



New Hampshire
Library Trustees Association

2024 Spring Conference
& Annual Meeting
June 5, 2024

Trustee Essentials:
*Today's Issues,
Tomorrow's Challenges*

PREMIER SPONSOR

DrummondWoodsum

ATTORNEYS AT LAW

Program at a Glance

8:00–9:00 **Registration & Breakfast**

Sponsored by Tappé Architects

8:45–9:00 **Welcome & Annual Meeting**

9:00–10:00
GRANITE BALLROOM

Keynote Address: New Landscapes: How Libraries Will Find Their Way in The Age of AI (Artificial Intelligence)

Sponsored by SMP Architecture

10:15–11:30 **Breakout Sessions**

PIERCE

1. RSAs & Hot Legal Topics
Sponsored by Bonnett, Page & Stone

CONCORD

2. Trustee Basics

WEBSTER

3. Communicating Library Value in a Digital Era
Sponsored by Dore + Whittier

CAPITAL

4. Requests For Reconsideration Basics

MERRIMACK

5. Managing Your Library Trust Funds in Today's Economic Market
Sponsored by Bar Harbor Wealth Management

11:30–12:30 **Plated Lunch** *Sponsored by Milestone Construction, LLC*

12:30–1:45 **Breakout Sessions**

MERRIMACK

6. Intellectual Freedom
Sponsored by Dennis Mires, P.A., The Architects

CAPITAL

7. Trustee Basics

CONCORD

8. Fundraising for Library Expansion/ Construction
Sponsored by Tucker Library Interiors

WEBSTER

9. Getting Your Legal Ducks in A Row: Best Practices for Trustees' Management of Your Library

PIERCE

10. Preparing for Challenging Conversations
Sponsored by WV Engineering Associates

2:00–3:15 **Breakout Sessions**

CONCORD

11. Legislative Tracking & Policy Advocacy

MERRIMACK

12. Technology for Today's Libraries: What Trustees Need to Know
Sponsored by Community Matters

CAPITAL

13. The Right Stuff: Defining the Role of Your Library Director and Ensuring a Successful Search

WEBSTER

14. The 22nd Century Library: Embracing Heritage While Planning for The Next Hundred Years
Sponsored by Placework

PIERCE

15. Meeting Minutes Madness, Non-Public Sessions and Other Thorny Right-To-Know Issues

Annual Meeting June 5, 2024

AGENDA

1. Call to Order
2. Business Meeting
 - Acceptance of 2023 Annual Meeting Minutes
 - Election of Slate of Directors
 - Acceptance of 2024-25 Budget
 - Acceptance of the Bylaws change
3. President's Report
4. Adjournment

NHLTA ANNUAL MEETING MINUTES May 9, 2023

NHLTA President Marcia McLaughlin called the meeting to order at 9:00 am.

1. The Annual meeting minutes of 2022 were approved as printed. Motion to accept (Kathryn Parenti/Rosemary D'Arcy); passed.
2. The slate of nominees for the NHLTA Board of Directors for 2023-2024 was presented: Mark Branoff/Windham, Conrad Moses/East Kingston. Motion to accept (Katrinka Pellecchia/Rosemary D'Arcy); passed.
3. The NHLTA annual budget was presented. Motion to accept the 2023-2024 budget (Kathryn Parenti/Deb Caplan); passed.
4. Amendment to NHLTA Bylaws: Article VIII: Parliamentary Authority. Section 1: The Standard Code of Parliamentary Procedure by Alice Sturgis shall serve as the reference guide as to parliamentary procedure in the conduct of meetings.
Amend Section 1: Roberts Rule of Order shall... (Deb Caplan/Rosemary D'Arcy); passed.
5. Motion to adjourn (Katrinka Pellecchia/Deb Caplan); passed.

