

BENZIE SHORES DISTRICT LIBRARY BOARD  
MINUTES OF OCTOBER 19, 2022, REGULAR MEETING

The meeting was called to order at 9:35AM by Jennie Schmitt at the BSDL.

Present: Trustees, Ginny Freeman, Jon Hawley, Jennie Schmitt, Laura Reznich, and Pam Radabaugh;  
Stacy Pasche, Library Director.

Absent: Trustees, Brian Johnson and Jim Larsen.

Approval of Agenda: **Motion** by Laura Reznich/Jon Hawley to approve the agenda as written. Motion carried, unanimous.

Public Input: None

Approval of Minutes: **Motion** by Laura Reznich/Pam Radabaugh to approve the minutes of the September 21, 2022, regular board meeting. Motion carried, unanimous.

Treasurer's Report: **Motion** by Laura Reznich/Jon Hawley to approve the treasurer's report as presented. Motion carried, unanimous. Direct deposit is working well.

Approval of Monthly Bills: **Motion** by Jon Hawley/Laura Reznich to authorize the September disbursements as listed and attached to the minutes. Motion carried, unanimous.

Library Director's Report: Stacy reported on September. See attached report. There was some discussion of the recent audit. Next year we will switch to a different firm for at least one year. In answer to Jon Hawley's question regarding insurance, Stacy confirmed that our coverage is up-to-date, adequate for our new larger building.

Committee Reports: None

**Old Business:**

1. Discussion of the Strategic Planning Session - We all agreed that there was not a good focus to the session. The suggestion was made that we have a committee of staff and board members to plan how to approach next fall's session. By then we will have more than a year of experience in using our new space.

**New Business:**

1. Committee Assignments -

- a) Building grounds/landscaping & maintenance, Jim Larsen and Ginny Freeman
- b) Finance, Pam Radabaugh and Laura Reznich
- c) Personnel, Jennie Schmitt and Brian Johnson (if he agrees)
- d) Operating Policies, Jon Hawley and Ginny Freeman.

The Building Expansion committee is being retired as its purpose has been fulfilled.

2. Discussion of Board Meeting Times - We are changing back to meeting the second Wednesday of each month at 9:30 AM. The next two meetings will be November 9th and December 14th. Stacy will find out if we must meet monthly, what flexibility we have.

3. Laura Reznich will go to State Savings Bank to get her signature on our account there.

The meeting was adjourned at 10:25 AM.

Respectfully submitted,  
Ginny Freeman, Secretary