

**New Hampshire Library Association Executive Board**  
**Virtual via ZOOM**  
**October 10, 2023**  
**2:00-4:00pm**

Members Present: **Mindy** Atwood (president) **Denise** van Zanten (past-president), **Jessica** DeLangie (treasurer), **Angela** Brown (Technical Services chair), **Corinne** Chronopoulos (secretary), **Conrad** Moses (NHLTA liaison), **Kersten** Matera (Bylaws Chair), **Mark** Glisson and **Mathew** Bose (ITS co-chairs), **Susan** Harmon (READS incoming president) , **Lisa** Jose (Wild Apricot administrator) **Deb** Hoadley (Vice-President), **Christina** Finemore, **Heather** Rainier (Para), **Melissa** Mannon (EDI), **Sheryl** Bass (treasurer-elect), **Angela** Brown (Technical Services), **Eric** Stern (ULAC), , **Judy** Russel (sustainability), **Lauren** Rettig (Intellectual Freedom), **Linda** Pilla (membership), **Carlos** Pearlman (social media), **Amy** Lappin (ALA liaison), **Julie** Lantner, **Yvette** Couser, **Michael** York,  
Others Present: Sheila McNeil, Wipfli Accountants

Call to order at 2:01pm

Approve Agenda: **Motion** to approve agenda made by Mark Glisson, seconded by Deb Hoadley. Poll of the Board. Motion carries. Angela Brown abstains.

Approve August 8, 2023 Minutes: **Motion** to approve August minutes as written by Deb Hoadley seconded by Kersten Matera. Poll of the Board. Motion carries.

**President Report:**

- Mindy Atwood noted that all should send the Annual Reports to the secretary by October 13, 2023. Chronopoulos will compile them and make sure they are posted on the website.
- Draft Fall Business meeting agenda shared. Mindy invited all to contact her if they would like to speak on behalf of their section during the meeting.
- Strategic plan timeline shared. Mindy highlighted that the survey will be sent out for individuals to fill out. They would also like sections to fill out the survey as a committee/section as a group. The results will not be due back until November 30<sup>th</sup>. The strategic plan committee would like the EB to approve the timeline.  
Motion to approve the strategic planning process timeline as written by Heather Ranier, seconded by Linda Pilla. Poll of the Board. Motion carries.

### **Treasurer's Report:**

The annual review of NHLA books is complete. Jessica DeLangie is working hard to transition the Treasurer-elect Sheryl Bass to the role.

Sheila McNeil joined the meeting from WIPFLI accountants. McNeil presented a thorough summary of the report of the NHLA past fiscal year. NHLA received a clean review report with no material misstatements found and all in accordance with general accounting principles. NHLA must file by November 15, 2023.

Note 8 explains the balance of the MacDonald fund. This fund is designated for librarian training and is held and administered by NHCF.

**Motion** to accept the NHLA Review of Financial Statements as presented by Mindy Atwood, Mark Glisson seconded. Poll of the Board. Motion carries.

Mindy Atwood thanked Jessica DeLangie and Sheryl Bass and Sheila McNeil for their hard work on this process.

Jessica DeLangie explained that an automatic deposit made to NHLA from ALA at a little over \$4000 and another check in the same amount from ALA were not meant for NHLA. It was meant for the Park Street Foundation and this has been rectified.

Judy Russel asked for clarification about the MacDonald fund. Jessica explained the McDonald fund designates \$1,000 for EDI and Sustainability committees. It is documented in the budget notes. This is reflected in the notes because these groups are committees and not sections and therefore, they do not have accounts.

### **VP Report/Conference Chair:**

- Fall Business Meeting is November 9<sup>th</sup> in Plymouth at the Common Man. Registration closes October 18<sup>th</sup>. The main topic is creative thinking and problem solving using the six thinking hats. Mindy and Deb are watching registrations to plan for the possibility of not having a quorum of in-person attendees.

### **Past President Report**

- Denise will notify those who were elected as officers.

### **State Library:**

Michael York reported on some of the anticipated legislation. He expects the NHLA legislative liaison will organize as needed once things move forward.

