



**2022**

# **Annual Report**



## Board of Trustees

**Jennie Schmitt**  
President

**Jon Hawley**  
Vice President

**Pam Radabaugh**  
Treasurer

**Virginia Freeman**  
Secretary

**Brian Johnson**  
Trustee

**Jim Larsen**  
Trustee

**Laura Reznich**  
Trustee

Dear Friends,

I recently saw a sticker that said "keep libraries weird", a play on the Austin, TX marketing slogan "keep Austin weird." After almost three years of providing library service during a global pandemic, there may be a desire to return to normal. But what is normal? Normal is constantly changing, so perhaps normal should not be the goal.

Every library is unique; the collections, patrons and staff offer different experiences. Libraries are for everyone. They are places to explore creative and unique ideas. Libraries are home to a variety of materials and resources for all people and interests. They provide access to technology and services that help to create a more informed and connected society. As an institution, there is nothing quite like a public library. So yes, libraries are weird.

It takes a lot of people to keep the library the weird and wonderful gem that it is and we are grateful for you all. While Libraries are free to use, they are not free to run. We are thankful for our many donors and our Friends of the Library who provide program sponsorship, advocacy and funding for many of the services and equipment that make our library so special. And we're especially thankful for our patrons, who's diverse interests and curiosity will keep the Library weird for years to come.

Stacy Pasche  
*Library Director*

# BSDL in 2022 by the NUMBERS

**DISTRICT SIZE: 3,772**

**# of ITEMS (physical & digital): 70,124**

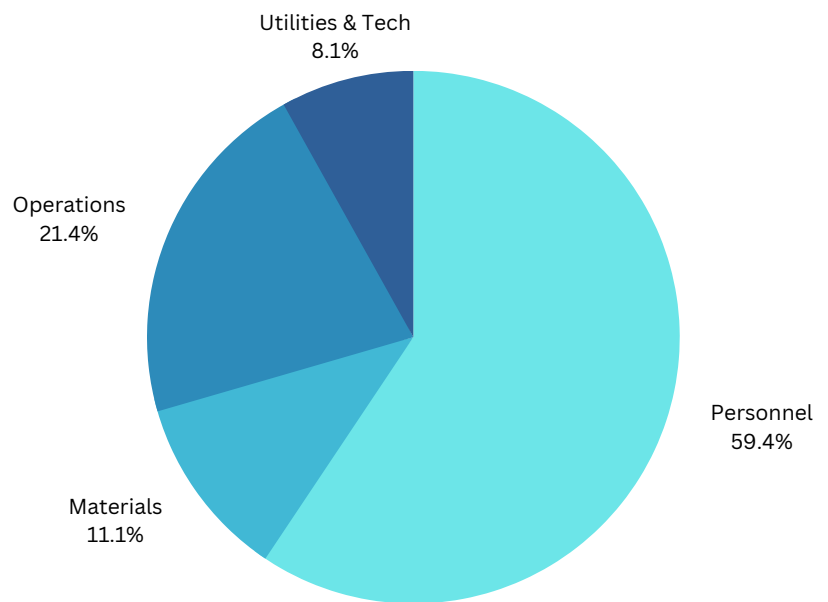
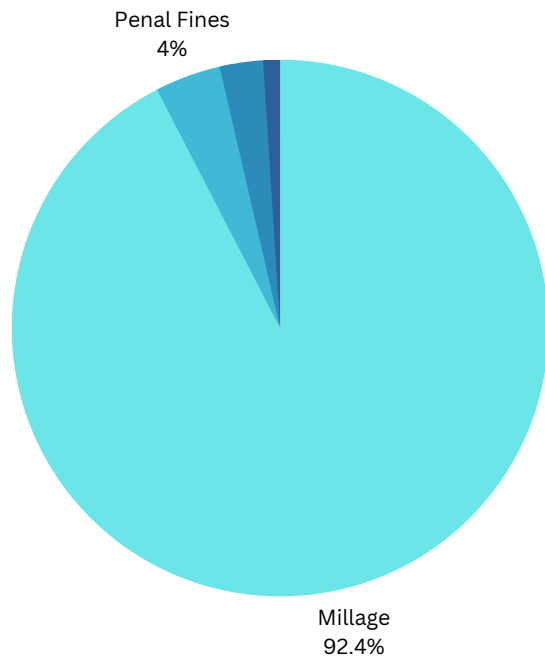
**ACTIVE CARD HOLDERS: 3,256**

