



Sandown Public Library Trustees Meeting
Minutes for April 20, 2017 at 7 PM @ Sandown Public Library
FINAL

Call to Order

Meeting called to order at 7:00 p.m.

Attendance

Director Lachance

Trustees: Carol Fournier, Diana True, Pete Stock, Adrienne Skora and Tina Owens;

Absent: Selectmen's Liaison Tom Tombarello, Patricia Sarcione, Bookkeeper

Pledge of Allegiance

Finance Report

Financial Reports – prepared by Patricia Sarcione, Bookkeeper

Trustee Stock made a motion for Interim Director Lachance to renew Universal Class for \$750. Trustee Fournier seconded the motion. The motion carried unanimously.

Carpet Payment

Trustee Owens made a motion to use money from savings and fines to pay the balance from carpet installation \$6,000 from Fines and \$5,612.30 from Savings. Trustee True seconded the motion, and the motion carried unanimously

Kitchen Materials payment

Trustee Fournier made a motion to pay Gerard Lachance \$527.21 for reimbursement for material for workroom cabinet and sink. Trustee True seconded the motion, and the motion carried unanimously.

Donations

Trustee True made a motion to accept undesignated donation of \$7.87. Trustee Stock seconded the motion, and the motion carried unanimously.

Approval of Minutes

February 16, 2017

Trustee Stock motioned to approve the minutes as corrected; Trustee Owens seconded, and the motion carried unanimously

March 16, 2017

Tabled for Trustee meeting next month.

News & Views of the Director

Circulation and Visits

Discussion ensued. Circulation is up from last month.

Trustee Stock made a motion to authorize Director to hire Tom Tombarello to replace damaged circuit breakers. Cost not to exceed \$200. Trustee Fournier seconded the motion, and the motion carried unanimously.

Programs & Announcements

Old Business

- Policy
 - Tabled until next month's meeting
- PayPal
 - Waiting for Koha changes to be implemented.
- Spring Cleaning
 - Director reported in the progress in the cleaning of the library.

New Business

- SNHL Coop Annual Meeting – Monday, May 8, 2017 at 7 p.m. at Kimball Library Atkinson NH
- Building Issues
 - Electrical panel.
 - Damaged circuit breakers need to be replaced. Trustees authorized the Director to hire Tom Tombarello to replace damaged circuit breakers.
- Equipment Removal
 - Older computers were donated to the Police Department and the Recreation Department. The remaining equipment was taken to the recycling center.
- Historical Papers preservation
 - Tabled
- Cable TV request
 - Tabled

Closed Session

- Trustee Stock made a motion to go into closed session at 8:42 p.m. Trustee Skora seconded the motion, and the motion carried unanimously. Roll Call: Peter Stock, Carol Fournier, Adrienne Skora, Tina Owens, and Diana True.
- Interim Director Lachance has been invited to join the Trustees at 8:42 p.m.
- Trustee Stock made a motion to leave closed session at 9:31 p.m. Trustee Fournier seconded the motion, and the motion carried unanimously.
- Trustee Stock made a motion to seal the minutes. Trustee Owens seconded the motion, and the motion carried unanimously.

Adjournment

Trustee Skora made a motion to adjourn the meeting at 9:33 p.m. Trustee Stock seconded the motion, and the motion carried unanimously.

Respectively submitted by Adrienne Skora, Secretary

Next Friends Meeting

- Monday, May 22, 2017 @ 6:30 p.m.

Next Business Meetings

- Thursday, May 18, 2017 @ 7:00 p.m.