Respectfully submitted. Kathryn Parenti

SLATE OF DIRECTORS Proposed for 2024-2025

Rosemary D'Arcy, *Bristol*
Cathy Harvey, *Spofford*
Tammy Hooker, *Hooksett*
Connie Kirwin, *Antrim*
Renee Mallett, *Windham*
Marcia McLaughlin, *Greenland*
Jeanne Palleiko, *Newbury*
Kathryn Parenti, *Milford*

DUES INCREASE

Per Article VII: Dues, Section 2: To increase NHLTA memberships to \$35 effective July 1, 2025.

FY2024-25 NHLTA BUDGET PROPOSAL

RECEIPTS		BUDGET AMOUNT
1010	Dues	\$ 31,500
1020	NHLTA Conference	\$ 25,325
1040	Donations	\$ 275
1050	Interest	\$ 2,000
1090	Grants	\$ 4,000
TOTAL PROJECTED		\$ 63,100
EXPENSES		
2010	Postage	\$ 628
2020	Telephone	\$ 30
2040	Association Dues	\$ 435
2050	Insurance	\$ 1,900
2060	Awards/Donations	\$ 700
2070	Office	\$ 2,250
2080	Legal/Accounting	\$ 1,200
2090	Board Retreat	\$ 1,500
2100	Board Meetings	\$ 350
2110	Administrative	\$ 8,635
2120	NHLTA Conference	\$ 29,000
2130	Workshops	\$ 400
2140	Newsletter	\$ 7,660
2150	Orientations	\$ 575
2170	Travel	\$ 157
2180	Technology/Website	\$ 3,655
2190	Scholarship Awards	\$ 4,000
5000	Publicity	\$ 25
TOTAL PROJECTED		\$ 63,100

AMENDMENTS TO BYLAWS

ARTICLE III: Officers and Duties

Section 1: The Officers shall be President, Vice President, Secretary, and Treasurer, and the line of authority shall be in that order.

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Section 6: The President shall be a second signature on all accounts.

Section 6: The President and Assistant Treasurer shall be second signature on all accounts.

Add new Section 7

Section 7: The Assistant Treasurer shall maintain a familiarity with the duties and responsibilities of the Treasurer. In the event of the absence or withdrawal of the Treasurer, the Assistant Treasurer will assume the duties and obligations of the Treasurer. The Assistant Treasurer shall be bonded. The Assistant Treasurer shall perform such duties as assigned by the Treasurer and serve on the Finance Committee.

Renumber Previous Section 7 to Section 8

Section 7: A Past President, recommended by the Governance Committee and approved by the Board, shall serve as a voting member of the Board and the Executive Committee until he or she is replaced by a new Past President.

Section 8: A Past President, recommended by the Governance Committee and approved by the Board, shall serve as a voting member of the Board and the Executive Committee until he or she is replaced by a new Past President.

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Community Matters

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www.communitymatters.com

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Drummond Woodsum

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MHEC (Mass Higher Ed Consort)

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Amherst, Massachusetts 01002
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Milestone Construction, LLC

PO Box 2279; 1 Horseshoe Pond Lane
Concord NH 03302-2279
603.226.3877
www.milestoneengcon.com

Dennis Mires, P.A., The Architects

697 Union Street,
Manchester NH 03104
603.625.4548 • thearchitects.net

NH Public Deposit Investment Pool

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Tappé Architects

Six Edgerly Place, Boston, MA 02116
617.451.2000
www.tappe.com

Tucker Library Interiors

25 Harvey Road, unit 3
Bedford NH 03110
603.666.7030
www.tuckerlibraryinteriors.com

WV Engineering Associates

11 King Ct, 3rd floor,
Keene, NH 03431
603.352.7007
www.wvengineering.com

NHLTA Board of Directors

Marcia McLaughlin

President, Greenland

Anne Chant

Vice President, Tamworth

Kathryn Parenti

Secretary, Milford

Mark Branoff

Treasurer, Windham

Conrad Moses

Past President, East Kingston

Deb Caplan

Peterborough

Rosemary D'Arcy

Bristol

Cathy Harvey

Spofford

Tammy Hooker

Hooksett

Connie Kirwin


Antrim

Renee Mallett

Windham

Jeanne Palleiko

Newbury



Drummond Woodsum
is honored to support
**The New Hampshire
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