

FRIENDS OF THE RINGWOOD PUBLIC LIBRARY
MEETING OF MAY 18, 2023
7:00 pm at the Library and via ZOOM
NOTES

Call to Order at 7:02 PM

In Attendance: Fiona Rose, Wendy Leine, Cathie Studwell, Mickey Hamell, Kristin Calman, and Library Director Wendy Sandford

Chair's Remarks: Co-Chair Wendy Leine welcomed attendees.

Financial Report (Wendy Leine): As of 4/30/23 the balance is \$19,480.36.

Remarks from the Director (Wendy Sandford): Friends usually pay for the piano to be tuned, and it's time to do that. Friends agree to continue paying for this service pending approval by the Board. MH suggested having piano teachers who rent the space for their recitals pay for the cost of tuning.

Old Business:

- **MPLC (Motion Picture Licensing Corporation) Umbrella license renewal funding:** License needed for Film Fridays program; WS states that it was auto-renewed through 5/24/2024 at fee of \$269.63, expenditure approved at last Friends meeting.
- **Basket for the REF tricky tray from the library:** Prize Librarian for a Day with a Friends t-shirt, hat and bumper sticker, and a coupon for poster printer. Also National Library Week request Friends hat and magnet approved at last meeting.
- **Summer reading program funding request from Janet:** Big Balloon Show \$595.00 and Stuffed Animal Workshop \$254.80 both approved at last Friends meeting.

New Business:

- **Museum ticket purchase:** Ticket costs for Morris Museum and Montclair Art Museum (WS):
 - Morris: Normally \$12 adult admission, 3-18, students, seniors are \$8 admission vs. library pass: 2 adults and 3 children for \$125/year. FR makes a motion to approve the purchase of a year's worth of passes for the Morris Museum in the amount of \$125/year. WL seconds. Motion passes unanimously.
 - Montclair: Normally \$15 adult admission, seniors and students are \$12, children under 12 are free vs. library pass: 2 adults, plus all children in family \$165/year, includes invitations to four exhibitions and class discounts. FR makes a motion to approve the purchase of a year's worth of passes for Montclair Art Museum in the amount of \$165/year. WL seconds. Motion passes unanimously.
 - Cooper Hewitt Museum in NYC: Normally Adults are \$16 online or \$18 at the door, seniors 62+ buy online is \$10, buy online is \$12 18 & under are free. vs. \$125 per year for two passes (18 and under are free). FR makes a motion to

approve the purchase of a year's worth of passes for the Cooper Hewitt Museum in NYC in the amount of \$125/year. WL seconds. Motion passes unanimously.

- **End of Summer Reading Program Fiesta:** Saturday, Aug. 5 rain or shine outdoor concert with 10-piece Latin band to correspond with “All Together Now” theme. At dog park, with ice cream truck. Friends have table and sell merch (snacks, baked goods, water, Friends apparel?). Volunteers needed to set up chairs & tables, man games and merch table. 11 AM setup, event from 1-3, cleanup over by 4pm.
- **Cabaret Night:** Safanes accepted proposed date of September 30, 2023 (National Love People Day), which they propose as the theme. Suggested start time 7:00 pm. At the next meeting: Suggestions for pricing/registration/payment (possibly \$10 per person admission, possibly use EventKeeper for registration but would need to collect payment in advance, how would payment be collected?). Create signup genius for 12-15 volunteers for set-up/clean-up. BYOB and food allowed, set up cabaret style tables?
- **Book Sale October 9-14:**
 - Eileen checked on pricing for other book sales, and our prices are average. WL makes a motion for the following book prices: \$2 for a hardcover and \$1 for a softcover, (same for children); \$1 for videos and CDs; \$.50 for a paperback or 3 for a dollar; \$1 for puzzles and games. MH seconds, motion passes unanimously.
 - Extra enforcement for book seller time? Association & Friends members, RPL staff & volunteers, teachers and seniors only Oct 11 from 2-6, Oct 12 from 9-7, Oct 13 from 9-5, Oct 14 from 9-12, grab bag from 12-1:30. WL makes a motion for the above dates. MH seconds, motion passes unanimously.
- **Gala** (Cathie Studwell): Eileen was able to get in touch with someone from Skylands. We have a tentative date. May 8, 2025
 - To Do:
 - Working Meeting on June 15 to start the process and write a description of the gala and volunteer positions. Need 10-12 committed volunteers (including a liaison for honoree).
 - Need a specific purpose for why we are holding this gala.
 - Also: Make list of our goals (expansions, etc). Develop an introduction folder for each honoree. Promotional material for the library and foundation (being clear about what the foundation is). Develop a list of potential honorees. Do we want to serve alcohol (cash bar)? Budget. Gaming license. Determine price of entrance ticket. Theme. Get trustee approval for event. Book: band/dj, photographer, honoree (by April 2024), speakers, etc. Sponsorship for donations. How will we raise the money (ad journal, etc.). Begin to design invitation. Decorations. Publicity. Save the date. Seating chart. Design and print program. Honor staff and volunteers. Tables at the event for promoting library activities. Wrap-up and thank yous.
- **\$5,000 Grant for Tween Area “Middle Ground”:** Unfortunately the library did not get the grant. WS would like the Friends to consider sponsoring this project. It would cost

approximately \$1,600 for four media racks on wheels to offload the DVDs and CDs. Will discuss at the next meeting.

Next Meeting Date Thursday, June 15, 2023 at 7:00 PM.

Meeting adjourned by WL at 8:35 PM.

Respectfully submitted by Kristin Calman