The leadership group has planned a new Director's orientation on December 1, 2023 at the State Library. It will include an intellectual freedom overview session. This session will have separate registration and be open to all.

### **Section and Committee Reports:**

#### **ALA update:**

Amy Lappin reported on the ALA news, including the resignation of the Executive Director.

Amy also shared a few points about ALA and encouraged any NHLA members or trustees to follow up with her if they have questions.

ALA is not the NHLA governing body. ALA receives 10% funding through grants and 3% of those grants are federally funded. 75% of the money ALA receives goes directly back to libraries.

#### **Advocacy/Legislative Committee:**

Denise sent out a detailed report and would encourage all to take a look. The group has been very active in working with representatives who have come to them for feedback.

The LSR about removing library trustees has been withdrawn.

The committee has been reviewing their section of the website and they are updating it so it reflects current legislation issues. If any talking points are created, they will probably not be shared on the website but there will be information about how to participate in the process and share your feedback.

Mindy Atwood noted that the committee has some new members to help with the significant work. Mindy suggested that all on the EB consider reaching out to their representatives now as a positive outreach opportunity and to make sure they know about the good work at your public library. It is effective to put a face with the library for your representative.

Denise said the committee will send out updates when they know which bills will move forward.

#### **EDI:**

Melissa Mannon has spoken with James McKim and confirmed he will give the EDI training to the incoming Executive Board and Officers. It is a transition meeting for incoming folks but present board members are also being asked to attend the meeting on December 12<sup>th</sup> from 9am-3pm with a brown bag lunch.

Jessica DeLangie asked if the meeting was confirmed in-person and if we need a venue. Judy Russell commented on the drawbacks of a hybrid event and recommended we do all virtual or all in-person. Heather Rainier volunteered Hookset as a venue. Michael York recommended that the speaker be asked if zoom might be a good approach and take his advice into account, as zoom allows for greater access to the meeting. Melissa will reach out to James and ask for his advice.

In April 2024, EDI is teaming up with New Hampshire College and University Council (NCMUC) Professional Development Subcommittee to offer a workshop on self-care and patron care through an EDI lens.

### **Scholarship Committee:**

Mindy asked about the Winchell Loan program and if there is progress on transitioning the loans to scholarships. Carlos gave some background and explained we haven't had an application in over two years. There is a good deal of work to track and collect the loan payments. For example, time is spent on keeping track of folks who may have moved out of state and contacting them again to remind them of payment or figure out how they can pay if they move overseas. Carlos stressed that it isn't popular and suggested it might be phased out and transitioned to scholarships instead of loans.

Mindy asked if anyone on the Board needed further information to decide about this issue at the December meeting.

Jessica DeLangie asked if there was a loan application date. Carlos confirmed there is a cycle for the application, and it is up to \$2,000 at a time. Heather Rainier asked if Carlos could find out how many loans NHLA has given in the past 10 years and how much have we advertised the loan opportunity? Carlos will find that out, but he also said they wouldn't want to remove the funding but shift it to scholarships. Kersten asked how many scholarships have been distributed in the last 10 years. Carlos explained there are no restrictions on how many times you can apply but they prioritize first-time applicants if there is more than one application.

Jessica DeLangie asked if the parameters would be changed for the scholarship if this change was made? Carlos said the parameters for the application for the loan or the scholarship are the same. They must be an NHLA member and they benrolled in a MLIS program.

Heather asked Carlos if he could update the scholarship website where the pdf link is broken and some contact info may not be current.

Mindy confirmed what the EB needs

- Historical info on the loan and scholarship program

- Summary of how these opportunities have been advertised to the membership
- Balance of the account
- Any other requests, email Carlos soon so he can prepare for the December EB meeting.

### **Old Business**

Zoom Account:

The zoom account has authentication issues because it required one-time authentication via an email at every sign-in. The only work-around would be using an email that does not require dual verification. Heather Ranier stated that this would be outside of best practice and did not think this was a good idea. Google Meet was suggested as a good alternative. It was decided to recommend Google Meet and not pursue a way to share the Zoom account.

