



Sandown Public Library Trustees Meeting
Meeting Minutes for December 14, 2017* at 7 PM
Sandown Public Library

*Note date change

Call to Order

Meeting called to order at 6:59 p.m.

Attendance

Director Hoadley

Trustees: Diana True, Pete Stock, Carol Fournier, and Adrienne Skora

Absent: Selectmen's Liaison Tom Tombarello, Patricia Sarcione, Bookkeeper, and Tina Owens, Trustee

Pledge of Allegiance

Finance Report

Financial Reports – prepared by Patricia Sarcione, Bookkeeper

Undesignated Donations: None

Densen Fund Donation: None

Approval of Minutes

November 15, 2017

Trustee Stock made a motion to approve the minutes of November 15, 2017 as corrected. Trustee Fournier seconded the motion, and the motion carried unanimously.

News & Views of the Director

Circulation and Visits

Discussion ensued.

Programs & Announcements

Discussion ensued. New programs will be starting up after the new year.

Director's Report – attached separately

TLC at Sandown Central update.

- Director Hoadley donated Ladybug Picture Books (\$123) to TLC at Sandown Central.
- TLC at Sandown Central will be able to select \$83 of free books as a result of the book fundraiser to purchase books for the school.

Friends of the Library Report

Held their Annual Dinner and Cookie Swap. There were about 15 people that attended. Trustee True and Trustee Stock attended and thanked the Friends for their continued support of the library. At their next meeting they will look at the museum passes and review statistics to determine which ones will be renewed.

Old Business

- Furnace

- Director Hoadley received three quotes to replace the furnace. Trustee Stock made a motion for the Director to go forward with Colonial Plumbing and Heating proposal to replace the furnace. Trustee Fournier seconded the motion, and the motion carried unanimously.
- 2018 Budget – prepare for Budget Hearing and Deliberative Session

New Business

- Contract & Encumbered Funds to Lynne by 12/18
- Annual Town Report
 - Discussion was held on who completes the Annual Town Report and the submission date.
- End of Year Spending
 - Discussion was held regarding end of year appropriations expenditures.

Closed Session

Trustee True made a motion to go into closed session at 8:51 p.m. Trustee Stock seconded the motion, and the motion carried unanimously. Roll Call: Pete Stock, Diana True, Adrienne Skora, and Carol Fournier. Trustee Stock made a motion to leave closed session. Trustee Fournier seconded the motion, and the motion carried unanimously.

Next Friends Meeting

- Monday, Jan. 22, 2018 @ 7:00 p.m.

Next Business Meetings

- Thursday, Jan. 18, 2018 @ 7:00 p.m.

Adjournment

Trustee Stock made a motion to adjourn at 9:07 p.m. Trustee Skora seconded the motion, and the motion carried unanimously.

Respectively submitted by Adrienne Skora, Secretary.