

Wilton Public and Gregg Free Library
Trustee Board Public Meeting Minutes
August 18, 2023

The meeting was called to order at 8:10 a.m. at the Wilton Public and Gregg Free Library. Attending were Library Director Jane Nikander, and trustees Nikki Andrews, Ron Brown, Peter Howd, Alison Meltzer, Molly Shanklin, Lynne Stone, and Mary Ellen Brookes and alternate trustees Bill Langille and Arlene Laurenitis. Alternate trustee Felice Fullam was absent.

Minutes - 7/21 minutes approved (Peter, Lynne)

Treasurer's report - approved (Ron, Nikki)

Moved by Molly and seconded by Ron: **that we accept a restricted gift of \$935.43.** The motion passed.

Director's report - approved (Ron, Molly)

1. Milford SHARE will now be serving Wilton residents. Staff members have met with Christine Janson and have received the necessary information. The library will promote the programs.
2. Frank Brookshire will attend the September meeting to discuss the ramp problem.

Youth Services report - approved (Ron, Nikki)

Budget development

Molly explained that planning of expenses for the coming year begins by October 1. The biggest expenses are in salaries and benefits and in facilities. The budget is presented to the board of trustees by November 1. Following the Budget Committee's schedule, the trustees deliver the budget and a list of assumptions. After more work and discussion a final budget is approved and given to the voters for adoption at the annual Town Meeting.

Old business

1. Alison distributed copies of the Wilton Public Library Conditions Assessment compiled by Alison and Bill after their library walk-through. She said that the list is a baseline for formulating a maintenance plan. Ramp repair is a priority.
2. The town will send out water service bids for outside work.

New business

In some libraries, mass checkouts have become a problem. Nikki suggested that, if we feel it necessary, a limited fines program could be adopted.

The meeting ended at 9:50 a.m. (Molly, Lynne).

The next regular meeting of the trustees is scheduled for **Friday, September 15 at 8:00 a.m.** at the library.

Mary Ellen Brookes 8/18/23