### **New Business**

**Legislative process-** Mindy went over the process of working with the Lobbyist. The NHLA Lobbyist tracks the relevant legislation and will contact NHLA as soon as she confirms that it is moving forward. NHLA then can decide if they will submit a position on the legislation. Mindy emphasized that information about NHLAs position may not be appropriate to post on the website but could be shared in other ways with the membership.

All agreed that the NHLA President may need to act and take a position in a tight turn-around. All feel comfortable that the NHLA President is authorized to represent NHLA in these situations.

### **NHLA online Q and A sessions-**

There have been some challenges for small library directors who would benefit from more support such as topic specific zoom meetings. The larger libraries have ULAC and the Director's calls hosted by the NHSL are helpful but this would be something in addition to these opportunities.

Judy Russell mentioned that a Director-only listserv could also be helpful and part of the solution.

The social media policy was tabled.

Upcoming meetings:

- Officers- Nov 14<sup>th</sup>
- Executive- Dec 12<sup>th</sup>

**Action Items:**

- Linda Pilla will give a report on status of lifetime members to NHLA in her next report.

Adjournment: Motion to adjourn at 3:55 PM made by Melissa Mannon seconded by Denise van Zanten.

**Attachment: Formal Reports**

NHLA President Report  
October 10, 2023

- August 11: working session with Past-president and NHLA ALA representative to draft letter to membership about ALA
- August 24: attended YALS meeting
- August 24: attended Strategic Plan committee meeting
- August 25: attended ULAC meeting
- August 31: meeting with Past-President and NH House Representative David Paige
- September 1: meeting with Melissa Mannon, EDI chair and James McKim
- September 5: NHLA officers' meeting
- September 5: meeting with Past-President and NH House Representative David Paige
- September 6: attended NHLTA meeting
- September 7: attended Strategic Plan committee meeting
- September 12: NHLA officers' meeting
- September 15: meeting with Past-President and lobbyist, Teresa Rosenberger
- September 22: attended ULAC meeting

### **NHLA Archivist**

Great news– I reached out to Ashley Miller the NH State Archivist and asked if she believed herself to be the NHLA Archivist. She was also unsure of her own status in that role but happily agreed to serve in that capacity for NHLA.

So, please welcome Ashley. We have already met once at the State Library for two hours and we have begun to remove multiple copies of old newsletters and financial statements from the early 2000s.

### **Strategic Plan Committee**

Please find attached at the bottom of this report a proposed process and timeline for the 2024-25 strategic plan. We will discuss this under “New Business.”

### **Legislative Activities**

A number of Legislative Services Requests (LSRs) that are related to school and public libraries have been filed in the House. The Senate deadline to file LSRs is at the end of the month. Along with the Advocacy and Legislative Committee, we are working with the lobbyist to create a list of bills that will need to be tracked. Last year, the Executive Board discussed at their February meeting a quick turnaround is often required for NHLA to file a position statement on a particular bill.

For discussion: Does the NHLA EB want to make a formal motion at the December EB meeting that the EB acknowledges that the NHLA President, in consultation with the Advocacy and

Legislative Committee, will be filing statement letters with House and Senate committees on behalf of NHLA?

Are there other measures of transparency the EB would like to see put in place?

Additionally, please find attached a draft Fall Business Meeting agenda. Please note that the times are very preliminary. If you would like to speak briefly about your section during the meeting, please let me know and I will add you to the agenda.

Respectfully submitted,  
Mindy Atwood  
NHLA President



## **NHLA STRATEGIC PLANNING PROCESS TIMELINE for 2024-2025 Strategic Plan**

**August 2023:** Draft timeline for plan and outline of process for Executive Board Subcommittee

**Sept 12, 2023:** Share draft timeline and process with NHLA officers, solicit feedback from last planning process and final product

**Sept 2023:** subcommittee meets to review surveys from last planning process and make any edits and/or additions to the survey

**Oct 10, 2023:** share timeline and survey draft with NHLA EB, solicit feedback from last planning process and final product

**Oct 17, 2023:** Send out all surveys ~ with 11/7 deadline for return

**Nov 30, 2023:** subcommittee meets to discuss data compilation tasks among members, as well as drafting half-page information paragraph about rationale, how info gathered

