

**Vernon Free Library Board of Trustees  
Regular Meeting Minutes  
February 14, 2024**

**MEMBERS PRESENT:**

Cassie Sailsman, Chair  
Doug Rosien, Vice-Chair  
Kristin Bratton, Clerk  
Julie Nevins, Secretary

**STAFF:**

Jean Carr, Library Director

**GUESTS:**

**MEMBERS ABSENT:**

**REGULAR MEETING**

Cassie Sailsman called the meeting to order at 5:46 pm.

**CHAIR'S REMARKS:**

No remarks.

**OPEN MEETING—PUBLIC COMMENTS:**

No public comments.

**AGENDA ADDITIONS/CORRECTIONS:**

**Kristin Bratton moved to add an item on Doug's Updates under New Business and two items on Ratifying Library Articles and the Capital Projects Application under New Business.**

Julie Nevins seconded. The motion carried 4-0.

**APPROVAL OF MINUTES:**

- **Kristin Bratton moved to accept the minutes of the January 10, 2024 regular meeting as written.** Doug Rosien seconded. The motion carried 4-0.

**LIBRARY DIRECTOR'S REPORT:**

- **FINANCIAL:**
  - FY 23/24 – Expenditures are at 57.74 % of budget from tax appropriation. We're 60.8% through fiscal year.
- **FIBERCONNECT:** We have been approved for the FiberConnect Transition Grant. The money should appear in 3-5 weeks. I have already started meeting/discussing the project with Southern Vermont Tel. Inc (Marty Grimes) and Vermouth Computers about the transition.
- **PUBLIC LIBRARY ANNUAL REPORT:** The analysis has been completed by Josh Muse at VT LIB and was sent out as an email attachment.
- **VT LIB is replacing Universal Class to Udemy and Learning Express to Peterson's Test & College Prep.**

- LAW OF PUBLIC LIBRARIES 2010 has inaccuracies & is outdated and will no longer be used by VT LIB.
  - See the email from Kevin Unrath dated 1/22/2024 with Subject “Resources to Use in Place of Law of Public Libraries”. It included links to “Resources to Support Trustees’ Work” and “Vermont Statutes & Standards Related to Public Libraries”.
- TOWN WIDE YARD SALE is planned for Saturday, June 1. Sponsored by Friends of Vernon Center.
  - Trustees will discuss this during the April meeting to plan a book sale or book and bake sale for the June 1st date.
- PUZZLE TOURNAMENT: June Turner & myself have been planning this event to be held Saturday, March 23 from 10 to 12 am.
- Follow-up from January meeting: We currently do not have a custodian for the building. June Turner continued to clean the library.

### **NEW BUSINESS**

- **Town Meeting Preparation-Articles and Presenters**
  - Town Meeting is March 4 at 6:30pm. Cassie Sailsman will speak to Articles 5 and 6, and Julie Nevins will speak to Articles 7 and 8.
  - Julie Nevins will draft language to accompany Article 5 for other Trustees to review.
- **Doug’s Updates**
  - Doug Rosien is moving from the area and thus will not accept a nomination for the expired term of 3 years.

### **OLD BUSINESS**

- **Author Talk Planning**
  - Bonnie Borromeo Tomlinson will discuss her book “Stop Buying Bins” on March 2, 10:30am downstairs in the Town building
  - Cassie Sailsman will request a blurb in The Commons “Around the Towns” section, and also in the Brattleboro Reformer. She will bring refreshments the morning of the talk.
  - Jean Carr & Kristin Bratton will advertise on Facebook (and other Trustees will promote!). Jean will check on availability of the location and will inform the Trustees when set-up can begin (not before Wednesday, February 28)
  - We’ll have library stickers & pens out on the table
  - Julie Nevins will print a quick feedback survey for attendees
- **Ratify Library Articles**
  - **Kristin Bratton moved to ratify Town Meeting Articles 5-8 of 2024 Vernon Town Meeting.** Julie Nevins seconded. Carried 4-0.
    - Article 5: Shall the voters appropriate the sum of \$133,456.00 to be raised by taxes for administration of the Vernon Free Library?
    - Article 6: To elect a Library Trustee to fill the expired term of three years through Town Meeting of March 2027.
    - Article 7: To elect a Library Trustee to fill the expired term of three years through Town Meeting of March 2027.
    - Article 8: To elect a Library Trustee to fill the expired term of three years through Town Meeting of March 2026.

- **Capital Projects Grant Application**
  - Applications are due 3/12/24.
  - A contractor noted that the current library door is not ADA compliant. To be updated, the entire wall of glass needs to be replaced. We do not yet have a quote for such a project.
  - Portland Glass provided a quote for \$17,966.78 to replace all the exterior windows in the library.
  - Pella Windows and Doors will come to the library on 2/20/24 to provide a second quote to include both the library exterior windows, as well as the door.
  - Cassie Sailsman will follow-up with King's Electric to obtain a quote for mini-splits for the library.
  - Cassie Sailsman & Jean Carr will meet to draft the grant application
- **Website Check-In**
  - No updates on the website at this time.
- Cassie Sailsman left the meeting at 7:12 pm
- **Raffle Planning**
  - One business has offered to donate an item.
  - Jean Carr will re-post the poster and we will continue to solicit donations.
  - We will continue planning during the March 13, 2024 regular meeting.

**ANNOUNCEMENTS/INFORMATION:**

The next regular meeting of the Vernon Free Library Board of Trustees will be held Wednesday, March 13, 2024 at 5:45 p.m. This will be a hybrid meeting.

**A motion was made by Kristin Bratton to adjourn the meeting at 7:21 p.m.** Seconded by Doug Rosien. Carried 4-0.

Respectfully submitted,  
Julie Nevins, Secretary