

BENZIE SHORES DISTRICT LIBRARY BOARD
MINUTES OF AUGUST 9, 2023, REGULAR MEETING

The meeting was called to order at 9:02 AM by Jennie Schmitt at the BSDL.

Present: Trustees, Ginny Freeman, Jon Hawley, Jennie Schmitt, and Jim Larsen; Stacy Pasche, Library Director.

Absent: Trustees, Brian Johnson, Laura Reznich, and Claudia Bailey.

Approval of Agenda: Motion by Ginny Freeman/Jim Larsen to approve the agenda as presented. Motion carried, unanimous.

Public Input: None

Approval of Minutes: Motion by Jim Larsen/Jon Hawley to approve the minutes of the July 12, 2023, regular board meeting as written. Motion carried, unanimous.

Treasurer's Report: Motion by Ginny Freeman/Jim Larsen to approve the July treasurer's report as presented. Motion carried, unanimous.

Approval of Monthly Bills: Motion by Jon Hawley/Jim Larsen to authorize the July disbursements as listed and attached to the minutes. Motion carried, unanimous.

Library Director's Report: Stacy reported on July. See attached report.

Committee Reports: None

Old Business: None

New Business:

1. Online Banking Permissions - Jennie Schmitt reported that she is the administrator of our online banking account at State Savings Bank. This means that she is in charge of the list of people with access to the account. Currently Jennie Schmitt, Laura Reznich, and Stacy Pasche have read-only access which also allows them to print out statements. Karen Dennis (library bookkeeper) processes payroll using the online account. Stacy will contact the bank for documentation that defines what permissions are assigned to whom.

2. Board Member Nomination - As stated in Stacy Pasche's director's report, Lake Township has appointed Claudia Bailey as their representative on our BSDL board with her term ending in 2025. She is completing the term of Pam Radabaugh who resigned due to moving out of the township. We will welcome Claudia at our September meeting.

The meeting was adjourned at 9:23 AM.

Respectfully submitted,
Ginny Freeman, Secretary