**Dec 14-19 2023:** Committee finishes collating survey feedback and meets to discuss conversion to written plan

**Jan 4, 2024:** Committee finalizes draft written plan, 2022 - 2023

**Jan 9, 2024:** Share final draft of NHLA 2024-2025 strategic plan with NHLA Officers

**Feb 13, 2024:** Share final draft of NHLA 2023-2024 strategic plan with NHLA executive board, for vote approval

**Feb 2024:** After EB approval, share plan with membership via Wild Apricot, upload into NHLA web site, and share via NHAIS and NHLTA listservs. Also provide links on NHLA website to raw data from each of four surveys.

## NHLA Treasurer's Report

September 2023

Jessica DeLangie, NHLA Treasurer

### Financial Report

Please find attached a copy of

- NHLA's September 2023 Profit & Loss Statement
- NHLA's Balance Sheet as of September 31, 2023
- FY23 Income and Expenses as of September 31, 2023
- DRAFT Financial Statement

We have finished up the Financial Review with Wipfli. Please see attached DRAFT. Wipfli will present at our meeting.

Sheryl and I continue to meet for training and treasurer work.

NHLA's total assets as of September 31, 2023 were \$282,651.26.

Below is a listing of cash held by each account as of September 31, 2023.

NHLA checking	\$4,643.73
NHLA savings – non-interest	\$36,717.84
NHLA savings	\$108,772.39
CLNH	\$17,379.35
READS	\$4,408.33
PARALIB	\$9,485.84
ULAC	\$5,840.08
YALS	\$5,469.03
ITS	\$1,878.13
WINCHELL LOAN (revolving fund)	\$24,998.55
NORRIS (scholarship)	\$2,196.06
MACDONALD FUND (continuing ed/professional development)	\$20,823.20

Vice President & Conference Committee Report for NHLA Executive Board  
10/10/2023

Upcoming Activities/Programs/Events:

**Fall Conference/NHLA Business Meeting** is November 9 at Common Man in Plymouth.

Registration **deadline is October 18.**

Dorothy Stoltz is the keynote speaker and will be presenting on the Six Thinking Hats, a creative way of thinking and solving problems.

[REGISTRATION LINK](#)

2025 Spring Conference: April 17-18, 2025

**ALA State Chapter Advocacy Academy** - Chapter Leaders from each state have been invited to go to Chicago to participate in a day and half workshop on Dec 8-10, 2023. Also attending from NH is Jennifer Toth, Vice-President of the NH School Library Media Association.

Other News:

Met with the Strategic Planning Committee. Currently working on surveys to go out to the general library community and also one for the Executive Board.

Attended the 2<sup>nd</sup> meeting of the ALA Chapter Relations Committee. These meetings will be scheduled regularly now to keep up-to-date on what is happening in terms of censorship, banned books and responses for state chapters and other affiliates to withdraw from ALA. Media Tips were shared by Shawnda Hines, ALA's Communications and Public and Advocacy Offices.

Attended NHLTA meeting on Oct 4. There was some discussion about the LSRs and there meeting in December will be in person and Natch Greyes from NHMA will be reviewing upcoming legislative actions. On Oct. 23 from 10-2, there will be a Trustee Orientation Workshop in Concord.

Respectfully submitted,

Deb Hoadley

## NHLA Past President's Report October 2023

- Mission Statement Task has completed our task and this info will be included along with bylaw changes with the Annual Report information.
  - **Mission:**  
NHLA is a professional association that advances the interests of its membership through advocacy, legislative action, professional development, networking, and resources. NHLA creates opportunities for communication, collaboration, and leadership among library workers in New Hampshire.
  - **Values:**  
The New Hampshire Library Association fosters a culture of collaboration, diversity, equity, and inclusion in its work and among its membership. Sustainability is at the heart of what we do.
- Slate of officers went out for a vote and will close on October 6<sup>th</sup>.
- There were no nominations for the Ann Geisel Award this year.
- Still working with NHSLMA along with NHLA President.
- The past two months have been busy with Legislative items already.
  - Meetings held with State Rep David Paige and NHLA President about potential library legislation both related to school and public libraries. We asked that next time NHLA be included in discussions well before the deadline so we can weigh in on wording and other inaccurate information that may be included in an LSR. Rep. Paige did not put forth any public library LSRS.
  - Meeting with our Lobbyist to discuss strategy as the list of LSRS are compiled.
  - Connected with Christine to plan next steps. Committee met on October 4<sup>th</sup>.
  - Informed the library community of LSRS and to watch for next steps to assist committee as needed going forward.