**LIBRARY VISITS: 31,732**

**WIRELESS USERS: 7,767**

**PHYSICAL CIRCULATION: 41,185**

**DIGITAL CIRCULATIONS: 15,136**



## OPERATING INCOME

<b>Millage Income</b> .....	<b>\$319,442</b>
<b>Penal Fine Revenue</b> .....	<b>\$13,702</b>
<b>Other Local Income</b> .....	<b>\$9,022</b>
<b>State Aid Income</b> .....	<b>\$3,507</b>
<b>TOTAL</b> .....	<b>\$345,673</b>

## EXPENSES

<b>Personnel</b> .....	<b>\$180,006</b>
<b>Materials</b> .....	<b>\$33,746</b>
<b>Operations</b> .....	<b>\$64,861</b>
<b>Utilities &amp; Tech</b> .....	<b>\$24,549</b>
<b>TOTAL</b> .....	<b>\$303,162</b>

**WE WISH TO THANK THE FOLLOWING  
INDIVIDUALS FOR THEIR CONTRIBUTIONS TO  
OUR EXPANSION & RENOVATION.**

**WE COULD NOT HAVE DONE IT WITHOUT YOU!**

Linda Aagaard  
Maudie Anderson  
Vicki & Anthony Appleyard  
Jon & Mary Armstrong  
Kathryn Atman  
Robert & Nancy Baglan  
Vera Jo Bahry  
Richard Barclay  
Elizabeth Barientos  
Bob & Karen Barnes  
Scott & Cecilia Barnes  
Sherie Barnes  
Lori Beer  
Carol & Robert Beidler  
Richard & Lynn Bell  
Wes & Sharon Blizzard  
Nena Bondarenko  
Philip & Rosella Bowerman  
Gerald & Gloria Boyd  
Erin Melcher & Robert Boylen  
Peter & Jill Brown  
Richard & Joanne Brown  
Diane Brutzer  
Elenora Bungard  
Alan & Mary Burgener  
Anne & Jesse Burt  
Harold Byers  
Paul & Louise Cameron  
Bruce & Linda Campbell  
Daniel Carter  
Timothy & Laura Catterall  
Phyllis Chlebo  
Richard & Jill Claybour  
Daniel & Cynthia Collier  
Molly Comer  
Eleanor Comings  
Jane Comings  
Tom & Judith Croxton  
Jane & Mike Cuba  
April Haulman & Mitch Cunliff  
Michael & Emanuela Decenso  
Jennifer Denzin  
Richard & Mary Devon  
Bryce & Paula Dreeszen  
Jack & Barbara Drew  
Carol & Fred Edmonds  
Brian & Amy Elias  
Grant & Molly Ellis

Eddie Ellsworth  
Robert Ely Sr.  
Alison & Kevin Ewing  
Linda Farrell  
Jeannette Feeheley  
Bill Felts  
Kathy Fishburn  
Hollis Freeburg  
Molly & Edmund Frost  
David & Ruth Fry  
Terry & Linda Frysinger  
Susan Garrison  
Lisa & Phil Gates  
Joseph & Skye Gentle  
George L Hagen Family  
Sarah Gilbert  
Miriam Godoshian  
Glenda Golanda  
Mary & Jim Gosnell  
Michael Graham  
Sandra Graham  
Judy Grant  
Jane & Ed Gray  
Nancy Adadow Gray  
Pudge Griffin  
Ronald & Nancy Gubbini  
Matt Guzowski  
Jennifer Hamdorf-Torrens  
John Harbeson  
Keith & Mary Ann Harness  
Scott & Molly Harrison  
Jon & Peggy Hawley  
Kathryn Hearn  
John Thomason & Ellen Heit  
William & Ann Henning  
Hugh Hessler  
Lynnette & Jeff Hinch  
William & Julie Hirschfeld  
Mark & Mary Sue Hoffman  
Joseph & Kay Hommel  
Ed & Jana Lee Hood  
Katherine Houston  
Maren Hull  
John & Wilma Hultman  
Al & Geraldine Hyams  
Ginny Istnick  
David James  
Barbara Johnson

