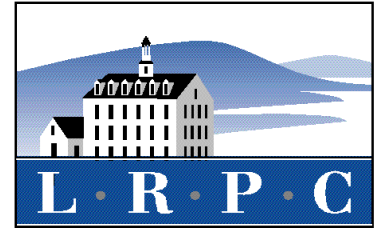


**HHW Coordinator's Meeting Notes**  
**May 29, 2024 - 6:00 PM**  
Humiston Building 14 High Street, Meredith  
Downstairs Meeting Room



**Introductions**

Bristol	Cullen, Chuck
Franklin	Amero, Michael
Franklin	Kelly, Kirk
Laconia	Bullerwell, Kelly
Laconia	Smith, Tyler
Meredith	Tarling, Mike
Moultonborough	Kenney, Ashley
Sandwich	Humphrey, Jim
LRHHPF	*Silk, Sarah
Tradebe	*Glen Wilkinson
Tradebe	*Kyle Dussault
LRPC	Jeffers, David

\*Joined via Zoom

**Organizational Items**

- Collection locations, dates, and times
  - June 22 (Franklin) 8:30 AM – 12:00 PM
  - July 27 (Gilford, Meredith) 8:30 AM – 12:00 PM
  - Aug. 3 (Bristol, Moultonborough) 8:30 AM – 12:00 PM
  - Sept. 26 (Thursday) Tuftonboro Transfer Station 2:00 – 6:00 PM
  - Sept. 28 (Laconia) 8:30 AM – 12:00 PM
- Invoices
  - 15 received, Thank you. Still awaiting payment from six communities:
    - Franklin, Laconia July 1 fiscal year
    - Hebron, Holderness, Meredith, Sanbornton
- Survey & Tally sheet
  - The draft survey was reviewed and approved. Very similar to the 2023 survey. Survey and Tally Sheet will be sent to Site Coordinators.

**Publicity, Outreach, and Information**

- Brochures, Flyer, FAQ, Latex Paint, LRHHPF
  - All brochures and flyers are now on the LRPC HHW page. They are ready for HHW coordinators to print and distribute locally.
- LRPC HHW webpage
  - LRPC has a new website <https://www.lakesrpc.nh.gov>.
  - The HHW page is <https://www.lakesrpc.nh.gov/Pages/Index/228929/household-hazardous-waste>. You can also use this QR code.
  - Please post these on your town webpages.



- Press releases/e-blasts/social media
  - Our first press release has been sent out and posted to the website. Feel free to copy or adapt for local newsletters or announcements.
  - We will be relaunching our Facebook and Instagram pages.
- Shirts
  - New bright yellow shirts have been ordered
- Banners & Signage
  - New 4' x 6' banners have been ordered – one for each community.

#### **HHW Site Visits and Vendor Discussion**

- Glen & Kyle from Tradebe gave an overview of their industry and what is happening at the regional and national scale.
  - While Tradebe has pre-purchased a good deal of disposal capacity, incineration capacity continues to be tight nation-wide.
  - Rules seem to be getting tighter on both drop-off sites and the transport of certain quantities of hazardous waste for SQGs (Small Quantity Generators).

#### **Local Coordinator Roles and Responsibilities – Outreach**

- Printing and distribution of brochures & flyers
- Communication with local community
  - LRPC is moving forward with regional promotion of the HH.
  - We leave local promotion up to you. If you are not certain about what could work on your community, get assistance from others – Town Administrator, Fire Dept., Transfer Station, Conservation Commission, watershed association, neighborhood association.
- Local Issues and Concerns
- Support/Outreach visits from LRPC
  - Matt and Sam will be visiting several communities (Transfer Stations, Old Home Days, etc.) to educate and promote the HHW collections – what they are, why they are important to the region, and how to participate.
  - If you would like them to visit your community, contact Matt Rose 603.279.5336 or [mrose@lakesrpc.nh.gov](mailto:mrose@lakesrpc.nh.gov).

#### **Other**

- Training and other opportunities