Janet Hromjak  
Kathy Parenti  
Laura Dudziak, Select Board

**Absent:**

Chris Costantino  
Shirley Wilson

**March Minutes:** Approved unanimously on motion from Sarah, seconded by Janet.

**Director's Report:**

**STAFF NEWS**

Performance Evaluations for all library staff will be completed by the end of this week. Diana and Kathy attended a Tech. Services conference on April 2<sup>nd</sup>, while Sue A. and Michelle participated in a NHLA workshop on community programming on April 4<sup>th</sup>. Congratulations to Mary Ann Shea and Lou Jackson for their 25 years of service to the library! We posted for a page position to help out in the Children's Room this summer and have begun receiving applications. A decision should be made by early June.

**PROGRAM HIGHLIGHTS**

Michelle, Mary Ann, Jason Clark and I participated in the MHS Steam night on April 12<sup>th</sup>. The library station was called "Slime Time!" Students made their own slime then worked on the 3-D Art installation project that Jason's Library Makerspace people are preparing to install (motion-activated birds). We have booked Ramblin' Richard to perform songs from WWI on August 6<sup>th</sup> which will be a great tie-in to Milford's Purple Heart Celebration the next day. With the advent of full-day Kindergarten in September, the Children's staff is revamping the story time schedule for the fall. Summer Reading (themed "Libraries Rock") is in full-planning mode and announcements for the summer reading experience will be made soon. Acoustic Café will finish its season on Saturday night. Library Staff is working to transform the series for 2018-2019 and has set the first concert date for Friday, October 19<sup>th</sup>. We'd like to give a huge shout out to the group of volunteers who have kept the program going since Michelle's departure - they've worked extremely hard on the library's behalf. AARP Tax Volunteers will finish up this week - over 500 people came to the library for help with their

Federal Tax returns.

#### FACILITIES

New lighting has been installed in the lower level hallway – it’s amazingly bright down there now! We donated the cherry display case to the Historical Society so we could install shelving for patron self-pickups of held materials...and went live with the new self-service procedure on April 5<sup>th</sup>. The tree stump out front is scheduled to be ground on April 23<sup>rd</sup> and Jeff has been getting quotes for redoing the front steps (they are becoming a safety hazard). Jeff met with Fred Elkind (Milford Storm Water Coordinator) and there is no issue with taking down the houses. Jeff is ready to move forward with the demolitions, pending funding. Stibler Associates took in our staff feedback on their initial test-fits and will present 2 options tonight.

#### OTHER NEWS

We repeated the “Food for Fines” program during National Library Week and collected donations for SHARE.

The Friends of the Library are holding a comedy night at Chunky’ s in Nashua on May 10<sup>th</sup> – tickets are \$20/person.

The Fountain Committee met last week and it was determined that May 25<sup>th</sup> will not work as a rededication date. I will provide more details at the meeting.

**Treasurer Reports:** Still experimenting with formats and levels of detail. Some would like to see breakdowns monthly, others object to paper usage and spending time on low level details. Decision is to keep doing breakdowns monthly for now. Maybe we could do this on a projector instead of paper, though?

**Gifts:** Unanimous approval to accept \$545 in gifts on motion from David, seconded by Jen (and thirded by Sarah).

**Plan B:** Last month’s motion to provide \$60k for demolition of both rental properties had 4 possible sources. The first, impact fees, has been denied. Now falling back to the second option: asking the Development Fund for \$45k of the total \$57.5k cost.

**Dry Fountain:** The fountain statue is looking good, but the bowl is in bad shape. Plus it seems nobody even knows what plumbing exists under there, including where it drains to (storm drain would be illegal). Mary Ann looked up original documents and found that that only requirement was to have the state stones, the statue, a light and maybe some ivy. The restoration team is looking into what might need to be done to turn the water back on.

**Policy Review Progress:** Judy, Janet and Betsy finished the Conflict of Interest policy and handed out copies for the Trustees to sign. The Code of Conduct policy is pending staff review. All the Trustees have been tasked to pick 4-5 policies each for upcoming months.

Wadleigh Memorial Library Trustees Meeting

April 17, 2018

**Staff Recognition:** Unanimous approval to spend up to \$150 on long service staff recognition gifts (each) on motion from Sarah with second from Lynn.

**Next Month:** May 15 at 7:00.

**Meeting adjourned at 8:37pm.**