*Thank You*

Bruce Johnson  
Rena Johnston  
Amy Jones  
William Jones  
Caitlyn & Kristofer Karol  
Michael Kennedy  
Ken & Ginny Knutsen  
Peggy Kujawa  
Susan Labelle  
Pat & Dennis Lamb  
Fred & Janet Lauerman  
Jean Lave  
Noman & Kay Leers  
Sandra Luckham  
Ellen MacDonald  
Patricia Mangus  
Thomas & Christine Martin  
Cornelia & Brian McGrath  
Robert & Judith McQuilkin  
Patricia Mead  
John & Nancy Meade  
Nancy & Phil Meek  
Bob & Jane Meyers  
Bill & Mary Lou Mick  
Ray & Mary Ellen Miller  
Stephen Mischen  
Susan T. Morris  
Scott Munzel  
Burton & Carolyn Noll  
Julianne Owens  
Jon & Suzanne Peele  
Debra & Alan Penney  
Phil & Kris Peterson  
David & Ellen Petrick  
Ed & Patty Petrick  
Ruth Potter  
Gregory Pratt  
James & Pamela Radabaugh  
Gayle Dalrymple & Carl Ragland  
John & Lesley Regan  
Dan Remahl  
Maureen Revane  
Helene Rhodes  
Lindsay Rider  
Jan & Richard Robb  
Elizabeth Rodgers  
John Ruckrich  
Steve Ruhl  
Liza Barnard & James Ryan  
Donald & Wylie Schaffer  
Walter & Marilyn Schmid  
Kathleen Schneider  
Luann & John Seymour  
Laura Shapiro  
Jeanne Shelander  
Gordon & Kathy Sheridan  
Clyde & Sarah Shiraki  
Douglas & Sheryl Slessman  
Diana Slotnick  
Jeff & Kristen Smith  
Marie & Paul Smith  
Mark & Sue Smith  
John & Sharon Snow  
Bradford Sprouse  
David & Laurie Spurr  
Donna & James Stevens  
Christine Sturgis  
Sue Sullivan  
Jane Taylor  
Julie Tebo  
Diane Tracy  
Christy Tull  
Chris Twigg & Scott Kubit  
Durette Upton  
Ward VanHouten  
Beverly & Mike Viilo  
John & Lynn Vinkemulder  
D.J., Donna & Christine Walenta  
Cathie Walker  
Steven Walton  
Peter & Nancy Weir  
David Weiss  
Karyn & Warren Wells  
Muriel Williams  
Hugh Lindsey & Barb Wirtz  
Howard & Janice Yost  
Kathy & Joe Zalar  
Greta Zwinck

**GRANTS & BUSINESSES**

Herbert H. and Barbara Dow Foundation  
Grand Traverse Regional Community Foundation  
The Sally Guzowski Foundation  
Elizabeth C Hosick  
John L. Mulvaney Foundation  
Rotary Charities  
The Seabury Foundation  
State Savings Bank



**We extend a special thank you to  
all of those who worked  
tirelessly behind the scenes over  
the last several years to make  
this dream a reality.**

### **Benzie Shores District Library Board**

Jon Armstrong, President  
Jennie Schmitt, Vice President  
Pam Radabaugh, Treasurer  
Virginia Freeman, Secretary  
Jon Hawley, Trustee  
Jim Larsen, Trustee  
Brian Johnson, Trustee

### **Friends of the Library**

Molly Harrison, President  
Jim MacKenzie, Vice President  
Beth Marcot, Treasurer  
Marjorie Porter, Secretary  
Jim Larsen, BSDL Liaison

### **Fundraising Committee**

Pat & Nancy Griffin

### **Project Manager**

Steve Steimel, P.E. - Apex Engineering

### **Architect**

Quinn Evans

### **Early Literacy Installations**

Burgeon Group

### **Library Staff**

Stacy Pasche, Library Director  
Kaitlin Matesich, Youth Services Librarian  
Julie Morris, Tech Services Librarian  
Molly Yaple, Technology Assistant  
Nancy Griffin, Circulation Assistant  
Jennifer Denzin, Circulation Assistant

# **TIME TO CELEBRATE!**

In June, we had a Grand Opening party to celebrate the completion of our renovation and expansion. Gratitude was expressed, speeches were made, pictures were taken, and of course, there was cake!





