



*Sandown Public Library Trustees Meeting*  
**Agenda for March 16, 2017 at 7 PM @ Sandown Public Library**

**Call to Order**

Meeting Called 7:05 p.m.

**Attendance**

Interim Director LaChance

Trustees: Carol Fournier, Diana True, Pete Stock, Adrienne Skora and Tina Owens

Absent: Selectmen's Liaison Tom Tombarello, Patricia Sarcione, Bookkeeper,

**Pledge of Allegiance**

**Closed Session**

**Finance Report**

Financial Reports – prepared by Patricia Sarcione, Bookkeeper

Undesignated Donations

Densen Fund Donation:

**Approval of Minutes**

January 19, 2017 minutes

Trustee Stock motioned to approve the minutes as corrected; Trustee Owens seconded, and the motion carried unanimously

February 16, 2017

-Tabled until next meeting.

**News & Views of the Director**

Circulation and Visits

- Discussion ensued.

Programs & Announcements

- Discussion ensued. Director's report is attached.

**Old Business**

- Policy
  - Look at Grievance Policy
- Flooring
  - Carpet Squares to be installed.
- PayPal
  - New checking account set up, and ready to be linked with library PayPal account for fines, copier/fax payments, and donations.
- Flood

- Waiting to see if tiles need to be replaced.

### **New Business**

- Succession Planning
  - March 24<sup>th</sup> deadline for applications for the Director position.

### **Closed Session:**

- Trustee Stock made a motion to go into closed session at 7:05 p.m. Trustee Skora seconded the motion, and the motion carried unanimously. Roll Call: Peter Stock, Carol Fournier, Adrienne Skora, and Diana True. Interim Director Lachance has been invited to join the Trustees at 7:06 p.m. Trustee Stock made a motion to leave closed session at 8:35 p.m. Trustee Fournier seconded the motion, and the motion carried unanimously. Trustee Stock made a motion to seal the minutes. Trustee Fournier seconded the motion, and the motion carried unanimously.
- Trustee Stock made a motion to go into closed session at 9:10 p.m. Trustee Skora seconded the motion, and the motion carried unanimously. Roll Call: Peter Stock, Carol Fournier, Adrienne Skora, and Diana True. Interim Director Lachance has been invited to join the Trustees at 9:11 p.m. Trustee Stock made a motion to leave closed session at 9:57 p.m. Trustee Fournier seconded the motion, and the motion carried unanimously. Trustee Stock made a motion to seal the minutes. Trustee Fournier seconded the motion, and the motion carried unanimously.

### **Next Friends Meeting**

- Monday, March 27, 2017 @ 6:30 p.m.

### **Next Business Meetings**

- Thursday, April 21, 2017 @ 7:00 p.m.

### **Adjournment**

- Trustee Owens made a motion to adjourn the meeting at 10:00 p.m. Trustee Stock seconded the motion, and the motion carried unanimously.

**Respectively submitted by Adrienne Skora, Secretary**