Wadleigh Library Trustees Meeting Minutes  
December 17, 2019

Attending: Kathy Parenti, Chair; Shirley Wilson, Janet Hromjak (remote), Lynn Coakley, Jennifer O’Brien Traficante (remote). Betsy Solon, Director;

1. Aaron Kaplan – inquiring about using our parking lot for Oval businesses.
2. Expanovation Project:
   a. Marketing and Fundraising update:
      i. Posters for area businesses from SMP are being prepared. Trustees suggested edits of increasing size of the insert of the upper level; show dotted lines to indicate current building footprint; high stools may be intimidating for mobility impaired voters; loft area text should be enlarged – use the same font size as the other inserts; include the infrastructure improvements as part of the expanovation; change Hub to expanovation
      ii. Bookmarks are ready for distribution
      iii. Have a link to the development page from the newsletter
      iv. Presentations of the project to the various orgs and locations; packets are nearly complete for trustees to take to the presentations. Pamphlets are nearly complete
      v. Pledges of about 157K to date. Need to fatten up the fundraising page with naming opportunities, etc
   b. There will be a model of the project in the library soon
   c. There should be narration to accompany the video
   d. Be more forthcoming with the fundraising that the Trustees have already done with the 500K and the purchase of the adjacent properties
   e. Thermometer or some other graphic to show the money that is being committed to the project
3. BOS presentation at 6:00 on December 27.
   a. On average 800 persons per day come into the library
   b. How much have we spent on repairs of the building – Trustee money versus Town money
4. Warrant article
   a. Discussion which resulted in “keep on keeping on”. We won’t back off for the whole project and settle for a 1M for the HVAC replacement. It is fiscally responsible for us to pursue the whole package of renovation.
5. Old Business
   a. Andrew will paint the front door rather than putting it out to a contractor
6. Minutes unanimously approved on a motion by Lynn, seconded by Janet
7. Treasurer’s report – Chris made a motion, seconded by Jen to accept all gifts
8. Director’s report
   a. State Legislation bills on the table. Betsy will talk to Paul Dargie, our state representative who sits on the committee hearing a bill proposing that presenters at library programs must pass a background check prior to their presentation.
   b. Legislation – any library employee has a right to a public hearing before they are let go. There is a change to say that the employee has to work for 6 months before being entitled to the public hearing
   c. March 2 – Read across NH day. Coincides with the Read Across America Day.
9. Year End Projects with money saved from other projects:
   a. Fix the asbestos
   b. Repair the treads on the main stairs
10. Upcoming Dates:
   a. January 13, 2020 - Budget and Bond Hearing
   b. January 21, 2020 - next Trustee meeting
   c. February 1 - Deliberative Session
   d. February 11 – Primary Day at which we will have a booth
   e. March 7 - Volunteer Thankyou event 3-5pm

Meeting adjourned 8:00pm