# 2022 WELCOMES NEW SPACES & SERVICES

This summer the library hosted several new programs in our new youth and program areas. We welcomed the return of Circle Time, our weekly baby and toddler program. Our annual Summer Reading Program had something for everyone of all ages, including crafts, games, Escape Room and Rubik's Cube challenges, Legos and more. We ended the summer with an epic "Under the Sea" party in Mineral Springs Park.



Cubing club taught critical thinking, as well as how to handle frustration! Participants learned how to solve Rubik's most famous puzzle.



Fun Friday Story Time at Mineral Springs Park had an average of over 40 participants each Friday!



Miss Kaitlin showed her shimmer as a hoola hooping mermaid at our "Under the Sea" party.



The photo booth made a splash at our "Under the Sea" party, August 2022.



Advanced Dungeons & Dragons has been a wonderful addition to our programming line-up.

# MANAGEMENT REPORT

Financial statements for the year ended June 30, 2021 reflect the completion of a construction and renovation project that spanned 2 fiscal years. The majority of the construction was complete by early 2022, with occupancy permits being granted in February 2022. Total expenditures for the project as of August 2022 were \$1,084,632.69. Sources of funds for the project included contributions from several generous donors including the Friends of the Benzie Shores District Library, withdrawals from the Holtrey Endowment and cash accumulated for the project. Available funds for the project exceeded the budgeted expenses by a comfortable margin. Remaining project funds are reserved for landscaping projects scheduled for spring of 2023.

The major recurring Library revenue sources for FY 2021-2022 were as follows:

	<b>2021-2022</b>	<b>2020-2021</b>
District Millage	\$319,441	\$308,147
Penal Fines	\$13,702	\$14,574

Other Library revenue sources include State Aid, copy machine income, interest income, and grant funds. Penal fine income continues to decrease slightly due to certain fines being eliminated or restructured.

The Benzie Shores District Library renewed the partnership agreement with the Frankfort-Elberta Area Schools to provide limited professional library services. The contract is for two years and not to exceed \$9,000 annually.

Each month the Library Board Treasurer presents the Benzie Shores District Library Board with the following financial statements:

- Income and Expense Report
- Balance Sheet
- Disbursements Authorization Report
- Profit and Loss Statement

There are flow charts and step-by-step narratives for all BSDL financial procedures in the library policies.

The financial activities of the Library are reported as governmental activities. The Library has no business-type activities and all of the Library's expenses are included in the general fund.

The Library Director and the Youth Services Librarian are full-time employees and receive benefits. There are currently 4 part-time employees. In June, the library's board President, Jon Armstrong retired from the board and Jennie Schmitt was appointed as the new board president.



The Benzie Shores District Library continues to be in excellent financial condition with a millage rate of 0.75 approved in perpetuity on taxable values that exceed \$533 million. The current assessment is at 0.6 mils. The Library has an endowment fund, The Holtrey Endowment Fund, at the Grand Traverse Regional Community foundation. At June 30, 2022 the market valuation was \$449,358.34

The Friends of the Library, a separate entity, also has an Endowment Fund at the Grand Traverse Regional Community Foundation. All equipment, materials, and furnishings are considered Library property after purchase by the Friends.

Operating expenses have remained constant, consisting of salaries and benefits, purchase of materials (books, audio books, DVDs, magazines, and circulating digital content), and maintenance of the building and grounds. The revenues collected to fund these activities remained consistent.

The Library budgets conservatively and adopts an annual appropriated budget for its general fund. Revenues are based on estimated taxable values and historic trends. Expenditures are based on the previous year's actual expenditures and known changes. The Library Board receives financials at its monthly board meetings. Budget amendments, if necessary, are voted on and approved at these monthly meetings.

The financial report is designed to provide taxpayers, creditors, investors and patrons with a general overview of the library's finances and to demonstrate the library's accountability for the revenues it receives. If you have questions concerning this report please contact Stacy Pasche, Library Director; Jennie Schmitt, Library Board President; Pam Radabaugh, Board Treasurer.

Benzie Shores District Library  
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