

**Call to order:** 7:01pm at Wadleigh Memorial Library.

**Present:**

Chris Costantino, alternate  
Janet Hromjak  
Betsy Solon, Director  
Shirley Wilson, alternate  
Kathy Parenti  
Judy Gross, Chair  
Sarah Sandhage  
Lynn Coakley, Treasurer  
David Rysdam, Secretary  
Jennifer O'Brien-Traficante

**Director's Report:**

**STAFF NEWS**

Everyone's been busy getting ready for Summer Reading – it looks to be a fun and successful 6 weeks of fun and learning. Kim recently attended a workshop on teaching technology to patrons and shared her notes with her coworkers. Last week Michelle, Mary Ann, Katie S. and I all attended a presentation about helping individuals at risk of suicide and brought back some good information to share. Children's personnel are working hard to make sure their room is staffed while 1 member is out on maternity leave this summer. We welcomed new page Sophie Grill on June 3<sup>rd</sup> – Sophie will spend most of her time in the Children's area; shelving materials and assisting patrons with Summer Reading questions. Our library was chosen by NH PRIMEX to be one of their 20 test "cases" on creating a positive workplace culture. This program's activities will occur over 11 months and participants will present at the Annual PRIMEX Conference next May. Congratulations to the Library for earning one of the coveted 20 spots in this program! We will be partnering with the Pillsbury Home (behind the library) for an active shooter training session on July 11<sup>th</sup>. It will be held at the police station and all staff and trustees are welcome to attend.

**PROGRAM HIGHLIGHTS**

We are currently hosting a photo exhibition by the Souhegan Valley Photographers Club – please stop by to admire all of the wonderful images on display. Summer Reading, "Libraries Rock", is fully underway. The Adult program kicked off with a presentation on June 13<sup>th</sup> by Kevin Gardner on New England stone walls. The Teens held an 80's theme party on June 15<sup>th</sup> and later that night the Children's Room held a night of musical instrument making. The Jordan Marsh program originally planned for March is currently being rescheduled for some time this summer.

**FACILITIES**

All utilities have been turned off at the two former rental properties. Eversource has prepared for the telephone pole removal and we are now waiting on Comcast to remove their lines from that pole. Demolition permits have been received for both buildings. We have also submitted a permit for the front walkway/granite stairs repair that is scheduled for mid-July. The stairs present a safety hazard, so I expect the permit will be approved. A local volunteer who is a former landscape manager for the City of Manchester, NH has offered to help us determine what plants to include in the front walk renovation. The 3<sup>rd</sup> floor toilet caused a sewage backup 2 weeks ago due to poor water/paper flow through the old pipes, so we have scheduled to remove the toilet completely. The parking lot signs are not working – people continue to use the library parking lot for non-library business during open hours (mostly for bar and restaurant parking). Jeff is investigating new signage options.

#### OTHER NEWS

The annual Town BBQ will be held on July 25<sup>th</sup> from noon to 2pm – all library staff and trustees are welcome to attend. Please see me for a RSVP form, if you did not receive one.

**Donations:** \$57k! The lion's share of this is from the Wadleigh Development Fund for parking lot-related demolition, but also reading programs, etc. Thanks!

**Demo proceeding:** Property utilities have been turned off and demolition permits received.

**Parking:** Restaurant patrons using Library parking spots is a growing problem. When the Library is closed, it isn't an issue, but when the Library is unexpectedly open late in the evening (for a late event, for instance), problems arise. Signage is being investigated.

**Policy reviews:** Janet will be managing the list of policies and who has signed up for them. One of the updated policies this month was Code of Conduct. This was unanimously accepted on a motion from Sarah with a second from Jen.

**Building project next step:** A contract from the architect + design company was presented to the Trustees. We also had a visitor from the LETS committee. Scott Cornett, a construction/design management professional. He suggested an open, transparent process with an RFP for architect. He presented several scenarios for running a building project and suggested a Building Committee would be the best way to work through the alternatives.

There was much discussion about whether taking time on these possibly-redundant steps would be worth the risk of not appearing on the March 2019 ballot. Lynn moved to sign the contract and thereby forego the RFP, with a second from Janet. Motion failed.

The Building Committee members have mostly been identified, so next it is a matter of gathering them together to look at the next step.

**CDBG:** Betsy is applying for a Community Development Block Grant. Amounts can vary up to \$500k. Ours would be used for restrooms and basement renovation.

**Shelved:** Jen movies and Lynn seconds Betsy be allocated funds to order another row of movable shelves. Unanimous.

**Next Month:** July 17 at 7:00.

**Meeting adjourned at 8:45 pm.**