

The Baker Free Library connects people and information to expand our horizons and strengthen our community. In support of this mission, the Baker Free Library has established an exhibition space to provide access to cultural and artistic expression within the community. The Art Gallery is governed by the following provisions.

Selection Criteria: The Library Director will decide if a proposed exhibit is of the appropriate quality and scale to be displayed at Baker Free Library. Exhibits, or portions thereof, that are deemed to contain obscene matter as defined under New Hampshire State law will not be approved. Regarding the approval of art exhibits, Baker Free Library will be guided by the American Library Association Bill of Rights. In presenting an exhibit, Baker Free Library does not endorse the opinions, viewpoints, or expressions of the artist(s).

Local Preference: In an effort to support local artists, Baker Free Library will extend a preference to Bow residents or employees, organizations serving the Bow Community, and, on a case-by-case basis, former residents of Bow. In support of our neighboring communities, Baker Free Library will extend a subsequent preference to exhibitors who live in towns geographically contiguous to Bow.

Group Shows: Group shows will be included from time to time for special categories, which include Bow students, senior citizens, and artists whose work has not been accepted for an individual show. For a group to be accepted, each member's work must be included in the single packet for submission to the Library Director. Designated months for group exhibits will be scheduled out prior to accepting individual exhibitor reservations.

Non-Local and Traveling Exhibits: In order to provide our community with excellence in cultural and artistic experiences, Baker Free Library will, at times, support non-local and traveling art exhibits.

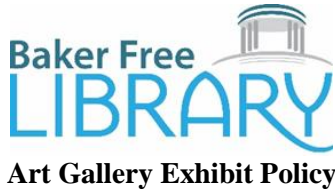
Installation and Duration: The artist will coordinate the installation and removal of the exhibit with Amelia Holdsworth, Library Assistant – Marketing, by providing the name and contact information of the person(s) who will physically install and uninstall the material. Baker Free Library staff are not involved in the physical installation or removal of an exhibit. The Library Assistant will provide the necessary information to the exhibitor regarding how the material can be installed. The artist is responsible for any damage incurred to the Baker Free Library exhibit space resulting from installation and/or removal. The typical duration for exhibits will be four weeks; however, this can be adjusted at the discretion of Baker Free Library. In consultation with the Library Assistant, the exhibitor is responsible for installing and uninstalling the exhibit on schedule.

Receptions and Openings: The Library Assistant, in consultation with the Library Director, will arrange with the exhibitor any reception, refreshments, and/or marketing related to an approved and scheduled exhibit. The artist is responsible for all material costs, set up, and clean up associated with an opening reception.

Sale of Art: Baker Free Library does not engage in the sale or referral for sale of exhibition material. The exhibitor may arrange for indirect sales by displaying contact information, in the space designated by the Library Assistant, with a price list keyed to numbers affixed to the exhibit items for sale. Baker Free Library takes no commission for items sold. Prices may not be attached directly to or shown on the exhibit items.

Responsibility for Loss or Damage: Baker Free Library is not responsible for loss or damage caused by or incurred by exhibited work. The Library must receive a signed *Release and Indemnification Agreement for Art Exhibits* prior to installation. Exhibiting artists assume full responsibility for loss or damage to their work and any damages to the Library or any persons on the Library premises caused by the artist's work.

Approved by Board of Trustees on April 15, 2021



Release and Indemnification Agreement for Art Exhibits

Name: _____

Date of Exhibit: _____

Baker Free Library abides by the American Library Association’s Bill of Rights, namely, that libraries “*should make [exhibit spaces] available on an equitable basis, regardless of the beliefs or affiliation of individuals or groups requesting their use.*” To encourage the use of Baker Free Library collections and facilities, the Library seeks to give artists, civic groups, and schools the opportunity to share their work and to enrich Bow’s cultural life.

Artist’s Name _____ Date filling out form _____

Email _____ Phone _____

Website _____

NUMBER AND DESCRIPTION OF ITEMS TO BE EXHIBITED:

Exhibitor shall comply with the Baker Free Library Art Gallery Exhibit Policy attached herein.

In consideration of being allowed to display exhibits at Baker Free Library, the Exhibitor, on behalf of him/herself, his/her agents, predecessors, successors, insurers, heirs, and assigns, hereby release, forever discharges and agrees to hold harmless, the Town of Bow and the Baker Free Library, and their employees, trustees, volunteers, and administrators from any liability, from any and all manner of losses, damages, costs, claims, expenses, compensation and demands whatsoever arising out of or in connection with this Agreement or Exhibitor’s display of exhibits at the Baker Free Library.

An artist who cancels an exhibition agreement may be barred from entering into future exhibition agreements.

This agreement shall be interpreted in accordance with the laws of the State of New Hampshire.

I, _____, agree to the above stipulations and have read the attached Art Gallery Exhibit Policy.
(Print Name)

(Signature)

Further questions about this Agreement should be directed to Martin Walters, Library Director, at (603) 224-7113 or martin@bakerfreelib.org