

# Transportation Project Proposal Form

## Contact Information

Full Name \_\_\_\_\_ Municipality \_\_\_\_\_  
Email \_\_\_\_\_ Affiliation \_\_\_\_\_  
Phone Number \_\_\_\_\_ Title/Position \_\_\_\_\_

## Transportation Project Information

Name/Title of Project \_\_\_\_\_

Please select the project type(s):

- |   |   |
|---|---|
| <input type="checkbox"/> <b>Highway Improvements</b> (operational improvements, access management, intelligent transportation systems, widening, technology operation improvements) | <input type="checkbox"/> <b>Planning Studies</b> (road diets, corridor studies, network studies, pedestrian/cyclist safety studies)   |
| <input type="checkbox"/> <b>Asset Management</b> (bridge rehabilitation, bridge replacement, pavement repair/replacement)   | <input type="checkbox"/> <b>Infrastructure-related Travel Demand Management</b> (park & ride lots, transit or HOV lanes, priority signalization, bus shelters, intermodal transportation centers) |
| <input type="checkbox"/> <b>Bicycle and Pedestrian Improvements</b> (sidewalks, bike trails, multi-use paths, traffic calming improvements)   |   |

Where is this project located? *(road names, nearby facilities/landmarks)*

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What is the scale of this project? *(please provide approximate measurements in feet; you can use Google Maps measuring tool to estimate distances)*

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## Purpose, Need, and Scope

Please provide the Purpose Statement for this project.

*ex: "The purpose of this project is to support increased non-motorized activity by addressing safety issues resulting from unsafe vehicle speeds and inadequate protections for pedestrians on Main Street between 1st and 2nd Street."*

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**Please provide the Need Statement for this project.**

*ex: "The section of Main St between 1st Street and 2nd Street is unsafe for pedestrians. This section is in the center of the city's commercial district concentrated with jobs and small businesses. In the past 5 years there have been 15 crashes in this section of Main St: two resulted in serious injuries to pedestrians and one resulted in a pedestrian fatality. Continued local economic development depends on increased walkability and safety for pedestrians."*

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**Please outline the project scope.**

*ex: "Install pedestrian crossings on Main Street at 1st and 2nd street intersections and at mid-block, including pedestrian refuge medians, other streetscaping and traffic calming infrastructure."*

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**Please provide any additional information about this project. (local knowledge/insight, relevant studies/data, infrastructure needs, etc.)**

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**Supplementary Information**

Please note that these questions are not required to make an initial submission. If you are not able to provide answers to some or all of these questions at this time, please leave the question(s) blank and [RPC name] staff will reach out to provide assistance.

**How involved has the public been in this project proposal so far?**

*(please make note of any dates, agenda items, minutes from public meetings, and decisions influenced by public involvement)*

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**Are there opportunities for further public discussion of this project in the near future?**

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**Will the project be managed locally?**

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**What alternative options or methods have been considered to address this need and what makes this project proposal the best option?**

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**Please provide evidence supporting this project, including letters of support.**

*(review list of documents, letters of support, data sources, plans, guidance, maps, etc. that will serve as sources of information to bolster the application; please note what and where you are referencing from)*

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## Submission

Please return this form to [INSERT RPC NAME] at: [INSERT ADDRESS, FAX, EMAIL]. Please attach any relevant documents, maps, cost estimates, and data to this project along with the form that you have:

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|---|--|--|
| <input type="checkbox"/> Local Plans/Master Plans | <input type="checkbox"/> Maps                  | <input type="checkbox"/> Bike/Pedestrian Surveys |
| <input type="checkbox"/> Cost Estimate            | <input type="checkbox"/> Transit Operator Data | <input type="checkbox"/> Project Scope           |
| <input type="checkbox"/> Local Police Crash Data  | <input type="checkbox"/> Development Studies   | <input type="checkbox"/> Conceptual Designs      |