Respectfully submitted,

*Denise van Zanten*

Past President

# EDI Committee

October 10, 2023

**Section/Committee Name or Logo:** EDI

**Current Board members:** Melissa Mannon (Chair), Anne-Jung Matthews (Secretary), Kaitlin Camidge, Yvette Couser, Katie Hamilton, Amy Lappin,

**Upcoming Activities/Programs/Events:**

EDI is pleased to present James McKim for Executive Board training in EDI on December 12<sup>th</sup>. Mr. McKim will offer a three-hour session in basic EDI principles.

EDI is looking into offering training and EDI assessment through the New Hampshire Equity Collective in 2024.

In April, 2024, EDI is teaming up with New Hampshire College and University Council (NCMUC) Professional Development Subcommittee to offer a workshop on self-care and patron care through an EDI lens.

**Income/Expenses and Balance of Account:** N/A

**Other News:** N/A

Respectfully submitted,

Melissa Mannon

## ITS Section Report

**Tuesday, October 10th, 2023**

The ITS Section hosted virtual meetings in August and September. Topics discussed included AI trends and updates, Digital Equity Grant funding, translation tools, popular “Library of Things” items, charging stations at libraries, and new technology and news at our libraries.

The section continues to support discussion on both the Publicity & Marketing Committee and ITS Section Google Groups.

The next ITS meeting date is scheduled for **Wednesday, October 25 at 10:30 a.m.** The section plans to meet virtually, with a hybrid (virtual and in-person) meeting coming up in November.

Respectfully submitted,

ITS Co-chairs  
Mathew Bose  
Mark Glisson

## NHLA Membership Report 2023

Linda Pilla – Membership Chair

The number of active NHLA members has increased again this year from 534 in 2022 to 580 as of September 30, 2023 – an increase of by nearly 9%. All memberships that have been inactive since 2022 have been archived. Members are also increasingly making use of the option to pay online as the number of checks being processed has decreased this year.

Following a question at the October 2023 meeting the Membership Chair has been reviewing the lifetime memberships. Currently there are 47. It is almost certain that some of these members have passed away and some of the other membership records are incomplete to the point of being useless. The goal is to contact lifetime members by whatever means possible to confirm they are still alive and wish to be considered “active” as a NHLA member.

Looking ahead, the first reminder for the 2024 membership drive will be sent out around the beginning of November. Payments for the 2024 membership year will be accepted starting on December 1, 2023.

Respectfully submitted,

Linda Pilla

## **NHLA Scholarship Committee Report, October 2023**

Current Board members:

- Carlos Pearman, Chair
- Tom Ladd
- Sarah Leonardi
- Jess Ross
- Becky White

### **Membership Updates**

Longtime committee member Marilyn Borgendale decided to step down from the committee. Becky White from the Pease Public Library has stepped in to fill the void and bring committee membership back up to five people. The committee thanks Marilyn for her years of service.

### **Meetings/Programs/Events**

The committee met on Thursday, September 14 to decide the winners for the fall cycle of applications. The committee is awarding the Rosalie Norris Scholarship to two applicants:

- Christina Finemore
- Natalie Moser

Respectfully submitted by Carlos Pearman, Committee Chair



## NHLA Sustainability Committee Report

### October 2023



Current Sustainability Committee members: Judy Russell, Converse/Lyme (Chair); Tess Kimsey/Manchester; Brittany Overton, Moultonborough; Melissa Mannon/Kingston. **New members:** Michelle Baker, Gale/Newton; Mary Cronin, Cook/Tamworth; Nancy Ladd, Warner.

