

BENZIE SHORES DISTRICT LIBRARY BOARD
MINUTES OF MARCH 8, 2023, REGULAR MEETING

The meeting was called to order at 9:00 AM by Jennie Schmitt at the BSDL.

Present: Trustees, Ginny Freeman, Jon Hawley, Brian Johnson, Jennie Schmitt, Laura Reznich, Pam Radabaugh, and Jim Larsen; Stacy Pasche, Library Director; Mollie Harrison, President, Friends of the Library; Guests, Steve Wade and Mercedes Michalowski from the Grand Traverse Regional Community Foundation. Steve Wade, Mercedes Michalowski and Mollie Harrison left the meeting at 9:40 AM.

Approval of Agenda: **Motion** by Pam Radabaugh/Jon Hawley to approve the agenda as amended moving discussion of the FOL & Holtrey endowments to follow Public Input. Motion carried, unanimous.

Public Input: None

New Business

1. Discussion on the Status of the Friends of the BSDL & Holtrey endowments with Steve Wade and Mercedes Michalowski from the GTRCF - Steve Wade outlined the two models followed by endowments at the Community Foundation. Only two other organizations use the model that the Holtrey endowment and the Friends of the BSDL endowment have followed since they were established. After discussion the board agreed to continue with the current model, as it allows us access to larger chunks of money when we need them.
2. Discussion of Strategic Plan follow-up meeting - We agreed to have a strategic planning session in September (after the rush of the summer season). Laura will contact the person she thinks would be a good leader and have him get in touch with Stacy.

Approval of Minutes: **Motion** by Jon Hawley/Jim Larsen to approve the minutes of the February 8, 2023, regular board meeting minutes as written. Motion carried, unanimous.

Treasurer's Report: **Motion** by Ginny Freeman/Brian Johnson to approve the February treasurer's report as presented. Motion carried, unanimous.

Approval of Monthly Bills: **Motion** by Laura Reznich/Pam Radabaugh to authorize the February disbursements as listed and attached to the minutes. Motion carried, unanimous. Stacy will look into having the American Express bill auto paid from our BSDL checking account.

Library Director's Report: Stacy reported on February. See attached report. In light of Stacy's concerns regarding the public's use of the library solely as a bathroom the weekend of July 4th when the carnival will be in the park, **we decided to close the library on Saturday, July 1st.** We will be open on Monday, July 3rd, and closed again on Tuesday, July 4th (our normal practice). We discussed the idea of installing a **track system on the walls of the program room** to allow for display of art. Jon brought up questions regarding who is going to choose the art, how long each display would be up, etc. and the consideration of who would take care of the related tasks (hanging, publicity, etc.). It is clear that policies need to be established and perhaps an art committee formed. There is great potential but also a lot to deliberate before installing a track system. Carolyn Thayer's preliminary ideas for our **new landscaping and children's garden** were on display, but there was no time to go over them during the meeting. The landscaping committee will be meeting with her again soon.

Committee Reports: None

Old Business: None

New Business:

3. Set Date for Budget Hearing - **May 10, 2023, 9AM, regular board meeting; May 17, 2023, 9AM Public Hearing on the Budget followed by a special meeting to approve the budget for 2023-2024.**
4. Discussion regarding weekly bill pay - Payroll will continue to be paid every two weeks, but all other bills will be paid weekly to insure more timely payment.
5. Discussion of Stacy's Peer Library Review regarding operating hours, staffing, wages, and programming - Stacy's summary - "Patron behaviors are still in transition since COVID. The library is functioning quite well with the current operating hours and staff. It may be in our best interest to continue as is until we have a Strategic Plan in place."

The meeting was adjourned at 11:00 AM.

Respectfully submitted,
Ginny Freeman, Secretary