

BENZIE SHORES DISTRICT LIBRARY BOARD
MINUTES OF JUNE 20, 2022, REGULAR MEETING

The meeting was called to order at 9:32AM by Jon Armstrong at the BSDL.

Present: Trustees, Ginny Freeman, Jim Larsen, Jon Armstrong, Jon Hawley, and Brian Johnson; Jim Larsen arrived at 10:13 AM; Stacy Pasche, Library Director

Absent: Trustee, Jennie Schmitt.

Approval of Agenda: **Motion** by Jon Hawley/Brian Johnson to approve the agenda as presented. Motion carried, unanimous.

Public Input: None

Approval of Minutes: Correction - correct the date in the heading for the regular meeting minutes to read "May 16, 2022." **Motion** by Brian Johnson/Jon Armstrong to approve with correction the two sets of minutes, May 16, 2022, Public Hearing on the Budget for the Fiscal Year 2022-2023, and May 16, 2022, regular board meeting. Motion carried, unanimous.

Treasurer's Report: **Motion** by Brian Johnson/Jon Hawley to approve the treasurer's report as presented. Motion carried, unanimous.

Approval of Monthly Bills: **Motion** by Pam Radabaugh/Ginny Freeman to authorize the May disbursements as listed and attached to the minutes. Motion carried, unanimous.

Library Director's Report: Stacy reported on May. See attached report. Brief discussion of creating a plaque recognizing donors; discussion to be continued at a future meeting.

Committee Reports: None

Old Business:

1. Foster Swift Updates regarding 45th Parallel - Discussion of the Foster Swift review (attached) and whether to take legal action against 45th Parallel. We wondered if Brad would be collectible, would we just get a trickle of payments over a long period of time? If we do not take legal action, could we make a complaint with the licensing board? The \$32,000 figure is what Brad had not paid sub-contractors, however, we incurred additional expenses due to his delays and lack of communication. There is a general feeling of wanting to be done with this, but also wanting Brad to somehow not get away with it and to receive some kind of "penalty."

Brian Johnson will do some research to discover what assets Brad Warren has. For now we will leave it there unless Brian discovers something.

2. Landscaping - The landscaping will be completed in the fall or spring. For now we will have dirt and bark covering the ground. We have no timeline yet for installation of the musical instruments, as we want to see the landscaping design first.

3. Direct Deposit Updates - We will wait for an answer/proposal from Plumstead PC before deciding how to proceed.

New Business:

1. Reconcile the 2021-2022 budget - **Motion** by Pam Radabaugh/Brian Johnson to approve the budget amendments as presented. See attached budget. Motion carried, unanimous.

From 10:07-10:22 AM we met in a closed session to discuss personnel matters. At 10:22AM we went back into regular session.

The Library staff joined us to present a garden sculpture in honor of Jon Armstrong and his many years of service to the library. It is Otter from the Wind in the Willows, and he will be set in the gardens outside the director's office where he can answer questions and keep everyone calm.

2. **Motion** by Brian Johnson/Jon Hawley to pay Stacy Pasche a one-time bonus of \$5,000 to be reflected in the amended budget as additional salary in recognition of her efforts with respect to the construction project. Motion carried, unanimous.

3. **Motion** by Pam Radabaugh/Ginny Freeman to increase the salary budget category to \$103,000. Motion carried.

The meeting was adjourned at 10:32 AM.

Respectfully submitted,
Ginny Freeman