



Sandown Public Library Trustees Meeting
Minutes for December 20, 2018 at 7 PM
Sandown Public Library

DRAFT

Call to Order: 6:58pm

Attendance

Trustees: Diana True, Carol Fournier, Peter Stock and Director Deb Hoadley

In Absentia: Tina Owens and Selectmen Steve Brown

Pledge of Allegiance

Finance Report

Financial Reports – prepared by Patricia Sarcione, Bookkeeper
Discussed EOY spending

Undesignated Donations: \$33.50; A motion was made by Trustee Stock to accept the undesignated donations. Trustee Fournier seconded and the motion carried unanimously

A motion was made by Trustee True to expend \$800 to install 4 outlets in the floor by the circulation desk by Councilman Electric. Trustee Fournier seconded and the motion carried unanimously.

Densen Fund Donation: None. Note there was a deposit that should have gone into the checking account and the bank made an error and put it in the Densen Fund Account. Director is working with the bank to correct the error.

Approval of Minutes

The November 15, 2018 minutes were submitted for review. A motion was made by Trustee Stock to accept the minutes as corrected. Trustee Fournier seconded and the motion carried unanimously.

News & Views of the Director

Statistics Discussion of statistics showed very favorable results.

Programs & Announcements Very good results from Outreach Programs 50 people reach in Nov.

Director's Report – attached separately. Director presented for discussion.

Friends of the Library Report

- Next meeting: Jan. 28, 2019 at 6:30pm

Old Business

- Director Evaluation & Goals –Director presented her self-evaluation for discussion by the trustees. Used same form as used for other employees. Very favorable response from trustees. All goals for future were accepted by trustees after some discussion. The trustees agreed to give the Director a 3% raise for the year as well as a \$2,500 bonus for her excellent performance for the 2018 year.
- 2019 Budget – Reviewed Budget Committee meeting results; Will meet with Budget Committee again on Jan. 2nd.

New Business

- Better World Books Agreement – Organization that will accept books which are donated to the library and will pay the library for them. Have signed agreement and have started sending books.
- NHMA Conference Overview (Deb) – Good conference which should have some representation from the trustees attending. Need to review procedures on communications and meetings with regard to current state RSA's.
- Budget Hearing - January 9, 2019 & Deliberative Session - February 2, 2019

Next Business Meetings

- Thursday, January 17, 2019 @ 7:00 p.m.

Adjournment at 9:00pm Motion Carol Fournier, 2nd Diana True.

Respectfully submitted, Peter K. Stock