



Town of Belmont

Office of Parks & Recreation

PO Box 310, 14 Mill Street, Belmont, NH 03220

Phone & Fax (603) 267-1865

www.belmontnh.gov

Job Description: Park Attendant

Starting Hourly Rate: \$14.00 per hour

Position: Seasonal part time

Hours Required: 12-15 hours weekly, May to early September, some flexibility with days of the week and times required

Qualifications:

- Must be at least 18 years of age
- Criminal Background Check approval is required
- Ability to effectively communicate with the public, and staff
- Work cooperatively and harmoniously with people in an enthusiastic manner
- First Aid & CPR Certified, or willing to acquire certification

Supervision Received: Works under the general supervision of the Recreation Director

Supervision Exercised: Patrons as needed

Essential Functions:

- Maintain order and enforce rules of the park
- Distribute and collect equipment borrowed by patrons of the park
- Check all equipment and supplies, and report any repairs or needs to the Recreation Director
- Perform daily facility upkeep of the facility
- Organize & run events held at the park
- Unlock and lock bath house for patrons, and clean as needed
- Maintains a friendly and courteous relationship with park patrons and employees
- Must be able to work under stressful situations when first aid treatment is required
- Must be able to respond quickly and accurately
- Must be able to work in extreme weather conditions
- Other duties as assigned

Please direct questions to: Danielle St.Onge, Recreation Director
Recreation@belmontnh.gov