Web Page: [Sustainability Committee | New Hampshire Library Association](#)

#### Upcoming Activities/Programs/Events:

1. Committee Newsletters – contributions welcome!
  - a. October 16 (deadline October 13) – Tess, Artificial Intelligence and Sustainability
  - b. November 20 (deadline November 17) – Resource sharing part 1: co-ops, Brittany
  - c. December 18 (deadline December 15) – Resource sharing part 2: community partners – Melissa
  - d. 2024 dates and topics: determine at November 6 meeting – At October Meeting (Oct. 2)
2. Internal documentation: Judy & Brittany – almost finished!
3. Committee members have been meeting with with Paul Karpowicz, who has the idea of putting together a bi-monthly series of programs about some of the United Nations' Sustainable Development Goals (SDGs) as a way of introducing them to NH residents and start conversations about how to take action to meet these goals (clean water, clean energy, etc.). As stated by Brittany D., “I think there are two opportunities: to use MacDonald funds to help libraries provide information about SDGs while promoting these Zoom talks, and also to help funnel communication to libraries about this series they can participate in.”  
Ongoing.
4. Fall program planning
  - a. Book Discussion – See detailed information below
  - b. Panel Discussion on libraries partnering with communities on transportation and electric vehicles – Melissa Mannon is the point person on this program, which we hope to present virtually later this fall.

Income/Expenses and Balance of Account: We have yet to spend any MacDonald Funds, but expect to in the coming months (as mentioned above).

Suggested Reading, from our colleagues across the pond, where October 2-8 was Green Libraries Week in the UK:

[Green Libraries Week 2023: how libraries are focusing on sustainability and climate change | Arts Council England](#)

[Embracing sustainability this Libraries Week | Brighton & Hove City Council](#)

[Pioneering 'Lend and Mend Hub' launches in Kilbirnie library | North Ayrshire Council](#)

[Get involved in free activities for all ages celebrating sustainability and climate action this Libraries Week! – Warwickshire County Council](#)

[Staffordshire celebrates Green Libraries Week as visitor numbers rise](#)

#### Book Discussion information:

##### SUSTAINABILITY BOOK GROUP FOR LIBRARIANS

Join us online to discuss thought-provoking, recently published books on some aspect of sustainability. The topics will sometimes be related to our profession directly, sometimes indirectly. We hope that through participation and the materials we provide, you will be equipped to facilitate similar discussions with your patrons.

OUR FIRST BOOK: *Cobalt Red: How the Blood of the Congo Powers Our Lives*, by Siddharth Kara (St. Martin's Press, 2023; 284 pages). "A horrifying yet necessary picture of exploitation and poverty in the Congo." -Kirkus, starred review

COPIES: This title is not yet available in paperback, but there are about 35 hardcover copies available on NHAIS/Share-It, so we request that you acquire a copy via Interlibrary Loan if your library does not already own

the book. NHDB owns 2 copies of the downloadable audiobook and we will inquire about adding the eBook as well.

DISCUSSION DATE AND TIME: **Thursday, November 16, 2pm**

REGISTRATION LINK:

<https://us02web.zoom.us/meeting/register/tZUlf--uqTMiHdNwz3sTE5XgHitKqYo505R>

QUESTIONS? Email Judy Russell at [jrussell@lymenhlibrary.org](mailto:jrussell@lymenhlibrary.org)

