

BENZIE SHORES DISTRICT LIBRARY BOARD  
MINUTES OF APRIL 12, 2023, REGULAR MEETING

The meeting was called to order at 9:03 AM by Jon Hawley at the BSDL.

**Present:** Trustees, Ginny Freeman, Jon Hawley, Brian Johnson (left at 9:45), Jennie Schmitt (arrived at 9:15), and Jim Larsen; Stacy Pasche, Library Director; Tony Radenovich (9:00-9:30), regional representative from MERS (Municipal Employees' Retirement System of Michigan); Dr. David McGreaham from the Northern Michigan Opioid Response Consortium (last part of meeting).

**Absent:** Trustees, Pam Radabaugh and Laura Reznich

**Approval of Agenda:** **Motion** by Jim Larsen/Brian Johnson to approve the agenda as presented. Motion carried, unanimous.

**Public Input:** None

**Approval of Minutes:** **Motion** by Jim Larsen/Brian Johnson to approve the minutes of the March 8, 2023, regular board meeting minutes as written. Motion carried, unanimous.

**Review of MERS accounts** with Tony Radenovich - He presented a summary of the plans we have for our one retiree and for our two current full-time employees, how they are funded, how money can be withdrawn, etc. The plan for our one retiree is 97% funded. Our monthly contribution to retirement funds is 10% of current employees' salaries.

**Treasurer's Report:** **Motion** by Ginny Freeman/Jon Hawley to approve the March treasurer's report as presented. Motion carried, unanimous.

**Approval of Monthly Bills:** **Motion** by Ginny Freeman/Jim Larsen to authorize the March disbursements as listed and attached to the minutes. Motion carried, unanimous.

**Library Director's Report:** Stacy reported on March. See attached report.

Presentation by Dr. David McGreaham from the **Northern Michigan Opioid Response Consortium** with an opportunity to ask questions. Dr. McGreaham is working on getting opioid antagonists into public places so that individuals who are experiencing suspected opioid-related overdose can be treated in a more timely fashion. We are adding Administration of Opioid Antagonist by Staff to our policies and Stacy is arranging to have staff training in May.

**Committee Reports:**

**Policies Committee** - Three policies were presented for approval. **Motion** by Jon Hawley/Jim Larsen to approve the presented changes to the Animals Policy, the Circulation Policy, and the Emergency Management Policy. Motion carried, unanimous. See Policies for these changes/additions.

**Old Business:** None

**New Business:**

1. **Operating Hours** - **Motion** by Jim Larsen/Jon Hawley to adjust the library operating hours beginning in May to Monday 10-7, Tuesday-Thursday 10-6, Friday 10-5, and Saturday 1-2. Motion carried, unanimous. This is adding the 6-7 hour on Monday which is the busiest day.

2. **Garden Updates & Proposal** - Stacy, Jim and Ginny updated the board on the garden plans and their meeting with Carolyn Thayer and Jim Grabowski who is going to give us an estimate on construction/installation this spring. Carolyn would like to follow through by overseeing the installation of the garden, so she submitted a contract proposal. **Motion** by Jon Hawley/Jim Larsen to approve Carolyn Thayer's proposal for Installation Observation (Designs in Bloom). Motion carried, unanimous.

The meeting was adjourned at 10:45 AM.

Respectfully submitted,

Ginny Freeman, Secretary