



Sandown Public Library Trustees Meeting
Minutes for October 19, 2017 at 7 PM @ Sandown Public Library

Call to Order

Meeting called to order at 7:07 p.m.

Attendance

Director Hoadley

Trustees: Diana True, Pete Stock, Carol Fournier, Adrienne Skora

Absent: Selectmen's Liaison Tom Tombarello, Patricia Sarcione, Bookkeeper, and Trustee Tina Owens

Pledge of Allegiance

Finance Report

Financial Reports – prepared by Patricia Sarcione, Bookkeeper

Undesignated Donations: No donations received.

Densen Fund Donation: No donations received.

Approval of Minutes

August 24, 2017- Tabled until next meeting

September 21, 2017

Trustee Stock made a motion to accept the minutes. Trustee Fournier seconded the motion, and the motion carried.

News & Views of the Director

Circulation and Visits

Visits are up from September 2016.

Programs & Announcements

There is a new announcement board in the front of the Library. There are several great programs scheduled throughout October.

Director's Report – attached separately

- Furnace annual maintenance check was done on 10/18. There is rust on the unit. Colonial will get back to Director Hoadley with determination and cost of new furnace.
- A dehumidifier was purchased for the utility room in which the server is located.
- Server issues have been happening. It has been going offline randomly. It was recommended a new server be purchased. Trustee Stock made a motion for Director Hoadley to spend up to \$4,000 for the purchase of a new server. Trustee Fournier seconded the motion, and the motion carried.
- An Usborne Book Fair will be at the Library in November for three weeks.

Friends of the Library Report

- Raised almost \$1,000 from Reach the Beach

- Will fund telescope using Hazel's memorial donations (\$325). There will be a plaque stating this is in her memory on the telescope. We will be getting this around late Mar/April.
- Will fund one Humanities To Go program application (\$50) to tie in with the telescope. This will be funded by a NH Humanities grant.
- Will fund the Odds Bodkin program on Nov 18 (\$250) which the library is co-sponsoring with the Rec Dept.

Old Business

- Electrical work – inside and out
 - Trustee Stock made a motion to authorize Director Hoadley to spend up to \$1704.50 for electrical repairs to include the outside flag lights. Trustee Fournier seconded the motion, and the motion carried.
 - Director Hoadley has asked the Selectmen to reimburse \$600 towards outside LED lights.

New Business

- 2018 Budget
 - Discussed several budget scenarios.

Closed Session

Trustee True made a motion to go into closed session 8:09 p.m. Trustee Fournier seconded the motion, and the motion carried. Roll Call: Pete Stock, Diana True, Adrienne Skora, and Carol Fournier. Director Hoadley has been invited. Trustee Stock made a motion to leave close session. Trustee Fournier seconded the motion, and the motion carried. Trustee Stock made a motion to seal the minutes. Trustee True seconded the motion, and the motion carried.

Next Friends Meeting

- Monday, Dec 4, 2017 @ 6:00 p.m.

Next Business Meetings

- Thursday, November 16, 2017 @ 7:00 p.m.

Adjournment

Trustee Stock made a motion to adjourn at 9:36 p.m. Trustee Fournier seconded the motion, and the motion carried.

Respectively submitted by Adrienne Skora, Secretary