Submitted by Judith G. (Judy) Russell, Committee Chair  
October 10, 2023

## NHLA Advocacy/Legislative Committee October 2023

- The Committee met on October 4<sup>th</sup> and the co-chairs had a phone discussion on September 15<sup>th</sup>.
  - We discussed the public library related LSRs- 2147, 2274,229,2454,2457,2611. There are others aimed at school libraries and also ones about meetings that we'll watch. For more info: [https://www.gencourt.state.nh.us/lsr\\_search/LSR\\_Results.aspx](https://www.gencourt.state.nh.us/lsr_search/LSR_Results.aspx)
  - I gave an update on what had already transpired related to LSR 2611 (remove library Board of Trustees) and that the Auburn Library Director and the Chair of their Trustees were able to have the sponsor, Representative Edwards, remove the LSR.
  - We discussed cleaning up our portion of the NHLA website to be more useful during the upcoming legislative session.
    - We are going to update the policy section to be reflective of the current legislation- for example Collection and Reconsideration Policies.
    - We want to highlight this section "How to weigh in on a bill once it is in committee", whether you are for or against it:  
<https://www.nhlibrarians.org/Pages/Index/227663/how-to-comment-on-a-bill>
  - Discussed how committee members, officers and exec board members can spread the word about the upcoming session and remind librarians to connect with their State Reps and Senators now to share library news. These relationships are important when the time comes to make asks or share opinions/concerns about legislation.
  - Committee will work on talking points for each LSR once we know the actual wording and intent of the bill/s to share with the library community.
  - Mindy and I had meetings with our Lobbyist to discuss strategy as the list of LSRs are compiled. She knows the backgrounds of most of our politicians which will be very useful when the time comes to approach them.
  - Committee is putting together a chart of the two House Committees that our bills would be assigned to along with the Reps and libraries in their areas.
  - Senate is currently working on their Legislative Requests.

Respectfully submitted,

*Denise van Zanten*

Advocacy/Legislative Co-Chair

**Section/Committee Name or Logo: NHLA Paralibrarian Section**

Current Board members: Heather Rainier, Past President/Interstate Liasson; Cyndi Burnham, President; Julie Spokane, Interim VP; Katie Ondre, Secretary; Pam MacDonald, Interim Treasurer; Amanda Alwyn, Webmaster, Carla Ferreira, Certification Review Committee Chairperson; Hope Garner, Education Committee Chairperson; Krista Bordeleau, Newsletter; Membership Committee(OPEN); Director Liaison, Rubi Simon, General Board Members Anne Meyers, Cheryl Ingerson, Mary Ann Shea, Lee Ann Chase, Edmund Lowe, Chrystal Schimpf.

**Upcoming Activities/Programs/Events: In Planning for the Fall Classes:**

- Book Repair Workshop
- Weeding Workshop
- Canva 1
- Preparing Your Para Certification Application

**Income/Expenses and Balance of Account:**

Total Income FY 2024 to date	\$715.
Total Expenses FY 2024 to date	\$0
Balance as of 8/31/2023	<b>\$9,195.69</b>

**Current Membership: 77**

**Other News:**

We are currently attempting to fill the Secretary Role. The ballot has been sent without this position filled. We have two people who will attend our November meeting to inquire and potentially step forward to fill that role, as Katie Ondre has agreed to run for the VP role.

Hope Garner has been working tirelessly to provide a robust class schedule for the fall. She is in need of support and will be working with a team to create clear

guidelines to split some of the work needed to run the classes. We are hoping Crystal Schimpf will be stepping into that committee role.

We have successfully held classes this fall:

Two Weeding Workshops

Book Repair Workshop

**Certifications:**

We awarded a Paralibrarian 1 Certification to Nik Beauchemin

Katie Ondre's Paralibrarian 1 Certification will be presented for approval at the next Section Board Meeting on November 17.

Respectfully Submitted: Julie Spokane, Interim VP October 5, 2023

# READS

REFERENCE AND ADULT SERVICES SECTION

## READS President Report October 2023

**Current Board members:** Sue Harmon, President; Brianna Hammah, Vice President; Natalie Moser, Past President; Matthew Gunby, Secretary; Tanya Griffith, Treasurer; Liz Ryan, Membership Chair; Eileen Gilbert, Programming Chair; Jane Martina, Public Relations; Martha Simmons, Reads-to-Go Chair; Alexa Moore, Website Coordinator.

### **Upcoming Activities/Programs/Events:**

- Thanks to everyone who submitted nominations for the Award of Excellence! The winner will be announced at the READS fall conference on October 13. There's still time to [register!](#) The conference topic is Navigating the Storm: Empowering Librarians to Address Political and Social Challenges. Speakers include E Michele Holt-Shannon and Lu Butterfield-Ferrell from UNH School of Public Policy; Diane Hathaway from the Goffstown Public Library and James McKim from Organization Ignition; and Melissa Mannon, from the Kingston Community Library.
- Congratulations to Gail Zachariah on her retirement! She has stepped down as chair of READS-to-go and Martha Simmons has taken over. In June, the RTG committee added genres to each kit in KitKeeper.
- The READS board is still searching for a Public Relations chair to take over next year. Duties include compiling the bi-monthly Newsletter, posting updates to the NHLA facebook group, and promoting READS at conferences.
- READS has started an ad-hoc committee to develop resources for Adult Programming Librarians. The first resource we hope to provide is a Best Practices manual with topics that include Developing Programs, Working with Performers, Marketing, Links to other library's program calendars, and working with community partners. Jane Martina will chair this committee and the first meeting is TBD.
- READS currently has 156 active members.
- Next READS Board Meeting – November 17 at 10:00 am, virtual

### **Income/Expenses and Balance of Account:**

Interest: \$0.06

Membership: \$10.00

Fall Program: \$50.00

Expenses: -\$0.00

Balance 09/08/2023 \$3528.30

Respectfully submitted,  
Susan Harmon READS President

## Technical Services Committee Report

10/06/23

Current Board members:

- Angela Brown, Chair
- Martha Simmons, Website Coordinator

Upcoming Activities/Programs/Events:

- Next Meeting Oct 24, 2023 at 2PM

Income/Expenses and Balance of Account: N/A

Other News:

- Committee had a meeting on August 29th and discussed a variety of topics including de-deweying collections, LOT, book repair, purchase request best practices, and more.
  
- Martha Simmons has been appointed Website Coordinator and training was requested.

Respectfully Submitted,  
Angela Brown  
TS Committee Chair



## **ULAC**

Report for NHLA Executive Board

10/10/23

### **Current Board members:**

Eric Stern, Chair

### **Upcoming Activities/Programs/Events:**

ULAC is scheduled to meet on Friday, October 27<sup>th</sup>, 10am at the Lebanon Public Library. This will be the group's first trip to the Lebanon Public Library since I've been chair. (We had traveled to the Kilton Library (also in Lebanon) last October.) We will then be meeting either on Friday, December 8<sup>th</sup> or Friday, December 15<sup>th</sup>, location TBD.

### **Income/Expenses and Balance of Account:**

At the September ULAC meeting, the current balance was reported to be \$5,840.03.

### **Other News:**

ULAC met in-person at the Dover Public Library on Friday, August 25<sup>th</sup> and then met again (for what is becoming an annual tradition) aboard the Winnepesaukee Spirit in Laconia on Friday, September 22<sup>nd</sup>. In Dover on 8/25, ULAC continued its discussion regarding court-ordered supervised visitations at public libraries, patron hygiene issues, HB 321 and its impact on nonpublic meeting minutes, and had a group discussion about the role of the public librarian as an "advocate." On 9/22, aboard the yacht Winnepesaukee Spirit, ULAC had a quick chat about recent developments pertaining to supervised visitations, and received an update from the State Library. The group then enjoyed a gorgeous day on the lake!

ULAC Chair Eric Stern has continued working on the court-ordered supervised visitation issue. Derry's Reference Department has drafted a memorandum outlining the history of the closures of the visitation centers in NH, and this memo has been shared with the State Library, as well as some NH State Senators. The hope is that the legislature may take action on this issue, provide funding for multiple visitation centers across the state. This would provide a much better option for children and families, and relieve the burden that is currently falling on public libraries.

Respectfully submitted,

Eric Stern, ULAC Chair

**Wild Apricot Database Report (10/10/23)**

Database Admin: Lisa Jose

Upcoming Activities/Programs/Events: N/A

Income/Expenses and Balance of Account: N/A

Other News:

- Assisted multiple members in adding NELA joint memberships in Membership Chair's absence
- Adjusted WA email settings for various upcoming events to redirect admin copies to organizers
- Assisted Past President with WA email troubleshooting
- Added & adjusted WA Administrator settings as requested by respective committee & section chairs
- Continued as liaison between Treasurer, Membership Chair, and Bookkeeper

Respectfully Submitted,

Lisa Jose

Wild Apricot Database Administrator